

**THEATRE and DANCE
INSTRUCTOR PROFESSIONAL DEVELOPMENT REQUEST FORM
FY 2014-2015**

NAME: _____

EVENT: _____ **DATE OF EVENT:** _____

PURPOSE/PROJECT DESCRIPTION:

1) OBJECTIVES _____

2) METHODS _____

3) EVALUATION _____

4) JUSTIFICATION _____

ESTIMATED COST:	Per diem	_____
	Housing	_____
	Travel	_____
	Application fees	_____
	Materials	_____
	Tuition	_____
	Other	_____
	TOTAL	_____

DATE APPROVAL NEEDED BY: _____

APPROVED: _____ (SEE INSTRUCTION) **NOT APPROVED:** _____ (SEE INSTRUCTION)

SIGNED: _____
IPD COMMITTEE CHAIR DATE DATE

COMMITTEE COMMENTS: