



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
August 25, 2008

The Graduate School

The Graduate Council met on Monday, August 25, 2008 at 2:00p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Zach Kelehear, Chair; Drs. Marianne Bickle, Nancy Brown, Xiaomin Deng, Scott Huebner, Satish Jayachandran, Murray Mitchell, Francisco Sanchez, Donna Shannon, Andrew Shifflett, Shirley Staples Carter, Ognian Trifonov, Nic Ularu, Irma VanScoy, George Voulgaris, and Mike Wyatt; Student Association Representative, Stephen Mann

Graduate Council members absent: JoAnne Herman, Lucia Pirisi-Creek

Graduate School Representatives: Dr. James Buggy, Interim Dean; Drs. Stanley Dubinsky, Nancy Zimmerman; Janice Byrd, Teresa Smith

Provost Office Representative: Dr. Aileen Trainer

NOTE: These minutes will become final on September 25, 2008, if not challenged.

1. **Welcome & Report of the Interim Dean of The Graduate School** (James Buggy)
Dr. Zach Kelehear called the meeting to order and turned the floor over to Dr. Buggy to start the meeting.
 - Dr. Buggy announced to all Council members that President Pastides will attend the next meeting to be held on September 22, 2008 and encouraged all to submit any agenda items prior to the meeting to Dr. Kelehear.

- The Graduate School staff was introduced and Dr. Buggy outlined each person's responsibilities as they relate to The Graduate Council. He also reviewed the Graduate Council website linked from the Graduate School web page.
- Dr. Nancy Zimmerman was prompted to introduce the newly elected/appointed Council members: Donna Shannon, Francisco Sanchez, Nic Ularu, Murray Mitchell, and Nancy Brown. She introduced Shirley Staples Carter as a new Council member appointed as a replacement for Lynn Zoch.
- The Graduate Student Association (GSA) representative, Stephen Mann, was then introduced. Dr. Buggy explained that this year The Graduate Council membership was amended to allow a graduate student to serve as a voting member of the Graduate Council and as a voting member of the Petitions and Appeals Committee. Stephen was appointed this year, but once a process is developed, GSA will elect a representative to serve each year.
- Dr. Buggy reviewed the packet handouts outlining Council meetings, dates, and processes. Members introduced themselves.
- Dr. Buggy described the work of the Provost's Special Study Group to Evaluate the Role of the Graduate School. This group was appointed late last fall and met through the spring to review the role and organization of The Graduate School. A report of the group's findings was given to the Provost this summer. Mary Ann Fitzpatrick, Dean of the College of Arts and Sciences, asked that this report be an agenda item for the next meeting of the Council of Academic Deans.
- Dr. Buggy described the work of the Provost's Special Study Group - Graduate Life. GSA has voiced a concern about the cost of tuition and health insurance. President Pastides responded by stating that the GSA's concerns will be addressed and a report will be generated. Dr. Michael Amiridis serves as chair and Dr. Buggy as an *Ex-officio* member. The report outlining some recommendations is due to President Pastides by late October.
- Dr. Buggy reported on the *Graduate Studies Bulletin* improvements. Dr. Aileen Trainer has been leading a group to evaluate the graduate bulletin. A third-party vendor will now process the bulletin. The Request for Proposal (RFP) process has been completed and a vendor has been selected. Dr. Trainer advised us that a uniform process of collecting bulletin information is being devised.
- Dr. Buggy reported on the change in Theses/Dissertations Processing. In September, the submission process for theses and dissertations will become electronic through ProQuest. New guidelines for submission will be posted to the Graduate School website.
- Dr. Buggy then announced his charge for the 2008-2009 Academic Year for Graduate Council committees:
 - Petitions and Appeals: Explore if a grievance procedure for students should be developed if they have complaints about any part of their graduate experience, such as mentoring, advising, and graduate assistant appointment.

- Academic Policy and Practices: Review the degree requirement policies and recommend any changes such as changes made necessary by last year's policy change of nine credits of 799 and twelve to thirty credits of 899.
- Program Review: Interpret the National Research Council (NRC) report on doctoral programs. It will be released mid-September/early October of this year. A hyperlink is located on the Graduate Council website that outlines how to understand the range of ratings presented by the report. Brian Habing, Statistics, will serve as committee chair to help programs interpret the complex statistical data of the report.

2. **Report of the Chair (Zach Kelehear)**

Dr. Zach Kelehear introduced himself as the Graduate Council chair for the 2008-09 term. He also welcomed all new and returning members emphasizing the importance of the Graduate Council and its work.

- Committees meet on the 2nd Monday of every month.
- The Graduate Council meets the 4th Monday of every month.
- The Agenda was approved.

3. **Approval of minutes**

The minutes from the [May 28, 2008](#) meeting were approved.

4. **Report of the Secretary of the Graduate Council/Associate Dean (Nancy**

Zimmerman and Stanley Dubinsky

Dr. Nancy Zimmerman:

- Dr. Zimmerman explained why the meeting dates changed this year due to many holidays falling on the same dates as Council meetings. She then reviewed the timetable available on the Graduate Council website.
- Agenda's will be sent electronically the Wednesday before each meeting to Council members and it will be posted on the website.
- Dr. Zimmerman explained the updates to the Graduate Curriculum Proposal Tracking Charts available on the website. The chart has been separated into two separate charts; one for humanities and one for sciences curriculum committees.
- Committee Chairs will let proposal submitters know when their items will be discussed.
- Dr. Buggy advised that all committee members will have access to Adobe Acrobat Professional so that comments can be placed directly on the electronic submission.
 - Alice Hartzog will attend all initial committee meetings to aide committee members with using and setting up Adobe Acrobat Professional and set up listservs for all committees.
- The agenda was provided for today's initial meeting, but Council members should view and print it for themselves for future meetings.
- Dr. Zimmerman updated the *The Graduate Council Manual*. It is posted on the website and a copy is available in the Council packet.

Dr. Stanley Dubinsky:

- The Graduate School directory and the Graduate Director's Policy Manual have been updated and they're available online.
- The Teacher's Assistant (TA) Training and Orientation went well this year. Attendance was higher than in any other year. Dr. Dubinsky went through the agenda and explained the importance of TA training mandated by the University.

Federal law requires that foreign TAs must pass a language exam prior to teaching.

- This year, Graduate Student Orientation was coordinated by GSA, but the University Office of Student Affairs will coordinate the event in the future.

5. **Report of the Academic Policy and Practices Committee** (Zach Kelehear)
No report

6. **Other Committee Reports**

- Marianne Bickle provided report of last year's Program Review Committee Subcommittee on Web Page Review. A handout was provided that recommended features program's websites should include ([attached](#)).

7. **Report of the 500/600 Level Courses Committee** (Nancy Zimmerman)

- Dr. Zimmerman provided all Council members with a report from the last meeting of the 500/600 Level Courses.

**Graduate Council 500-600 Curriculum Committee Report
August 21, 2008**

Next meeting of Curricula and Courses Committee of the Faculty Senate: Friday, September 19, 2008 at 10:00AM. Chair of C&C for 2008-2009: Gail Wagner

The following curricular changes were presented at the 8/18/2008 Curricula and Courses Committee of the Faculty Senate.

Old Business:

None

New Business:

1. GEOL 502 [=MSCI 502]-new
 2. MSCI 502 [=GEOL 502]-new
 3. GEOL 536-deletion
 4. GEOL 547-deletion
 5. GEOL 699 – credit hours, prerequisite & description
 6. PHIL 524-new
 7. PHIL 526-new
 8. STAT 511- prerequisite
 9. STAT 522-prerequisite
- Dr. George Voulgaris brought to everyone's attention that there is a Graduate School template for a graduate course syllabus. He will send it to Dr. Buggy and Dr. Zimmerman so that a comparison can be made with The Graduate School's template, but the College of Arts & Sciences has sent a directive for a syllabus template and Student Learning Outcomes to be used for all Arts & Sciences courses.
8. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)
No report

9. **Report of Science, Math, and Related Professional Programs Committee** (Mike Wyatt)

- Dr. Zimmerman advised the council that the letters of concurrence were received from the Arnold School of Public Health and Pharmacy, so MBIM 711 is approved as a new course.

SCHOOL OF MEDICINE

New Course Proposal (Refer to Tracking Chart): **APPROVED** 5/28/08
pending receipt of letters of concurrence

MBIM 711 Advances in Biologically-based Complementary
and Alternative Medicine (CAM)

10. **Old Business**

None at this time

11. **New Business**

- Next year's chair will be chosen at the September's meeting. Those interested are asked to email Dr. Zach Kelehear advising him of his or her interest.
- Dr. Dubinsky announced that he'll be returning to the English department at the end of the year as chair of the new Jewish Studies Program.

12. **Good of the Order**

13. **Adjournment**

The meeting adjourned at 3:38p.m.



Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Mark P. Becker

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Thom Harman, University Publications

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
September 22, 2008

The Graduate School

The Graduate Council met on Monday, September 22, 2008 at 2:00p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Zach Kelehear, Chair; Drs. Marianne Bickle, Nancy Brown, Xiaomin Deng, JoAnne Herman, Scott Huebner, Satish Jayachandran, Murray Mitchell, , Francisco Sanchez, Donna Shannon, , Shirley Staples Carter, Ognian Trifonov, Nic Ularu, Irma VanScoy, and Mike Wyatt; Student Association Representative, Stephen Mann

Graduate Council members absent: Drs. Lucia Pirisi-Creek, Andrew Shifflett, and George Voulgaris

Graduate School Representatives: Dr. James Buggy, Interim Dean; Drs. Stanley Dubinsky, Nancy Zimmerman; Janice Byrd

Provost Office Representative: Dr. Aileen Trainer

Guests: President Harris Pastides; Vice President Ted Moore; Drs. Richard Hunt, Larry Dustine, Bruce McClenaghan; Graduate Student Association Representative Alison McLetchie

NOTE: These minutes will become final on October 29, 2008, if not challenged.

1. **Chair's Remarks** (Zach Kelehear)

Dr. Kelehear called the meeting to order at 2:00 PM.

- Dr. Kelehear thanked the committee chairs for all of their hard work and offered any help and assistance.

2. **Approval of minutes**

The minutes from the [August 25, 2008](#) meeting were approved.

3. Report of the Interim Dean of The Graduate School (James Buggy)

- Dr. Buggy explained that a contract has been approved to use the company Acalog to process the *Graduate Studies Bulletin*. The *Bulletin* will be produced only electronically beginning with the 2009- 2010 academic year. Dr. Trainer and the Provost's Bulletin Development Committee continue to work on this project to eliminate any possible problems. Dr. Trainer advised the Council that the new bulletin will include learning outcomes by program area and off-campus/on-campus course options. She also informed Council members that a template is under development and all will be implemented by August 2009. Dr. Buggy advised all Council members to encourage their departments to thoroughly review any drafts sent to them so that constructive feedback is obtained and applied.
- Dr. Buggy then updated the Council on the status of the National Research Council (NRC) report charged to the Program Review Committee for analysis. Currently, the NRC project is behind schedule with December or January as the new proposed release date.
- Dr. Buggy advised the Council that the portal for students to electronically submit their thesis or dissertation is now available on The Graduate School website. Dr. Buggy then navigated the Council through the website on the various options students have when submitting. These sites include links to UMI (ProQuest) portal to submit documents, submission templates, and the option to post dissertation defense announcements.
 - Student's submitting electronically can have their documents bound at either University Printing Services or Kinkos. More information will be provided once agreements have been finalized.
 - University libraries have agreed to meet South Carolina's state archival requirements by obtaining silver microfiche of all EDT.
 - Dr. Buggy also informed the Council that full implementation of the electronic submission process will begin Spring 2009. For Fall 2008, students are encouraged to submit electronically, but still have the option to submit hard copy documents.
- Dr. Buggy explained that the new online application is available on the website and almost ready for use. By using this new online application serviced by third-party vendor (CollegeNET), Dr. Buggy expressed that more up-to-date information can be supplied and readily available for the applicant and to the programs.
 - Students will self-report their GPA and scores for the Miller Analogies Test (MAT), Graduate Record Examination (GRE), Graduate Management Admission Test (GMAT), and Test of English as a Foreign Language (TOEFL). This will allow academic units to begin the process of selecting viable candidates for their programs. Students will still be required to submit official documents to The Graduate School for their file. The Program Coordinators will advise the academic unit of any discoveries of discrepancies.
 - For academic units that do not charge an application fee, a waiver code will be given to the student for use when applying that will enable the application process to skip or charge to past the fee page.

- Dr. Buggy stated that it is our hopes that the new application will be available by the end of the month. Presently, we're waiting on UTS to develop programming bridges to allow data to be input into IMS.
 - An email from Provost Mark Becker by way of Alton McCoy, Director of the Internal Audit Department, requesting a meeting about graduate admissions standards was shared with the Council by Dr. Buggy. Dr. Buggy solicited the opinions of the Council on our present admissions processes.
 - Dr. Buggy then introduced President Harris Pastides to the Council. Dr. Pastides stressed the importance of graduate education to improving the research agenda and reputation of the University. He discussed his strategic initiative, Focus Carolina, and the committee working to support that initiative. Dr. Pastides also suggested that the Graduate Council review and discuss the Provost's Task Force report on the Role of the Graduate School. This Task Force of USC faculty was led by Chaden Djalali and submitted its report in June 2008.
4. **Report of the Associate Dean / Secretary of the Graduate Council** (Stanley Dubinsky and Nancy Zimmerman)

Dr. Stanley Dubinsky:

- PowerPoints and videos from the Teacher's Assistant (TA) Training held in August have been posted to the website.
- Travel Grants have been awarded and the recipients have been posted to the website. A total of \$9,500 has been awarded to 53 recipients varying in amounts no higher than \$450.
- The recipients of the Fellowships and Awards for the Outstanding Thesis and Dissertation for 2008 have been posted. In addition, the announcement requesting nominations for 2009 is available.

Dr. Nancy Zimmerman:

- The Graduate School has re-assigned Program Coordinators and is in the process of hiring for a vacant position.

5. **Report of the Academic Policy and Practices Committee** (Zach Kelehear)
- Dr. Kelehear advised the Council that the committee is in the process of reviewing the current policies created by last academic year's changes in the 799/899 courses and degree requirements.
6. **Report of the Petitions and Appeals Committee** (Nancy Zimmerman for JoAnne Herman)
- Two petitions were considered by the Council.
- Joe Wilkes – Petition denied.
 - Scott Campbell – Petition approved.
7. **Other Committee Reports**
- None
8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

- Dr. Zimmerman advised the Council that no 500/600 level courses were discussed at the Curricula and Courses Committee of the Faculty Senate on September 19, 2008.

The next meeting of the Committee on Curricula and Courses will be held October 17, 2008.

TIP Approvals:

- Administrative approval of technology assisted instruction delivery proposals was given for the following existing courses:

SLIS J797	Introduction to Archival and Records Studies
HSPM J715	Community Assessment and the Delivery of Health Care Services
BIOS J794	Selected Topics
HSPM J764	Long Term Care Administration

9. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)
No report
10. **Report of Science, Math, and Related Professional Programs Committee** (Mike Wyatt)

SCHOOL OF MEDICINE

Department of Pathology, Microbiology and Immunology

Curriculum and Bulletin Change Proposal: **APPROVED**
Certificate in Biomedical Sciences
A new Certificate of Graduate Study in Biomedical Sciences

[Effective: Spring 2009]

Department of Neuropsychiatry and Behavioral Science

(corrected 01/22/09, Byrd)

Curriculum and Bulletin Change Proposal: **APPROVED**
From: RHAB 880 Counseling Practicum I (3)
[Prereq: Consent of instructor. Official application must be submitted at least one month before the end of the semester preceding enrollment. Supervised counseling experience in an approved institution or agency. Required hours: 120

To: RHAB 880 Counseling Practicum I (3)
[Prereq: Consent of instructor. Official application must be submitted at least one month before the end of the semester preceding enrollment. Supervised counseling experience in an approved institution or agency.
Required hours: 150

[Effective: Spring 2009]

ARNOLD SCHOOL OF PUBLIC HEALTH**Department of Exercise Science**

Curriculum and Bulletin Change Proposal:

APPROVED

Current:	Proposed: (changes underlined>
<p>Doctor of Physical Therapy (D.P.T.) (121 hours)</p> <p>Foundational Core (31 hours) Clinical Core (56 hours) Clinical Experiences (17 hours) Research Core (17 hours*) <i>*Includes 6 hours of dissertation</i></p> <p>Sequence of Study The DPT program is a lock-step program in which required courses must be taken in sequence, as listed below, unless prior permission to vary the order is received from the program director.</p> <p>First Year Fall: ANAT 701, EXSC 731, EXSC 782, PHYT 785 (15 credit hours total) Spring: BIOS 700, EXSC 563, PHYT 720, PHYT 750, PHYT 785 (15 credit hours total) Summer I: PHYT 763, PHYT 751 (8 credit hours total) Summer II: PHYT 740, PHYT 850 (4 credit hours total)</p> <p>Second Year Fall: EXSC 780, EXSC 742, PHPH 750, PHYT 753, PHYT 754, PHYT 756, PHYT 785 (14 credit hours total) Spring: EXSC 710, EXSC 781, PHYT 757, PHYT 770, PHYT 788, PHYT 785 (16 credit hours total) Summer I: EXSC 784, PHYT 762 (6 credit hours total) Summer II: PHYT 851 (4 credit hours total)</p> <p>Third Year Fall: PHYT 758, PHYT 790, PHYT 806, PHYT 810, PHYT 815, PHYT 785 (14 credit hours total) Spring: PHYT 852, PHYT 888 (9 credit hours total) Summer I: PHYT 764, PHYT 811 (6 credit hours total) Summer II: PHYT 888 (if needed; variable credit hours)</p> <p>Fourth Year Fall: PHYT 853, PHYT 888 (9 hours total)</p>	<p>Doctor of Physical Therapy (D.P.T.) (<u>124</u> hours)</p> <p>Foundational Core (<u>29</u> hours) ANAT 701, EXSC 731, EXSC 782, EXSC 563, EXSC 780, EXSC 742, EXSC 781, PHPH 750 Clinical Core (<u>61</u> hours) PHYT 750, PHYT 720, PHYT 751, PHYT 763, PHYT 740, PHYT 754, PHYT 756, PHYT 770, EXSC 710, PHYT 757, PHYT 788, EXSC 784, PHYT 762, PHYT 806, PHYT 815, PHYT 810, PHYT 758, PHYT 764, PHYT 811, Clinical Experiences (<u>18</u> hours) PHYT 850, PHYT 851, PHYT 853, PHYT 854 Research Core (<u>16</u> hours) BIOS 700, PHYT 753, PHYT 785, PHYT 790, PHYT 888</p> <p>Sequence of Study The DPT program is a lock-step program in which required courses must be taken in sequence, as listed below, unless prior permission to vary the order is received from the program director.</p> <p>First Year Fall: ANAT 701, EXSC 731, EXSC 782, PHYT 785 (<u>16</u> credit hours total) Spring: BIOS 700, EXSC 563, PHYT 720, PHYT 750, PHYT 785 (15 credit hours total) Summer I: PHYT 763, PHYT 751 (8 credit hours total) Summer II: PHYT 740, PHYT 850 (<u>5</u> credit hours total)</p> <p>Second Year Fall: EXSC 780, EXSC 742, PHPH 750, PHYT 753, PHYT 754, PHYT 756, PHYT 785 (16 credit hours total) Spring: EXSC 710, EXSC 781, PHYT 757, PHYT 770, PHYT 788, PHYT 785 (16 credit hours total) Summer I: EXSC 784, PHYT 762 (6 credit hours total) Summer II: PHYT 851 (4 credit hours total)</p> <p>Third Year Fall: PHYT 758, PHYT 790, PHYT 806, PHYT 810, PHYT 815, PHYT 785</p>

[Effective: Spring 2009]

Course Change Proposal:

APPROVED**From:** PHYT 850 Clinical Experience in Physical Therapy I (1)**To:** PHYT 850 Clinical Experience in Physical Therapy I (2)**[Effective: Spring 2009]**

Course Change Proposal:

APPROVED**From:** PHYT 754 Therapeutic Interventions (2)**To:** PHYT 754 Therapeutic Interventions (3)**[Effective: Spring 2009]**

Course Change Proposal:

APPROVED**From:** EXSC 782 Mechanical Analysis of Motor Skills (3)**To:** EXSC 782 Mechanical Analysis of Motor Skills (4)**[Effective: Spring 2009]**

Curriculum and Bulletin Change Proposal
Ph.D. in Exercise Science

APPROVED

Current Wording	New Wording
<p>The Ph.D. program in exercise science is designed to prepare students for research careers in the exercise sciences; graduates are trained for entry into positions in universities, colleges, research institutes and research-oriented clinical settings. Areas of research emphasis correspond to those of the departmental faculty. <u>The Ph.D. degree requires an approved program of up to 60 hours beyond the master's degree; this includes core requirements in exercise science, 15-27 hours in a specific area of emphasis, 6 to 12 hours in statistics and research design, and 12 hours of dissertation preparation.</u> Programs of study are developed by the student's advisory committee and must conform to requirements described in the <i>Handbook for Graduate Students in Exercise Science</i>.</p>	<p>The Ph.D. program in exercise science is designed to prepare students for research careers in the exercise sciences; graduates are trained for entry into positions in universities, colleges, research institutes and research-oriented clinical settings. Areas of research emphasis correspond to those of the departmental faculty. The Ph.D. degree requires an approved program of up to 60 hours beyond the baccalaureate degree. Students with a master's or DPT degree admitted to the PhD program in Exercise Science, may complete the PhD program in Exercise Science by completing a minimum of 30 additional credit hours (including 12 credit hours of dissertation preparation). Students completing the PhD must meet minimum core requirements including 12 hours in Department of Exercise Science or specific area of emphasis, 6 hours in statistics and research design and 12 hours of dissertation preparation. Programs of study are developed by the student's advisory committee and must conform to requirements described in the <i>Graduate Studies Bulletin</i>. <i>Additional information may be found in the Handbook for Graduate Students in Exercise Science.</i></p> <p>Deletions are <u>underlined</u> Additions are in bold</p>

[Effective: Spring 2009]

11. Old Business

None at this time

12. New Business

- The names of three 2nd year Council members were submitted to Dr. Kelehear for next year's Graduate Council Chair. Dr. Kelehear attempted to correspond with these nominees but has been unable to speak with them directly. The floor was then open for nominees for Co-Chair for this year's term and Dr. JoAnne Herman volunteered to serve as Co-Chair for this year, but not as Chair for next year. By acclamation Dr. Herman will be the Co-Chair for the Graduate Council's 2008-2009 term.

13. Good of the Order

14. Adjournment

The meeting adjourned at 3:41p.m.



Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Mark P. Becker

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Thom Harman, University Publications

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
October 27, 2008

The Graduate School

The Graduate Council met on Monday, October 27, 2008 at 2:00p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Zach Kelehear, Chair; Drs. Nancy Brown, Lucia Pirisi-Creek, Xiaomin Deng, Scott Huebner, Satish Jayachandran, Murray Mitchell, Francisco Sanchez, Donna Shannon, Andrew Shifflett, Ognian Trifonov, Nic Ularu, George Voulgaris, and Mike Wyatt; Student Association Representative, Stephen Mann

Graduate Council members absent: Drs. Marianne Bickle, JoAnne Herman, Shirley Staples Carter, and Irma VanScoy

Graduate School Representatives: Dr. James Buggy, Interim Dean; Drs. Stanley Dubinsky, Nancy Zimmerman; Janice Byrd

Provost Office Representative: Dr. Aileen Trainer - excused

Guests: None

NOTE: These minutes will become final on November 30, 2008, if not challenged.

1. **Chair's Remarks** (Zach Kelehear)

Dr. Kelehear called the meeting to order at 2:04 PM.

2. **Approval of minutes**

A correction to the September 22, 2008 minutes was made. Dr. George Voulgaris was marked present when he was absent. Once the correction is made, the minutes from the [September 22, 2008](#) meeting will be approved and final on October 29, 2008.

3. Report of the Interim Dean of The Graduate School (James Buggy)

- The electronic Thesis/Dissertation submission process is now operational. Students who have used the UMI (ProQuest) portal to submit documents report that it is easy to use. Guidelines for use are located at this Graduate School webpage <http://129.252.250.139/thesisdissertation/>.
- Dr. Buggy met with the Provost to review admission standards as requested by USC Internal Audit. It was concluded that current admission practices are satisfactory.
- Dr. Buggy announced that the new graduate application system with CollegeNET is operational and being used.
 - Dr. Buggy encourages all academic units to become familiar with the applicant interface <https://www.applyweb.com/apply/usccg/> by creating a dummy account to review the application as students view it, and to verify that their degree programs are listed and that the supplemental application is correct.
 - User IDs for the administrator's portal have already been assigned to academic units. On the Graduate School website under the Faculty & Staff tab <http://www.gradschool.sc.edu/facultystaff/#collegenet>, there is an option for academic units to request an account user ID if they don't already have one. Other resources available through this tab are links to the following:
 - CollegeNet Tech Support
 - CollegeNet User's Guide
 - CollegeNet Overview-how to access applications
 - Graduate Major Codes
 - Two weeks ago, the Graduate School held a webinar orientation conducted by CollegeNet. Another orientation will be held soon for those unable to attend that session.
- Dr. Buggy advised the Council of *GradShare* - a new internet resource for graduate students hosted by ProQuest. GradShare is a community of graduate students at universities throughout the country seeking a better experience in graduate school and beyond through the sharing of questions, answers, and links. USC is a participating university and our students will have access to links for USC specific library and research resources as well as to generic links available to all users. The address for the portal is <http://www.gradshare.com/landing.html> - faculty and staff are also welcome to use *GradShare*.
- Dr. Buggy conveyed to the Council that the Council of Academic Deans had reviewed the two documents submitted by the Special Study group that worked this spring: *Provost's Task Force Report on the Role of the Graduate School* and University of Arizona Dean Comrie's report. These two documents were distributed to Graduate Council members for review with the meeting's agenda. Dr. Kelehear asked Council members to thoroughly review the two documents for substantial discussion and possible recommendations at the next Graduate Council meeting as President Pastides asked of the Graduate Council at the September 22, 2008 meeting.
- The Council was advised that currently the *Provost's Special Study Group - Graduate Life* is completing its report on expenses of graduate education, particularly graduate assistant stipends and health insurance subsidy as compared to regional and peer aspirant institutions. The report will be presented to the Provost at the end of October.

- Dr. Buggy, Dr. Dubinsky, and Dr. Zimmerman revised the *Graduate Bulletin* and *Graduate Director's Manual* this summer. One of the changes made was an increase in the graduate assistant stipend from \$1000 to \$2000 minimum per semester for not more than 10 hours per week and from \$2,000 to \$4,000 minimum per semester for not more than 20 hours per week. This change was made so that graduate programs at USC would be competitive with peer universities.
 - Two colleges, Social Work and Education, have received exceptions to the new minimums for this academic year. Dr. Buggy assigned Dr. Nancy Zimmerman to work with the Academic Policies and Practice's Committee to review the stipend minimums, and Dr. Stanley Dubinsky to meet with Social Work and the Provost Office to explore alternate methods to extend in-state tuition to nonresidents. Dr. Buggy highly encourages all Council members that would like to contribute to ideas or solutions to particular departmental issues to either meet with the Academic Policies and Practice's Committee or aid Dr. Dubinsky. Dr. Buggy stated his view that Graduate Assistant appointment should have the purposes of contributing to the university's education program and providing professional development for the student rather than primarily a means of tuition reduction.
 - In response to a question, advantages of summer enrollment for graduate assistants are listed at this webpage <http://www.gradschool.sc.edu/doclibrary/documents/Graduate.Assistants.summer.enrollment.pros.and.cons.pdf> . USC Payroll interprets federal guidelines that a student on stipend must be enrolled for the minimum number of credit hours in summer or FICA will be charged to both the student and the employer.
4. **Report of the Associate Dean / Secretary of the Graduate Council** (Stanley Dubinsky and Nancy Zimmerman)

No report
 5. **Report of the Academic Policy and Practices Committee** (Zach Kelehear)

No report
 6. **Report of the Petitions and Appeals Committee** (Nancy Zimmerman for JoAnne Herman)

No report
 7. **Other Committee Reports**

None
 8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on October 17, 2008.

Approvals:

BIOL 572 [crosslisted ENVR 572] - new
 ENVR 572 [crosslisted BIOL 572] - new
 CHEM 511 - prerequisites

Not approved and returned to unit for revisions:

GEOG 512 - new
 ARAB 580 - new
 JOUR 532- prerequisites

The next meeting of the Committee on Curricula and Courses will be held November 14, 2008.

TIP Approvals:

Administrative approval of technology assisted instruction delivery proposals was given for the following existing courses:

NURS J739
 NURS J776
 EDRD J715

Administrative Correction:

NURS 739 [crosslisted WGST 739] - administratively corrected course title on CCP
 NURS 739 approved by Graduate Council Spring 2008 to make course title for NURS 739 the same as the crosslisted course WGST 739. Course title changed from previously approved title, *Conceptual Base for Women's Health Nursing*, to title, *Conceptual Base for Women's Health*.

9. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES**Art**

Curriculum Bulletin Change Proposal:

APPROVED

[Master of Arts in Art History](#)

Curriculum change for the M.A. program in Art History to remove ARTH 501(Methodology) from the list of required courses and replace it with a choice between four core areas

[Effective: Spring 2009]

New Course Proposal:

TABLED FOR NEXT MEETING

[ARTH 528, 728](#), Art and Science, 1700-1900 (3) An examination of the cultural, historical, philosophical, and political connections between art and science during the eighteenth and nineteenth centuries.

[Effective: Spring 2009]

New Course Proposal: **TABLED FOR NEXT MEETING**
[ARTH 531,731](#) Women and the Visual Arts in the Eighteenth Century (3) A seminar focusing on the roles of women in the visual arts in the eighteenth century. Women's roles as artists, subjects, patrons, collectors, and muses will be critically examined and discussed alongside the historiography of scholarship on the subject.

[Effective: Spring 2009]

Note: After discussion of ARTH 528/728 and 531/731, the appropriateness of the practice of assignment of 500 and 700 level numbers to the same course within a program was referred to the Policies and Practices Committee of the Graduate Council for review.

Political Science

Curriculum Bulletin Change Proposal: **APPROVED**
[Doctor of Philosophy in Political Science](#)
 A Public Law concentration for the Ph.D. program in Political Science

[Effective: Spring 2009]

New Course Proposal: **APPROVED**
[POLI 726](#) Seminar in Judicial Politics (3) An introduction to the academic literature on American courts and judicial politics.

[Prereq: None]

[Effective: Spring 2009]

New Course Proposal: **APPROVED**
[POLI 727](#) Models for Understanding Political Institutions (3)
 A survey of the literature on empirical and game theory methods.

[Prereq: POLI 502 and POLI 706]

[Effective: Spring 2009]

New Course Proposal: **APPROVED**
[POLI 728](#) Judicial Politics in Europe and the Common Law World (3) A comparative study of courts of Europe and the and the common law courts of modern democracies (especially Australia, Canada, India, and the United Kingdom). US state courts will also be examined from a comparative perspective.

[Prereq: None]

[Effective: Spring 2009]

New Course Proposal: **APPROVED**
[POLI 729](#) Courts in Developing Countries (3) A comparative study of courts, judicial process, and judicial behavior, and the role of courts in politics focusing on the common law and civil law courts of Latin America, Africa, and Asia.

[Prereq: None]
 [Effective: Spring 2009]

Curriculum Bulletin Change Proposal: **APPROVED**
[Master of Public Administration](#)
 With regard to the level-of-government requirement, the three hours involved would shift to elective credits, increasing the number of electives from five to six to receive the M.P.A. The presumption is that the level-of-government considerations would be covered in advisement on an individual basis; therefore, this section should be deleted from the bulletin (4, 5, and 6 then become 3, 4, and 5). Regarding the joint MPA degree program at Clemson University, Clemson officially withdrew from the program effective July 2008 with the intention of establishing their own program. According to the contract stipulations, both USC and Clemson would remain obligated to continue offering courses for those students already enrolled to facilitate completing their degree; therefore, this section should be deleted from the bulletin.

[Effective: Fall 2009]

Women's and Gender Studies

Curriculum Bulletin Change Proposal: **APPROVED**
[Designator change – from WOST to WGST](#)

[Effective: Fall 2009]

COLLEGE OF MASS COMMUNICATIONS AND INFORMATION SCIENCES

School of Journalism and Mass Communications

Curriculum Bulletin Change Proposal: **APPROVED**
[Ph.D. in Mass Communications](#)

The doctoral program in mass communications is currently a 48-hour program, 36 hours of coursework and 12 hours of dissertation credit (minimum). The program will become a 60-hour program (beyond the master's degree) with 48 hours coursework and a minimum of 12 hours of dissertation credit.

[Effective: Fall 2009]

10. Report of Science, Math, and Related Professional Programs Committee (Mike Wyatt)

ARNOLD SCHOOL OF PUBLIC HEALTH

Department of Health Promotion, Education and Behavior

Course Change Proposal: **APPROVED**

[HPEB 771](#) Environmental Influences on Human Health (3)
Delete this course because the content is not relevant for academic programs within the department. ENHS has courses (e.g., ENHS 660) with similar content that could replace this course if there is student interest.

[Effective: Spring 2009]

New Course Proposal: **APPROVED**

[HPEB 771](#) Socio-Cultural Perspectives on Population Health (3) Theories, measurement, and empirical evidence related to macro-level factors and health. How socio-cultural and physical environments as well as socially ascribed identities can constrain or promote health.

[Prereq: None]

[Effective: Spring 2009]

SCHOOL OF ARTS AND SCIENCES

Chemistry and Biochemistry

Curriculum Bulletin Change Proposal: **APPROVED**

[Chemistry M.S. and Ph.D. Degrees](#)

The wording outlined in the bulletin does not adequately outline the specific requirements for the M.S. and Ph.D. degrees, so new wording has been generated to outline the required courses, number of hours, and thesis/dissertation requirements.

[Effective: Fall 2009]

SCHOOL OF MEDICINE

Department of Neuropsychiatry & Behavioral Science/Rehabilitation Counseling

Curriculum Bulletin Change Proposal: **APPROVED**

[Master of Rehabilitation Counseling](#)

Admission standards changed to include the Millers Analogies Test (MAT) as a testing option for admissions.

[Effective: Fall 2009]

Curriculum Bulletin Change Proposal:

APPROVED

[Certificate of Graduate Study in Psychiatric Rehabilitation](#)

Admission standards changed to include the Millers Analogies Test (MAT) as a testing option for admissions.

[Effective: Fall 2009]

11. Old Business

- JoAnne Herman resigned as Co-Chair of the Graduate Council and Andrew Shifflett accepted the position. By acclamation Dr. Shifflett will be the Co-Chair for the Graduate Council's 2008-2009 term.

12. New Business

13. Good of the Order

- From this point on, the Graduate Student Association Representative's (GSA) report will be added as agenda item number five (before Committee reports begin) for all meetings. Stephen Mann serves as this year's GSA representative.

14. Adjournment

The meeting adjourned at 3:28 p.m.



Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Mark P. Becker

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Thom Harman, University Publications

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
November 24, 2008

The Graduate School

The Graduate Council met on Monday, November 24, 2008 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Zach Kelehear, Chair; Nancy Brown, Xiaomin Deng, JoAnne Herman, Scott Huebner, Satish Jayachandran, Murray Mitchell, Lucia Pirisi-Creek, Donna Shannon, Andrew Shifflett, Shirley Staples Carter, Nic Ularu, Irma VanScoy, and George Voulgaris; Stephen Mann

Graduate Council members absent: Drs. Marianne Bickle, Francisco Sanchez, Ognian Trifonov and Mike Wyatt

Graduate School Representatives: Dr. James Buggy, Interim Dean; Drs. Stanley Dubinsky, Nancy Zimmerman; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Cheryl Addy, Jennifer Marshall, and Feili Tu

NOTE: These minutes will become final on December 26, 2008, if not challenged.

1. **Chair's Remarks** (Zach Kelehear)

Dr. Kelehear called the meeting to order at 2:03 p.m.

2. **Approval of minutes**

The minutes from the [October 27, 2008](#) meeting will be approved and final on November 30, 2008.

3. Report of the Interim Dean of The Graduate School (James Buggy)

- Dr. Buggy extended a welcome to the new Provost Office Representative for Graduate Council, Dr. Kristia Finnigan who replaces Dr. Aileen Trainer. Dr. Finnigan is the Assistant Provost for Academic Programs and serves as the University Liaison to the Commission on Higher Education (CHE) and the Southern Association of Colleges and Schools (SACS).
- Dr. Buggy reported on the Nov. 11 meeting of the Graduate Student Association (GSA) representatives, President Harris Pastides, and Dr. Ted Moore, Vice President for Planning, regarding the impact of budget cuts on graduate students and the quality of graduate education. In this meeting, Dr. Buggy states that the students conveyed:
 - that their individual programs are important.
 - concern that courses that they need for their program of study wouldn't be offered due to a reduction in faculty or an increase in the minimum class size necessary for a graduate course to be offered.
 - there will be adverse affects on the quality of their education as a result of budget cuts.

Stephen Mann stated that graduate students understand that cuts are necessary and that they're aware that programs will be affected and as a result there will be negative consequences. However, GSA wants to ensure that these negative consequences are minimized. Mr. Mann then posed the following questions to the Graduate Council.

What is the Graduate Council's role in ensuring that:

- graduate education is not devalued and remains intact?
 - student degree completion is not hindered?
 - graduate student working conditions are not adversely affected?
- In response, Dr. Buggy stated that the purpose of the College of Arts and Sciences change in minimum class size for 500 and above level courses was cost saving to protect graduate assistantships.

In response to the concern that courses needed for a student's program of study will not be offered, Dr. Buggy indicated that adjustments can be made to their program of study in those circumstances, and that academic units can exercise flexibility to work with the student and the Graduate School to come up with a set of courses that could be taken in a timely period to allow the student to graduate without delay.

- Dr. Buggy advised the Council that there will be a Graduate Director's meeting on December 04, 2008 (1:00 p.m. – 2:30 p.m.). Dr. Nancy Zimmerman will send the agenda to all Council members, Graduate Directors, Coordinators, and Program Administrators.
- The Council was advised that currently the *Provost's Special Study Group - Graduate Life* is completing its report on expenses of graduate education, particularly graduate assistant stipends and health insurance subsidy as compared to regional and peer aspirant institutions. The report will be presented to the Council with the agenda for the December Graduate Council meeting.

- Dr. Buggy advised the council that Graduate enrollment data for fall 2008 is now available. He reviewed several enrollment reports that were distributed to Council members along with the agenda. Dr. Buggy advised the council that the data is very beneficial when determining the diversity (*i.e.* ethnicity, gender, out-of-state enrollment) of the program, evaluating performance indicators (*i.e.* GRE scores), and determining the total number enrolled for the year or semester. Dr. Buggy stressed that this data has not always been available, but now that programs have access to this type of data they can better establish enrollment targets.

4. **Report of the Associate Dean / Secretary of the Graduate Council** (Stanley Dubinsky and Nancy Zimmerman)

- Dr. Dubinsky informed the Council that the revised thesis and dissertation guidelines are in production soon to be released and posted on The Graduate School website <http://129.252.250.139/thesisdissertation/>. These guidelines outline very specific formatting requirements for both thesis and dissertation submission.
- Dr. Buggy reminded everyone that in Spring 2009 it will be mandatory that students submit all theses and dissertations electronically by way of the UMI (ProQuest) portal.

5. **Report of the Graduate Student Association Representative** (Stephen Mann)

- Stephen Mann advised the Council that GSA has submitted a constitution to Dennis Pruitt, Vice President for Student Affairs, requesting to be separate from the current Student Government structure and form a new graduate student structure to include the School of Law, the School of Medicine, and Pharmacy as the Graduate and Professional Student Association. Mr. Mann advised the Council that GSA is working with the relevant people to get this approved.

6. **Report of the Academic Policy and Practices Committee** (Zach Kelehear)

APPROVED

- The Academic Policy and Practices Committee recommends that programs not be able to crosslist courses within the program.

APPROVED

- In regards to policies related to 799/899 courses and degree requirements (see attached memo from Dean Gordon Smith), the Academic Policy and Practices Committee makes two recommendations to Council:

Recommendation 1: A graduate student may take up to 9 hours of 799 thesis preparation, but must produce a thesis or an alternatively approved culminating project in order to include the hours of 799 in the Master's program of study.

Recommendation 2: A doctoral student may not include more than 30 hours of 899 or a combination of 799 and 899 on the doctoral program of study.

APPROVED

- The Academic Policy and Practices Committee recommends that the Council reaffirm the current residency requirements outlined in the 2008-2009 *Graduate Studies Bulletin* which states:

Residency Requirement:

The intent of a residency requirement is to ensure that doctoral students benefit from and contribute to the full spectrum of educational and professional opportunities provided by the graduate faculty of a research university. When establishing residency, the student should interact with faculty and peers by regularly attending courses, conferences, and seminars and using the library, library services, and other resources that support excellence in graduate education.

The doctoral residency requirement may be satisfied only after admission to a doctoral degree program. It requires enrollment in at least 18 graduate credit hours within a span of three consecutive semesters (excluding summers). Enrollment in a summer term is not required to maintain continuity, but credits earned during summer terms (including May Session) will count toward the 18 hours required for residency.

Each graduate program may establish residency requirements that exceed these minimum standards. In doing so, the program may exclude certain courses and credit hours from meeting the residency requirement. All additional requirements and a list of excluded courses and credit hours must be forwarded to The Graduate School and made available to doctoral students. The student's advisory committee certifies, on the program of study, the time period in and the courses with which the student satisfied the residency requirement.

APPROVED

- The Academic Policy and Practices Committee also recommends that the Graduate Council reaffirm that 799 and 899 cannot be used to satisfy the residency requirement as is the current policy.

CHARGED TO PROGRAM REVIEW COMMITTEE

- The Graduate Council discussed the current policy outlined in *The Graduate Bulletin* (excerpt below) regarding the requirements for a graduate student's doctoral committees. The Council requests that the Program Review Committee review the current policy and evaluate the following:
 - Term appointments serving as committee chair for a graduate student's doctoral committee
 - Graduate committee structures and advising requirements

The Graduate Bulletin currently states:

All members of a doctoral committee must be approved by the dean of The Graduate School and usually hold regular or term appointments of The Graduate School faculty.

Regular Membership

Regular members of the Graduate School Faculty on the Columbia campus shall include the president, provost, associate provost and dean of The Graduate School, associate dean of The Graduate School, and chairs of

academic departments offering degrees conferred by The Graduate School. Faculty members holding the Ph.D. or other terminal degrees in their respective fields of study are eligible to become regular members of the Graduate School Faculty upon appointment to a tenure-track position at the University's Columbia campus; units may establish more stringent criteria for membership. Nominations of eligible faculty for such appointments are made by the appropriate academic unit (college, department, or school) to the dean of The Graduate School.

Term Appointments

Temporary and renewable membership as Graduate School faculty is granted upon nomination by an academic unit to the dean of The Graduate School for a term not to exceed three years, renewable on application to the graduate dean. Academic units are expected to develop criteria for such appointments and to have formal votes concerning nominees (with the criteria and votes being forwarded as part of the file for each nominee). Term appointments are appropriate for USC faculty in the School of Law and the School of Medicine, emeriti USC professors, clinical faculty, research professors, faculty members at other institutions (including other USC campuses), and others holding an appropriate terminal degree or other credentials. **Use form GS-58.**

Each doctoral committee must have no more than one outside member.

Outside Member

The outside member 1) may be a Graduate School faculty member in another department or program at USC or a faculty member at another institution nominated by the academic unit and approved by the graduate dean, or may be a qualified professional from the private or governmental sector and approved by the graduate dean; 2) may be within or outside the student's research area and approved by the dean of The Graduate School on the basis of qualifications evidenced by credentials and relevance to the student's major field as explained in the justification submitted with the nomination; and 3) must be approved separately for each committee.

Major points that should be noted with regard to committee membership:

- A majority of the committee composition must be regular members of the Graduate School faculty.
- A doctoral committee member whose Graduate School faculty eligibility expires (e.g., emeritus faculty) while a student is still pursuing the degree may continue to serve until the student completes the program or the committee is dissolved. To continue to serve in the capacity as chair or regular member is a special exception. This request (with a valid academic justification) must have the endorsements of the unit faculty, chair of the department, graduate director, and academic dean. Once these approvals are affirmed, the petition is presented to the dean of The Graduate School for final approval. Otherwise, a change in the committee composition must be presented to the dean of The Graduate School replacing the now ineligible member.

Committee Functions

Oral and Comprehensive Exam Committee--administers the oral portion of the comprehensive exam.

Dissertation Committee and Dissertation Defense Committee--directs the student in the preparation of the dissertation. Examines the student on the dissertation and informs the dean of The Graduate School whether the student passed or failed. The dissertation cannot be submitted to The Graduate School until it has been approved and signed by members of the Dissertation Defense Committee. The committee, which requires the dean's prior approval, must include at least four members, one of whom is from outside the major department.

Other Doctoral Degrees

Other doctoral degrees in The Graduate School, e.g., the Doctor of Education, the Doctor of Musical Arts, the Doctor of Nursing Practice, the Doctor of Physical Therapy, and the Doctor of Public Health, are subject to the same regulations that pertain to the Doctor of Philosophy except for authorized requirements which may vary somewhat from those listed above. Information about specific requirements in these degree programs is available from the respective graduate directors.

7. Other Committee Reports

None

8. Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on November 14, 2008.

No additional action taken on courses returned to units after the October 17, 2008 meeting – no revisions received from units:

GEOG 512 - new

ARAB 580 - new

JOUR 532- prerequisites

Approvals:

NURS 505 – new

ANTH 525 – new

ENHS 664 – new – approved pending minor revisions from unit to Faculty Senate by 11/19/08

HPEB 621 – title and description

Not approved:

ENHS 573 – new

The next meeting of the Committee on Curricula and Courses will be held January 16, 2009.

TIP Approvals:

SLIS 768

SLIS 797

Special Topics Graduate Course Request Approvals:

SLIS 797

9. **Fellowships Committee** (Stanley Dubinsky)
No report

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Linguistics Program

Course Change Proposal:

APPROVED

From: [LING 739 History and Methodology of Linguistics \(3\)](#)

To: **LING 739** The Evolution of Linguistic Theory, Practice, and Methods (3)

[Effective: Fall 2009]

Psychology

Course Change Proposal:

APPROVED

From: [PSYC 773 Research in Clinical-Community Psychology \(3\)](#) (correction, change from PSYCH to PSYC 08/13/09 Janice Byrd)

To: **PSYC 773** Research in Clinical-Community Psychology (1-3)

[Effective: Fall 2009]

COLLEGE OF MASS COMMUNICATIONS AND INFORMATION STUDIES

School of Library and Information Science

Course Change Proposal:

APPROVED

From: [SLIS 720 School Library Media Program Development \(3\)](#)

Roles, functions, and organization of school library media programs. Systematic program planning and evaluation, facilitation of instructional team partnerships, and integration of program into the curriculum.

Prereq: SLIS 701, 703, 704, 705, 742, and 761

To: **SLIS 720** School Library Media Program Development (3)
Roles, functions, and organization of school library media programs. Systematic planning and evaluation, leadership, advocacy, and integration of program into the curriculum.

Prereq: Special permission required.

[Effective: Spring 2009]

New Course Proposal:

APPROVED

[SLIS 743 Health Information Retrieval in Electronic Environments \(3\)](#) Presents a survey of electronic information resources in the health sciences and an introduction to advanced searching techniques and analytical skills to access biomedical literature.

[Effective: Spring 2009]

11. **Report of Science, Math, and Related Professional Programs Committee** (Mike Wyatt)

ARNOLD SCHOOL OF PUBLIC HEALTH

Department of Health Promotion, Education and Behavior

Curriculum and Bulletin Change:

APPROVED

[MPH in General Public Health](#)

Request to notify the Commission on Higher Education (CHE) and the Southern Association of Colleges and Schools (SACS) about a distance education component of their curricula.

[Effective: Spring 2009]

Curriculum and Bulletin Change:

APPROVED

[MSPH Health Promotion, Education, and Behavior](#)

Request to notify the Commission on Higher Education (CHE) and the Southern Association of Colleges and Schools (SACS) about a distance education component of their curricula.

[Effective: Spring 2009]

Curriculum and Bulletin Change:

APPROVED

[MS \(thesis only\), Health Promotion, Education, and Behavior](#)

Request to notify the Commission on Higher Education (CHE) and the Southern Association of Colleges and Schools (SACS) about a distance education component of their curricula.

[Effective: Spring 2009]

Curriculum and Bulletin Change: **APPROVED**
[MPH Physical Activity and Public Health](#)
Request to notify the Commission on Higher Education (CHE) and the Southern Association of Colleges and Schools (SACS) about a distance education component of their curricula.

[Effective: Spring 2009]

Curriculum and Bulletin Change: **APPROVED**
[MPH in Biostatistics](#)
Request to notify the Commission on Higher Education (CHE) and the Southern Association of Colleges and Schools (SACS) about a distance education component of their curricula.

[Effective: Spring 2009]

Curriculum and Bulletin Change: **APPROVED**
[MPH Health Promotion, Education, and Behavior](#)
Request to notify the Commission on Higher Education (CHE) and the Southern Association of Colleges and Schools (SACS) about a distance education component of their curricula.

[Effective: Spring 2009]

Curriculum and Bulletin Change: **APPROVED**
[MPH Environmental Health Sciences](#)
Request to notify the Commission on Higher Education (CHE) and the Southern Association of Colleges and Schools (SACS) about a distance education component of their curricula.

[Effective: Spring 2009]

Curriculum and Bulletin Change: **APPROVED**
[Graduate Certificate, Public Health](#)
Request to notify the Commission on Higher Education (CHE) and the Southern Association of Colleges and Schools (SACS) about a distance education component of their curricula.

[Effective: Spring 2009]

Curriculum and Bulletin Change: **APPROVED**
[Graduate Certificate, Health Communications](#)
Request to notify the Commission on Higher Education (CHE) and the Southern Association of Colleges and Schools (SACS) about a distance education component of their curricula.

[Effective: Spring 2009]

Curriculum and Bulletin Change: **APPROVED**
[Arnold School of Public Health – Graduate Bulletin](#)
Changes to the description in the *Graduate Bulletin*

[Effective: Spring 2009]

New Course Proposal: **APPROVED**
[BIOS 775 Biostatistical Aspects of Bioinformatics \(3\)](#)
Bioinformatics analyses related to public health and biomedical research. Gene-gene and gene-environment interaction, phylogeny analysis in disease classification, and clustering for expression data. Data analyses, simulation studies, algorithms, and interpretation of health data.

Prereq: BIOS 757

[Effective: Spring 2009]

New Course Proposal: **APPROVED**
[BIOS 811 Survival Analysis II\(3\)](#)
Parametric survival analysis, accelerated failure time model, frailty model, competing risk mode and multi-state model. Techniques motivated by applications in epidemiology and clinical medicine research, applications demonstrated using public health data sets.

Prereq: BIOS 810

[Effective: Spring 2009]

COLLEGE OF ARTS AND SCIENCES

Statistics

Course Change Proposal:

APPROVED

From: [STAT 710 Probability Theory I \(3\)](#)

Probability spaces, random variables and distributions, expectations, characteristic functions, laws of large numbers, and the central limit theorem.

{=MATH 710}

Prereq: STAT 511, 512, or MATH 703

To: **STAT 810** Probability Theory I (3)

Probability spaces, random variables and distributions, expectations, characteristic functions, laws of large numbers, and the central limit theorem.

{=MATH 710}

Prereq: STAT 511, 512, or MATH 703

[Effective: Fall 2009]

Course Change Proposal:

APPROVED

From: [STAT 711 Probability Theory II \(3\)](#)

More about distributions, limit theorems, Poisson approximations, conditioning, martingales, and random walks.

{=MATH 711}

Prereq: STAT 710

To: **STAT 811** Probability Theory II (3)

More about distributions, limit theorems, Poisson approximations, conditioning, martingales, and random walks.

{=MATH 711}

Prereq: STAT 710

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [STAT 722 Advanced Statistical Inference \(3\)](#)

The advanced theory of statistical inference, including the general decision problem; Neyman-Pearson theory of testing hypotheses; the monotone likelihood ratio property; unbiasedness, efficiency, and other small sample properties of estimators; asymptotic properties of estimators, especially maximum likelihood estimators; and general sequential procedures.

Prereq: STAT 713 or consent of instructor

To: [STAT 822 Advanced Statistical Inference \(3\)](#)

The advanced theory of statistical inference, including the general decision problem; Neyman-Pearson theory of testing hypotheses; the monotone likelihood ratio property; unbiasedness, efficiency, and other small sample properties of estimators; asymptotic properties of estimators, especially maximum likelihood estimators; and general sequential procedures.

Prereq: STAT 713 or consent of instructor

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [STAT 723 Large Sample Theory \(3\)](#)

Modes of convergence, limit theorems, and the asymptotic properties of estimators and tests.

Prereq: STAT 713

To: [STAT 823 Large Sample Theory \(3\)](#)

Modes of convergence, limit theorems, and the asymptotic properties of estimators and tests.

Prereq: STAT 713

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [STAT 724 Nonparametric Inference \(3\)](#)

The general theory of nonparametric statistics, including order statistic theory, theory of ranks, U-statistics in nonparametric estimation and testing, linear rank statistics and their application to location and scale problems, goodness-of-fit, and other distribution-free procedures.

Prereq: STAT 713 or consent of instructor

To: [STAT 824 Nonparametric Inference \(3\)](#)

The general theory of nonparametric statistics, including order statistic theory, theory of ranks, U-statistics in nonparametric estimation and testing, linear rank statistics and their application to location and scale problems, goodness-of-fit, and other distribution-free procedures.

Prereq: STAT 713 or consent of instructor

[Effective: Fall 2009]

Curriculum Bulletin Change Proposal: **APPROVED**

[Master of Science in Statistics](#)

The department would like to add the requirement of another elective, raising it from 4 to 5 electives. We feel that this would strengthen the MS degree and broaden the student's base of knowledge. Under this proposal, MS students would take 2 required and one elective course in each of their first two semesters, then one required and two electives in the third semester and one elective and thesis credits in the fourth and final semester. It has been the policy of the department to have MS students take a minimum of 9 credit hours per semester except for their last semester in which they are engaged in thesis research.

[Effective: Fall 2009]

COLLEGE OF NURSING

Nursing

Curriculum Bulletin Change Proposal: **APPROVED**

[College of Nursing – Doctor of Nursing Practice Program \(DNP\)](#)

Request to notify the Commission on Higher Education (CHE) and the Southern Association of Colleges and Schools (SACS) about a distance education component of their curricula.

[Effective: Spring 2009]

12. Report of the Petitions and Appeals Committee (Nancy Zimmerman for JoAnne Herman)

One petition was considered by the Council.

- Adam Shiverdecker – Petition denied.

13. Old Business

14. New Business

15. Good of the Order

16. Adjournment

The meeting adjourned at 4:40 p.m.



Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Mark P. Becker

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Thom Harman, University Publications

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
December 08, 2008

The Graduate School

The Graduate Council met on Monday, December 08, 2008 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Zach Kelehear, Chair; Drs. Marianne Bickle, Nancy Brown, JoAnne Herman, Scott Huebner, Satish Jayachandran, Murray Mitchell, Donna Shannon, Andrew Shifflett, Shirley Staples Carter, Francisco Sanchez, Ognian Trifonov, Irma VanScoy, and George Voulgaris; Stephen Mann

Graduate Council members absent: Drs. Xiaomin Deng, Lucia Pirisi-Creek, Nic Ularu and Mike Wyatt

Graduate School Representatives: Dr. James Buggy, Interim Dean; Drs. Stanley Dubinsky, Nancy Zimmerman; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan – excused

Guests: Dr. Joanna Casey

NOTE: These minutes will become final on January 09, 2009, if not challenged.

1. **Chair's Remarks** (Zach Kelehear)

Dr. Kelehear called the meeting to order at 2:05 p.m.

2. **Approval of minutes**

The minutes from the [November 24, 2008](#) meeting will be approved and final on January 03, 2008.

3. **Report of the Interim Dean of The Graduate School** (James Buggy)

- Dr. Buggy referenced a recent message from President Harris Pastides regarding the severity of the budget crisis. Dr. Buggy advised the Council to read the document for an appreciation of changes that will affect graduate education:
http://president.sc.edu/statements_speeches/facstaff_12082008.php.
- Dr. Buggy advised the Council that the Fall 2008 Doctoral Commencement and Hooding Ceremony will be held on Monday, December 15th at 1:30 pm. Dr. Kelehear will lead the procession of the doctoral candidates and all Council members are encouraged to attend. More information regarding the commencement exercises can be located on the Graduate School website <http://129.252.250.139/commencement/hoodingceremony.htm>.
- Dr. Buggy reported on the Fall 2008 Meeting of Graduate Directors and Program Administrators held on Thursday, December 04th. Dr. Buggy advised that the Agenda was sent to all Council members and serves as an informative document for individuals who were unable to attend or as use as a reference.
- The Report on Graduate Student Life, chaired by Dean Michael Amiridis was not yet sent to the Council. Dr. Buggy will attach the document to the agenda for next month's Graduate Council meeting to be held on January 26, 2009. Dr. Buggy will also email the document to all Council members.
- Dr. Buggy advised the Council that *The Chronicle of Higher Education* has published results of a survey regarding stipends for Graduate Assistants <http://chronicle.com/stats/stipends/>. This database shows the stipends and benefits provided to graduate assistants at more than 100 colleges and universities. All data were reported by the universities and are for the 2008-09 academic year and include the average stipends for six disciplines: biology, economics, english, history, mechanical engineering, and sociology. The Graduate School has participated so that USC graduate students can compare their stipends to that of other institutions.
- Dr. Buggy stated that *The Chronicle of Higher Education* includes an update about the National Research Council (NRC) assessment of doctoral programs referenced at the Council of Graduate Schools annual meeting held in Washington, DC last week. There an announcement from Charlotte Kuh, Coordinator NRC, stating that the report will be issued in mid-February 2009:
http://chronicle.com/daily/2008/12/8111n.htm?utm_source=at&utm_medium=en.

4. **Report of the Associate Dean / Secretary of the Graduate Council** (Stanley Dubinsky and Nancy Zimmerman)

- No report

5. **Report of the Graduate Student Association Representative** (Stephen Mann)

- No report

6. **Report of the Academic Policy and Practices Committee** (Zach Kelehear)

- No report

7. **Other Committee Reports**

None

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

The next meeting of the Committee on Curricula and Courses will be held January 16, 2009.

TIP Approvals:

Administrative approval of technology assisted instruction delivery proposals was given for the following existing courses:

[NURS 710](#)

[NURS 732](#)

[NURS 898](#)

9. **Fellowships Committee** (Stanley Dubinsky)

Dr. Zimmerman advised the Council that deadlines for Fellowships and Awards are soon approaching and can be viewed on The Graduate School website

<http://www.gradschool.sc.edu/support/>.

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Anthropology

New Course Proposal:

APPROVED

[ANTH 797 Reading and Research \(3\)](#)

Independent study course designed to facilitate student's research. An independent study contract with content approved by instructor is required.

Prereq: Permission of the instructor.

[Effective: Spring 2009]

11. **Report of Science, Math, and Related Professional Programs Committee** (Mike Wyatt)

ARNOLD SCHOOL OF PUBLIC HEALTH

Department of Health Promotion, Education and Behavior

Course Change Proposal:

NOT APPROVED

From: [HPEB 770 Health Education in Developing Countries \(3\)](#)

Development of programs in predominantly rural third world countries. Foreign nationals may substitute this course for HPEB 700.

To: **HPEB 770** Social and Behavioral Perspectives (3)

Concepts and theories from disciplines including anthropology, sociology, psychology, and communication applied to the analysis of health behaviors and health promotion programs across the world.

Course Change Proposal:

NOT APPROVED

From: [HPEB 772 Current Trends in Developing World Health \(3\)](#)

Development of programs in predominantly rural third world countries. Foreign nationals may substitute this course for HPEB 700.

To: **HPEB 772** Responding to Global Health Challenges (3)

Selected global health challenges are used to examine sociopolitical, advocacy, policy, organizational, and programmatic actions by governmental, non-governmental, and international institutions aiming to improve health in low- and middle- income countries.

SCHOOL OF MEDICINE

Obstetrics and Gynecology

New Course Proposal:

APPROVED

[HGEN 722 Human and Medical Genetics \(3\)](#)

The principles of genetics as they apply to medicine and the basic concepts needed for an understanding of human genetics. Current knowledge and essential areas of research in human and medical genetics.

Prereq: BIOL 302 and 303 or equivalent with consent of instructor

[Effective: Spring 2009]

12. **Report of the Petitions and Appeals Committee** (JoAnne Herman)

- No report

13. Old Business

- This meeting was Dr. Dubinsky's last Graduate Council meeting. Dr. Buggy thanked Dr. Dubinsky for all his hard work and dedication to The Graduate School and Graduate Council and wished him luck in his new position as director of the new Jewish Studies program in the College of Arts and Sciences.

14. New Business

- Dr. Buggy asked Council to suspend the 30 day waiting period for course approvals to be effective so students can register in these courses for Spring 2009. Approved by Council acclamation.
- Dr. Kelehear announced that the Academic Policy and Practices committee would like the entire Council to provide feedback to questions regarding the *Provost's Task Force Report on the Role of the Graduate School* and University of Arizona Dean Comrie's report at the January 26, 2009 meeting. The questions will be provided via email along with the agenda.

15. Good of the Order

- Dr. Kelehear and the Council reaffirmed a thank you to Dr. Dubinsky for his work with the Graduate Council.

16. Adjournment

The meeting adjourned at 2:28 p.m.



Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Mark P. Becker

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Thom Harman, University Publications

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
January 26, 2009

The Graduate School

The Graduate Council met on Monday, January 26, 2009 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Zach Kelehear, Chair; Drs. Marianne Bickle, Nancy Brown, Xiaomin Deng, Murray Mitchell, Lucia Pirisi-Creek, Andrew Shifflett, Shirley Staples Carter, Ognian Trifonov, Nic Ularu, Irma VanScoy, and Mike Wyatt; Stephen Mann

Graduate Council members absent: Drs. JoAnne Herman, Scott Huebner, Satish Jayachandran, Francisco Sanchez, Donna Shannon, and George Voulgaris

Graduate School Representatives: Dr. James Buggy, Interim Dean; Nancy Zimmerman - excused; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Naomi Farber and Elizabeth Ravlin

NOTE: These minutes will become final on March 4, 2009, if not challenged.

1. **Chair's Remarks** (Zach Kelehear)

Dr. Kelehear called the meeting to order at 2:08 p.m.

2. **Approval of minutes** (Minutes of the [December 08, 2008](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. Report of the Academic Policy and Practices Committee (Zach Kelehear)

Dr. Kelehear lead the Council in a discussion on the [Provost's Task Force Report on the Role of the Graduate School](#) with consideration of the following questions.

To what extent is the role of the Graduate School to:

1. Provide leadership in developing new approaches and best practices in graduate research and education?
2. Foster recruitment and retention of graduate students, and oversee their well-being, professional development, and career placement?
3. Promote diversity in the graduate student body and an appreciation of diversity in the training of all graduate students?
4. Stimulate interdisciplinary research and teaching?
5. Support professional programs?
6. Utilize the Graduate Council in leading graduate education in both policy and practical discussions?

The Council agreed that the questions above are important and appropriate questions for faculty to consider in regards to the role of The Graduate School.

Many Council members stressed some additional concerns including:

- Certain graduate programs in Arts and Sciences with lower enrollment are impacted by increasing to 8 the minimum number of registered students necessary for a course to qualify for a faculty member's teaching load. Dr. Wyatt stressed that this particularly impacts the Sciences and some smaller Humanities programs.
 - Dr. Ularu added that the limits on enrollment impact the quality of the Graduate education here at USC. He also feels that the Graduate Council should have more power to defend graduate faculty and the quality of USC's graduate education.
 - Drs. Farber and Staples-Carter agreed with Dr. Ularu in that the Council should have a more powerful voice in defending graduate faculty and graduate education. Dr. VanScoy added that Faculty Senate is seemingly stronger and feels that the Graduate Council should be restructured so that the decisions made are more powerful.
 - Stephen Mann pointed out that the comparison of power between Faculty Senate and The Graduate Council can be compared to that of the Graduate Student Association and Student Government.
 - Dr. Buggy reminded all that President Pastides has expressed his recognition of the importance of graduate education in moving USC to the next level. President Pastides has asked Graduate Council for feedback on the role Council and the Graduate School should play in enhancing graduate education at USC.
 - Dr. Buggy also expressed that it's important that the Council consider what constitutes a professional program and whether these programs should be separately administered distinct from Graduate School and Graduate Council. He stated that Provost Mark Becker has defined it in the past as programs independently accredited, but many programs fall in this category, so a more specific definition may be necessary.
- Dr. Kelehear advised the Council that the Academic Policy and Practices Committee expressed that it's important to get feedback regarding these questions from USC faculty as well. Therefore, a meeting (forum) will be held on February 25, 2009 in the Russell House Theatre for about an hour starting at 2:00 p.m. All Council members are asked to share the questions

and report

(<http://www.gradschool.sc.edu/facstaff/RoleofUSCGraduateSchool.pdf>) with their academic units and share and feedback with the Council at the next Graduate council meeting on February 23, 2009.

- Dr. Buggy has also made the [2008 USC Graduate School Blueprint for Academic Excellence](#) report available under the faculty & staff tab on The Graduate School website. This report describes Graduate School activities so faculty may know what's presently being done.

4. **Report of the Interim Dean of The Graduate School** (James Buggy)

- Dr. Buggy advised the Council that The Graduate School has selected the recipients of travel grants for travel from February 2009 to May 2009. 40 awards were granted totaling \$10,000. A list of recipients will be posted on the Graduate School website at <http://www.gradschool.sc.edu/support/>.
- Dr. Buggy reported on the status of the TA training workshops. He advised the Council that students are now completing online courses which can be viewed at <http://www.gradschool.sc.edu/tatrain/>. There, a [Database of Trained TAs](#) can be viewed.
- Dr. Buggy advised the Council that Graduate Student Day is scheduled for Friday, April 03, 2009. An announcement will be sent out to students and faculty. Nomination deadlines and an outline of events are posted on the Graduate School website at <http://www.gradschool.sc.edu/gsd/index.htm>.
- Dr. Buggy reported on his meeting with Dr. William T. (Ted) Moore, Provost (Interim) and regarding health insurance subsidies for graduate students. In this meeting, it was established that the yearly health insurance subsidy for graduate students will increase from \$225 to \$275 due to the Athletic Department committing to finance the subsidy for the next eight years. Dr. Buggy has advised the Graduate Student Association (GSA) president, Reed Curtis, of the increase. Stephen Mann stated that GSA has informed the university's graduate students of the change that will become effective during the 2009 – 2010 school terms.
- Dr. Buggy stated that the implementation of the new CollegeNET application system has progressed well. However, faculty and staff must still access multiple programs/systems to obtain current and prospective graduate student information. In an effort to assist faculty and staff with the variety of application / admission resources, Dr. Buggy created a table summarizing them with instruction on use. This guide will be placed on the faculty / staff webpage and used as a starting point in application / admission workshops scheduled by the Graduate School in February.

5. **Report of the Associate Dean / Secretary of the Graduate Council** (Nancy Zimmerman – excused absence)

- No report

6. **Report of the Graduate Student Association Representative** (Stephen Mann)

- No report

7. **Other Committee Reports**

None

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman – excused absence)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on January 16, 2009.

No additional action taken on courses returned to units after the October 17, 2008 or November 14, 2008 meetings – no revisions received from units:

GEOG 512 - new

ARAB 580 - new

JOUR 532 - prerequisites

ECHE 573 - new

ENHS 664 - title and description

Approvals:

THEA 563 - new

SPTE 545 - new

SPTE 590 - new

SPTE 640 - new

HPEV 502 - prerequisites and description

Withdrawn:

THEA 660 - new

The next meeting of the Committee on Curricula and Courses will be held February 13, 2009 at 1:00 PM.

TIP Approvals:

None

Special Topics Graduate Course Request Approvals:

ECIV 790

ENGL 566

RELG 592

SLIS 797

SOCY 698

9. **Fellowships Committee** (James Buggy)

Dr. Buggy advised the Council that deadlines for Fellowships and Awards are soon approaching and can be viewed on The Graduate School website

<http://www.gradschool.sc.edu/support/>.

10. Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Theatre and Dance

Curriculum and Bulletin Change:

APPROVED

[M.A. in Theatre](#)

Adjustment to credit hours required in “Research Methodology” from 3 to 1. This change reflects the increasing integration of experiential education into the M.A. curriculum. The one-credit course will be a lab attached to “Script Analysis”, and will provide for dedicated time with the M.A. cohort to cover specific research issues, leaving the remaining credits free to be applied in history, criticism, and/or critical theory.

[Effective: Fall 2009]

COLLEGE OF HOSPITALITY, RETAIL, AND SPORT MANAGEMENT

Hotel, Restaurant, and Tourism Management

Curriculum and Bulletin Change:

APPROVED

[Master of International Hospitality and Tourism Management](#)

Delete MGMT 718 (Management of Human Resources) from the Non-thesis option; Add HRSM 788 (Applied Research in Hospitality, Retail & Sport Management) to the non-thesis option; Correct a mis-print for HRSM 788 credit hours on Thesis option.

[Effective: Summer 2009]

Sport and Entertainment Management

Course Change Proposal:

APPROVED

From: [SPTE 740 Public Assembly Facility Management \(3\)](#)

Decision-making techniques and processes in managing and operating public assembly facilities

Prereq: Department permission required.

To: Delete Course

With the restructuring of the SPTE graduate curriculum and the creation of a new course, SPTE 640 - Venue Management, this course is no longer required and will no longer be taught.

[Effective: Fall 2009]

Curriculum and Bulletin Change: **APPROVED**
[Sport and Entertainment Management](#)
 Request to notify the Commission on Higher Education (CHE) and the Southern Association of Colleges and Schools (SACS) about a distance education component of their curricula.

[Effective: Spring 2009]

Curriculum and Bulletin Change: **APPROVED**
[Master of Sport and Entertainment Management](#)
 Changes to the bulletin entry for the Master's of Sport and Entertainment Management program.

[Effective: Fall 2009]

New Course Proposal: **APPROVED**
[SPTE 760 Principles of Sport and Entertainment Marketing \(3\)](#)
 This course is designed to provide a foundation in the principles of sport and entertainment marketing.

Prereq: Undergraduate marketing class or equivalent
 [Effective: Fall 2009]

New Course Proposal: **APPROVED**
[SPTE 775 Event Programming and Promotion \(3\)](#)
 This course will examine the critical functions of booking and scheduling a public assembly facility and the production of events in such a venue.

Prereq: SPTE 640
 [Effective: Fall 2009]

New Course Proposal: **APPROVED**
[SPTE 790 Sport and Entertainment Finance \(3\)](#)
 This course examines financial information necessary to perform the usual duties and responsibilities associated with sport facilities, programs and organizations.

[Effective: Fall 2009]

MOORE SCHOOL OF BUSINESS

Management

Course Change Proposal:

APPROVED

From: [MGMT 801 Specialized Study in International Employment Relations \(3\)](#)

An analysis of selected employment and labor relations problems and practices viewed from a comparative, cross-national perspective and the perspective of a multinational enterprise.

Prereq: DMSB 702 or MGMT 718 or 779

To: **MGMT 801** Human Resources and the Global Firm (3)

An analysis of human resources practices viewed from a comparative, cross-national perspective and the perspective of a multinational enterprise.

Prereq: None.

[Effective: Fall 2009]

Course Change Proposal:

APPROVED

From: [MGMT 719 Management Compensation \(3\)](#)

Prereq: MGMT 718 or 779

To: **MGMT 719** Management Compensation (3)

Prereq: MGMT 801

[Effective: Fall 2009]

Course Change Proposal:

APPROVED

From: [MGMT 720 Staffing \(3\)](#)

Topics in staffing on a rotating basis among job analysis recruitment, test validation, selection systems, and or other subjects.

Prereq: MGMT 718 or 779

To: **MGMT 720** Staffing (3)

Topics in staffing on a rotating basis among job analysis recruitment, test validation, selection systems, and or other subjects.

Prereq: MGMT 801

[Effective: Fall 2009]

Course Change Proposal:

APPROVED

From: [MGMT 725 Personnel and Employment Relations Research \(3\)](#)

Research methods in personnel and employment relations. Emphasis on: problem identification and hypothesis development, proper research design, application of analytic strategies, strengthening research report writing skills.

Prereq: MGMT 718 or 779; MGSC 692

To: **MGMT 725** Human Resource Metrics and Research Methods (3)

Applied data analysis and research methods in human resources. Emphasis on research design, analytic strategies, measurement of human resource variables and outcomes, and presentation of written and oral information.

Prereq: None.

[Effective: Fall 2009]

Course Change Proposal:

APPROVED

From: [MGMT 726 Issues in Personnel and Employment Relations \(3\)](#)

Capstone course for master's students in personnel and employment relations. Integration of coursework and professional practice through analysis of current public policy and management

Prereq: MGMT 779

To: **MGMT 726** Human Resource and Business Strategy (3) Capstone course for master's students in human resources. integration of course work through analysis of current management issues and the use of case analysis and business simulations.

Prereq: MGMT 801

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [MGMT 727 Internship in Personnel and Employment Relations \(6\)](#)

Field experience in personnel and employment relations. Includes a report analyzing the experience.

To: **MGMT 727** Internship or Practicum in Human Resources (6) Field experience in human resources. Includes a report analyzing the experience.

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [MGMT 730 Consulting and Organizational Development in MNCs \(3\)](#)

Restructuring and transformation initiatives within multinational organizations as internal consultants and/or change agents.

{=IBUS 718}

Prereq: DMSB 711 or IBUS 700 or MGMT 779 or instructor's permission

To: **MGMT 730** Consulting and Organizational Development in MNCs (3)
Restructuring and transformation initiatives within multinational organizations as internal consultants and/or change agents.

{=IBUS 718}

Prereq: DMSB 711 or IBUS 700 or MGMT 801

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [MGMT 772 Employee and Organizational Development \(3\)](#)

Examination of methods of employee development and organizational change efforts designed to increase organizational effectiveness with an emphasis on planning, design, management, and evaluation of intervention programs.

To: **MGMT 772** Employee and Leadership Development (3) Examination of methods of employee development and leadership development with an emphasis given to program design, management, and evaluation.

[Effective: Fall 2009]

Curriculum and Bulletin Change:

APPROVED

[Master of Human Resources](#)

Changes to the bulletin entry for the Master's of Human Resources program.

[Effective: Fall 2009]

11. **Report of Science, Math, and Related Professional Programs Committee** (Mike Wyatt)

SCHOOL OF MEDICINE

Cell and Developmental Biology and Anatomy

Curriculum and Bulletin Change:

APPROVED

[Cell Biology & Anatomy](#)

Program designator change for all courses in graduate bulletin from ANAT, CBNS to MCBA.

[Effective: Fall 2009]

12. **Report of the Petitions and Appeals Committee** (JoAnne Herman)
- No report

13. **Old Business**

14. **New Business**

15. **Good of the Order**

16. **Adjournment**

The meeting adjourned at 3:52 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Interim Provost William T. Moore

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Thom Harman, University Publications

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
February 23, 2009

The Graduate School

The Graduate Council met on Monday, February 23, 2009 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Zach Kelehear, Chair; Drs. Nancy Brown, Xiaomin Deng, Scott Huebner, Murray Mitchell, Francisco Sanchez, Donna Shannon, Andrew Shifflett, Ognian Trifonov, Nic Ularu, George Voulgaris, and Mike Wyatt; Stephen Mann

Graduate Council members absent: Drs. Marianne Bickle, JoAnne Herman, Satish Jayachandran, Lucia Pirisi-Creek, Shirley Staples Carter, and Irma VanScoy

Graduate School Representatives: Dr. James Buggy, Interim Dean; Nancy Zimmerman; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Don Edwards, Naomi Farber, Jennifer Marshall, Michael Smith, and Cheryl Wissick

NOTE: These minutes will become final on April 2, 2009, if not challenged.

1. **Chair's Remarks** (Zach Kelehear)

Dr. Kelehear called the meeting to order at 2:04 p.m.

2. **Approval of minutes** (Minutes of the [January 26, 2009](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Academic Policy and Practices Committee** (Zach Kelehear)
- Dr. Kelehear reminded the Council that the Academic Policy and Practices Committee called a special meeting of the Graduate Faculty on February 25, 2009 at 2:00 p.m. in the Russell House Theatre. At this meeting, Graduate Faculty members will respond to the [Provost's Task Force Report on the Role of the Graduate School](#). The Policies and Practices Committee will report on the meeting at the next Council meeting, March 23, 2009.
4. **Report of the Interim Dean of The Graduate School** (James Buggy)
- Dr. Buggy advised the Council that he was informed that the satellite option for distance education courses will be terminated effective Summer 2009.
 - Dr. Buggy reported on an email he sent in early February to Graduate Directors and Program Director advising them of the following:
 - The Graduate faculty meeting being held on February 23rd regarding the role of The Graduate School.
 - Graduate Student Day will be held on Friday, April 3, 2009. Dr. Buggy has invited Dr. William T. Moore, Provost, to speak. Dr. Voulgaris asked if anyone from the state-level could attend to help promote graduate research awareness and Dr. Buggy responded that he would investigate and get back to the Council.

Dr. Buggy also advised the Council that he will be seeking their participation as judges and asked that they keep their calendars open for this event. He also plans to encourage all academic units to participate, especially Art, Theatre, and Music in the newly added creative performance area.

Stephen Mann stated that he has encouraged the Graduate Student Association (GSA) to attend and advised the Council to encourage faculty to attend as well to support the graduate students. Mr. Mann also expressed his concern for participant etiquette in the past. He stated that students would often leave after their presentation and not remain for other's presentations. Mr. Mann displayed a similar concern for the presentation schedule being altered because of students not showing. Dr. Buggy advised Mr. Mann that this year, the presentations will remain as scheduled to avoid guests missing a student's presentation.

The website (<http://gradschool.sc.edu/gsd/>) has been updated to outline the judging guidelines, how to volunteer to be a judge, and the deadlines for nominations from academic units in regards to:

- Research Presentation and Poster Competition
 - Creative Performances and Displays
 - The Awards Ceremony
- Dr. Buggy informed the Council of two workshops that were held for Graduate Directors and their administrative staff to review features of the application and admission processing systems. These workshops were well received, so two additional workshops have been scheduled for March. These will be held in the computer lab of Gambrell Hall to provide an interactive training experience.
 - Dr. Buggy advised the Council that a webinar was held to introduce Enrollment Management Action System (EMAS) to Graduate Directors and their administrative staff on February 19th. EMAS was purchased by The Graduate School for enrollment management to allow the various academic

departments to access their prospect and applicant pool, determine enrollment goals, and manage recruiting communications to achieve those goals. Academic units may access more information about EMAS and request an account at

http://www.gradschool.sc.edu/facstaff/emas_overview.htm. Dr. Buggy would like programs to be more aggressive in their approach to recruiting and feels that EMAS will serve as a tool to aide in that process.

- Dr. Buggy informed the Council of an Electronic Thesis & Dissertation (ETD) workshop held by the Graduate School on Friday, February 20th. Dr. Buggy conveyed that the electronic submission process through the UMI (ProQuest) portal worked well with over 100 submissions in fall 2008. The ETD provides more efficient student communication and Graduate School processing than the previous paper copies submission process. USC has access to the full-text of our student's documents via a link to the ProQuest database on the Thomas Cooper Library website: (<http://proquest.umi.com/login?COPT=REJTPTU0YjEmSU5UPTAmVkvSPTl=&clientId=21321>). Dr. Buggy pointed out that with electronic submission the color graphic and text quality of our thesis and dissertation documents is much better and the time to publish to the database is much faster. Dr. Buggy displayed the Graduate School's website for electronic thesis or dissertation submission and pointed out the guidelines, document templates, forms, and checklists to assist students; this website is located at: http://gradschool.sc.edu/thesisdissertation/#Access_to_Electronic_Theses_and_Dissertations. The Council was advised to evaluate the posted information and offer any suggestions.
- Dr. Buggy reported on his meeting with the Program Review Committee regarding the upcoming release of the National Research Council (NRC) report on doctoral programs. Dr. Buggy stated that he will advise all programs of the availability of the report as soon as it's released. He has also conveyed to the Program Review Committee that they will have only 2-3 days to analyze the data before public release. The committee will need to approach the data in two steps. First, they will assist the university with interpretation for media release by analyzing the data and extracting positive attributes. Secondly, they will assess the results for each program and outline the program's best and worst characteristics. With this information, the committee is advised to make suggestions to each of the programs and possibly pair weaker programs with stronger programs in an effort to increase the weaker program's performance.

Dr. Buggy reported that the Program Review Committee also discussed a possible extension of the privileges for Term Appointment Graduate Faculty. A proposal under consideration would permit academic units to nominate faculty not otherwise eligible for regular Graduate Faculty status for extended responsibility appointments, such as serving on Graduate Council or as the sole chair of a doctoral committee. Drs. Farber, Voulgaris, and Wyatt expressed concern regarding the possibility of granting additional privileges for graduate term appointees for reasons that include:

- Research faculty activity aren't well tracked
- Term appointees aren't held accountable to the same standards as full-time faculty
- Often, research faculty lose their funding and leave the university abruptly which can result in students losing a mentor or a seat becoming vacant on Graduate Council in the middle of the semester.

- The danger that students would be too confined to labs and miss out on other appropriate academic experiences.

Among the possible criteria for this extended responsibility appointment would be a long-term commitment to the University, full participation in unit academic activities, and responsibility for the broad spectrum of student mentoring.

Dr. Zimmerman added a process could be set up that these special privilege term appointees would be approved by a vote of the Graduate Council, not administratively.

5. Report of the Associate Dean / Secretary of the Graduate Council (Nancy Zimmerman)

- No report

6. Report of the Graduate Student Association Representative (Stephen Mann)

- Mr. Mann provided the Council with a status update on the implementation of a Graduate & Professional Student Government that would be independent of Student Government. Mr. Mann advised the council that GSA is working on a compromise with Student Government to have a GSA house that would still operate under Student Government, but have independent privileges. This change will be voted on in Fall 2009. Mr. Mann stated that this serves as a short-term solution with hopes that the decision of the creation of a Graduate & Professional Student Government would need to be decided on by individuals on a different level. Mr. Mann is unsure if this would be decided by the university's president or someone on the state level.

Mr. Mann also provided a handout outlining the amendment of the current GSA bylaws to include the process of electing the graduate student representative that would serve on the Graduate Council. Mr. Mann advised the council that this representative will be selected no later than April 1st of each year and that person's Graduate Council term will begin May 1st. GSA will vote for this individual through Blackboard in conjunction with the annual GSA election of officers.

7. Other Committee Reports

None

8. Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on February 13, 2009.

Approval of revised course proposals - proposals returned to units for revision after the October 17, 2008 meeting:

GEOG 512 - new

GEOG - curriculum

Approval of revised course proposal - proposal returned to unit for revision after the January 27, 2009 meeting:
 JOUR 532 - prerequisites

No additional action taken on course proposals returned to units after the October 17, 2008 or November 14, 2008 meetings – no revisions received from units:

ARAB 580 - new
 ECHE 573 - new
 ENHS 664 - title and description

Approvals:

GEOG 552 - new
 EDEX 615 – title & description
 EDEX 685 – title & description
 EDEX 687 – title
 EDEL 506 – corequisite
 EDEL 570 – prerequisite & description
 EDEL 501 – deletion
 EDEL 520 – deletion

The next meeting of the Committee on Curricula and Courses will be held March 6, 2009 at 1:30 PM.

TIP Approvals:

BIOS J710
 EDTE J777

Special Topics Graduate Course Request Approvals:

<i>Summer</i>	ENGL 825G	RELG 592I
<i>Approvals</i>	ENGL 843G	RELG 592T
MUED 554C	FILM 566Q	RELG 594 E
MUED 554D	FILM 566W	RELG 594C
<i>Fall Approvals</i>	MATH 728C	RELG 594T
ANTH 591Q	MUSC 726R	RELG 594Y
BMEN 589B	POLI 778 T	THEA 599A
ECHE 789 R	PSYC 589C	TSTM 590Z
EMCH 561B	PSYC 841C	
ENGL 566Q	RELG 592A	
ENGL 566W		

9. **Fellowships Committee** (James Buggy)

Dr. Buggy advised the Council that the Fellowships Committee met after the deadline for the first round of applicants and each committee member made his or her recommendations. The committee will meet again early next week to review the applicants submitted for the 2nd round. Individuals selected will be awarded at the Graduate Student Day Awards Ceremony to be held April 03, 2009 from 2:30 – 4:00 p.m. More information about Fellowships and Awards can be obtained on The Graduate School website <http://www.gradschool.sc.edu/support/>.

10. Report of the Humanities, Social Sciences, Education, and Related
Professional Programs Committee (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Languages, Literatures, and Cultures

Course Change Proposal:

APPROVED

From: [FORL 776 The Teaching of Foreign Languages in College \(2\)](#)

To: **FORL 776** The Teaching of Foreign Languages in College (3)

[Effective: Fall 2009]

Course Change Proposal:

APPROVED

From: [FREN 777 Supervised Instruction in Teaching Foreign Languages in College \(1\)](#)

To: **FREN 777** Supervised Instruction in Teaching Foreign Languages in College (0)

Enrollment Information: Pass/Fail
[Effective: Fall 2009]

Course Change Proposal:

APPROVED

From: [GERM 777 Supervised Instruction in Teaching Foreign Languages in College \(1\)](#)

To: **GERM 777** Supervised Instruction in Teaching Foreign Languages in College (0)

Enrollment Information: Pass/Fail
[Effective: Fall 2009]

Course Change Proposal:

APPROVED

From: [SPAN 777 Supervised Instruction in Teaching Foreign Languages in College \(1\)](#)

To: **SPAN 777** Supervised Instruction in Teaching Foreign Languages in College (0)

Enrollment Information: Pass/Fail
[Effective: Fall 2009]

Criminology and Criminal Justice

Curriculum and Bulletin Change:

APPROVED**[M.A. and Ph.D. in Criminology and Criminal Justice](#)**

The Criminology and Criminal Justice department would like to add a non-thesis option for the M.A. program. The M.A. degree serves both as a foundation degree for students interested in pursuing a doctoral degree and a terminal degree for other students. In providing a non-thesis option, the department is reaching out once again to the practitioner population by providing this alternative track. The non-thesis option would permit students to receive additional substantive courses of relevance (6 hrs.) in lieu of completing a thesis. Other changes to the bulletin entry for the M.A. and Ph.D. in Criminology and Criminal Justice have also been made.

[Effective: Fall 2009]

Theatre and Dance

Curriculum and Bulletin Change:

APPROVED**[M.A., M.A.T., and M.F.A. in Theatre and Speech](#)**

Title of M.A. and M.F.A. degrees listed in the CHE degree inventory database should be changed from "Theatre and Speech" to "Theatre." Similarly, the title of the M.A.T. program should be changed from "Theatre and Speech, Teacher Education" to "Theatre, Teacher Education." The Speech program is now affiliated with the English department on the USC-Columbia campus. This change reflects the reality of the current programs of study being offered.

[Effective: Fall 2009]

New Course Proposal:

APPROVED**[THEA 720 Dramatic Literature for Youth \(3\)](#)**

This course is designed to expand pre-service theatre teachers' exposure to the canon of plays written for young audiences and actors. Students will gain insight into issues surrounding creating plays for young audiences.

[Effective: Fall 2009]

COLLEGE OF EDUCATION***Department of Educational Studies***

Course Change Proposal:

APPROVED

From: [EDEX 714 Practicum in Instruction of Exceptional Children II: B \(Behavioral Disorders\); E \(Early Childhood Special Education\); H \(Hearing Disabilities\); L \(Learning Disabilities\); MM \(Mental Retardation\); S \(Severe/Multiple\) \(3\)](#)

Experience in the direct teaching of children with disabilities in settings appropriate to student's area of specialization. Includes weekly seminar.

Prereq: Consent of instructor

To: **EDEX 714** Practicum in Instruction of Exceptional Children II: B (Behavioral Disorders); E (Early Childhood Special Education); H (Hearing Impairments), L (Learning Disabilities); MM (Mental Retardation); S (Severe/Multiple) (3)

Experience in the direct teaching of children with disabilities in settings appropriate to student's area of specialization. Includes weekly seminar.

Prereq: Permission of instructor

[Effective: Summer 2009]

Course Change Proposal:

APPROVED

From: [EDEX 742 Educational Procedures for the Gifted and Talented \(3\)](#)

Emphasis on the methodologies and materials involved in the teaching of gifted and talented children and youth.

Prereq: EDEX 740

To: **EDEX 742** Educational Procedures for the Gifted and Talented (3)

Emphasis on the methodologies and materials involved in the teaching of gifted and talented children and youth.

Prereq: EDEX 540

[Effective: Summer 2009]

Course Change Proposal:

APPROVED

From: [EDEX 770 Methods and Materials for Low Vision Students](#)

Current educational methods and materials for partially seeing students including educational needs of partially seeing students, assessment of visual functioning, and vision utilization. Educational planning and instructional strategies will be considered.

Prereq: EDEX 685 and EDEX 773 or consent of instructor

To: **EDEX 770** Methods and Materials for Students with Low Vision

Current educational methods and materials for students with partial sight including educational needs, assessment of visual functioning, and vision utilization. Educational plannings and instructional strategies will be considered.

Prereq: EDEX 685 and EDEX 773 or permission of instructor

[Effective: Summer 2009]

Course Change Proposal:

APPROVED

From: [EDEX 774 Educational Procedures for the Visually Handicapped \(3\)](#)

Current educational procedures for blind and partially seeing students including programming alternatives, curriculum adaptations and additions, use of specialized equipment, instructional strategies, and educational planning.

Prereq: EDEX 682 and EDEX 773 or consent of instructor

To: **EDEX 774** Educational Procedures for Students with Visual Disabilities (3)

Current educational procedures for students who are blind or with partial sight, including programming alternatives, curriculum adaptations and additions, use of specialized equipment, instructional strategies, and educational planning.

Prereq: EDEX 682 and EDEX 773 or permission of instructor

[Effective: Summer 2009]

Course Change Proposal:

APPROVED

From: [EDEX 784 Instruction of Students with Emotional and Behavioral Disabilities \(3\)](#)

Application of current educational procedures for the emotionally handicapped, e.g., behavior modification, prescriptive teaching. Also a study of alternative administrative arrangements for the education of the emotionally handicapped student, and sources of materials for academic therapy.

Prereq: EDEX 632 or consent of instructor

To: **EDEX 784** Instruction of Students with Emotional and Behavioral Disabilities (3)

Application of current educational procedures for students with emotional and behavioral disabilities including alternative administrative arrangements, education strategies, and sources of materials.

Prereq: EDEX 632 or permission of instructor

[Effective: Summer 2009]

Course Change Proposal:

APPROVED

From: [EDEX 785 Language Impairment in Children \(3\)](#)

The neurophysiological and psychological bases of language disorders in children. Differential diagnostic and educational-rehabilitative procedures for treatment of language-impaired children.

Prereq: Consent of instructor

To: **EDEX 785** Language Impairment, Disabilities, and Augmentative Communication (3)

The study of language disorders in students with disabilities. Focus on defining communicative acts and implementation of alternative and augmentative communication and assistive technology.

Prereq: Permission of instructor

[Effective: Summer 2009]

Course Change Proposal:

APPROVED

From: [EDEX 796 Directed Teaching in Special Education \(12\)](#)

Application of effective teaching techniques and organization of instructional settings for exceptional learners in selected areas of specialization. E (Emotionally Handicapped), L (Learning Disabled), M (Educable Mentally Handicapped), T (Trainable Mentally Handicapped), V (Visually Impaired).

Prereq: Admission to the Professional Teacher Certification Program and completion of the special education core

To: **EDEX 796** Directed Teaching in Special Education. B (Behavioral Disorders), L (Learning Disabilities), MM (Mental Retardation), S (Severe/Multiple) (12)

Application of effective teaching techniques and organization of instructional settings for exceptional learners in selected areas of specialization.

Prereq: Admission to the Professional Teacher Certification Program and completion of the special education core

[Effective: Summer 2009]

Course Change Proposal:

APPROVED

From: [EDEX 816 Special Problems in Education of the Emotionally Handicapped \(3\)](#)

A critical review of research in the identification and education of emotionally handicapped and socially maladjusted children and adolescents. A research paper is required.

Prereq: PSYC 510 or equivalent and EDRM 700, or consent of instructor

To: **EDEX 816** Special Problems in Education of Students with Emotional and Behavioral Disabilities (3)

A critical review of research in the identification and education of children and adolescents with emotional and behavioral disabilities. A research project is required.

Prereq: PSYC 510 or equivalent and EDRM 700, or permission of instructor

[Effective: Summer 2009]

Curriculum and Bulletin Change:

APPROVED

[M.A.T. in Special Education](#)

We are proposing three changes in the existing Masters of Arts in Teaching (M.A.T.) program in Special Education. The curriculum will continue to consist of 60 hours of graduate coursework.

We last made changes to our program of study for all four areas in 2006. Since we made these changes, we have collected assessment data on our courses, course sequences, and our candidates' skills. We also have worked to keep current with best practices in special education. Our data analysis indicates that we should make these changes to course options for our candidates.

1. Currently we offer courses that lead to certification in four areas: Mental Retardation, Learning Disabilities, Emotional Disabilities, and Severe and Multiple Disabilities. At this time we find we need to refine our course offering for students in Severe and Multiple Disabilities because teachers who are certified in this area can teach students with autism. Therefore, we need to include a required course in autism for this track (EDEX 701). Changes to the degree certification Mental Retardation now include both mild and moderate disabilities. Thus, we will remove our requirement for instruction of students with mild and moderate disabilities (EDEX 712) from the Severe and Multiple Disabilities track. EDEX 712 is being replaced with EDEX 701.
2. Evidence-based methods for teaching students with severe disabilities, including those with autism, are derived from the science of applied behavior analysis. Thus, we want to replace EDEX 785 (Language Impairment in Children) with EDEX 715 (Applied Behavior Analysis). A close examination of our courses revealed that many of the topics covered in EDEX 785 were already included in EDEX 615 and EDEX 750. Candidates will still be able to take EDEX 712 or EDEX 785 as an elective or as an additional methods class. In conjunction with this change, we are requesting a course title change for EDEX 615 to *Curriculum and Language Instruction/or students with Severe and Multiple Disabilities* to better reflect the content of this course.
3. Candidates in the MAT in Special Education take courses in foundations, research and educational psychology. We need to expand courses options in two areas: First, we need to include EDPY 708 (Growth and Development: Adulthood) as an option because some of our candidates will teach older students and will be involved with transition to the adult world of work and living. Second, we need to include EDRM 723 (Classroom Assessment Methods)

because the content of this course is relevant to the type of situations that our future teachers will face with inclusive practices, curriculum assessment and high stakes testing. Including EDRM 723 allows our candidates the option of taking EDRM 700 or 723 depending on their area of emphasis and career goals.

[Effective: Summer 2009]

Department of Instruction and Teacher Education

Course Change Proposal:

APPROVED

From: [EDCS 823 Curriculum Inquiry \(3\)](#)

Examination of empirical, critical, and phenomenological methods and issues in conducting curriculum research.

Prereq: Consent of instructor

To: **EDCS 823** Curriculum Inquiry (3)

Examination of empirical, critical, and phenomenological methods and issues in conducting curriculum research.

Prereq: None

[Effective: Summer 2009]

Department of Physical Education

Curriculum and Bulletin Change:

APPROVED

[M.S. in Physical Education](#)

The Department of Physical Education is in the process of realigning the focus of our graduate programs to better serve the needs and interests of our students. In addition, the changes will allow us to better market and advertise our programs to potential students. We are proposing 2 changes to the Master of Science degree in Physical Education.

1. Delete the pedagogy and motor behavior concentrations in the Master of Science degree.
2. Change the name of the Master of Science degree from a MS in Physical Education to a M.S. in Athletic Training.

[Effective: Summer 2009]

COLLEGE OF MASS COMMUNICATIONS AND INFORMATION STUDIES
School of Library and Information Science

New Course Proposal:

APPROVED

[SLIS 809 Planning and Evaluating Colloquia in Library and Information Science \(1\)](#)

Involves students in planning, managing, and evaluating colloquia, including recruiting speakers, scheduling venues, attracting audiences, conducting the sessions, and evaluating the results. May be repeated up to three times for credit.

Prereq: None

[Effective: Fall 2009]

COLLEGE OF SOCIAL WORK

Course Change Proposal:

APPROVED

From: [SOWK 850 Social Work Doctoral Professional Seminar \(2\)](#)

Examines issues related to making a successful transition from doctoral student to professional social work scholar.

To: [SOWK 850 Social Work Doctoral Professional Seminar \(1 - 2\)](#)

Examines issues related to making a successful transition from doctoral student to professional social work scholar. May be repeated for credit.

[Effective: Fall 2009]

Curriculum and Bulletin Change:

APPROVED

[Social Work Advanced Standing Program](#)

The proposal is for the addition of a part-time program of study option for Advanced Standing students, (students admitted to the Program who already have a Bachelor's degree in Social Work). Currently we offer a 12 month, full-time, Advanced Standing program. To meet the needs of working students, we have designed a plan of study that spreads the required courses and field component over 24 months. Under the new plan of study, the classroom courses are the same as those required of our full-time Advanced Standing students. The difference is in the length of the program rather than in the content.

[Effective: Summer 2009]

New Course Proposal:

APPROVED

SOWK 889 Doctoral Social Work Practicum (3)

Students acquire practical research experience, based on an individualized learning contract, under the supervision of a faculty member

Prereq: Permission of instructor

[Effective: Fall 2009]

11. **Report of Science, Math, and Related Professional Programs Committee** (Mike Wyatt)

ARNOLD SCHOOL OF PUBLIC HEALTH

Communication Sciences and Disorders

Course Change Proposal:

APPROVED

From: **COMD 700 Advanced Seminars in Speech Sound Disorders in Children (3)**

Study of advanced alternative procedures for the evaluation and management of children with significant phonological disturbances

To: **COMD 700 Advanced Seminar in Speech Sound Disorders (3)**

Study of advanced alternative procedures for the evaluation and management of individuals with significant phonological disturbances

[Effective: Fall 2009]

COLLEGE OF ARTS AND SCIENCES

Statistics

Curriculum and Bulletin Change:

APPROVED

Certificate in Applied Statistics

The department would like to reduce the admissions requirement of at least three semesters of calculus to at least one semester of calculus. The three semester requirement was based on the MS degree which involves more advanced statistical theory, while the CAS emphasizes statistical application. Students, of course, may take more theoretical courses among their electives if their math background is stronger than the one semester of calculus. Most CAS students choose applied electives.

[Effective: Fall 2009]

Curriculum and Bulletin Change: **APPROVED**

[Master of Industrial Statistics](#)

Based on the recommendations of the 2008 external review committee, the department would like to add a nonproject option to the MIS program. Both project and nonproject options will require a total of 36 semester hours of approved course work. Nonproject students will be required to pass a comprehensive written exam while project students will be required to successfully complete a written project under the advisement of a Graduate faculty member. It is felt that taking an extra elective and the review necessary to pass a comprehensive exam would be a stronger preparation for our MIS students, who are working full-time and view the MIS as a terminal professional degree.

[Effective: Fall 2009]

Curriculum and Bulletin Change: **APPROVED**

[Master of Science in Statistics](#)

Based on the recommendation of the 2008 external review committee, the department would like to add a nonthesis option to the MS program. Both thesis and nonthesis options will require a total of 33 semester hours of approved course work. Nonthesis students will be required to pass a comprehensive written exam while thesis students will be required to successfully complete an oral presentation and defense of their written thesis. It is felt that taking an extra elective and the review necessary to pass a comprehensive exam would be a stronger preparation for our MS students, most of whom upon graduation go into business or government

[Effective: Fall 2009]

COLLEGE OF ENGINEERING AND COMPUTING

Mechanical Engineering

New Course Proposal:

APPROVED

[EMCH 881 Fatigue of Materials \(3\)](#)

Fatigue of materials presented from mechanics and microstructural points of view. Stress-life, strain life, and Linear Elastic Fracture Mechanics (LEFM) approaches will be covered.

[Effective: Fall 2009]

12. Report of the Petitions and Appeals Committee (JoAnne Herman)

- No report

13. Old Business

14. New Business

15. Good of the Order

16. Adjournment

The meeting adjourned at 4:00 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Interim Provost William T. Moore

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Thom Harman, University Publications

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
March 23, 2009

The Graduate School

The Graduate Council met on Monday, March 23, 2009 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Zach Kelehear, Chair; Drs. Marianne Bickle, Nancy Brown, Xiaomin Deng, JoAnne Herman, Scott Huebner, Satish Jayachandran, Murray Mitchell, Lucia Pirisi-Creek, Francisco Sanchez, Donna Shannon, Shirley Staples Carter, Ognian Trifonov, Nic Ularu, Irma VanScoy, George Voulgaris, and Mike Wyatt; Stephen Mann

Graduate Council members absent: Dr. Andrew Shifflett

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Dr. Brian Habing; Dale Moore

NOTE: These minutes will become final on April 29, 2009, if not challenged.

1. **Chair's Remarks** (Zach Kelehear)

Dr. Kelehear called the meeting to order at 2:05 p.m.

2. **Approval of minutes** (Minutes of the [February 23, 2009](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Academic Policy and Practices Committee** (Zach Kelehear)

- Dr. Kelehear reported on the Academic Policy and Practices Committee's special meeting of the Graduate Faculty held on February 25, 2009 at 2:00 p.m. in the Russell House Theatre. At this meeting, Graduate Faculty members responded to the [Provost's Task Force Report on the Role of the Graduate School](#). Dr. Kelehear advised the Council that the Academic Policies and Practices Committee is still compiling Graduate Faculty comments, but a handout with comments received thus far was given to the Council. Dr. Kelehear had Dr. Zimmerman a copy of the compiled comments to departments soliciting review and additional comments to ensure that all Graduate Faculty has had an opportunity to comment.

APPROVED

- The following recommendation was made by the Academic Policy and Practices Committee to Graduate Council:

The charge of the Academic Policies and Practices Committee is to study, review, and propose policies and practices regarding academic policies and regulations of the Graduate School. The topics and policies for consideration and/or review may arise during deliberations of the Graduate Council or its committees, or may be referred to the Committee by the Provost, the Dean of the Graduate School, the Graduate Faculty, or individual graduate faculty members. The Committee makes recommendations to the Dean of the Graduate School or to the Graduate Council as appropriate. [It has been the Council's practice for some years for the immediate past chair of the Graduate Council to chair this committee.] The vice chair of the Graduate Council shall chair the Academic Policies and Practices Committee and the immediate past chair of the Graduate Council shall serve as a member of the committee.

The Council voted and approved the change to the *Graduate Council Manual*.

4. **Report of the Interim Dean of The Graduate School** (James Buggy)

- Dr. Buggy informed the Council of two workshops that were held for Graduate Directors and their administrative staff to review features of the application and admission processing systems as well as a workshop for students on Electronic Thesis & Dissertation (ETD) submission process. These workshops were well received.
- Dr. Buggy reported on a recent international graduate student recruiting trip in Washington, D.C. and New York. Dr. Buggy was joined by Alexandra Rowe (English Program for Internationals) and Scott King (Admissions) during Spring Break (March 8 – March 13, 2009). Dr. Buggy advised the committee that the agencies and embassies expressed an interest in a conditional admissions process that would guarantee admission to a graduate program for international graduate students if they enrolled in and successfully completed the English Program for Internationals.

In addition, they ask the Graduate School to consider:

- that the TOEFL be waived for international graduate students that complete the English Program for Internationals (EPI). Undergraduate admissions already waive the TOEFL score in this instance.

- that students in the EPI be granted a conditional graduate admission contingent on later successful score on GRE. Dr. Buggy advised the agencies that last year EPI and Graduate School instituted a program with the Career Center that provides EPI students with a class for GRE preparation.
- Dr. Buggy reminded the Council that Graduate Student Day is soon approaching. It will be held on April 03, 2009 in the Russell House. The website (<http://gradschool.sc.edu/gsd/>) has been updated with the presentation schedule (two schedules: poster and oral). Dr. Ularu expressed that last year some theatre student's participated and were promised to be refunded for expenses they undertook, but it took much time and effort for the students to receive their reimbursements. Because of this, Dr. Ularu feels many of the theatre students have opted to not participate. Dr. Buggy advised the Council that a draft of the Awards Ceremony program was sent to each unit to proof. Once approved, it will be sent to the printers.

Dr. Buggy informed the Council that this year lunch will not be served due to budget cuts, but the traditional judge's breakfast will be expanded to include participants. Dr. Marianne Bickle advised Dr. Buggy that she and her college (College of Hospitality, Retail, and Sport Management) will assist with the cost of the breakfast.

5. Report of the Associate Dean / Secretary of the Graduate Council (Nancy Zimmerman)

- Dr. Zimmerman advised the Council that several Council members will be leaving Graduate Council next year and provided a handout illustrating the vacant seats. Dr. Zimmerman explained that the process of appointing and nominating new Council members has begun. Information will be sent to Graduate Directors at the end of the week.
- Dr. Zimmerman relayed to the Council to inform their academic units that the Program Coordinators within the Graduate School are willing to conduct and create any training necessary to aid the departments on topics such as ETD, IMS, EMAS, and programs of studies for new and existing employees. The department should merely contact the coordinator to request training.
- Dr. Zimmerman informed the Council that the Spring Graduate Directors meeting will be held on April 15th at 1:30 p.m. in the Russell House Theatre. Dr. Zimmerman advised the Council to inform the Graduate School of any agenda items they would like added to the schedule. Dr. Zimmerman included that Dr. Buggy will be including CollegeNet as an agenda item and he'll be requesting that departments review their online supplemental applications to advise the Graduate School of any corrections needed due to an upcoming yearly update to the system this summer.

6. Report of the Graduate Student Association Representative (Stephen Mann)

- Mr. Mann advised the Council that currently the Graduate Student Association (GSA) is voting for next year's officers through Blackboard. The process will end on Wednesday (March 25, 2009). After this process is complete, the GSA representative for the Graduate Council to serve next year will be determined.

7. Other Committee Reports

Program Review Committee (Brian Habing)

- Dr. Habing reported on the progress of the Program Review Committee's charge to explore and devise an additional level of term appoint to Graduate Faculty. An initial proposal has been developed as a working document to allow a department to vote among their graduate faculty members to nominate someone to a term appointment as a special member of the graduate faculty for a designated period of time, currently suggested as six years. Upon the expiration of the term appointment, the faculty member would be eligible for renomination or reappointment. Privileges within these six years might allow the special graduate faculty member to:
 - direct theses and dissertations without a co-director;
 - participate in graduate student committees (subject to unit restrictions);
 - serve on Graduate Council or its committees (no more than 1/3 of the Council can be Term Appointees);
 - vote on matters coming before the Graduate School faculty; and
 - teach 500-700 level courses as assigned by their department.

The granting of a special graduate faculty term appointment would be by vote of the council, subject to its procedures and criteria, and nomination would be based on the candidate's scholarly credentials, involvement in the graduate academic affairs of the nominating department (such as teaching of graduate courses, serving as a member of thesis or dissertation committees, serving on committees overseeing the department's academic programs), and expected continual appointment at USC.

Dr. Habing asked the Council if the committee should continue developing the draft. The Council voted to continued work and review of the proposed with 13 voting in full support of the proposal, 0 voting completely opposed, and 4 voting mixed support but willing to continue exploration. Dr. Habing and the Program Review Committee will continue creating the proposal.

8. Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on March 6, 2009.

No additional action taken on course proposals returned to units after the October 17, 2008 or November 14, 2008 meetings – no revisions received from units:

ARAB 580 - new

ECHE 573 - new

ENHS 664 - title and description

Approvals:

ENVR 501 - new

Not approved:

ACCT 506 – new – returned to unit for revisions

The next meeting of the Committee on Curricula and Courses will be held April 10, 2009 at 1:30 PM.

TIP Approvals:

EMCH 881
SLIS 797

Special Topics Graduate Course Request Approvals Fall 2009:

BIOL 599G	ENHS 793A
BMEN 589A	GERM 598H
CSCE 590B	MUSC 744H
EMCH 792C	PSYC E589B
ENGL 650P	PSYC 589D

Special Topics Graduate Request Approvals Maymester 2009:

ENVR 700M	SPTM 590M
SOCY 598N	TSTM 590M

Special Topics Graduate Request Approvals Summer I 2009:

MUSC 744A	TSTM 590D
SLIS J797W	

Special Topics Graduate Request Approvals Summer II 2009:

EXSC 755K	MUSC 554S
MUSC 554T	MUSC 744C

9. **Fellowships Committee** (James Buggy)

- Dr. Buggy advised the Council that the Fellowships Committee has been working consciously when selecting recipients of the awards taking consideration the size of the department and the number of continuing awards as well as the departmental ranking of the nominees received.

Dr. Buggy informed the Council that the deadline for the third round review is Friday, March 27, 2009. Information regarding the scholarships and fellowships are posted on the Graduate School website at <http://gradschool.sc.edu/support/>.

10. Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Languages, Literatures, and Cultures

Course Change Proposal:

APPROVED

From: [CPLT 700 Proseminar in Comparative Literature \(1\)](#)

Introduction to methods and topics of comparative literature.

To: **CPLT 700** Proseminar in Comparative Literature (3)

Introduction to the study of comparative literature at the graduate level, including training in style sheets, research methods and theories, and practice in writing about literature in diverse formats.

[Effective: Fall 2009]

New Course Proposal:

APPROVED

[ARAB 777 Supervised Instruction in Teaching Foreign Languages in College \(0\)](#)

Supervised direction of foreign language teaching in college. Required of all graduate assistants who are teaching. This course will not count toward the MA or PhD degree.

Enrollment Information: Pass/Fail

[Effective: Fall 2009]

New Course Proposal:

APPROVED

[CHIN 777 Supervised Instruction in Teaching Foreign Languages in College \(0\)](#)

Supervised direction of foreign language teaching in college. Required of all graduate assistants who are teaching. This course will not count toward the MA or PhD degree.

Enrollment Information: Pass/Fail

[Effective: Fall 2009]

New Course Proposal:

APPROVED

[CLAS 777 Supervised Instruction in Teaching Foreign Languages in College \(0\)](#)

Supervised direction of foreign language teaching in college. Required of all graduate assistants who are teaching. This course will not count toward the MA or PhD degree.

Enrollment Information: Pass/Fail

[Effective: Fall 2009]

New Course Proposal: **APPROVED**

[CPLT 777 Supervised Instruction in Teaching Foreign Languages in College \(0\)](#)

Supervised direction of foreign language teaching in college. Required of all graduate assistants who are teaching. This course will not count toward the MA or PhD degree.

Enrollment Information: Pass/Fail
[Effective: Fall 2009]

New Course Proposal: **APPROVED**

[JAPN 777 Supervised Instruction in Teaching Foreign Languages in College \(0\)](#)

Supervised direction of foreign language teaching in college. Required of all graduate assistants who are teaching. This course will not count toward the MA or PhD degree.

Enrollment Information: Pass/Fail
[Effective: Fall 2009]

New Course Proposal: **APPROVED**

[RUSS 777 Supervised Instruction in Teaching Foreign Languages in College \(0\)](#)

Supervised direction of foreign language teaching in college. Required of all graduate assistants who are teaching. This course will not count toward the MA or PhD degree.

Enrollment Information: Pass/Fail
[Effective: Fall 2009]

Political Science

Course Change Proposal: **APPROVED**

From: [POLI 700 The Teaching of Political Science/International Studies \(1\)](#)

A review of teaching techniques and problems in the fields of political science and international studies.

Enrollment Information: Pass/Fail

To: **POLI 700** The Political Science Discipline and Profession (3)

Examines political science as a profession and discipline, reviews teaching techniques and issues, and develops dissertation and original research proposals.

Enrollment Information: Standard

[Effective: Fall 2009]

Theatre and Dance

New Course Proposal:

APPROVED**[THEA 701 Research Methodology \(1\)](#)**

Introduction to research methods, sources, and practices for graduate work in theatre and theatre studies. Concentration on preparing for paper writing and thesis production

[Effective: Fall 2009]

COLLEGE OF EDUCATION***Department of Educational Studies***

Course Change Proposal:

APPROVED**From: [EDCE 807 Advanced Career Development \(3\)](#)**

Theories of career development and career decision making. Critique of career development programs in institutions and agencies.

Prereq: EDCE 707 and consent of the department

To: EDCE 807 Advanced Career Development (1-3)

Theories of career development and career decision making. Critique of career development programs in institutions and agencies. Students may repeat the course for up to a total of 3 credit hours.

Prereq: EDCE 707 and permission of the department

[Effective: Fall 2009]

Course Change Proposal:

APPROVED**From: [EDCE 879 Group Counseling Practicum \(3\)](#)**

Supervised experience in group counseling. Contact department for application deadline.

Prereq: EDCE 704 and EDCE 802 or consent of instructor

To: EDCE 879 Group Counseling Practicum (1-3)

Supervised experience in group counseling. Students may repeat the course for up to a total of 3 credit hours.

Prereq: EDCE 802 and permission of instructor

[Effective: Fall 2009]

Department of Instruction and Teacher Education

Curriculum and Bulletin Change:

APPROVED**M.Ed. in Early Childhood Education**

1. The proposed catalogue change requiring EDTE 779 or EDTE 776 addresses the NCATE Standard 4 as ratified in 2007 that requires accredited programs to provide "experiences [that] help candidates confront issues of diversity that affect teaching and student learning and develop strategies for improving student learning and candidates' effectiveness as teachers."
2. EDEC 745 is most appropriate for teachers in primary classrooms. It is less appropriate and applicable to the work of infant/toddler specialists, agency personnel, and other Early Childhood masters students therefore we propose deleting EDEC 745 as a required course.

[Effective: Fall 2009]

SCHOOL OF MUSIC

Course Change Proposal:

APPROVED**From: MUSC 734 Ensemble (1)**

Experience in a musical ensemble such as orchestra, graduate chorus, or jazz. Repeatable for credit.

Suffixes: A-symphonic band; B-wind ensemble; C-graduate vocal; D-percussion; E-Left Bank jazz; L-guitar; O-opera chorus; S-symphony orchestra; T-concert choir; U-opera orchestra; V-chamber orchestra.

To: MUSC 734 Ensemble (0-1)

Experience in a musical ensemble such as orchestra, graduate chorus, or jazz. Repeatable for credit.

Suffixes: A-symphonic band; B-wind ensemble; C-graduate vocal; D-percussion; E-Left Bank jazz; L-guitar; O-opera chorus; S-symphony orchestra; T-concert choir; U-opera orchestra; V-chamber orchestra.

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [MUSC 735 Chamber Music \(1\)](#)

Experience in a small musical ensemble such as a string quartet or woodwind quintet. Repeatable for credit. Suffixes: A-woodwinds; B-brass; C-contemporary music; D-percussion; I-strings; J-jazz combo; P-piano; R-accompanying

To: **MUSC 735** Chamber Music (0-1)

Experience in a small musical ensemble such as a string quartet or woodwind quintet. Repeatable for credit. Suffixes: A-woodwinds; B-brass; C-contemporary music; D-percussion; I-strings; J-jazz combo; P-piano; R-accompanying

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [MUSC 755 Renaissance Music \(3\)](#)

Music from ca. 1300 to the early Baroque. Vocal and instrumental forms, national schools, instruments and performance practices.

To: **MUSC 755** Renaissance Music (3)

Music from 1400 to 1600, including an introductory study on polyphonic styles of the later Medieval period; evolution of musical styles within the context of Renaissance Western European culture.

[Effective: Summer 2009]

Course Change Proposal: **APPROVED**

From: [MUSC 756 Music of the Baroque \(3\)](#)

Music from 1600 to 1750 including Monteverdi and Schütz through Handel and Bach.

To: **MUSC 756** Music of the Baroque (3)

Music from 1600 to 1750 including representative composers from Monteverdi's generation through Bach and Handel.

[Effective: Summer 2009]

Course Change Proposal: **APPROVED**

From: [MUSC 757 Music of the Classical Period \(3\)](#)

The works of Haydn, Mozart, and Beethoven; the music of their predecessors and contemporaries; the characteristics of the Viennese Classical style.

To: **MUSC 757** Music of the Classical Period (3)
The works of Gluck, Haydn, Mozart, Beethoven, and their contemporaries; formation of the “Viennese” Classical idiom and its most important forms and genres.

[Effective: Summer 2009]

Course Change Proposal: **APPROVED**

From: [MUSC 758 Romantic Music \(3\)](#)

The music of the 19th and early 20th centuries; the relationship of music to other arts in works such as Schubert’s songs, Wagner’s drams, or Berlioz’s program symphony.

To: **MUSC 758** Romantic Music (3)
Music of the nineteenth and early twentieth centuries; the relationship of music to other arts; works from Schubert and Rossini to Mahler, Strauss, and Debussy.

[Effective: Summer 2009]

Course Change Proposal: **APPROVED**

From: [MUSC 759 Music of the Twentieth Century \(3\)](#)

Music from 1900 to the present. Major trends in contemporary music.

To: **MUSC 759** Music Since 1900 (3)
Music from the early twentieth century to the present; major trends in contemporary music.

[Effective: Summer 2009]

COLLEGE OF SOCIAL WORK

Course Change Proposal: **APPROVED**

From: [SOWK 792 Research Data Analysis \(3\)](#)

Statistical analysis of social work data.

To: **SOWK 792** Evaluation of Social Work Practice (3)
Examines a number of single-system designs that can be used to evaluate practice or practice interventions with clients.

[Effective: Fall 2009]

Course Change Proposal:

APPROVED

From: [SOWK 793 Evaluation Research in Social Work \(3\)](#)
Methods of evaluating social work practice.

To: **SOWK 793** Evaluation of Social Work Programs (3)
Examines methods that can be used to evaluate social work programs, policies, and practice.

[Effective: Fall 2009]

Curriculum and Bulletin Change:

APPROVED

[Social Work Advanced Courses](#)

For the past several years students in both advanced practice concentrations have taken the same evaluation course, SOWK 793. The faculty has determined that it is difficult to deliver a single course that meets the needs of both sets of students. The faculty has voted to make SOWK 793 a requirement only for students in advanced practice with organizations and communities concentration, and to replace SOWK 793 with SOWK 792 for students in advanced practice with individuals, families and groups concentration. SOWK 792 has been revised to focus on the use of single system designs and related analyses and meets the needs of students in the IFG concentration. SOWK 793 uses group designs to evaluate programs, policies and practice and meets the needs of students in the OC concentration. Names and descriptions of both courses have been updated to reflect the revised content.

[Effective: Fall 2009]

MOORE SCHOOL OF BUSINESS

Curriculum and Bulletin Change:

APPROVED

[Master of Human Resources](#)

Feedback from the advisory board for our Master of Human Resource program suggests that there is demand for a program that would allow working professionals to obtain a degree in the human resources field on a part-time basis through a combination of live and distance approaches. Further, limited alternatives exist within the marketplace to meet this demand. The bulletin change proposed specifies that students considering the Master of Human Resource degree may apply to our traditional full-time track or to a part-time track, which will be conducted via both live and distance education approaches. While curriculum and course content will be the same across both tracks, applications to the full-time track will be considered separately from applications to the part-time track.

[Effective: Fall 2009]

11. Report of Science, Math, and Related Professional Programs Committee (Mike Wyatt)

ARNOLD SCHOOL OF PUBLIC HEALTH

Exercise Science

New Course Proposal:

APPROVED

[**EXSC 787 Research Methods and Design for Exercise Science \(3\)**](#)

The major goal of this course is to provide an in-depth examination of research concepts, terminology, experimental and non-experimental designs, internal and external validity, methods for establishing causality, and application of design to test hypothesis in research of exercise science-related outcomes.

[Effective: Fall 2009]

Health Promotion, Education, and Behavior

Course Change Proposal:

APPROVED

From: [**HPEB 798 Public Health Practicum \(3\)**](#)

Performance of a limited work or service project in a public need setting, pursuit of planned learning objectives related to previously identified aspects of the student's chosen role. Self-monitoring and regular seminars focusing on learning accomplishments.

To: Delete Course

The bulletin listing does not reflect the two-semester sequencing of the course. Recently, we have structured the practicum experience to ensure that students engage in more extended review and synthesis of their MPH experience, and in more thoughtful planning for their practicum fieldwork. The current HPEB practicum takes place over two semesters, with the fieldwork experience following the seminar work.

[Effective: Fall 2009]

New Course Proposal:

APPROVED

[**HPEB 798 A Public Health Practicum Seminar \(3\)**](#)

Synthesis and application of MPH competencies for professional development, culminating in a practicum fieldwork contract.

Prereq: HPEB 700, 701, 702, 707, 710, 748

Enrollment Information: Pass/Fail

[Effective: Fall 2009]

New Course Proposal:

APPROVED

[HPEB 798 B Public Health Practicum Fieldwork \(1-3\)](#)

Performance of a limited work or service project in a public need setting, pursuit of planned, learning objectives related to previously identified aspects of the student's chosen role.

Prereq: HPEB 798A

Enrollment Information: Pass/Fail

[Effective: Fall 2009]

Health Services Policy and Management

New Course Proposal / Technology-Assisted Instruction Delivery Proposal:

APPROVED

[HSPM 726 Applied Public Health Law for Administrators \(3\)](#)

Course addresses the significant legal and ethical issues in Public Health practice; basis for Public Health actions, authorities and limitations; role of the three branches of government in Public Health protection.

[Effective: Fall 2009]

SCHOOL OF MEDICINE

Cell and Developmental Biology and Anatomy

Curriculum and Bulletin Change:

APPROVED

[Cell and Developmental Biology and Anatomy](#)

Department name change. The department of Cell and Developmental Biology and Anatomy is now known as Cell Biology and Anatomy. This name change was approved by the Board of Trustees in June of 2008.

[Effective: Fall 2009]

Pathology, Microbiology, and Immunology

Course Change Proposal:

APPROVED**From:** [MBIM 757 Special Topics in Microbiology and Immunology \(1, 2, or 3\)](#)

An intensive consideration of topics of current interest in microbiology or immunology.

Prereq: Consent of instructor

To: **MBIM 757** Special Topics in Microbiology and Immunology (2)

An intensive consideration of topics of current interest in microbiology or immunology. Course content varies and will be announced in schedule of courses by suffix and title.

Prereq: Permission of instructor

[Effective: Summer 2009]

12. Report of the Petitions and Appeals Committee (JoAnne Herman)

- No report

13. Old Business**14. New Business****15. Good of the Order****16. Adjournment**

The meeting adjourned at 4:01 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Interim Provost William T. Moore

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Thom Harman, University Publications

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
April 27, 2009

The Graduate School

The Graduate Council met on Monday, April 27, 2009 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Zach Kelehear, Chair; Drs. Marianne Bickle, Nancy Brown, Xiaomin Deng, Scott Huebner, Satish Jayachandran, Murray Mitchell, Donna Shannon, Andrew Shifflett, Ognian Trifonov, Irma VanScoy, George Voulgaris, and Mike Wyatt; Stephen Mann

Graduate Council members absent: Drs. JoAnne Herman, Lucia Pirisi-Creek, Francisco Sanchez, Shirley Staples Carter, and Nic Ularu

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman – excused absence; Mr. Dale Moore; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Erik Drasgow, Kurt Goblirsch, Michelle Jay, and Frank Roach

NOTE: These minutes will become final on June 04, 2009, if not challenged.

1. **Chair's Remarks** (Zach Kelehear)

Dr. Kelehear called the meeting to order at 2:02 p.m.

2. **Approval of minutes** (Minutes of the [March 23, 2009](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Academic Policy and Practices Committee** (Zach Kelehear)

- Dr. Kelehear reminded the Council of the following approval from the March 23, 2009 Graduate Council meeting:

APPROVED

The following recommendation was made by the Academic Policy and Practices Committee to Graduate Council:

The charge of the Academic Policies and Practices Committee is to study, review, and propose policies and practices regarding academic policies and regulations of the Graduate School. The topics and policies for consideration and/or review may arise during deliberations of the Graduate Council or its committees, or may be referred to the Committee by the Provost, the Dean of the Graduate School, the Graduate Faculty, or individual graduate faculty members. The Committee makes recommendations to the Dean of the Graduate School or to the Graduate Council as appropriate. [It has been the Council's practice for some years for the immediate past chair of the Graduate Council to chair this committee.] The vice chair of the Graduate Council shall chair the Academic Policies and Practices Committee and the immediate past chair of the Graduate Council shall serve as a member of the committee.

The Council voted and approved the change to the *Graduate Council Manual*.

4. **Report of the Interim Dean of The Graduate School** (James Buggy)

- Dr. Buggy reported on a March 26, 2009 meeting with the Commission on Higher Education (CHE) concerning the creation of a South Carolina Graduate Professional Alliance. This group will meet periodically to address issues of common interest in graduate education. The provosts and graduate deans from the three research universities would be permanent members. The other comprehensive universities would have rotating membership; currently Winthrop, South Carolina State University, and The Citadel are members. The senior academic officer of the Technical College System will also be part of the group. The committee discussed CHE's concern over an increase in graduate degrees being offered by for profit online institutions and ways for the public institutions to cooperate to better serve the needs of the state. Recently, CHE released a report, [Leveraging Higher Education for a Stronger Carolina](#). This report was developed by a blue ribbon panel commissioned to examine the role of higher education in South Carolina. The report acknowledges that resources for graduate education if South Carolina are needed to promote economic development.
- Dr. Buggy discussed the Spring Graduate Directors and Program Administrator's meeting held on April 15, 2009. At this meeting, the following was discussed:
 - Graduate Student Day. The award winners and photos available at <http://gradschool.sc.edu/gsd/2009/index.htm> . Surveys have been sent to oral and poster presenters in an effort to receive constructive feedback.
 - Fall TA Training
 - Graduate Instructional Assistant (GIA)/ Graduate Teaching Assistant (GTA) Workshop - August 12 and 13, 2009. Departments must register students for TA Training Registration by July 27, 2009. Students do not register

- themselves. Information available <http://www.gradschool.sc.edu/tatrain/>.
- International Teaching Assistant (ITA) Training Workshop and Assessment will be held Monday August 10th and Friday August 14th, 2009. International students must successfully complete this training as well as GIA/GTA training before they will be allowed to serve as a GIA/GTA. Please contact Alexandra Rowe at Alexandra_Rowe@epi.sc.edu to register your students.
 - Dr. Buggy asked the Graduate Directors if a workshop for Research Assistants should be held. Many of them agreed. Dr. Buggy plans to contact the Office of Research Compliance to ask if they could assist in organizing the workshop.
- Dr. Zimmerman emailed Graduate Faculty members a link to electronically cast their ballot for the 2009-2010 Council membership. The last day to submit ballots is Tuesday, May 5, 2009.
 - The Bulletins have been outsourced to a vendor for a web-based version. The first draft of the new Graduate Bulletin is now available at <http://catalog.sc.acalog.com/>. Dr. Buggy stressed that it is important for department to review their faculty list because currently the bulletin displays some inaccurate information. Also, admission standards and degree requirement information in the bulletin should match what is in a program website, and the bulletin information is official.
 - Additions and/or revisions to the graduate application and the program-specific supplementals are due to CollegeNet by June 1, 2009. For information on how to review and submit revisions, see <http://www.gradschool.sc.edu/gradstaff/annualupdate/>.
 - Graduate Assistant (GA) stipends. Programs are encouraged to provide competitive GA stipends to attract the most highly qualified graduate students. See [Graduate Life 2008- Provost Study Group Report.pdf](#) and the [USC section of Chronicle Stipend Survey 2008](#) from <http://chronicle.com/weekly/v55/i15/15a00102.htm>. 2009-10 revision of the minimum stipend for appointment of Graduate Assistants: Stipend Range \$1,200 minimum for fall or spring semester for not more than 10 hours per week. \$600 minimum per summer session for not more than 10 hours per week. See [Council of Academic Deans Recommendation on 2009-10 Graduate Assistantship Policy Changes](#).
 - Communication with graduate students. Dr. Buggy stated that many students do not receive information via the GSTUDENTS listserv because they have not updated their @mailbox.sc.edu email addresses. Students can now visit <http://www.gradschool.sc.edu/current/forwardemail.htm> to get directions on how to forward their email to the email address they use.
 - A web-based exit survey has been sent to all graduate students who have applied for a spring 2009 degree.
- Dr. Buggy reminded the Council that effective January 1, 2009 all USC students must present proof of citizenship or lawful presence in the U.S. before enrolling. This policy ([ACAF 3.40](#)) has been adopted by the University in order to comply with section 59-101-430 of the South Carolina Code of Laws, as amended, which requires that lawful presence in the United States

is verified before enrollment at any public institution of higher education. Verification of immigration status for non-citizens will be conducted by International student officials. For more information, students and faculty can visit <http://registrar.sc.edu/html/citizenshipverification.stm> .

- To improve communication, the [Graduate Directors webpage](#) now has [links](#) to meeting agendas, announcements, and documents of interest.
5. **Report of the Associate Dean / Secretary of the Graduate Council** (Nancy Zimmerman – excused absence)
 6. **Report of the Graduate Student Association Representative** (Stephen Mann)
 - Mr. Mann introduced the Council to the elected Graduate Student Association (GSA) representative to serve on the Graduate Council for the 2009 – 2010 term, Andrea Adams.
 - Dr. Buggy and the Council thanked Mr. Mann for his service to the Graduate Council during the 2008-2009 term and welcomed Ms. Adams.
 7. **Other Committee Reports**
None
 8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman – excused absence)

Faculty Senate Committee on Curricula and Courses met on April 10, 2009.

No additional action taken on course proposals returned to units after the October 17, 2008 or November 14, 2008 meetings – no revisions received from units:

ECHE 573 - new

ENHS 664 - title and description

Approvals:

FREN 510- description

FREN 517 [=LING 502] – prerequisite

LING 502 [=FREN517] – prerequisite

GERM 410 - change number to 510 and description

STAT 590 – deletion and curriculum

THEA 569 – new

THEA 583 – new

ACCT 506 – new (withdrawn and resubmitted)

CSCE 510 - prerequisite

CSCE 520 - prerequisite

CSCE 531 - prerequisite

CSCE 547 - prerequisite

CSCE 552 - prerequisite

CSCE 565 - prerequisite

CSCE 574 - prerequisite

CSCE 612 - prerequisite

CSCE 563 - prerequisite

Not approved – returned to unit for revisions:

ARAB 315 - change number to 615

FREN 315 - change number to 615

GERM 315 - change number to 615

GREK 314 - change number to 614 and description
 GREK 315 - change number to 615 and prerequisite
 ITAL 315 - change number to 615
 LATN 314 - change number to 614 and description
 LATN 315 - change number to 615
 PORT 315 - change number to 615
 RUSS 315 - change number to 615 and prerequisite
 RUSS 316 - change number to 616 and prerequisite
 SPAN 315 - change number to 615

The next meeting of the Committee on Curricula and Courses will be held May 8, 2009 at 1:30 PM.

TIP Approvals:

MGMT 719	ACCT 728
MGMT 720	ACCT 729
MGMT 722	ECON 720
MGMT 723	FINA 745
MGMT 724	FINA 746
MGMT 725	FINA 760
MGMT 726	MGSC 791
MGMT 728	MGSC 796
MGMT 729	MKTG 701
MGMT 730	NURS 722
MGMT 771	NURS 810
MGMT 772	MGMT 801
MGMT 782	

Special Topics Graduate Course Request Approvals Fall 2009:

BADM 780E	MUSC 744S
EMCH 561A	PSYC 888K
EMCH 561N	RELG 592J
ENGL 890G	SPTE 590A
JOUR 563D	THEA 577A
MATH 788F	

Special Topics Graduate Request Approvals Maymester 2009:

RELG 594M	ENVR 501M
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Special Topics Graduate Request Approvals Summer II 2009:

THEA 599A	RELG 592N
SOWK 768A	

9. **Fellowships Committee** (James Buggy)

- Dr. Buggy advised the Council that the Fellowships Committee recently met to select recipients for Summer Dissertation Fellowships and Graduate Incentive Continuing Scholarships. Once confirmed, the names will be posted on the Graduate School website (<http://gradschool.sc.edu/support/>).

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Languages, Literatures, and Cultures

Course Change Proposal:

APPROVED

From: [GERM 705 History of the German Language \(3\)](#)

Relationship of German to the other Germanic languages. Phonological and morphological development of German. Attention also to syntax, vocabulary, and dialects.

{=LING 733}

Prereq: Reading knowledge of High German

To: **GERM 516** History of the German Language (3)
Development of German in the Germanic, Old High German, Middle High German, and New High German periods. Phonology, morphology, syntax, semantics, and the relationship between dialects and the standard language.

{=LING 733}

Prereq: None

[Effective: Fall 2009]

Linguistics

Course Change Proposal:

APPROVED

From: [LING 733 History of the German Language \(3\)](#)

Relationship of German to the other Germanic languages. Phonological and morphological development of German. Attention also to syntax, vocabulary, and dialects.

{=GERM 705}

To: **LING 733** History of the German Language (3)
Development of German in the Germanic, Old High German, Middle High German, and New High German periods. Phonology, morphology, syntax, semantics, and the relationship between dialects and the standard language.

{=GERM 516}

[Effective: Fall 2009]

Psychology

New Course Proposal:

APPROVED**[PSYC 751 Race, Class, Gender, and Sexuality \(3\)](#)**

Historical and contemporary dimensions of social inequality centered in race, social class, gender, and sexuality.

{=WGST 705 and SOCY 705}

[Effective: Fall 2009]

Theatre and Dance

Course Change Proposal:

APPROVED**From: [THEA 790 Professional Theatre Internship \(3-9\)](#)**

Prereq: M.F.A. degree candidate status

To: THEA 790 Professional Theatre Internship (3-9)

Prereq: Graduate standing and permission of area head

[Effective: Fall 2009]

COLLEGE OF EDUCATION***Department of Educational Studies***

Course Change Proposal:

APPROVED**From: [EDRM 840 Methods of Ethnographic Description \(3\)](#)**

Theory, methodology and practice of ethnographic research. Students will conduct research in applied settings using participant observation and interviews.

Prereq: EDRM 740

To: EDRM 840 Advanced Qualitative Inquiry in Education (3)

Theory, methodology and practice of qualitative research in educational settings. Students will conduct research in applied settings using qualitative data collection methods including observations, interviews, focus groups, and document analysis.

Prereq: EDRM 740

[Effective: Fall 2009]

Curriculum and Bulletin Change:

APPROVED

M.Ed. in Special Education

1. Deleted redundant information from the Admission Section list of requirements that is also included in the Exams and Certification Section list of requirements.
2. Changed total program course credits from 39 to 36 hours by eliminating one elective. The total number of required hours is still consistent with other M.Ed. programs in special education at other major universities.
3. Made the following course changes:
 - a. Professional Core Requirements: Deleted EDEX 792 (Issues in Special Education) because faculty analysis of student feedback and performance indicated that contemporary issues in special education would be more effectively addressed by being embedded in other required courses. Added EDEX 715 (Applied Behavior Analysis in Special Education) to place greater emphasis on best-practices evidence-based procedures in the field of special education.
 - b. Early Childhood Special Education: Deleted EDEX 785 (Language Impairment in Children) because the course content has been embedded in another course (EDEX 615; Curriculum and Language Instruction for Students with Severe and Multiple Disabilities). Students in this program had 6 hours of electives and an approved course. Now they will have only 3 hours of electives. Added EDEX 713 (Practicum in Instruction of Exceptional Children I) because faculty analysis of student feedback indicates that students would benefit from additional applied experience. Changed 714P to 714E and 891P to 891N to be consistent with suffix changes in recently approved course changes.
 - c. Emotional Disabilities, Learning Disabilities, and Mental Retardation: Added EDEX 691 (Inclusion: Co-Teaching Students with Mild Disabilities) because it better prepares our students for the current inclusive practices in schools.
 - d. Mental Retardation: Changed 714M to 714MM and 891M to 891MM to be consistent with suffix changes in recently approved course changes.
 - e. Severe and Multiple Disabilities: Deleted EDEX 785 (Language Impairment in Children) because the course content has been embedded in another course (EDEX 615; Curriculum and Language

Instruction for Students with Severe and Multiple Disabilities). Added EDEX 717 because it enables our students to meet requirements leading toward national certification in behavior analysis. Changed 714M to 714S to be consistent with suffix changes in recently approved course changes.

- f. Electives: Changed the number of electives for each area to correspond to the overall required hours.

[Effective: Fall 2009]

New Course Proposal: **APPROVED**
[EDEX 717 Research and Ethics in Behavior Analysis \(3\)](#)
 Single-case methodology and research; legal, ethical, and professional issues in behavior analysis.

Prereq: EDEX 610 or EDEX 715

[Effective: Spring 2010]

COLLEGE OF HOSPITALITY, RETAIL, AND SPORT MANAGEMENT
Sport and Entertainment Management

Course Change Proposal: **APPROVED**
From: [SPTE 799 Thesis Preparation \(3-6\)](#)
 Thesis preparation in sport and entertainment management.

Prereq: Department permission

To: **SPTE 799** Thesis Preparation (1-6)
 Thesis preparation in sport and entertainment management.

Prereq: Department permission

[Effective: Summer 2009]

11. **Report of Science, Math, and Related Professional Programs Committee (Mike Wyatt)**

ARNOLD SCHOOL OF PUBLIC HEALTH

Health Promotion, Education, and Behavior

Curriculum and Bulletin Change:

APPROVED

[M.S. degree in Health Promotion, Education, and Behavior](#)

The Department of Health Promotion, Education, and Behavior has voted to terminate the M.S. degree (both the thesis and project options), and requests approval of this action by the Arnold School of Public Health and the USC Graduate Council. This action is requested because of the long history of low enrollment and graduation rates in the program. The internal end date for the degree program will be Spring 2011.

[Effective: Fall 2009]

COLLEGE OF ARTS AND SCIENCES

Biological Sciences

Curriculum and Bulletin Change:

APPROVED

[Ph.D. and M.S. Degrees in Biological Sciences](#)

Changes are in response to a recent email from Associate Dean Nancy Zimmerman: "It has come to the Graduate School's attention that there is a handbook given to graduate students in the biological sciences outlining specific requirements that are not listed in the Graduate Bulletin. Graduate program requirements are to be transparent and stated explicitly in the Graduate Bulletin. The requirements for biological sciences are stated in only the most general terms." The text of the new version was reviewed by the Department's Graduate Studies Committee and approved by the Department of Biological Sciences faculty at a general Faculty Meeting on March 30, 2009. The internal handbook will be revised over the summer to conform to this text.

[Effective: Fall 2009]

Mathematics

Course Change Proposal:

APPROVED**From:** [MATH 706 Numerical Linear Algebra \(3\)](#)

Matrix factorization; iterative methods including preconditioning, iterative methods of eigenvalue problems, singular value decomposition, least squares. Includes theoretical development of concepts and practical algorithm implementation.

Prereq: MATH 700 or consent of the department

To: **MATH 709** Foundations of Computational Mathematics II (3)

Vectors and matrices; QR factorization; conditioning and stability; solving systems of equations; eigenvalue/eigenvector problems; Krylov subspace iterative methods; singular value decomposition. Includes theoretical development of concepts and practical algorithm implementation.

Prereq: Math 544 or 526, or equivalent upper level undergraduate courses in Linear Algebra

[Effective: Fall 2009]

Course Change Proposal:

APPROVED**From:** [MATH 720 Applied Mathematics I \(3\)](#)

Methods for solving equations from applied mathematics and the natural sciences, including a study of boundary value problems, integral equations, and eigenvalue problems using transform techniques, Green's functions, and variational principles.

Prereq: MATH 555 or equivalent

To: **MATH 720** Applied Mathematics I (3)

Modeling and solution techniques for differential and integral equations from sciences and engineering, including a study of boundary and initial value problems, integral equations, and eigenvalue problems using transform techniques, Green's functions, and variational principles.

Prereq: Math 554 and Math 520, or equivalent

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [MATH 721 Applied Mathematics II \(3\)](#)

Topics in partial differential equations with emphasis on the equations of the natural sciences; includes classifications of higher order equations, existence and uniqueness of solutions, theory of characteristics, basic properties of elliptic and parabolic equations, Dirichlet and Neumann problems, and the Cauchy problem for hyperbolic equations.

Prereq: MATH 720

To: **MATH 721** Applied Mathematics II (3)

Foundations of approximation of functions by Fourier series in Hilbert space; fundamental PDEs in mathematical physics; fundamental equations for continua; integral and differential operators in Hilbert spaces. Basic modeling theory and solution techniques for stochastic differential equations.

Prereq: MATH 720

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [MATH 723 Advanced Differential Equations \(3\)](#)

Advanced topics in ordinary and partial differential equations.

Prereq: MATH 721 or consent of instructor

To: **MATH 723** Differential Equations I (3)

Elliptic equations: fundamental solutions, maximum principles, Green's function, energy method and Dirichlet principle; Sobolev spaces: weak derivatives, extension and trace theorems; weak solutions and Fredholm alternative, regularity, eigenvalues and eigenfunctions.

Prereq: Math 703/704 or permission of instructor

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [MATH 724 Numerical Differential Equations \(3\)](#)

Techniques for numerically solving differential equations; includes finite difference methods, Galerkin methods, finite element method, and collocation.

To: **MATH 726** Numerical Differential Equations I (3)
 Elliptic equations: fundamental solutions, maximum principles, Green's function, energy method and Dirichlet principle; Sobolev spaces: weak derivatives, extension and trace theorems; weak solutions and Fredholm alternative, regularity, eigenvalues and eigenfunctions.

Prereq: Math 708/709, or permission of instructor

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [MATH 726 Numerical Analysis \(3\)](#)

Error analysis; approximation of functions by algebraic polynomials, splines, and trigonometric polynomials; divided differences; numerical differentiation; quadrature including Gaussian and Romberg integration; a thorough study of numerical ODEs.

Prereq: MATH 554 or equivalent and MATH 706

To: **MATH 708** Foundations of Computational Mathematics I (3)
 Approximation of functions by algebraic polynomials, splines, and trigonometric polynomials; numerical differentiation; numerical integration; orthogonal polynomials and Gaussian quadrature; numerical solution of nonlinear systems, unconstrained optimization.

Prereq: Math 554 or equivalent upper level undergraduate course in Real Analysis

[Effective: Fall 2009]

Course Change Proposal: **APPROVED**

From: [MATH 727 Numerical Analysis II \(3\)](#)

Continuation of MATH 726.

{=CSCE 761}

Prereq: MATH 726

To: Delete Course

This course has not been offered for several years. With current changes in the graduate program, it is better for it to be offered as a Selected Topics in Applied Mathematics course (Math 728x). The number 727 will be used for Numerical Differential Equations II. This change is a part of forming a concentration in Applied and Computational Mathematics (ACM) as a part of the graduate program in Mathematics approved by the Department of Mathematics on February 19, 2009.

Deletion Date: April 30, 2009

[Effective: Summer 2009]

Curriculum and Bulletin Change: **APPROVED**

[M.S. and M.A. Degrees in Mathematics](#)

Please delete the MATH 790 requirement. The 1-credit requirement originated as a seminar opportunity for Masters degree students. Over time it became a skill-training in Maple (a “computer algebra system”) and LaTeX (a typesetting program used for mathematical writing) for first year students. As time went on it changed again into a weekly briefing session for all TA’s who were teaching the Maple lab sections of calculus (most already know LaTeX already, and in any event it is easy to learn), and attendance at this session is required in each semester that the teaching assignment includes teaching a Maple calculus lab. It is no longer appropriate to award academic credit for this teaching workshop. Since students now regularly present their work in faculty-student seminars, a formal seminar requirement is no longer needed.

[Effective: Fall 2009]

New Course Proposal: **APPROVED**

[MATH 724 Differential Equations II \(3\)](#)

Detailed study of the following topics: method of characteristics; Hamilton-Jacobi equations; conservation laws; heat equation; wave equation; linear parabolic equations; linear hyperbolic equations.

Prereq: MATH 723

[Effective: Fall 2009]

New Course Proposal:

APPROVED

MATH 727 Numerical Differential Equations II (3)

Ritz and Galerkin weak formulation. Finite element, mixed finite element, collocation methods for elliptic, parabolic, and hyperbolic PDEs, including development, implementation, stability, consistency, convergence analysis, and error estimates.

Prereq: MATH 726

[Effective: Fall 2009]

COLLEGE OF ENGINEERING AND COMPUTING

Computer Science and Engineering

Course Change Proposal:

APPROVED

From: CSCE 761 Numerical Analysis II (3)

Continuation of CSCE 760.

{=MATH 727}

Prereq: CSCE 760

To: CSCE 761 Numerical Analysis II (3)

Continuation of CSCE 760.

Prereq: CSCE 760

[Effective: Fall 2009]

Curriculum and Bulletin Change:

APPROVED

Department of Computer Science and Engineering

Drop cross listing of CSCE 761 with MATH 727 to support Mathematics request to drop MATH 727 and introduce a new sequence MATH 708-709.

[Effective: Fall 2009]

COLLEGE OF NURSING

Course Change Proposal:

APPROVED**From:** [NURS 722 Therapeutic Primary Care Nursing \(3\)](#)

Primary care nursing of individuals with chronic illnesses and disabilities in primary care settings. Seminars allows students to focus on child or adult clients.

Prereq: NURS 705 or 706 and a second approved clinical course

To: **NURS 722 Therapeutic Primary Care Nursing: Advanced Practice Management Field Study in Chronic Disease Management (3)**

Advanced Practice Nursing of individuals with chronic illnesses and disabilities across the health care continuum. Field study required.

Prereq: NURS 704, 707, 702

[Effective: Summer 2009]

Course Change Proposal:

APPROVED**From:** [NURS 733 Psychopharmacological Decisions in Advanced Nursing Practice \(1\)](#)

(Restricted to master's students in nursing in an advanced clinical practice major or master's graduates with graduate preparation in psychiatric mental health nursing or in a nurse practitioner program)
Psychopharmacological management of common mental health programs.

Prereq or coreq: NURS 702

To: **Delete Course**

Deletion Date: May 15, 2009

[Effective: Summer 2009]

Curriculum and Bulletin Change:

APPROVED[Clinical Nursing Program](#)

The CBC is being submitted to reflect the course deletion of NURS 733 (CCP for NURS 733 submitted 3-24-09 for Grad Council Approval) in the Graduate Bulletin.

[Effective: Summer 2009]

12. **Report of the Petitions and Appeals Committee** (JoAnne Herman)

- No report

13. **Old Business**

14. **New Business**

Academic Program Policies - Provost's Office (Kristia Finnigan)

- Dr. Finnigan shared with the Council a draft of six academic program policies and accompanying documents. The policies address various procedural steps academic units would take to perform various actions such as creating a new program, revising a program, developing a new course or changing a course. The Council is asked to review each policy and provide feedback to Dr. Finnigan by May 15, 2009 via email.

15. **Good of the Order**

16. **Adjournment**

The meeting adjourned at 4:15 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Interim Provost William T. Moore

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Thom Harman, University Publications

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
May 18, 2009

The Graduate School

The Graduate Council met on Monday, May 18, 2009 at 11:30 a.m. in room 311 of the Byrnes Building.

Graduate Council members present: Drs. Nancy Brown, Xiaomin Deng, JoAnne Herman, Murray Mitchell, Lucia Pirisi-Creek, Francisco Sanchez, Shirley Staples Carter, Donna Shannon, Ognian Trifonov, Irma VanScoy, and Mike Wyatt; Andrea Adams

Graduate Council members absent: Dr. Zach Kelehear, Chair; Drs. Marianne Bickle, Scott Huebner, Satish Jayachandran, Andrew Shifflett, Nic Ularu, and George Voulgaris

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Mr. Dale Moore; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Mary Anne Byrnes, Ed Dickey, Brian Habing, and Manton Matthews

NOTE: These minutes will become final on June 24, 2009, if not challenged.

1. **Chair's Remarks** (Murray Mitchell for Zach Kelehear)

Dr. Mitchell called the meeting to order at 11:44 a.m.

2. **Approval of minutes** (Minutes of the [April 27, 2009](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Academic Policy and Practices Committee** (Irma VanScoy for Zach Kelehear)

No report

4. **Report of the Interim Dean of The Graduate School** (James Buggy)

- Dr. Buggy thanked the Council for their hard work on Graduate Council this year.
- Dr. Buggy advised the Council that the Graduate Directors page on the Graduate School website has been updated to include:
 - [Recommended Reading](#)
 - [Meeting Agendas and Announcements](#)
 Dr. Buggy reviewed a posted email that was sent to Graduate Directors on [5/7/2009](#) which addresses the following:
 1. Deadlines for additions or revisions to the graduate application including program specific supplemental is June 1, 2009.
 2. The process of the *Bulletin* changing from a primarily print format to a primarily web formatted document.
- Dr. Buggy advised the Council that graduate students have formed a FEMGRAD group to address family and women's issues. Some topics they're currently discussing are policies regarding family leave and health insurance needs for graduate students.

5. **Report of the Associate Dean / Secretary of the Graduate Council** (Nancy Zimmerman)

- Dr. Zimmerman welcomed Graduate Student Association (GSA) representative Andrea Adams to her first Council meeting.
- Dr. Zimmerman announced the elected Council members for the 2009-2010 academic year. They are: Cheryl Addy, Rhonda Jeffries, and Michelle Maher. Dr. Zimmerman advised the Council that this year ballots were submitted electronically for the second time with an improved balloting process.
- Because of the new *Graduate Bulletin* format and changes in nomenclature resulting from the Provost's Academic Program Development and Policy Committee, Dr. Zimmerman asked that the Council grant her permission to make administrative updates to the Graduate Bulletin this summer that would only include editorial changes and not substantive changes. The Council voted and approved Dr. Zimmerman's request and asked that a report be generated outlining all of the changes made so that both the Council and the program will be advised of the changes made.
- Dr. Zimmerman thanked the Council for their hard work this academic year and presented the outgoing members that were present (Lucia Pirisi-Creek, Ognian Trifonov, and Irma VanScoy) with small gifts of appreciation. Outgoing members Zach Kelehear, Marianne Bickle, and Stephen Mann could not be present, but their gifts will be sent to them.

6. **Report of the Graduate Student Association Representative** (Andrea Adams)

No Report

7. Other Committee Reports

Program Review Committee (Brian Habing)

- Dr. Habing presented the Council with a draft of proposed changes to the *Graduate Faculty Manual* to include adding a new classification of faculty member and an appointment process. The Council voted that the following amendments be made to the proposal submitted.
 1. Change the titles of the two types of appointments to Term for the current term appointment and Associate for the new extended term appointment. **APPROVED** (12 in support; 0 opposed)
 2. Delete this wording:
The granting of a term appointment is by vote of the council, subject to its procedures and criteria, and is based on the candidate's scholarly credentials, involvement in the graduate academic affairs of the nominating department (such as teaching of graduate courses, serving as a member of thesis or dissertation committees, and serving on committees overseeing the department's academic programs), and expected continual appointment at USC. **APPROVED** (8 in support; 4 against)

These approved changes resulted in this revised proposal:

Proposed Wording

GRADUATE SCHOOL FACULTY

The principal responsibilities of members of the Graduate **School** faculty are to teach graduate students effectively, to conduct scholarly research and/or engage in creative activity of high quality, and to direct the research of graduate students. In order to fulfill these responsibilities, the Graduate Council recognizes regular, **associate**, and term membership in the Graduate School faculty. In judging the appropriateness of an applicant for the Graduate **School** faculty, primary consideration shall be given to whether the faculty member is an active and productive scholar and an effective teacher at the graduate level.

REGULAR MEMBERSHIP

Regular members of the Graduate School faculty on the Columbia campus shall include the president; provost; dean of the Graduate School; associate dean of the Graduate School; and chairs of academic departments offering degrees conferred by the Graduate School. Faculty members holding the Ph.D. or other terminal degree in their respective field of study are eligible to become regular members of the Graduate School faculty upon appointment to a tenured or tenure-track position at the University's Columbia campus. Nominations of eligible faculty for appointment to the Graduate School faculty are made by the appropriate academic unit (college, department, or school) to the **dean of the Graduate School**. The appointment is made by the **dean of the Graduate School** in consultation with the Graduate Council.

REVIEW AND RETENTION

Consistent with the University of South Carolina's mission as a major research university committed to high quality graduate instruction, the university reviews scholarly and graduate teaching performance on a periodic basis to assure that each member of the Graduate **School** faculty continues to satisfy the unit's criteria for Graduate **School** faculty membership. Units shall establish procedures and criteria for review and retention of membership on the Graduate School faculty. Such procedures and criteria must be approved by the **dean of the Graduate School** in consultation with the Graduate Council. Retention reviews shall coincide with third-year reviews, tenure and promotion reviews, and post-tenure reviews. Review of chaired professorships, department chairs, and deans for retention on the Graduate School faculty shall coincide with their normal periodic reviews. Regular members of the Graduate School faculty shall be retained on the Graduate School faculty unless they are judged by their peers, in a manner consistent with unit procedures and criteria, to be performing unsatisfactorily in terms of graduate teaching or research. A faculty member who is evaluated as unsatisfactory in graduate teaching or research by his or her unit may submit a letter of appeal to the unit requesting reconsideration. Upon receipt of an evaluation of unsatisfactory performance from the unit, the decision to retain or deny the request for retention on the Graduate School faculty rests with the **dean of the Graduate School** in consultation with the Graduate Council. Appeals of such decisions may be made to the Grievance Committee of the Graduate Council. Persons who have been denied membership on the Graduate School faculty may reapply annually through the unit's normal procedures.

ASSOCIATE MEMBERSHIP

Non-tenure-track USC faculty members and scholars who hold the Ph.D. or other terminal degree in their respective field of study may be appointed to associate membership on the Graduate School faculty. Requests for associate membership require nomination by an academic unit that grants the Ph.D. (or other terminal degree that requires a dissertation or thesis) to the Graduate Council. These nominations shall include a report that the nominee received a majority favorable vote by the department's current regular and associate Graduate School faculty. The granting of associate membership is by vote of the Graduate Council, subject to its procedures and criteria, and is based on the candidate's scholarly credentials, involvement in graduate academic affairs (such as teaching of graduate courses, serving as a member of thesis or dissertation committees, and serving on committees overseeing the department's academic programs), and expected continual appointment at USC. Associate membership is valid for a period of 6 years, also expiring if the faculty member leaves USC. Persons with associate membership are eligible for renomination and reappointment. Associate membership is appropriate for

USC clinical faculty, research faculty, and other USC scholars holding an appropriate terminal degree.

FUNCTIONS

Regular **and associate** memberships in the Graduate School faculty confer the right to **teach graduate courses**, direct theses and dissertations, to participate in graduate student committees (subject to unit restrictions), to serve on Graduate Council or its committees, and to vote on matters coming before the Graduate School faculty. The Graduate School faculty shall meet **as** called by the Graduate Council or on the written request of any ten members of the **Graduate School** faculty. The dean of the Graduate School shall serve as the presiding officer, assisted by **the chair of Graduate Council**. The Graduate School faculty shall have the right to act on new graduate programs, Graduate School regulations, and related academic matters brought before it by individual members, the Graduate Council, or the administration.

TERM APPOINTMENTS

Faculty members and scholars not otherwise eligible for regular membership on the Graduate School faculty may be granted a term appointment. Term appointments to the Graduate School faculty are granted upon nomination by an academic unit to the **dean of the Graduate School** for a period not to exceed 3 years. Term appointments to the Graduate School faculty confer the rights only to teach graduate courses **and/or** to serve on graduate students' committees **as specified by the nomination approved by the dean of the Graduate School**. Persons with term appointments are eligible for reappointment. Term appointments are appropriate for USC faculty in the School of Law and the School of Medicine, emeriti USC professors, clinical faculty, research **faculty**, faculty members at other institutions (including other campuses of the USC system), and others holding an appropriate terminal degree or other credentials.

GRADUATE COUNCIL

The council shall be composed of nine members selected by the Graduate School faculty, nine members appointed by the president of the university, and the dean of the Graduate School, who serves as secretary. **No more than six members may have associate memberships**. The council acts in an advisory capacity to the dean of the Graduate School and to the administration, takes action on graduate students' petitions and on faculty requests for graduate grade changes, and performs other duties assigned to it by the graduate faculty or the administration of the university.

The council is responsible for the approval of major changes in Graduate School policy, new courses, course changes, new programs, and modifications of existing degree programs so long as such modifications are in accord with general regulations of the **Graduate School** faculty. Actions of the council in these areas shall be published to the faculty and shall become final if not challenged within thirty days by ten or more members of the

Graduate School faculty. A challenge shall consist of a written statement of disagreement with an action or actions of the council that is addressed to the chair or the secretary and signed by ten or more members of the **Graduate School** faculty. If a challenge cannot be resolved by the council to the satisfaction of the challengers, the matter shall be referred to the **Graduate School** faculty for resolution at a meeting called by the dean of the Graduate School. Any decision made by the **Graduate School** faculty at a called meeting will supersede the decision of the council. A quorum for a called meeting shall be ten percent of the **Graduate School** faculty.

The proposal amended was approved by the Graduate Council.
APPROVED (11 in support; 0 opposed; 1 abstained)

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on May 7, 2009.

No Additional Action Taken: Course proposals returned to units after the October 17, 2008 or November 14, 2008 meetings – no revisions received from units:

ECHE 573 - new

ENHS 664 - title and description

Approvals:

ARAB 315 - change number to 615 and add restriction

FREN 315 - change number to 615 and add restriction

GERM 315 - change number to 615 and add restriction

GREK 314 - change number to 614, description, and add restriction

GREK 315 - change number to 615, prerequisite, and add restriction

ITAL 315 - change number to 615 and add restriction

LATN 314 - change number to 614, description, and add restriction

LATN 315 - change number to 615 and add restriction

PORT 315 - change number to 615 and add restriction

RUSS 315 - change number to 615, prerequisite, and add restriction

RUSS 316 - change number to 616, prerequisite, and add restriction

SPAN 315 - change number to 615 and add restriction

Note: Dr. Zimmerman advised the Council that the language courses listed above were changed from 300 to 600 level courses to enable graduate students to receive financial aid for these courses. These courses will be restricted to graduate students, but undergraduate students wishing to take them must obtain permission from the instructor and must do the same level of work as the graduate students.

GEOG 525 - new

GEOL – department name

GERM 705 =[LING 733] = change number to 516 and change description (NOTE: Since this proposal crosses jurisdictions of Faculty Senate and Graduate Council both bodies approve change and authorize related *Graduate* and *Undergraduate Bulletin* changes including all *Bulletin* changes linked to LING 733)

MATH 523 – description

MATH - curriculum
 MUSC 523 – title and description
 HPEB 547 – TIP
 PHIL 571 - delete
 HIST – curriculum
 HIST 648 – change number to 211
 HIST 649 – change number to 212
 HIST 501 – change number to 301
 HIST 502 – change number to 302
 HIST 503 – change number to 303
 HIST 504 – change number to 304
 HIST 515 – change number to 325
 HIST 516 – change number to 326
 HIST 523 – change number to 327
 HIST 541 – change number to 334
 HIST 542 – change number to 335
 HIST 543 – change number to 336
 HIST 566 – change number to 353
 HIST 574 – change number to 355
 HIST 575 – change number to 356
 HIST 663 [=LASP 441] – change number to 422 (no change to LASP 441 number)
 HIST 664 – change number to 424
 HIST 610 – change number to 434
 HIST 615 – change number to 444
 HIST 616 – change number to 445
 HIST 621 – change number to 469
 HIST 622 – change number to 470
 HIST 518 – delete
 HIST 521 – delete
 HIST 573 [=PHIL 573] – delete
 PHIL 573 [=HIST 573] – delete
 HIST 576 – delete
 HIST 577 – delete

Note: Dr. Zimmerman brought these courses to the attention of the Council because of the change from 500/600 level to 300/400 level may affect graduate programs.

EDUC – curriculum
 EDML 572 – new

The next meeting of the Committee on Curricula and Courses will be held August 18, 2009 at 10:00 a.m.

TIP Approvals:

[FORL 730](#)

9. **Fellowships Committee** (James Buggy)

- Dr. Buggy advised the Council that the Fellowships Committee have completed most work for this academic year. Travel grant and Graduate School fellowship awards have been posted on the Graduate School website (<http://gradschool.sc.edu/support/>).

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Biological Sciences

Curriculum and Bulletin Change: **APPROVED**

[Interdisciplinary Master of Arts in Science – Biological Sciences Option](#)

Delete the Interdisciplinary Master of Arts in Science (Biological Sciences option).

[Effective: Fall 2009]

Center for Science Education

Curriculum and Bulletin Change: **APPROVED**

[Interdisciplinary Master of Arts in Science](#)

The College of Education and the College of Arts and Sciences proposes the elimination of the Interdisciplinary Master of Arts in Science degree.

[Effective: Fall 2009]

Chemistry and Biochemistry

Curriculum and Bulletin Change: **APPROVED**

[Interdisciplinary Master of Arts in Science – Chemistry and Biochemistry Option](#)

Delete the Interdisciplinary Master of Arts in Science (Chemistry and Biochemistry option).

[Effective: Fall 2009]

English Language and Literature

Curriculum and Bulletin Change: **APPROVED**

[M.A. and Ph.D. Programs in English](#)

The GRE subject test of literature is no longer required by the English Department for students applying to the M.A. programs in speech, composition and rhetoric, and the Ph.D. program in composition and rhetoric.

[Effective: Fall 2009]

History

Curriculum and Bulletin Change:

APPROVEDM.A. in Public History

1. Eliminate HIST 798 as a requirement for the M. A. in Public History degree. Public history students will continue to be required to do the internship but no longer will they receive three hours of course credit or have to pay for the credits.

Justification: This course adds to the tuition bill for students and puts additional pressure on departmental abatement commitments.

2. Allow courses outside of our three tracks in Public History to count for certain Public History requirements. The decision to list courses as counting for Public History credit (similar to the way we currently list "Culture, Identity, and Economic Development" courses each year) will be determined by the Graduate Committee acting in concert with the Public History faculty.

Justification: This will allow students to take courses for Public History credit which are not included in the currently designated tracks of Museum Studies, Preservation, and Archives. It will give more flexibility to students and enable non-Public History faculty to contribute more directly to the program.

[Effective: Fall 2009]

Geological Sciences

Curriculum and Bulletin Change:

APPROVEDInterdisciplinary Master of Arts in Science – Earth Science Option

Delete the Interdisciplinary Master of Arts in Science (Earth Science option).

[Effective: Fall 2009]

Languages, Literatures, and Cultures

Curriculum and Bulletin Change:

APPROVED[Ph.D. in Spanish](#)

Enrollment in Spanish courses at all levels continues to rise both at this University and throughout the state; there is an urgent need for qualified instructors of this language in the State's schools systems and four year colleges and universities. Numerous professions which serve the State are in constant demand of competent bilingual (Spanish-English) employees. Because of this degree's interdisciplinary focus, the Department will be well underway to meeting the educational goals of a first-rate 21st-century flagship university. It requires a total of 36 credit hours (24 of coursework and 12 of dissertation) beyond the M.A. degree. By completing this Ph.D. program, a total of 66 credit hours of graduate work in Spanish (beyond the B.A. degree) will have been completed.

[Effective: Fall 2010]

New Course Proposal:

APPROVED[SPAN 880 Seminar on Special Topics in Transatlantic Studies \(3\)](#)

Topics will be identified by suffix and title in the schedule of classes. Course can be repeated for credit for a maximum of 6 hours.

Prereq: Graduate standing

Special Permission Required: Professor

[Effective: Fall 2010]

New Course Proposal:

APPROVED[SPAN 881 Seminar on Special Topics in Spanish-American Literatures and Cultures \(3\)](#)

Topics will be identified by suffix and title in the schedule of classes. Course can be repeated for credit for a maximum of 6 hours.

Restricted to M.A. and Ph.D. students

[Effective: Fall 2010]

New Course Proposal:

APPROVED[SPAN 882 Seminar on Special Topics in Peninsular Spanish Literature and Culture \(3\)](#)

Topics will be identified by suffix and title in the schedule of classes. Course can be repeated for credit for a maximum of 6 hours.

Restricted to Graduate Students

Special Permission Required: Professor

[Effective: Fall 2010]

New Course Proposal: **APPROVED**
[SPAN 899 Dissertation Preparation \(1-12\)](#)
 Work on the research and writing of the Ph.D. dissertation

Prereq: Graduate standing
 Special Permission Required: Professor

[Effective: Fall 2010]

Physics and Astronomy

Curriculum and Bulletin Change: **APPROVED**
[Interdisciplinary Master of Arts in Science – Physics Option](#)
 Delete the Interdisciplinary Master of Arts in Science (Physics option).

[Effective: Fall 2009]

Religious Studies

Curriculum and Bulletin Change: **APPROVED**
[M.A. in Religious Studies](#)
 Terminate the M.A. degree in Religious Studies.

Dr. Mary Ann Byrnes was present and advised the Council that the department plans to rethink the degree and re-introduce it once the planning stage is complete. At that point they will submit the appropriate paperwork to implement a new degree program.

[Effective: Fall 2009]

COLLEGE OF EDUCATION

Department of Educational Leadership and Policies

Course Change Proposal: **APPROVED**
From: [EDHE 832 Seminar in Higher Education \(3\)](#)
 Selected topical problems in higher education for advanced graduate students interested in the administration of higher education or college teaching. Possible topics include: evaluation, accountability, management, the learning society, the financial crisis, coordination vs. autonomy. Case studies will be used.

Prereq: EDHE 730 or consent of instructor

To: **EDHE 832 Seminar in Higher Education (3)**
 Selected topical problems in higher education for advanced graduate students interested in the administration of higher education or college teaching. Possible topics include: evaluation, accountability, management, the learning society, the financial crisis, coordination vs. autonomy. May be used on a program of study up to three times.

[Effective: Fall 2009]

Curriculum and Bulletin Change: **APPROVED**

[M.Ed. in Higher Education and Student Affairs](#)

In recent years, employers and professional associations in the field of higher education administration, alumni and current students have shown a major interest in course work related to assessment in the higher education environment. This concept is becoming a growing responsibility for many student affairs professionals. With this increasing emphasis in the field, we need to provide greater opportunity for intense study related to assessment in higher education as an option for our students. Upon a review of the curriculum, we determined that legal and assessment aspects of higher education are both addressed in other higher education course work to some extent. We believe we would best serve our students by allowing them to select either EDHE 737 (Legal Aspects of Higher Education) or EDHE 839 (Institutional Assessment in Higher Education) as part of course requirements for degree completion. Students will select one of these courses (legal aspects or institutional assessment) for *in-depth* study based on their curricular and career goals, as well as possible thesis needs.

[Effective: Fall 2009]

New Course Proposal: **APPROVED**

[EDHE 735 Academic Advising in Higher Education \(3\)](#)

A comprehensive introduction to the field of academic advising with a special emphasis on the topic of Appreciative Advising.

[Effective: Spring 2010]

Department of Instruction and Teacher Education

Curriculum and Bulletin Change: **APPROVED**

[Interdisciplinary Master of Arts](#)

Delete the reference to the Interdisciplinary Master of Arts in Instruction and Teacher Education *bulletin* entry.

[Effective: Fall 2009]

Curriculum and Bulletin Change:

APPROVED[Ph.D. in Elementary Education](#)

The Department of Instruction and Teacher Education (ITE) currently has Ph.D. degrees in Elementary Education and Secondary Education. Both degrees were reviewed as part of the Fall 2003 South Carolina Commission on Higher Education (CHE) USC Professional Education Unit review. The Ph.D. in Elementary Education was commended during the review process. The Ph.D. in Secondary Education was cited for weaknesses and placed on probationary status with the expectation that weaknesses be addressed by the next review (2010). These factors are the primary impetus for the proposed program modification of the Ph.D. in Elementary Education and the elimination of the Ph.D. in Secondary Education.

Another significant factor is that the area of middle level education has become recognized nationally as a separate field. The South Carolina Department of Education has created another certification category: Middle level education. ITE has a middle level program area including faculty with specific expertise in middle level education. Currently, professionals in middle level education seeking a doctoral degree are accommodated within the existing and elementary and secondary degrees.

Enrollment in both the elementary and secondary education programs is low with 1-3 candidates graduating annually in each program over the last five years.

[Effective: Pending Approval from CHE]

Note: This item will not appear in the *Graduate Bulletin* until approval from the Commission on Higher Education (CHE). The College of Education and Provost's Office will notify the Graduate School and the *Graduate Bulletin* editor once approved.

Curriculum and Bulletin Change:

APPROVED[Ph.D. in Secondary Education](#)

With the revision of the Ph.D. in Elementary Education to the Ph.D. in Teaching and Learning there is no longer a need for a Ph.D. in Secondary Education. This revision addresses weaknesses cited in this degree during the 2003 CHE program review.

[Effective: Pending Approval from CHE]

Note: This item will not appear in the *Graduate Bulletin* until approval from the Commission on Higher Education (CHE). The College of Education and Provost's Office will notify the Graduate School and the *Graduate Bulletin* editor once approved.

New Course Proposal:

APPROVED

[EDTE 850 Internship in Teaching \(1-3\)](#)

Placement in an educational agency, clinical experience, or teacher education setting to gain supervised experience in teacher education. This course is repeatable for up to 9 credit hours.

Prereq: Six (6) hours of required courses in the Ph.D. in Teaching and Learning program and approval of doctoral advisor and field supervisor

[Effective: Approval of this new course is contingent upon the approval of the Ph.D. in Teaching and Learning]

Note: The proposed change is outlined above within the Ph.D. in Elementary Education and Ph.D. in Secondary Education proposals. This item will not appear in the *Graduate Bulletin* until approval from the Commission on Higher Education (CHE). The College of Education and Provost's Office will notify the Graduate School and the *Graduate Bulletin* editor once approved.

New Course Proposal:

APPROVED

[EDTE 851 Internship in Research in Teaching and Learning \(1-3\)](#)

Placement in teaching and/or learning setting to gain supervised research experience. This course is repeatable for up to 9 credit hours.

Prereq: Six (6) hours of required courses in the Ph.D. in Teaching and Learning program and approval of doctoral advisor and field supervisor.

[Effective: Approval of this new course is contingent upon the approval of the Ph.D. in Teaching and Learning]

Note: The proposed change is outlined above within the Ph.D. in Elementary Education and Ph.D. in Secondary Education proposals. This item will not appear in the *Graduate Bulletin* until approval from the Commission on Higher Education (CHE). The College of Education and Provost's Office will notify the Graduate School and the *Graduate Bulletin* editor once approved.

Department of Physical Education

Curriculum and Bulletin Change:

APPROVED[Interdisciplinary Master of Arts in Physical Education](#)

Delete the Interdisciplinary Master of Arts degree (I.M.A.). Steps will be taken to integrate a concentration in physical education within the existing M.Ed. in education. They are still a few students enrolled in the I.M.A. degree, so permission is needed for these students to complete the degree. New applicants to the I.M.A. degree would be directed to enroll in the M.Ed. in education.

The department name change from the Department of Physical Education to the Department of Physical Education and Athletic Training was approved by the Board of Trustees on December 15, 2008, but does not yet appear in the *bulletin*. It is shown here just for clarification.

[Effective: Fall 2009]

COLLEGE OF HOSPITALITY, RETAIL, AND SPORT MANAGEMENT***Hotel, Restaurant, and Tourism Management***

Curriculum and Bulletin Change:

APPROVED[Ph.D. in Hospitality Management](#)

The introduction of the Ph.D. in Hospitality Management represents the logical next step in the fulfillment of the College's mission. Students will be given the opportunity to generate significant industry-specific knowledge through exposure to and participation in the highest levels of academic research, and subsequently, as professors and managers, to disseminate such knowledge to others.

[Effective: Fall 2009]

New Course Proposal:

APPROVED[HRTM 850 Scientific Foundations of Hospitality Management \(3\)](#)

Examination of serious inquiry, philosophical foundations and schools of thought, and the contributions from social and behavioral sciences that heavily influence hospitality management.

[Effective: Fall 2009]

New Course Proposal:

APPROVED[HRTM 888 Advanced Research Seminar in Hospitality Management \(3\)](#)

Examination of hospitality research issues and research literature, including appropriate methodologies and designs.

Prereq: HRSM 788 or equivalent; HRTM 850

[Effective: Fall 2009]

New Course Proposal: **APPROVED**

[HRTM 895 Ph.D. Graduate Seminar in Hospitality Management \(1\)](#)

Seminar of current topics related to research, teaching and grant writing in hospitality management. As part of the PhD program requirement, the course must be taken twice during the tenure of a student at USC Columbia.

Prereq: HRTM 888

[Effective: Fall 2009]

New Course Proposal: **APPROVED**

[HRTM 899 Dissertation \(1-13\)](#)

[Effective: Fall 2009]

Sport and Entertainment Management

New Course Proposal: **APPROVED**

[SPTE 798 Directed Study in Sport and Entertainment Management \(3\)](#)

Independent study for advanced students under faculty supervision. May be taken twice for degree credit.

Prereq: Department Permission

[Effective: Fall 2009]

Technology Support and Training Management

Curriculum and Bulletin Change: **APPROVED**

[Interdisciplinary Master of Arts in Business Education](#)

Terminate the I.M.A. in Business Education.

[Effective: Fall 2009]

COLLEGE OF SOCIAL WORK

Course Change Proposal: **APPROVED**

From: [SOWK 774 Social Welfare Issues Related to Children and Families \(3\)](#)

Examination of social welfare issues organized around three areas of concern: family violence, neglect and exploitation; marriage, divorce, and variant family forms; and crises in families.

To: **SOWK 774 Contemporary Child Welfare Policies and Practice: Assessment and Family Services (3)**
Examines the causes and effects of child maltreatment, assessment processes, intervention methods used to protect children and support families, and critical issues facing social workers in child welfare practice.

[Effective: Fall 2009]

MOORE SCHOOL OF BUSINESS

Curriculum and Bulletin Change:

APPROVED[Master of International Business](#)

The Master of International Business is an interdisciplinary program which combines the development of international business expertise with an advanced understanding of international studies. It is designed to build on the international business, functional and language/culture skills developed in an undergraduate program and facilitate further effective application of these skills through a richer appreciation of the cultural, sociopolitical and institutional settings within which global companies operate.

Note: Due to miscommunication during personnel changes, consideration of the proposal by Graduate Council is to reaffirm the approval of the M.I.B. proposal and an addendum will be posted to the [May 28, 2008](#) minutes affirming Graduate Council approval.

[Effective: Fall 2009]

11. **Report of Science, Math, and Related Professional Programs Committee** (Mike Wyatt)

COLLEGE OF ARTS AND SCIENCES***Geological Sciences***

Curriculum and Bulletin Change:

APPROVED[Department of Geological Sciences](#)

The Department of Geological Sciences has proposed changing its name to Department of Earth and Ocean Sciences.

[Effective: Fall 2009]

Mathematics

Course Change Proposal:

APPROVED**From:** [MATH 701 Algebra I \(3\)](#)

Algebraic structures, sub-structures, products, homomorphisms, and quotient structures of groups, rings, and modules.

Prereq: MATH 700

To: **MATH 701 Algebra I (3)**

Algebraic structures, sub-structures, products, homomorphisms, and quotient structures of groups, rings, and modules.

Prereq: None

[Effective: Fall 2009]

Course Change Proposal:

APPROVED

From: [MATH 740 Algebra II \(3\)](#)

Fields and field extensions Galois theory, topics from transcendental field extensions, algebraically closed fields, finite fields.

Prereq: MATH 701

To: **MATH 702** Algebra II (3)

Fields and field extensions. Galois theory, topics from, transcendental field extensions, algebraically closed fields, finite fields.

Prereq: MATH 701

[Effective: Spring 2010]

Note: The Mathematics department will submit a course delete proposal Fall 2009 for MATH 740 to become effective Spring 2010.

Curriculum and Bulletin Change:

APPROVED

[Ph.D. in Mathematics](#)

Delete foreign language and computer proficiency requirements.

Drs. VanScoy and Habing questioned if the Mathematics department would be adhering to the Graduate School policies if they were to delete their foreign language and computer proficiency requirement.

The Council voted that the Mathematics department will still be adhering to the guidelines outlined in the current *Graduate Bulletin*.

[Effective: Fall 2009]

COLLEGE OF ENGINEERING AND COMPUTING***Computer Science and Engineering*****Removal of Registrar Restrictions:****APPROVED**

Remove the school restrictions from all of the graduate computer science courses (CSCE) in the College of Engineering and Computing. The removal of these restrictions will open up the courses to any student on campus.

Dr. Zimmerman contacted the departments she thought would be affected by the removal of these restrictions. They are:

Samantha Hastings	School of Library and Information Science
Don Edwards	Statistics
Cheryl Addy	Biostatistics
Matt Miller	Mathematics
Irma VanScoy	Education (Education Technology)
Charlie Partlow	Technology Support and Training Management
Christine LaCola	Business

All responded that removing restrictions for graduate course work was acceptable.

The department was advised that the removal of these restrictions for undergraduate CSCE courses would need to be handled separately.

[Effective: Fall 2009]

SCHOOL OF MEDICINE***Microbiology and Immunology***

New Course Proposal:

APPROVED**MBIM 730 Frontiers in Biomedical Science (1)**

Concepts and molecular mechanisms of programmed cell death (PCD) or apoptosis, gene therapy, stem cells, and cell signaling.

Prereq: BS or MS degree

[Effective: Fall 2009]

12. **Report of the Petitions and Appeals Committee** (JoAnne Herman)

No report

13. **Old Business**

14. **New Business**

The first Graduate Council meeting for the 2009-2010 Academic year will be held Monday, August 24, 2009 at 2:00 PM in Byrnes Room 311.

15. **Good of the Order**

Dr. VanScoy thanked Janice Byrd for her hard work and willingness to help with the processing of the Education proposals.

16. **Adjournment**

The meeting adjourned at 2:30 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Interim Provost William T. Moore

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Thom Harman, University Publications

Nancy Floyd, Office of Institutional Assessment and Compliance