



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
August 24, 2009

The Graduate School

The Graduate Council met on Monday, August 24, 2009 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Andrew Shifflett, Chair; Drs. Cheryl Addy, Nancy Brown, Xiaomin Deng, Scott Huebner, Satish Jayachandran, Rhonda Jeffries, Michelle Maher, Murray Mitchell, Srihari Nelakuditi, Francisco Sanchez, Donna Shannon, Nic Ularu, George Voulgaris, and Mike Wyatt; Andrea Adams

Graduate Council members absent: Drs. John Grego, JoAnne Herman, Richard Hunt, and Shirley Staples Carter

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Sabrina Sullivan, Administrative Assistant, Art

NOTE: These minutes will become final on September 30, 2009, if not challenged.

1. **Chair's Remarks** (Andrew Shifflett)

Dr. Shifflett called the meeting to order at 2:02 p.m. Dr. Shifflett explained his role as Chair and advised all Council members that they may contact him (shifflett@sc.edu) with any questions regarding their roles, meetings, and Graduate Council policies.

2. **Approval of minutes** (Minutes of the [May 18, 2009](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Interim Dean of The Graduate School (James Buggy)**
- Dr. Buggy prompted all Council members to introduce themselves. Dr. Buggy then thanked everyone for serving and advised the Council that their services are essential in the process of upholding the [mission](#) of The Graduate School.
 - Janice Byrd, the Administrative Coordinator for the Graduate Council, introduced herself and advised all Council members to review their contact information on the Graduate Council Contact Information form. Janice then advised the Council that an updated form would be sent via email.
 - Dr. Buggy showed the Council the Graduate Council links on the Graduate School website: <http://gradschool.sc.edu/gradcouncil/index.htm>. These links include a schedule of Graduate Council meetings, the [Graduate Council Manual](#), graduate curriculum proposal tracking charts, and minutes.
 - Dr. Buggy shared the summer activities of The Graduate School with Council. They include:
 - The annual CollegeNET application update was completed. Major updates include: federally mandated changes in Ethnicity/Race reporting; changes to citizenship and residency reporting to better identify SC residents for tuition rate and to obtain immigrant / visa status information to assist International Services; changes in TOEFL score report to better correspond to the internet based TOEFL subtest categories; opportunity for programs to implement or change Supplemental Applications including document upload feature.
 - the [TA/IA Workshop](#) held August 12 – 13th in the Russell House University Union. The training went well and Dr. Buggy thanked Graduate Assistants Alison McLetchie and Jason Abernethy for their hard work in organizing and facilitating the event. Dr. Buggy also thanked Alexandra Rowe, Director for the English Programs for Internationals (EPI), and the EPI staff for organizing the [International Teaching Assistant \(ITA\) training workshop](#). Presently, the Graduate School is in the process of verifying the required submissions and attendance of participants so they can be added to the database of trained teaching assistants.
 - the Graduate School [listserv](#) (GSTUDENTS) website was updated to allow graduate students to subscribe or unsubscribe more easily. Graduate students can also get instructions on how to forward their USC email on the website. The membership list was updated from Data Warehouse reports with students enrolled in 2009.
 - an [Application Status Check](#) feature has been added to the Graduate School website. Applicants can now check the admit status of their application, and whether letters of recommendation, official test scores, and transcripts have been received. Applicants are automatically emailed an ID and PIN number for secure look-up of their information. This feature required a revision of the IMS preadms screens to log data on received documents, transfer of this data to EMAS, and a web interface for secure access and display of the information. A [tutorial on Application Status Check](#) is available in the [Electronic Resource Tutorials](#) section of the faculty / staff tab of Graduate School website.
 - Other new tutorials in this group include a new video tutorial on [How to search, create a query & export](#) using EMAS Recruitment Pro; [Managing Automated e-mail](#) in CollegeNET; and [a ONESTOP screen tutorial for IMS](#).

- converting the hardcopy *Graduate Studies Bulletin* to a web format version (covered in Dr. Zimmerman's report)
- Dr. Buggy advised the Council that effective October 1, 2009 Dr. Stephen Kresovich, vice provost for life sciences and a professor of plant breeding and genetics at Cornell University, will serve as vice president for research and graduate education at USC.

4. **Report of the Associate Dean / Secretary of the Graduate Council**
(Nancy Zimmerman)

- Dr. Zimmerman advised the Council of the status of the new online *Graduate Bulletin* format and changes in nomenclature resulting from the Provost's Academic Program Development and Policy Committee. Dr. Zimmerman informed the Council that about 12 of the 117 programs have not provided updates to their content and currently she's working on changing the interface so that it's easier to navigate. Dr. Zimmerman showed the Council the online document and navigated them through the various links: <http://bulletin.sc.edu/index.php>. Dr. Zimmerman thanked the Associate Registrar, Dr. Aaron Marterer, and her graduate assistant, Ta'Quesa McClain for their time spent in aiding the Graduate School through this process. Dr. Zimmerman reminded the Council that the hardcopy *Bulletin* will no longer be printed, so currently policies are being established so students will know how to access the *Bulletin* under which they were admitted.

Dr. Voulgaris asked about printing the *Bulletin* particularly for international recruitment in countries with little Internet access. Dr. Buggy advised the Council that it can be printed from the web. Dr. Voulgaris suggested that in the future a CD containing the *Bulletin* be obtainable for students, faculty, and staff. Dr. Buggy responded by stating that this was a good idea, but maintaining the hyperlinks would be difficult.

Dr. Buggy stated that he liked the web version of the *Bulletin* but solicited advice as to if it should include graphic highlighting and/or pictures. Many on the Council agreed that graphic highlighting and pictures would make it more visually appealing and easier to read. Dr. Voulgaris suggested that the departments be contacted directly for pictures. Dr. Buggy stated that he will ask Publications to work on implementing these changes.

Dr. Zimmerman stated that throughout the process of updating the *Bulletin*, she noticed that many of the departmental websites have incorrect and/or outdated information. As she works with programs on updating *Bulletin* information resulting from the work of the Provost's Academic Policy Committee approved this summer, she will also work with them to update program websites.

- Dr. Zimmerman advised the Council to read the [Graduate Council Manual](#). She then advised the Council that committee meetings have been scheduled to meet on the 2nd Monday of every month, but it is permissible for a committee to change their meeting time or date to later that week as long as the Graduate School is notified so meeting times can be posted since all meetings of Graduate Council except those dealing with petitions, awards, or personnel are open meetings. Dr. Zimmerman also noted that not all committees meet on a routine basis and that some committees meet only as tasks are assigned. Committee information can be viewed at

<http://gradschool.sc.edu/gradcouncil/docs/Graduate%20Council%202009-10.pdf>.

5. **Report of the Academic Policy and Practices Committee (TBA)**
No Report
6. **Report of the Petitions and Appeals Committee (Nic Ularu)**
No Report
7. **Other Committee Reports**
No Report
8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses (Nancy Zimmerman)**

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on August 18, 2009.

No Additional Action Taken: Course proposals returned to units after the October 17, 2008 or November 14, 2008 meetings – no revisions received from units:

ECHE 573 – new

ENHS 664 – title and description

Approvals:

GEOL 500 – prerequisite

GEOL 531 – prerequisite

GEOL 555 – prerequisite

COMD 507 – prerequisite

Sent Back to Academic Unit:

GEOL 575 – title, prerequisite and description

GEOL – curriculum

Deferred to Next Meeting:

SMED 591 – description

STAT 591 – description

The next meeting of the Committee on Curricula and Courses will be held Friday, September 18, 2009 at 2:30 PM.

TIP Approvals:**For Summer 2009 –**[EDEX 710](#)[COMD 703](#)

All courses for the Moore School of Business previously approved for synchronous delivery (satellite) approved for asynchronous delivery mode (web).

For Fall 2009 –[EDHE 736](#)[EDHE 835](#)**For Spring 2010 –**[PHPH 701](#)[PHPH 797](#)**Special Topics Approvals:****For Fall 2009 –**

COMD J710D

ECHE 589V

ECHE 789V (789R withdrawn)

ENVR 501C

EXSC 755D

HSPM 791D

POLI 778A

PSYC 841B

PSYC 841C

PSYC 888K

PSYC 888L

SLIS 797A

SLIS 797W

9. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

No Report

10. **Report of Science, Math, and Related Professional Programs Committee** (Mike Wyatt)

No Report

11. **Report of the Petitions and Appeals Committee** (JoAnne Herman)

No report

12. **Old Business**

13. **New Business**

Academic Program Policies - Provost's Office (Kristia Finnigan)

- Dr. Finnigan updated the Council on the progress of six new academic policies and accompanying curriculum approval forms that will be used by all USC campuses. Dr. Finnigan advised the Council that the new academic policies have been posted to the Provost's website at <http://www.sc.edu/provost/forms.php> under Academic Program Development – COURSES (ACAF 2.00, Appendices 1 – 9). Dr. Finnigan informed the Council that all academic units should become familiar with the

outlined procedures to ensure adequate time to obtain necessary approvals. SACS approvals, particularly, are taking much longer.

- Dr. Finnigan also shared that all academic units have been asked by the Office of the Provost to appoint an Academic Program Liaison (APL) to represent the unit in all matters concerning academic policies.
- Dr. Finnigan shared the drafts of the accompanying curriculum approval forms with the Council and asked that feedback on the forms be provided to her via email (finnigan@sc.edu) by the end of the week, August 28, 2009. Dr. Finnigan advised the Council that these new forms will be required on September 15, 2009, but until then the academic units may use the current forms.

Election of vice-chair/chair-elect

- Francisco Sanchez was nominated as vice-chair/chair-elect of the 2009-2010 Graduate Council. The Council voted unanimously to elect Dr. Sanchez. As vice-chair/chair-elect, he will convene Graduate Council if ever the Chair is unable and will serve as chair of the Academic Policy and Practices Committee.

14. **Good of the Order**

15. **Adjournment**

The meeting adjourned at 3:07 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Michael Amiridis

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Aaron Marterer, Associate Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Thom Harman, University Publications

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
September 28, 2009

The Graduate School

The Graduate Council met on Monday, September 28, 2009 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Andrew Shifflett, Chair; Drs. Cheryl Addy, Nancy Brown, Xiaomin Deng, John Grego, JoAnne Herman, Scott Huebner, Richard Hunt, Satish Jayachandran, Michelle Maher, Murray Mitchell, Srihari Nelakuditi, Francisco Sanchez, Donna Shannon, Nic Ularu, George Voulgaris, and Mike Wyatt; Andrea Adams

Graduate Council members absent: Dr. Rhonda Jeffries

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Mr. Dale Moore; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Andrew Graciano and Matthew Miller; Sabrina Sullivan, Administrative Assistant (Art)

NOTE: These minutes will become final on November 4, 2009, if not challenged.

1. **Chair's Remarks** (Andrew Shifflett)

Dr. Shifflett called the meeting to order at 2:00 p.m.

2. **Approval of minutes** (Minutes of the [August 24, 2009](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Interim Dean of The Graduate School (James Buggy)**
- Dr. Buggy updated the Council on some specifics regarding the new online bulletin discussed at the August 24, 2009 meeting.
 - Dr. Buggy spoke with the individuals responsible for maintaining the *bulletin* and was advised that Publications will incorporate photos and media arts throughout to increase the visual appeal.
 - Learning outcomes for graduate programs should be included in the *Graduate Studies Bulletin* and the following plan will be used:
 - Institutional Assessment and Compliance (IAC) keeps on file program learning outcomes gathered from assessment plans, and these outcomes will be assembled for review by programs to amend as needed. A link to the learning outcomes will then be placed in the bulletin at the front of the program of study for each program.
 - In reply to Dr. Voulgaris inquiry, the new online *bulletin* will be available in a compact disc (CD) format for distribution to those without internet access, once the above items are finalized.
 - Dr. Buggy advised the Council of September 2009 announcements emailed to Graduate Directors and posted on the [Graduate Directors' webpage](#):
 - CollegeNet application updates initiated
 - ETD and Graduation Exit surveys posted
 - Graduate Student travel awards announced
 - Concern over 18.5% of fall 2009 applications still pending
 - Dr. Buggy elaborated on the concern that 18.5% of fall 2009 applications are still pending, reminding the Council that a specific responsibility of graduate directors from the [Policy Manual](#) is: *Transmitting to The Graduate School the program's recommendation on admission for ALL applicants by the first day of classes of the term for which the applicant applied.* To assist programs in tracking and processing pending applications, features of the Admission Action Request Portal have been enhanced in an effort to increase the percent of applications with an admission recommendation from the program. Dr. Buggy demonstrated the enhanced portal and identified a new [Admission Action tutorial](#) on its features. The enhancements include:
 - list all pending applications for a specified term
 - for a selected applicant to provide quick access to a webpage identifying what supporting documents have been received (transcripts, letters of recommendation, and test scores)
 - for a selected applicant to provide quick access to the Admission Action webform pre-populated with the applicant's name, ID, program, and term.
4. **Report of the Associate Dean / Secretary of the Graduate Council (Nancy Zimmerman)**
- Dr. Zimmerman asked Dr. Finnigan to report on the status of the implementation and distribution of the new curriculum approval forms. Dr. Finnigan advised the Council that corrections are still being made and that the forms will be distributed soon and an announcement will be made as to the effective use date for the new forms.
5. **Report of the Graduate Student Association Representative (Andrea Adams)**
- No Report

6. Report of the Academic Policy and Practices Committee (Francisco Sanchez)

Two proposed policy changes:

1. Policy on Incompletes (addition highlighted)

Grading Policies

The letter grades **A**, **B**, **C**, **D**, and **F** are employed to designate excellent, good, fair, poor, and failing work, respectively. The grades **B+**, **C+**, and **D+** also may be recorded. Courses graded **D+** or lower cannot be applied to graduate degree programs. The letter grades **S** (satisfactory) and **U** (unsatisfactory) are assigned only in courses that have been approved for Pass-Fail grading or in a standard graded course where the student, with the approval of the dean of The Graduate School, has elected an individual [Pass-Fail Option](#). Courses completed with an **S** may be counted in total credits earned. Grades of **T** (satisfactory progress) or **U** (unsatisfactory progress) are given for thesis (799) and dissertation (899) preparation. Graduate-level courses completed with the grade of **U** are calculated as an **F** in the cumulative graduate grade point average. In certain circumstances, grades of **I** (incomplete) or **NR** may be assigned by the instructor.

Note: Retaking a graduate course does not delete the original grade.

The grade of **I** (incomplete) is assigned at the discretion of the instructor when, in the instructor's judgment, a student is prevented from completing a portion of the assigned work in a course because of an illness, accident, verified disability, family emergency, or some other unforeseen circumstance. The student should notify the instructor without delay and request an extension of time to complete the course work, but the request for a grade of incomplete must be made to the instructor before the end of the term. The instructor will determine, according to the nature of the circumstance and the uncompleted requirements, how much additional time, up to 12 months, will be allowed for completing the work before a permanent grade is assigned. An Assignment of Incomplete Grade form is completed by the instructor in VIP as part of the usual grade submission process. The justification for the incomplete grade, conditions for make-up, a deadline for completion, and a back-up grade if the course work is not completed by the deadline must be included on the form. Re-enrolling in a course will not make up an incomplete grade. A grade of **I** is not computed in the calculation of a student's cumulative grade point average until the make-up grade is posted.

There is no automatic time period for completion of the work for which a grade of incomplete is given. The instructor should give the student a reasonable deadline, up to one year after the scheduled end of the course, to complete the work. After 12 months an **I** (incomplete) grade that has not been replaced with a letter grade is changed permanently to a grade of **F** or to the backup grade indicated by the faculty member on the Assignment of Incomplete Grade form. In the rare instance the instructor believes there is justification for an extension beyond the 12 month limit, a request for extension of incomplete time should be submitted to the dean of The Graduate School before the expiration of the 12 month period on the Extension of Incomplete Time Period Authorization ([GS-47](#)) form for approval. The Graduate School does not approve the make-up of **I** grades in courses which are already out-of-date for use on a student's program of study or extensions of time without sufficient justification and/or supporting documentation.

Graduate students cannot register for additional coursework if there are 3 or more temporary grades of incomplete (I) that have not yet been replaced with a permanent grade on their academic record. Students enrolled in graduate study may not graduate with a temporary grade of I on their record, even if that course is not listed on the Program of Study.

NR (no record) is a temporary mark on the transcript assigned by the Office of the University Registrar if a grade has not been submitted by the instructor at the proper time or if any grade not approved for a particular course has been submitted. As a temporary mark on the transcript the **NR** must be replaced by a grade. If the **NR** is not resolved or replaced by the instructor with a valid end-of-term grade before the end of the major (Fall or Spring) term following the term for which the grade of **NR** was recorded, a grade of **F** will be assigned.

- The Academic Policy and Practices Committee proposed the above addition to the policy on incompletes (I).
- Dr. Voulgaris made a motion that the addition be split to discuss and vote on separately. After discussion, the two sections were approved as proposed and will be added to the grading and academic regulations section of the *Graduate Studies Bulletin*.

1. APPROVED

Graduate students cannot register for additional coursework if there are 3 or more temporary grades of incomplete (I) that have not yet been replaced with a permanent grade on their academic record.

2. APPROVED

Students enrolled in graduate study may not graduate with a temporary grade of I on their record, even if that course is not listed on the Program of Study.

2. Residency Requirement (deletion)

The intent of a residency requirement is to ensure that doctoral students benefit from and contribute to the full spectrum of educational and professional opportunities provided by the graduate faculty of a research university. When establishing residency, the student should interact with faculty and peers by regularly attending courses, conferences, and seminars and using the library, library services, and other resources that support excellence in graduate education. After admission to the doctoral program, the doctoral residency requirement is satisfied with 18 hours of course work taken in 3 consecutive major semesters. Enrollment in a summer term is not required to maintain continuity, but credits earned during summer terms (including May Session) will count toward the 18 hours required for residency. ~~Dissertation preparation (899) may not be used to satisfy the residency requirement.~~

Each graduate program may establish residency requirements that exceed these minimum standards. In doing so, the program may exclude certain courses and credit hours from meeting the residency requirement. The student's advisory committee certifies on the doctoral program of study ([D-POS](#)) form the term dates and the courses that satisfy the student's residency requirement.

- **APPROVED**

The Academic Policy and Practices Committee proposed the above deletion to the Resident Requirement policy. The Council voted to approve the deletion as proposed.

7. Other Committee Reports

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on September 18, 2009.

No Additional Action Taken: Course proposals returned to units after the October 17, 2008 or November 14, 2008 meetings – no revisions received from units:

ECHE 573 - new

ENHS 664 - title and description

Approvals:

GEOL 575 – title, prerequisite and description

GEOL – curriculum

SMED 591 - description

STAT 591 – description

SOST 500 – new

CHEM 619 – new

CHEM 629 – new

CHEM 639 – new

CHEM 649 – new

BIOL 510 [=MSCI 510] – credits

MSCI 510 [=BIOL 510] - credits

The next meeting of the Committee on Curricula and Courses will be held Wednesday, October 14, 2009 at 3:30 PM.

TIP Approvals:

No new approvals

9. **Fellowships Committee** (Cheryl Addy)

- Dr. Addy advised the Council that the Fellowships Committee reviewed Travel Award submissions for student travel between October 2009 – January 2010. After reviewing the applications, 33 graduate students were awarded funds. The recipients have been posted on The Graduate School website at <http://gradschool.sc.edu/support/> .

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

History

Curriculum and Bulletin Change:

[Graduate Certificate in Museum Management](#)

The program designator was changed several years ago, but the *Graduate Studies Bulletin* does not reflect the change.

References to the old prefix "COLA" will be replaced with the approved new designator, "MUSM."

[Effective: Spring 2010]

MOORE SCHOOL OF BUSINESS

Course Change Proposal:

From: [MGSC 897 Implementation of Information Systems \(3\)](#)

Systems analysis, systems design, and the project management, with emphasis on the management of these functions as it relates to the implementation of information systems.

Prereq: MGSC 796

To: DELETE

[Effective: Spring 2010]

New Course Proposal:

[MGSC 897 Global Supply Chain Operations Management Graduate Capstone \(3\)](#)

This course entails a live project under faculty supervision in which student teams apply GSCOM concepts and techniques to solve practical significant problems and opportunities in real-world service and manufacturing firms.

Prereq: MGSC 893

Co-req: MGSC 893

[Effective: Spring 2010]

New Course Proposal:

[FINA 773 International Project Finance \(3\)](#)

Provide an understanding of the following: fundamentals of non-recourse, project financing; financial markets for project finance; infrastructure sectors and their business risks; transaction structures and the documentation used to structure individual project financing; political risk; currency risk and problems with respect to local currency financing; international organizations relevant to infrastructure investment and finance.

Prereq: FINA 760 or DMSB 715

[Effective: Spring 2010]

Curriculum and Bulletin Change:

[Professional M.B.A. Program](#)

Graduate Studies Bulletin changes delete the GRE as an acceptable test for admission; only the GMAT will be accepted.

[Effective: Fall 2010]

SCHOOL OF MUSIC***Music Education***

Course Change Proposal:

From: [MUED 890 Research Project \(1\)](#)

Specialized research in music education.

Grading: Pass-fail

To: **MUED 890** Research Project (1-3)

Specialized research in music education. May be repeated for a maximum of 6 credits (Pass-Fail grading).

Grading: Pass-fail

[Effective: Spring 2010]

11. **Report of Science, Math, and Related Professional Programs Committee**
(Nancy Zimmerman for Mike Wyatt)

ARNOLD SCHOOL OF PUBLIC HEALTH***Communication Sciences and Disorders***

Course Change Proposal:

From: [COMD 703 Genetics of Communication Disorders \(1\)](#)

Genetic factors that contribute to disorders of speech, language, and hearing.

Prereq: Consent of instructor

To: **COMD 703** Genetics of Communication Disorders (1)

Genetic factors that contribute to disorders of speech, language, and hearing.

DELETE: Prereq

[Effective: Spring 2010]

Course Change Proposal:

From: [COMD 721 Cognitive Retraining \(1\)](#)

Traumatic brain injury and implications for speech and language function including diagnostic evaluation and remediation.

Prereq: Consent of instructor

To: **COMD 721** Cognitive Retraining (1)

Traumatic brain injury and implications for speech and language function including diagnostic evaluation and remediation.

DELETE: Prereq

[Effective: Spring 2010]

Course Change Proposal:

From: [COMD 724 Introduction to Medical Speech-Language Pathology\(1\)](#)

Practical application skills for speech-language pathology in the medical setting.

Prereq: Consent of instructor

To: **COMD 724** Introduction to Medical Speech-Language Pathology(1)

Practical application skills for speech-language pathology in the medical setting.

DELETE: Prereq

[Effective: Spring 2010]

Course Change Proposal:

From: [COMD 725 Pediatric Dysphasia \(1-3\)](#)

Anatomical and physiological orientation to oral-pharyngeal swallowing disorders in young children.

Prereq: COMD 722 and Consent of instructor

To: **COMD 725** Pediatric Dysphasia (1-3)

Anatomical and physiological orientation to oral-pharyngeal swallowing disorders in young children.

DELETE: Prereq

[Effective: Spring 2010]

Course Change Proposal:

From: [COMD 762 Aural Habilitation: Manual Communication \(1-3\)](#)

Basic sign vocabulary for speech-language pathologists' professional use with hearing-impaired clients.

Prereq: Consent of instructor

To: **COMD 762 Aural Habilitation: Manual Communication (1-3)**

Basic sign vocabulary for speech-language pathologists' professional use with hearing-impaired clients.

DELETE: Prereq

[Effective: Spring 2010]

Health Promotion, Education, and Behavior

Curriculum and Bulletin Change:

[M.A.T. in Health Education](#)

The Department of Health Promotion, Education, and Behavior has voted to terminate the MAT degree in health education, and requests approval of this action by the Arnold School of Public Health and the USC Graduate Council. This action is requested because of the long history of low enrollment and graduation rates in the program. The internal end date for the degree program will be Summer 2010 for degree conferral.

[Effective: Spring 2010]

Curriculum and Bulletin Change:

[School Health Education Graduate Certificate](#)

The Department of Health Promotion, Education, and Behavior has voted to terminate the School Health Education S.H.E.) Graduate Certificate program in health education, and requests approval of this action by the Arnold School of Public Health and the USC Graduate Council. This action is requested because of the long history of low enrollment and graduation rates in the program. The internal end date for the degree program will be Summer 2010 for degree conferral.

[Effective: Spring 2010]

Mathematics

Curriculum and Bulletin Change:

[Mathematics](#)

Graduate Studies Bulletin description changes to reflect the addition a Concentration in Applied and Computational Mathematics. Courses for the new concentration approved in [Spring 2009](#).

[Effective: Spring 2010]

COLLEGE OF ARTS AND SCIENCES**Chemistry**

New Course Proposal:

[CHEM 742 Surface Science \(3\)](#)

The principles of surface processes – structure and electronic properties, adsorption and reactions, surface characterization using spectroscopy and microscopy

Prereq: Consent of instructor

[Effective: Spring 2010]

Earth and Ocean Sciences

Course Change Proposal:

From: [GEOL 711 Paleoclimatology \(3\)](#)

Red beds, evaporites, paleontology, glacial deposits, dune sandstones, limestone, coal, sea level, paleomagnetism, etc. An attempt to assess climates of the past, centered on questions such as Gondwana, origin of Ice Ages, etc.

To: **GEOL 711 Paleoclimatology (3)**

An overview of Earth's climate history during Cenozoic. Emphasis will be placed on Pleistocene glacial-interglacial climate variability and understanding the proxies used to reconstruct past climate changes.

Crosslisting: MSCI 711

[Effective: Fall 2010]

New Course Proposal:

[MSCI 711 Paleoclimatology \(3\)](#)

An overview of Earth's climate history during Cenozoic. Emphasis will be placed on Pleistocene glacial-interglacial climate variability and understanding the proxies used to reconstruct past climate changes.

Crosslisting: GEOL 711

[Effective: Fall 2010]

Statistics

Course Change Proposal:

From: [STAT 740 Statistical Computing \(3\)](#)

A survey of current algorithms and software for solving fundamental problems of statistical computing with emphasis on computer generation of random variates.

Prereq: STAT 513 or 712 and knowledge of a computer programming language

To: **STAT 740** Statistical Computing (3)

A survey of current algorithms and software for solving fundamental problems of statistical computing with emphasis on computer generation of random variates.

Prereq: STAT 713 and knowledge of a computer programming language

[Effective: Spring 2010]

Curriculum and Bulletin Change:

[STAT 740 Statistical Computing](#)

Change the *Graduate Studies Bulletin* description of this course to:

(Prereq: STAT 713 and knowledge of a computer programming language) A survey of current algorithms and software for solving fundamental problems of statistical computing with emphasis on computer generation of random variates.

[Effective: Spring 2010]

12. **Report of the Petitions and Appeals Committee** (Nancy Zimmerman for Nic Ularu)

Arunn Desai: Petition for Reinstatement and Academic Forgiveness - **APPROVED**

13. **Old Business**

14. **New Business**

15. **Good of the Order**

16. **Adjournment**

The meeting adjourned at 3:56 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Michael Amiridis

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Aaron Marterer, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
October 26, 2009

The Graduate School

The Graduate Council met on Monday, October 26, 2009 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Andrew Shifflett, Chair; Drs. Cheryl Addy, Nancy Brown, Xiaomin Deng, John Grego, Scott Huebner, Richard Hunt, Satish Jayachandran, Michelle Maher, Murray Mitchell, Srihari Nelakuditi, Francisco Sanchez, Donna Shannon, Shirley Staples Carter, and Mike Wyatt; Andrea Adams

Graduate Council members absent: Drs. JoAnne Herman, Rhonda Jeffries, Nic Ularu, and George Voulgaris

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Mr. Dale Moore; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Vice President for Research and Graduate Education Stephen Kresovich, Drs. Katherine Adams, Mary Anne Byrnes, David Darmofal, Andrew Graciano, Zach Kelehear, Elise Lewis and Jennifer Reynolds

NOTE: These minutes will become final on December 02, 2009, if not challenged.

1. **Chair's Remarks** (Andrew Shifflett)

Dr. Shifflett called the meeting to order at 2:00 p.m.

2. **Approval of minutes** (Minutes of the [September 28, 2009](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Interim Dean of The Graduate School** (James Buggy)
- Dr. Buggy updated the Council on the status of the proposal approved by the Graduate Council [May 18, 2009](#) that recommended an addition of another level of term faculty appointment, “associate faculty,” which other universities call “contingent” faculty. As Council might remember, this issue was initially brought to Council by a committee chaired by Senior Vice Provost Christine Curtis. Dr. Buggy advised the Council that Council’s proposal was submitted to the Faculty Advisory Committee for review in May, 2009 and that Dr. Buggy then met with the committee in September, 2009. Dr. Buggy stated that the proposal was submitted prior to Michael Amiridis taking his position as Provost, and Provost Amiridis had not seen the proposal prior to the Faculty Advisory Committee meeting. Dr. Buggy advised the Council that Provost Amiridis is reviewing the proposal and he will give his feedback on the proposal before the next Faculty Advisory Committee meeting. Harold Freeman, chair of Faculty Advisory, brought an [AAUP report on “contingent” faculty](#) to the attention of the Committee which cautions against growing dependence on contingent faculty, but also addresses best practices for their professional integration and academic due.
 - Dr. Buggy advised the Council that the next Graduate Directors meeting will be held in the Russell House Theatre on December 08, 2009 at 1:00 p.m. A tentative agenda will be sent to graduate directors and Graduate Council members.
 - President Pastides has proposed a university initiative on a topic called Civil Discourse to discuss the standards of conduct and civility university-wide. It may be possible to align this initiative with the National Science Foundation (NSF) mandate for institutions to provide training and oversight in ethical and responsible conduct of research to all undergraduates, graduate students, and postdoctoral trainees supported by NSF funds.
4. **Introduction and Discussion** (Stephen Kresovich)
- Dr. Kresovich introduced himself to the Council as the new Vice President for Research and Graduate Education. Dr. Kresovich expressed that he is in the process of learning how the university functions and identifying the various departmental needs. He stated that in order to have a great Graduate School, great faculty is needed and in order to get great faculty, great students must be recruited. Dr. Kresovich advised all Council members that he is here to assist all graduate-level academic units in their ventures to raise money for the unit and recruit students. Dr. Kresovich stated that he has negotiated with the University Development Office to help set priorities and assist in raising money. Drs. Shifflett and Sanchez stated that they would welcome assistance and ideas within the humanities for raising money.
 - Dr. Zimmerman asked Dr. Kresovich what the Graduate Council could do to aid in this process. Dr. Kresovich responded by stating that he would like the Council to set 2 or 3 priorities for him to work on this year to strengthen graduate education at USC. Dr. Kresovich stressed to the Council that they discuss and debate which priorities to present and send them to him by the end of the academic year.
5. **Report of the Associate Dean / Secretary of the Graduate Council**
(Nancy Zimmerman)
- No Report

6. **Report of the Graduate Student Association Representative** (Andrea Adams)

No Report

7. **Report of the Academic Policy and Practices Committee** (Francisco Sanchez)

- Dr. Sanchez advised the Council that the draft of the new Family Leave Policy for graduate students was reviewed by the Committee at their last meeting and revisions were suggested. The policy will be presented for a vote of the Graduate Council at the next meeting. Dr. Sanchez advised the Council that the Provosts's Office and the International Student's Office are in the process of reviewing the draft and will provide feedback to the Committee at its next meeting and before it is brought to the Council for the vote.

- **APPROVED**

Dr. Sanchez noted that Dr. Zimmerman found conflicting versions of the attendance policy when she was updating the *Graduate Studies Bulletin* to the electronic version. After discussion, the Committee affirmed the attendance policy as written in the current *Graduate Studies Bulletin*. Dr. Sanchez pointed out that the policy within the *Graduate Studies Bulletin* states that "Faculty members should notify students, specifically in the course syllabus, of the attendance policy for the course." However, the Graduate-Level Syllabus Template indicates that an outline of the Attendance policy is recommended, but not required. The Council voted unanimously that the term "recommended" be removed from the syllabus template.

8. **Other Committee Reports**

9. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on October 14, 2009.

Approvals:

BADM 590X

The next meeting of the Committee on Curricula and Courses will be held Friday, November 13, 2009 at 2:30 PM.

**TIP Approvals:
For Spring 2010**

[EDTE 713](#)

[EDLP 804](#)

Special Topics Approvals: Spring 2010

ANTH 591 V
COMD 710 C
CPLT 597 C
CPLT 730 T
CPLT 880 I
CRJU E 591 P

FILM 597 C
FILM 598 A
GERM 580 A
GERM 780 T
HIST 700 D
HIST 700 F

SOCY 598 J
SPAN 783 B
SPAN 783 C
WGST 796 B
WGST 796 J
WGST 796 T

CSCE 590 G	LING 505 A	WGST 796 W
ECHÉ 789 R	LING 505 B	
EDCS 824	LING 805 B	
ENGL 530 J	MATH 788 G	
ENGL 566 C	MUSC 744 O	
ENGL 825 H	PSYC 589 A	
ENGL 841 E	PSYC 841 A	
ENGL 890 H	PSYC 841 C	
ENVR 800 C	RELG 594 Y	
FILM 511 S	SLIS 797 F	
FILM 566 C	SMED 729 P	

Dr. Zimmerman advised the Council that the number of Special Topics courses proposed has increased. She thinks this is the result of the new course enrollment limits for a course to meet imposed by departments. Special topics courses enable academic units to propose additional courses to “meet with” other courses to ensure that the enrollment minimums are met to prevent courses from being cancelled.

10. **Fellowships Committee** (Cheryl Addy)
- Dr. Addy advised the Council that the Fellowships Committee is in the process of reviewing the allocation of graduate student travel funds based on department size and match.
 - Dr. Addy also advised the Council that the Fellowships Committee has received a request from a department asking that the latest deadline be reconsidered due to a major conference within that field. She will ask the Committee to review the current submission deadlines to see if there is a better schedule that will accommodate the professional travel needs of more programs.
11. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Anthropology

New Course Proposal:

APPROVED

[ANTH 748 Introduction to Linguistic Anthropology \(3\)](#)

A comprehensive introduction to linguistic anthropology, its relationship(s) to sociolinguistics, discourse analysis, and conversation analysis. Contributions made to social theory and theories of language and discourse will be understood.

Prereq: LING 600 or permission of instructor

Cross-Listing: LING 748

[Effective: Fall 2010]

New Course Proposal: **APPROVED**

[ANTH 782 Language Ideology: The Political Economy of Language Beliefs and Practices \(3\)](#)

Linguistic anthropological approaches that examine how ideological systems mediate social structures and linguistic /discursive forms and functions. Topics range from language and political economy, identity and identifications, institutions, and nation-building/nationalism.

Cross-Listing: LING 782

[Effective: Fall 2010]

Linguistics

New Course Proposal: **APPROVED**

[LING 748 Introduction to Linguistic Anthropology \(3\)](#)

A comprehensive introduction to linguistic anthropology, its relationship(s) to sociolinguistics, discourse analysis, and conversation analysis. Contributions made to social theory and theories of language and discourse will be understood.

Prereq: LING 600 or permission of instructor

Cross-Listing: ANTH 748

[Effective: Fall 2010]

New Course Proposal: **APPROVED**

[LING 782 Language Ideology: The Political Economy of Language Beliefs and Practices \(3\)](#)

Linguistic anthropological approaches that examine how ideological systems mediate social structures and linguistic /discursive forms and functions. Topics range from language and political economy, identity and identifications, institutions, and nation-building/nationalism.

Cross-Listing: ANTH 782

[Effective: Fall 2010]

Art

Curriculum and Bulletin Change:

APPROVED[M.A. in Applied Art History](#)

At the recommendation of the Assistant Provost for Academic Programs, Kristia Finnigan, I am writing on behalf of the Department of Art to request that the M.A. in Applied Art History program be officially eliminated from the university's program inventory in IMS, the CHE inventory, and the SACS inventory.

There is essentially no longer a M.A. in Applied Art History program. We have not accepted students for this specific program since before my initial arrival in the Fall of 2002. We have removed it from the *Graduate Studies Bulletin*. We have no students currently pursuing this degree. No faculty will be terminated with the elimination, nor will our need for more tenure track faculty be any less.

Our current M.A. students are free to pursue, if they wish, an additional graduate certificate in Museum Studies, which is offered by the History Department's Public History program in conjunction with the McKissick Museum. Additionally, the M.A. program in Art History will remain viable, though admission is currently (and temporarily) frozen. Several students are currently pursuing the M.A. in Art History and we hope to re-open admission as soon as possible.

[Effective: Spring 2010]

Political Science

Curriculum and Bulletin Change:

APPROVED[Ph.D. in Political Science](#)

Various *Graduate Studies Bulletin* changes to include the following:

- The title and number of credits for POLI 700 was approved by the Graduate Council on 03/23/2009.
- POLI 711 is no longer regularly taught in the Political Science Ph.D. program. We ask that 711 be removed from the list of "core requirements" for the Ph.D. The course should remain on the books, however. Also, to increase the diversity of knowledge of our doctoral students, we want to require two additional gateway seminars outside the student's first and second fields in the core requirements. The result of these changes is that the core required courses remain at 21 credits, total.

[Effective: Spring 2010]

Psychology

Course Change Proposal:

APPROVED**From:** [PSYC 761 Psychological Assessment I \(3\)](#)

Develop assessment skills through interviewing, observation, performance testing, and report writing. Experience includes assessment of individuals, couples, and/or families from a variety of perspectives. Didactic/practicum.

Prereq: Permission of instructor

Grading: Pass-fail

To: **PSYC 761** Psychological Assessment I (3)

Develop assessment skills through interviewing, observation, performance testing, and report writing. Experience includes assessment of individuals, couples, and/or families from a variety of perspectives. Didactic/practicum.

Prereq: Permission of instructor

Grading: Standard

[Effective: Spring 2010]

Women's and Gender Studies

Course Change Proposal:

APPROVED**From:** [WGST 701 Feminist Theory \(3\)](#)

A critical examination and analysis of feminist theory across disciplines and in comparison with other contemporary critiques.

To: **WGST 701** Feminist Theory (3)

Examination of feminist theories from diverse disciplines and intellectual movements, providing an overview of historical developments in feminist discourse. Emphasis on debates surrounding such concepts as gender, identity, difference, power, and embodiment.

[Effective: Spring 2010]

Course Change Proposal:

APPROVED

From: [WGST 702 Methods in Women's Studies Research \(3\)](#)

Analysis of issues and methods in women's studies research. Application of methods to specific research problems.

To: **WGST 702** Feminist Epistemologies and Methodologies (3)

Examination of feminist theories relating to the nature, production, and use of knowledge. Emphasis on questions and issues relating to feminist research practices, including interdisciplinarity and intersectionality.

[Effective: Spring 2010]

COLLEGE OF EDUCATION

Physical Education

New Course Proposal:

APPROVED

[PEDU 704 Readings and Research in Physical Education Teaching and Teacher Education \(3\)](#)

Advanced study of seminal literature and research in physical education teaching and teacher education

Prereq: PEDU 703

[Effective: Spring 2010]

COLLEGE OF MASS COMMUNICATIONS AND INFORMATION STUDIES

Library and Information Science

New Course Proposal:

APPROVED

[SLIS 777 Design and Management of Digital Image Collections \(3\)](#)

This course presents introductory concepts related to the creation, manipulation, and implementation of visual collections in various online environments. It identifies resources, procedures, and skills needed to successfully design, implement, and manage digital image collections in a collaborative environment.

Prereq: Successful Completion of SLIS 706, passing of SLIS Technology Test or Instructor Approval

[Effective: Spring 2010]

COLLEGE OF SOCIAL WORK

Curriculum and Bulletin Change:

APPROVED[Graduate Certificate Program in Drug and Addiction Studies](#)

- The first *bulletin* change reflects a transcription error. The course should be SOWK 758 Family Dynamics of Substance Abuse. This was an error in the *bulletin*.
- The second change is the addition of two courses offered by the Department of Neuropsychiatry which are relevant to students in the Certificate Program and do not duplicate current offerings.
- Lastly, the faculty of the certificate program is requesting that the requirement of either the GRE or the MAT be dropped for admission to the program. The majority of the certificate students come from the Social Work Program which does not require the GRE unless a student's GPA falls below a 3.0 in their major classes. The program has primarily three types of students, those already admitted to a graduate program (9 out of 12 currently enrolled students are dually enrolled), students who have already attained a graduate degree and are furthering their education, and returning professionals who have extensive experience in the area of practice.

The criteria for admission that will be used will be the same criteria required by the College of Social Work. The changes are listed on the attached *bulletin* change page.

[Effective: Spring 2010]

12. **Report of Science, Math, and Related Professional Programs Committee**
(Mike Wyatt)

COLLEGE OF ARTS AND SCIENCES

Mathematics

Course Change Proposal:

APPROVED

From: [MATH 890 Graduate Seminar \(1-3\)](#)

A review of current literature in specified subject areas involving student presentations. Content varies and will be announced in the schedule of classes by suffix and title. Minimum of 3 credit hours required of all doctoral students.

Prereq: Consent of instructor

Grading: Pass-fail

To: **MATH 890** Graduate Seminar (1-3)

A review of current literature in specified subject areas involving student presentations. Content varies and will be announced in the schedule of classes by suffix and title. Minimum of 3 credit hours required of all doctoral students.

Prereq: **DELETE**

Grading: Pass-fail

[Effective: Spring 2010]

COLLEGE OF ENGINEERING AND COMPUTING

Computer Science and Engineering

New Course Proposal:

APPROVED

[CSCE 719 Security and Privacy for Wireless Networks \(3\)](#)

This course focuses on the security and privacy issues associated with wireless networks. Various attacks against wireless networks and their defense strategies will be analyzed. Students are able to embark in research of wireless network security.

Prereq: CSCE 416

[Effective: Spring 2010]

13. **Report of the Petitions and Appeals Committee** (Nancy Zimmerman for Nic Ularu)

No Report

14. **Old Business**

15. **New Business**

16. **Good of the Order**
17. **Adjournment**
The meeting adjourned at 4:15 p.m.

Nancy Zimmerman, Secretary

cc:
President Harris Pastides
Provost Michael Amiridis
Vice President for Research and Graduate Education Stephen Kresovich
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Aaron Marterer, Office of the Registrar
Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
November 23, 2009

The Graduate School

The Graduate Council met on Monday, November 23, 2009 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Andrew Shifflett, Chair; Drs. Cheryl Addy, Nancy Brown, Xiaomin Deng, John Grego, JoAnne Herman, Scott Huebner, Richard Hunt, Rhonda Jeffries, Michelle Maher, Murray Mitchell, Donna Shannon, Nic Ularu and Mike Wyatt; Andrea Adams

Graduate Council members absent: Drs. Shirley Staples Carter, Satish Jayachandran, Srihari Nelakuditi, Francisco Sanchez, and George Voulgaris

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Mr. Dale Moore; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Dr. Miriam Johnson

NOTE: These minutes will become final on December 30, 2009, if not challenged.

1. **Chair's Remarks** (Andrew Shifflett)

Dr. Shifflett called the meeting to order at 2:05 p.m.

2. **Approval of minutes** (Minutes of the [October 26, 2009](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Interim Dean of The Graduate School** (James Buggy)
- Dr. Buggy advised the Council that for proposals submitted on or after 1/4/2010 the [National Science Foundation](#) (NSF) has mandated that institutions provide training and oversight in ethical and responsible conduct of research to all undergraduates, graduate students, and postdoctoral trainees supported by NSF funds. Dr. Buggy advised the Council that online Responsible Conduct of Research (RCR) training is available from [Collaborative Institutional Training Initiative \(CITI\)](#) and will be adopted by the University to provide and document this mandated training. The Graduate School is exploring with academic deans and Research Office whether USC should develop a centralized education workshop on RCR for the future.
 - Dr. Buggy advised the Council that the next Graduate Directors meeting will be held in the Russell House Theatre on December 08, 2009 at 1:00 p.m. A tentative agenda has been sent to graduate directors and Graduate Council members and is posted on The Graduate School website at <http://www.gradschool.sc.edu/graddir/meetannounce.htm> .
4. **Report of the Associate Dean / Secretary of the Graduate Council** (Nancy Zimmerman)
- Dr. Zimmerman reminded the Council of the charge issued by Dr. Stephen Kresovich at the October 26 meeting. Dr. Kresovich asked the Council to set 2 or 3 priorities for him to work on this year that will strengthen graduate education at USC. Dr. Zimmerman asked that Council members email possible priorities to her at npz@sc.edu and she will forward them on to Dr. Sanchez, chair of the Academic Policy and Practices Committee, for the Committee to review before the January Graduate Council meeting.
5. **Report of the Graduate Student Association Representative** (Andrea Adams)
- No Report
6. **Report of the Academic Policy and Practices Committee** (Nancy Zimmerman for Francisco Sanchez)

Dr. Zimmerman presented a draft of the Graduate Student Family Leave Policy developed by the FEMGRAD group and revised by the Academic Policy and Practices Committee with input from the International Student Services Office and the Office of the Provost. The Graduate Council reviewed and voted to approve the policy with three amendments and to allow Dr. Zimmerman to review and correct the document where necessary because of the three amendments. The amended areas are highlighted below.

APPROVED

Summary

The University of South Carolina's Graduate Student Family Leave (GS-FL) policy establishes minimum standards for accommodation for a leave associated with childbirth or adoption. The policy is designed to assist a matriculated graduate student who is the primary child-care provider immediately following the birth or adoption of a child. It is designed to make it possible to maintain a student's enrollment status under a new category of the existing special enrollment, Z-status, policy

([http://bulletin.sc.edu/content.php?catoid=2&navoid=302#Course Enrollment Load](http://bulletin.sc.edu/content.php?catoid=2&navoid=302#Course_Enrollment_Load)) and to facilitate the return to class work, and where applicable, research and teaching in a seamless manner. While this policy does not mandate that programs continue financial support during family leave and/or guarantee student support or resumption of an assistantship after returning from family leave, programs are strongly encouraged to do so whenever possible.

Medical complications or other extenuating circumstances are not included in this policy. Such situations are more appropriately covered by the University's current policies regarding course incompletes and withdrawal and/or leave of absence due to extenuating circumstances. These policies are located in the *Graduate Studies Bulletin*: ([http://bulletin.sc.edu/content.php?catoid=2&navoid=302#Grading Policies](http://bulletin.sc.edu/content.php?catoid=2&navoid=302#Grading_Policies) and [http://bulletin.sc.edu/content.php?catoid=2&navoid=302#Dropping a Course for Extenuating Circumstances](http://bulletin.sc.edu/content.php?catoid=2&navoid=302#Dropping_a_Course_for_Extenuating_Circumstances)).

The Graduate Student Family Leave Policy has three components and applies to all admitted degree-seeking graduate students anticipating a birth or adoption as described below:

- Any graduate student is eligible for a one major term of leave from his/her graduate program the major term **during or following the event.** (changed following the event to during or following the event)
- The graduate student will receive **one year** extension for all academic responsibilities including time to degree, removal of incomplete grades, and course in-date time. (changed one major term to one year)
- The graduate student will continue to be enrolled on special enrollment status and may elect to continue University health benefits if all applicable fees are paid prior to the term deadline.

Eligibility

The Graduate Student Family Leave Policy applies to any matriculated graduate student enrolled at the University of South Carolina anticipating the birth of a child or adoption of a child less than 4 years old. ~~In the event that both parents are graduates students at USC, only one may take family leave.~~

Planning and Approval

It is essential that the student consult with their academic advisor(s) as far in advance as possible. It is the student's responsibility to make arrangements with faculty and departmental administrators for course completion and for continuation of teaching and research activities before and following the leave period.

The student should initiate discussion with her/his advisor(s) and academic unit **at least six weeks prior** to the anticipated birth or adoption. This notice will provide academic units the necessary opportunity to rearrange or adjust duties of those students supported by a graduate assistantship. Students must be aware that their graduate assistantship position may not be available upon return from family leave. Additionally, this 6 week time period should be used for discussion to reach agreement on a timeline for degree requirements that will be affected by the birth or adoption of a child. These requirements include, but are not limited to:

1. PhD Qualifying Exams
2. Comprehensive Exams for both PhD and Master's Degrees
3. Field work
4. Funding on time sensitive research grants
5. Submission of time-sensitive research reports.

This planning stage should also be used to determine if any additional length of time beyond the one major term leave period will be needed for the student opting for family leave to complete degree requirements. While a one major term extension will be granted to any student on approved family leave, academic units often have specific timelines for exams, fieldwork, course sequences, etc., which may necessitate extension of the student's family leave to one calendar year rather than one major term. Graduate students with such circumstances may petition the Graduate School for extension of leave time. Academic unit requirements or limitations are a valid justification to petition for the extension. Petitions for extension of time beyond the one term family leave should be supported by the student's academic unit and will be reviewed by the Graduate School on an individual basis. For an international student, this policy is intended to allow the student to maintain special enrollment status as a full-time student and not affect current visa status. However, immigration regulations might dictate a different definition of enrollment than that defined as "special enrollment" for this policy. The Office of International Student Services is the authority on campus for interpreting current enrollment regulations for international students. For that reason, international students contemplating family leave would consult the Office of International Student Services to address proactively any individual or unique visa issues and/or to consider how the latest applicable regulations would affect eligibility for family leave. International students applying for family leave **must** discuss the intended leave period with the Office of International Student Services at the beginning of the planning period and **must** have a signed memo from the Office of International Student Services detailing immigration status and consequences of taking leave family leave included in the written request for family leave.

All family leave must be approved by the dean of The Graduate School.

Consultations with the student's academic unit and the signature of the program's graduate director are required for this approval. Family leave will be granted to eligible graduate students who have submitted a written request with appropriate documentation of the anticipated childbirth or adoption. Appropriate documentation will include, but is not limited to:

1. For Childbirth –
 - a. Written certification from the student's health care provider verifying the student's health condition and impending birth
 - b. Written permission from the student allowing an official of the University of South Carolina to contact the certifying health care provider if necessary
 - c. A signed memo from the Office of International Student Services detailing immigration status and consequences of taking family leave for international students.
2. For Adoption –
 - a. Certification of child adoption
 - b. Written permission from the graduate student stating that an official of the University of South Carolina may contact the certifying individual or agency, if needed
 - c. A signed memo from the Office of International Student Services detailing immigration status and consequences of taking family leave for international students.

Notification

Once the family leave has been approved, The Graduate School will notify the relevant academic unit and administrative offices giving the dates of the approved leave. A memo will be placed in the student's academic file of the time to degree

extension approval. It is the student's responsibility to communicate with their academic unit while on leave. It is also the student's responsibility to work with faculty and department administrators on arrangements for course completion, degree requirements and for continuation of research and teaching activities before and following the period of the leave.

Final Version

Summary

The University of South Carolina's Graduate Student Family Leave (GS-FL) policy establishes minimum standards for accommodation for a leave associated with childbirth or adoption. The policy is designed to assist a matriculated graduate student who is the primary child-care provider immediately following the birth or adoption of a child. It is designed to make it possible to maintain a student's enrollment status under a new category of the existing special enrollment, Z-status, policy

([http://bulletin.sc.edu/content.php?catoid=2&navoid=302#Course Enrollment Load](http://bulletin.sc.edu/content.php?catoid=2&navoid=302#Course_Enrollment_Load))

and to facilitate the return to class work, and where applicable, research and teaching in a seamless manner. While this policy does not mandate that programs continue financial support during family leave and/or guarantee student support or resumption of an assistantship after returning from family leave, programs are strongly encouraged to do so whenever possible.

Medical complications or other extenuating circumstances are not included in this policy. Such situations are more appropriately covered by the University's current policies regarding course incompletes and withdrawal and/or leave of absence due to extenuating circumstances. These policies are located in the *Graduate Studies Bulletin*: ([http://bulletin.sc.edu/content.php?catoid=2&navoid=302#Grading Policies](http://bulletin.sc.edu/content.php?catoid=2&navoid=302#Grading_Policies) and

[http://bulletin.sc.edu/content.php?catoid=2&navoid=302#Dropping a Course for Extenuating Circumstances](http://bulletin.sc.edu/content.php?catoid=2&navoid=302#Dropping_a_Course_for_Extenuating_Circumstances)).

The Graduate Student Family Leave Policy has three components and applies to all admitted degree-seeking graduate students anticipating a birth or adoption as described below:

- Any graduate student is eligible for a one major term of leave from his/her graduate program the major term during or following the event.
- The graduate student will receive one year extension for all academic responsibilities including time to degree, removal of incomplete grades, and course in-date time.
- The graduate student will continue to be enrolled on special enrollment status and may elect to continue University health benefits if all applicable fees are paid prior to the term deadline.

Eligibility

The Graduate Student Family Leave Policy applies to any matriculated graduate student enrolled at the University of South Carolina anticipating the birth of a child or adoption of a child less than 4 years old.

Planning and Approval

It is essential that the student consult with their academic advisor(s) as far in advance as possible. It is the student's responsibility to make arrangements with

faculty and departmental administrators for course completion and for continuation of teaching and research activities before and following the leave period.

The student should initiate discussion with her/his advisor(s) and academic unit **at least six (6) weeks prior** to the anticipated birth or adoption. This notice will provide academic units the necessary opportunity to rearrange or adjust duties of those students supported by a graduate assistantship. Students must be aware that their graduate assistantship position may not be available upon return from family leave.

Additionally, this six (6) week time period should be used for discussion to reach agreement on a timeline for degree requirements that will be affected by the birth or adoption of a child. These requirements include, but are not limited to:

1. PhD Qualifying Exams
2. Comprehensive Exams for both PhD and Master's Degrees
3. Field work
4. Funding on time sensitive research grants
5. Submission of time-sensitive research reports.

This planning stage should also be used to determine if any additional length of time beyond the one year leave period will be needed for the student opting for family leave to complete degree requirements. While a one year extension will be granted to any student on approved family leave, academic units often have specific timelines for exams, fieldwork, course sequences, etc., which may necessitate extension of the student's family leave. Graduate students with such circumstances may petition the Graduate School for extension of leave time. Academic unit requirements or limitations are a valid justification to petition for the extension. Petitions for extension of time beyond the one year family leave should be supported by the student's academic unit and will be reviewed by the Graduate School on an individual basis.

For an international student, this policy is intended to allow the student to maintain special enrollment status as a full-time student and not affect current visa status. However, immigration regulations might dictate a different definition of enrollment than that defined as "special enrollment" for this policy. The Office of International Student Services is the authority on campus for interpreting current enrollment regulations for international students. For that reason, international students contemplating family leave would consult the Office of International Student Services to address proactively any individual or unique visa issues and/or to consider how the latest applicable regulations would affect eligibility for family leave. International students applying for family leave ***must*** discuss the intended leave period with the Office of International Student Services at the beginning of the planning period and ***must*** have a signed memo from the Office of International Student Services detailing immigration status and consequences of taking leave family leave included in the written request for family leave submitted to the student's program graduate director and to the dean of the Graduate School. All family leave must be approved by the dean of the Graduate School.

Consultations with the student's academic unit and the signature of the program's graduate director are required for this approval. Family leave will be granted to eligible graduate students who have submitted a written request with appropriate documentation of the anticipated childbirth or adoption. Appropriate documentation will include, but is not limited to:

1. For Childbirth –
 - a. Written certification from the student's health care provider verifying the student's health condition and impending birth

- b. Written permission from the student allowing an official of the University of South Carolina to contact the certifying health care provider if necessary
 - c. A signed memo from the Office of International Student Services detailing immigration status and consequences of taking family leave for international students.
2. For Adoption –
- a. Certification of child adoption
 - b. Written permission from the graduate student stating that an official of the University of South Carolina may contact the certifying individual or agency, if needed
 - c. A signed memo from the Office of International Student Services detailing immigration status and consequences of taking family leave for international students.

Notification

Once the family leave has been approved, The Graduate School will notify the relevant academic unit and administrative offices giving the dates of the approved leave. A memo will be placed in the student's academic file of the time to degree extension approval. It is the student's responsibility to communicate with their academic unit while on leave. It is also the student's responsibility to work with faculty and department administrators on arrangements for course completion, degree requirements and for continuation of research and teaching activities before and following the period of the leave.

7. **Other Committee Reports**

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on Friday, November 13, 2009 at 2:30 PM.

Approvals :

ANTH 556 [=LING 542] – title, prerequisite and cross-listing

LING 542 [=ANTH 556] – course number, title, description and cross-listing

GEOG 565 – new

MATH 603 – new

ELCT 510 – new

NURS 504 – prerequisite and remove special permission

EDCE 570 – title, credit hours and prerequisite

EDCE 510 – prerequisite

MUSC 582 – new

MUSC 590 – new

MUSC 591 – new

COMD 526 – prerequisite

The next meeting of the Committee on Curricula and Courses will be held on Friday, January 15, 2009 at 2:30 PM.

TIP / DED Approvals:

[HPSM 800](#)

[STAT 778](#)

[SOWK 768](#)

[EDRM 828](#)

Special Topics Course Approvals – Spring 2010:

BADM 780G	BADM 780S	BIOL 599F
BIOL 757F	ECHE 589H	ECHE 789H
ECON 589C	ECON 589D	EXSC 755A
EXSC 755K	FILM 511S	HIST 700B
HIST 700C	HSPM J791S	LING 505R
MART 590S	MSCI 599F	MSCI 758F
MUSC 726P	MUSC 726T	PSYC 841D
PSYC 888P	PSYC 888Q	RUSS 598G

9. **Fellowships Committee** (Cheryl Addy)

No Report

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Art

Curriculum and Bulletin Change:

APPROVED

[Master of Media Arts \(M.M.A.\)](#)

The Department of Art requests a name change for the degree program Master of Media Arts (M.M.A.) to Master of Arts (M.A.). Master of Arts is a more appropriate name for the degree for the following reasons: the M.A. is broadly recognized across disciplines in the humanities; the title of M.A. accurately reflects the scholarship and creative work undertaken by our graduate students for the degree; and the title of M.A. is recognized by Ph.D. programs as requisite preparation for continued study.

[Effective: Spring 2010 or as soon as regulatory approval obtained]

COLLEGE OF SOCIAL WORK

Course Change Proposal:

APPROVED**From:** [SOWK 775 Social Programs and Services for Children and Families \(3\)](#)

Examination of social service delivery systems for children and families. Consideration is given to the various limitations on service delivery and methods of changing service delivery systems.

To: **SOWK 775** Contemporary Child Welfare Policies and Practice: Out-of-Home Placement and Permanency Planning (3)

Examination of family preservation services, out-of-home placement, and permanency planning, with special focus on foster care, adoption, and advocacy.

[Effective: Spring 2010]

11. **Report of Science, Math, and Related Professional Programs Committee**
(Mike Wyatt)

COLLEGE OF ARTS AND SCIENCES***Earth and Ocean Sciences***

New Course Proposal:

APPROVED[GEOL 725 Solid Earth Processes \(4\)](#)

Examination of the structure and dynamics of the Earth's interior combining perspectives from geophysics and geochemistry. Focus on the lithospheric cycle.

[Effective: Spring 2010]

COLLEGE OF ENGINEERING AND COMPUTING***Civil and Environmental Engineering***

Curriculum and Bulletin Change:

APPROVED[Civil and Environmental Engineering](#)The Department of Civil and Environmental Engineering requests several changes to their *Graduate Studies Bulletin* entry.

[Effective: Spring 2010]

Electrical Engineering

Curriculum and Bulletin Change:

APPROVED[Ph.D. in Electrical Engineering](#)The Electrical Engineering graduate committee determined that ELCT 530 – Industrial Controls would no longer be a core course requirement for the Ph.D. program so the department asks that it is removed from the *Graduate Studies Bulletin*.

[Effective: Spring 2010]

SCHOOL OF MEDICINE
Genetic Counseling

Course Change Proposal:

APPROVED

From: [HGEN 720 Medical Genetics \(3\)](#)

A study of the clinical aspects of human genetics with focus on single gene, chromosomal, and multifactorial genetic disease; the underlying molecular and biochemical principles; and determination of genetic risk.

Prereq: Consent of instructor

To: **HGEN 720** Medical Genetics (4)

A study of the clinical aspects of human genetics with focus on single gene, chromosomal, and multifactorial genetic disease; the underlying molecular and biochemical principles; and determination of genetic risk.

Prereq: Consent of instructor

[Effective: Fall 2010]

Course Change Proposal:

APPROVED

From: [HGEN 721 Quantitative Risk Analysis in Medical Genetics \(1\)](#)

A study of the clinical aspects of human genetics with focus on single gene, chromosomal, and multifactorial genetic disease; the underlying molecular and biochemical principles; and determination of genetic risk.

Grading: Pass-Fail

To: **DELETE**

Content to be incorporated into HGEN 720 Medical Genetics. HGEN 720 Medical Genetics to increase credit hours from 3 to 4.

[Effective: Spring 2010]

Curriculum and Bulletin Change:

APPROVED

[M.S. in Genetic Counseling](#)

Delete HGEN 721 Quantitative Risk Analysis in Medical Genetics (1) from Genetic Counseling Program curriculum. Increase HGEN 720 Medical Genetics (3) to four credit hours so as to incorporate the material taught in HGEN 721 in fall semester first year of study. This curricular change will allow more in depth analysis of the topic at an earlier stage of learning. The faculty of the Genetic Counseling Program feel this will strengthen the students' preparation.

[Effective: Fall 2010]

COLLEGE OF NURSING

Curriculum and Bulletin Change: **APPROVED**
[Certificate of Graduate Study in Advanced Practice Nursing](#)
 The College of Nursing requests several changes to their *Graduate Studies Bulletin* entry.

[Effective: Spring 2010]

Curriculum and Bulletin Change: **APPROVED**
[D.N.P. in Nursing Practice](#)
 The College of Nursing is requesting a change in "Students choosing the clinical courses will take" to include one (3) hour clinical course by advisement to HGEN 700. The change is requested because the AACN Essentials of Doctoral Education for Advanced Practice Nurses requires that DNP students have content in genetics.

[Effective: Spring 2010]

12. **Report of the Petitions and Appeals Committee** (Nic Ularu)
 No Report
13. **Old Business**
14. **New Business**
15. **Good of the Order**
16. **Adjournment**
 The meeting adjourned at 3:29 p.m.

Nancy Zimmerman, Secretary

cc:
 President Harris Pastides
 Provost Michael Amiridis
 Vice President for Research and Graduate Education Stephen Kresovich
 Deans
 Department Chairs
 Graduate Directors
 Barbara Blaney, University Registrar
 Jodie Morris, Office of the Registrar
 Gail Stephens, Office of the Registrar
 Aaron Marterer, Office of the Registrar
 Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
January 25, 2010

The Graduate School

The Graduate Council met on Monday, January 25, 2010 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Andrew Shifflett, Chair; Drs. Cheryl Addy, Nancy Brown, Shirley Staples Carter, Xiaomin Deng, John Grego, Scott Huebner, Richard Hunt, Rhonda Jeffries, Michelle Maher, Murray Mitchell, Francisco Sanchez, Donna Shannon, Nic Ularu, George Voulgaris and Mike Wyatt; Andrea Adams

Graduate Council members absent: Drs. JoAnne Herman, Satish Jayachandran, and Srihari Nelakuditi

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Mr. Dale Moore; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Kendra Albright, Matthew Brown, Maria Mabrey, and Sudha Xirasagar; Carol Davis, Simone Francis, Elizabeth Whit-hurst

NOTE: These minutes will become final on March 10, 2010, if not challenged.

1. **Chair's Remarks** (Andrew Shifflett)

Dr. Shifflett called the meeting to order at 2:10 p.m.

2. **Approval of minutes** (Minutes of the [November 23, 2009](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. Report of the Interim Dean of The Graduate School (James Buggy)

- Dr. Buggy reported on the last Graduate Directors meeting that was held on December 8, 2009 in the Russell House Theatre. There, the following was discussed:
 - Demonstration of the enhanced graduate admission [recommendation web interface](#)
 - Overview of the revised [policies and procedures](#) on academic programs by Dr. Kristia Finnigan, Associate Provost for Academic Programs.
 - Demonstration of the new web-based [Graduate Studies Bulletin](#) by Dr. Aaron Marterer, Associate Registrar

Dr. Buggy advised the Council that the [announcement](#) for the meeting included the action of Graduate Council to approve the Graduate Student Family Leave Policy at the meeting held on [November 23](#). Dr. Buggy stated that the announcement also provided information regarding the spring 2010 TA Workshop deadlines and directed them to view upcoming Fellowships and Awards deadlines at <http://www.gradschool.sc.edu/support/>.

- Dr. Buggy advised the Council that on January 7, the Advisory Group for Graduate Education met with Dr. Stephen Kresovich, Vice President of Research and Graduate Education, to begin prioritizing and aligning Graduate School activities with [Focus/Advance Carolina](#) initiatives. Dr. Buggy stated that the meeting was a follow-up to Dr. Kresovich's attending the October meeting where Dr. Kresovich asked the Council to generate a list of priorities to be addressed.
- Dr. Buggy informed the Council that on January 8, the [Provost's Spring Retreat](#) was held at the Metropolitan Convention Center attended by departmental chairs, center directors, and various deans and staff persons. Enhancing graduate education at USC was a focus of discussion in the Research Break Out session.
- Dr. Buggy reported to the Council that on December 29, an article from the S.C. Graduate Professional Alliance, "[Keeping our Best and Brightest in S.C.](#)", in *The State* newspaper introduced the importance of graduate education in S.C. to meet our economic stimulus goal and to better serve our state citizens. Dr. Buggy told the Council that as a follow-up to the article, there was a meeting held by Senator Hugh Letterman that Dr. Zimmerman attended and will report on later. Dr. Buggy stated that the S.C. Graduate Professional Alliance meets every few months and they will meet in February, but before that there will be a S.C. graduate dean's retreat in Clemson which is another state-wide coordination to review graduate education.
- Dr. Buggy commented on a recent meeting held with Julie Morris, Director of the Office of Undergraduate Research. Dr. Buggy stated that at this meeting a possible coordination between the undergraduate [Discovery Day](#) and Graduate Student Day was discussed.

Dr. Buggy stated that within this meeting it was suggested that the current Accelerated Bachelor's/Master's Program be re-evaluated. Dr. Buggy then advised that Dr. Zimmerman has charged the Policy and Practices

committee with this task. Dr. Buggy asks that the committee also review the following:

- increasing the number of credit hours an undergraduate student may take under this plan because currently it is nine hours. Clemson University currently allows twelve hours and at least twelve is acceptable to the Commission on Higher Education
 - changing the name of the program because the title Accelerated Bachelor's/Master's is misleading in that students may think that the credits obtained while in the program may only be used toward a Master's degree and not a Doctoral degree
 - evaluating ways to promote the program to undergraduate students; particularly Magellan Scholars and those within the undergraduate research programs
- Dr. Buggy introduced Simone Francis who was recently hired as a Program Manager within The Graduate School. Ms. Francis focus will be on fellowships, scholarships, graduate student professional development, and awards which include Graduate Student Day and Teaching Assistant (TA) workshops.

4. Report of the Associate Dean / Secretary of the Graduate Council
(Nancy Zimmerman)

- Dr. Zimmerman reminded the Council of the charge issued by Dr. Stephen Kresovich at the October 26 meeting. Dr. Kresovich asked the Council to set 2 or 3 priorities for him to work on this year that will strengthen graduate education at USC. Dr. Zimmerman advised the committee that since the last reminder at the November 23 meeting, she has not received much feedback and reiterated the importance of the charge. Council members are asked to email possible priorities to her at npz@sc.edu and she will compile them for discussion at the February 22 meeting.
- Dr. Zimmerman reported on a meeting hosted by Senator Hugh Letterman, Sr. who currently serves as chair of the Finance Committee. Dr. Zimmerman advised the Council that Senator Letterman is very concerned with keeping the best and brightest students in South Carolina upon graduating from college and asked to meet with Dr. Perry Halushka of MUSC, the author of the op-ed piece Dr. Buggy mentioned in his report that proposes a program to keep our brightest students in SC for graduate education, In addition to Dr. Zimmerman, who represented USC, Gail Morrison of the Commission on Higher Education attended the meeting with Dr. Halushka. During the meeting, Senator Letterman emphasized that state budget funds were low, but he would do that could be done to ensure that all recipients of the existing Palmetto Fellows, LIFE, and HOPE scholarships still receive funding. He encouraged the attendees to pursue the graduate initiative suggested by Dr. Halushka and to investigate ways to stretch the State's financial contributions to encourage students to remain in SC for graduate studies and settle here.
- Dr. Zimmerman charged the Policy and Practices committee with the task of reviewing the current policy on the submission of a Program of Study. Dr. Zimmerman advised the Council that many graduate students are not being adequately advised and often this lack of advisement leads to The Graduate School reviewing multiple exception requests during the clearance process.

- Dr. Zimmerman advised the Council that Dr. Tim Mousseau has been named the associate vice president for research and graduate education. He joins Dr. Pam Benicewicz who was named associate vice president for research and graduate education last fall.

5. **Report of the Graduate Student Association Representative** (Andrea Adams)

No Report

6. **Report of the Academic Policy and Practices Committee** (Francisco Sanchez)

No Report

7. **Other Committee Reports**

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on Friday, January 15, 2010 at 2:30 PM.

Approvals:

RETL 695 – new

FILM 566/ENGL 566 – title and description (Approved after revisions submitted by unit.)

The next meeting of the Committee on Curricula and Courses will be held on Friday, February 12, 2010 at 2:30 PM.

Distance Education Delivery Approvals

[SLIS 797](#)

Special Topics Course Approvals

Spring 2010:

BIOL 599 M

BIOL 599 N

ECON 589 C

EDUC R 632 C

ENHS 793 B

PSYC 888 R

RELG 594 K

SLIS 797 Q

SOCY 719 S

SOCY 739 G

SOCY 768 I

SOST 500 B

SOWK 768 S

May Session 2010:

CRJU 591 M

Summer II 2010:

CRJU 591 B

9. **Fellowships and Scholarships Committee** (Cheryl Addy)
- Dr. Addy advised the Council that the spring semester is a very busy semester for the Fellowships and Scholarships committee due to many upcoming deadlines which are outlined on The Graduate School website at <http://gradschool.sc.edu/support/>.
 - Dr. Addy informed the Council of processing and financial issues that surfaced when reviewing a recent pool of requests received for Travel Grants. Dr. Addy told the Council that approximately 100 requests were submitted from academic units requesting about 50,000 in funds from the Graduate School, but on average, only about \$10,000 is available for allocation per round each year (total of 3 rounds). Dr. Addy commented that clearly current funds will not allow support for all students. Dr. Addy stated that the current review process of evaluating Travel Grants is being evaluated to ensure that fair decisions are made. Dr. Addy advised the Council that Dr. Kresovich was consulted and stated that he would offer funds to increase the amount awarded to students yearly. Dr. Kresovich also suggested that the Fellowships and Scholarships committee do three things to improve the procedure:
 - maintain the rule that the department must offer matching funds in order for the student to be funded
 - the awardee must be a Ph.D. student and the lead author or presenter
 - The Graduate School continues to administer the program, but the award letters are sent from his office
 - the student request must be handled on demand
 The Fellowships and Scholarships committee will be working with Dr. Kresovich regarding these requests to generate a feasible procedure.
10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Languages, Literatures, and Cultures

Bulletin Change:

APPROVED

[M.A. in Comparative Literature](#)

For M.A. students in Comparative Literature who are not proceeding to the concurrent Ph.D. in Comparative Literature; i.e. their M.A. in Comparative Literature is terminal in our department; there is an oral examination after passing the comprehensive exam. This was omitted from the former *Graduate Studies Bulletin*.

[Effective: Summer I 2010]

Bulletin Change:

APPROVED

[Ph.D. in Comparative Literature](#)

The new bulletin change addresses the fact that some students in the Ph.D. program in Comparative Literature, and whose first literature is not English, will not have to write an essay in the comprehensive examinations to prove that they are versed in that language. If they are natives of the language of their first literature, they will prove through coursework that they are able to write and orally discuss complex ideas in that language.

[Effective: Summer I 2010]

Bulletin Change:

APPROVED

[M.A. in French](#)

FREN 511 will no longer be a requirement within the M.A. in French degree because the content of this course will be covered in the new proposed course, FREN 700, Introduction to Graduate Studies in Languages, Literatures, and Cultures.

[Effective: Summer I 2010]

Bulletin Change:

APPROVED

[M.A. in Spanish \(non-thesis option\)](#)

Various *Graduate Studies Bulletin* changes to include changes to the list of required courses.

[Effective: Summer I 2010]

Bulletin Change:

APPROVED

[M.A. in Spanish \(thesis option\)](#)

Various *Graduate Studies Bulletin* changes to include changes to the list of required courses.

[Effective: Summer I 2010]

Course Change Proposal:

APPROVED

From: [CPLT 700 Proseminar in Comparative Literature \(3\)](#)

Introduction to the study of comparative literature at the graduate level, including training in style sheets, research methods and theories, and practice in writing about literature in diverse formats

Grading: Pass/Fail

To: **CPLT 700** Introduction to Graduate Studies in Languages, Literatures, and Cultures (3) {FREN 700, GERM 700, and SPAN 700}

An introduction to graduate studies that includes a survey of contemporary literary theory, an overview of the current state of the profession, and instruction in how to carry out research and write at the graduate level.

Grading: Standard

[Effective: Fall 2010]

Course Change Proposal:

APPROVED

From: [GERM 700 Proseminar \(3\)](#)

Introduction to literary methods in the field of Germanics, combined with practical instruction in bibliography and in the preparation of elementary research projects.

To: **GERM 700** Introduction to Graduate Studies in Languages, Literatures, and Cultures (3) {CPLT 700, FREN 700, and SPAN 700}

An introduction to graduate studies that includes a survey of contemporary literary theory, an overview of the current state of the profession, and instruction in how to carry out research and write at the graduate level.

[Effective: Fall 2010]

Course Change Proposal: **APPROVED**

From: [SPAN 711 Introduction to Literary Theory and Criticism \(3\)](#)

Overview of the main theories and methods in analyzing Spanish and Spanish-American literature.

Notes: Required of all M.A. and M.A.T. candidates in the first year of study

To: **SPAN 711** Introduction to Literary Theory and Criticism (3)

Overview of the main theories and methods in analyzing Spanish and Spanish-American literature.

Note: **DELETE the note only which states:**

Required of all M.A. and M.A.T. candidates in the first year of study

[Effective: Fall 2010]

New Course Proposal: **APPROVED**

[FREN 700 Introduction to Graduate Studies in Languages, Literatures, and Cultures \(3\) {CPLT 700, GERM 700, and SPAN 700}](#)

An introduction to graduate studies that includes a survey of contemporary literary theory, an overview of the current state of the profession, and instruction in how to carry out research and write at the graduate level.

[Effective: Fall 2010]

New Course Proposal: **APPROVED**

[SPAN 700 Introduction to Graduate Studies in Languages, Literatures, and Cultures \(3\) {CPLT 700, FREN 700, and GERM 700}](#)

An introduction to graduate studies that includes a survey of contemporary literary theory, an overview of the current state of the profession, and instruction in how to carry out research and write at the graduate level.

[Effective: Fall 2010]

Political ScienceBulletin Change: **TABLED UNTIL NEXT MEETING****M.A. in International Studies**The 2009-2010 *Graduate Studies Bulletin*

(http://bulletin.sc.edu/preview_program.php?catoid=4&poid=903&returnto=556) has an inaccurate description of the M.A. International Studies Program/Degree.

[Effective: Fall 2010]

COLLEGE OF EDUCATION***Educational Leadership and Policies***

Bulletin Change:

APPROVED**M.Ed. in Higher Education Business Administration**

The dynamic and increasingly global arena in which today's postsecondary education occurs creates a demand for innovative graduate educational experiences to prepare the next generation of higher education administrators.

Administrators of higher education entities contend with an ever-changing higher education marketplace where public and private support for higher education dwindles while the local, national, and global environments create increasing competition and complexity. Their success requires that they develop the skills, expertise, business acumen, and practical experience necessary to manage and lead the business of higher education. The College of Education and The Moore School of Business at the University of South Carolina (USC) propose to respond by collaborating to offer an innovative Master of Education in Business Administration degree that combines the critical components defining educational leadership within a business context.

Currently, USC offers a Master of Education in Higher Education and Student Affairs for those preparing to secure positions in student support services. The curricular content and course delivery methods of this degree are designed primarily for in residence, full-time students who have recently earned their baccalaureate degrees and who will seek entry level employment in campus student services or general administration.

In contrast, the new M.Ed. in Higher Education Business Administration will educate current professionals in postsecondary educational settings (from early career employees to seasoned executives) of higher education. The program will incorporate distance learning, multi-modal systems as well as some limited face-to-face instruction. Its curriculum will emphasize contemporary managerial techniques, strategy, planning, and analysis that create administrative and leadership excellence for the enterprise of higher education.

[Effective: Fall 2010]

Educational Studies

Course Change Proposal:

APPROVED**From:** [EDCE 711 Advanced Family Guidance \(3\)](#)

Advanced study of children within the context of family counseling theories.

Prereq: EDCE 503 or equivalent

To: **EDCE 711** Advanced Family Counseling (3)

Advanced study of children within the context of family counseling theories.

Prereq: EDCE 503 or equivalent

[Effective: Fall 2010]

Course Change Proposal: **TABLED UNTIL NEXT MEETING****From:** [EDCE 800 Special Problems in Counseling and Personnel Work \(1-3\)](#)

This course is designed to provide opportunities for the study of special topics in counseling and personnel work.

Prereq: Consent of the Instructor

To: **EDCE 800** Special Topics in Counseling (1-3)

Advanced study of children within the context of family counseling theories.

Prereq: EDCE 503 or equivalent

[Effective: Fall 2010]

COLLEGE OF HOSPITALITY, RETAIL, AND SPORT MANAGEMENT***Retailing***

Curriculum and Bulletin Change:

APPROVED[Master of Retailing](#)

The Department of Retailing is revising the master's curriculum to better prepare our students for careers in the retail industry (non-thesis option) or for further graduate study in retailing (thesis option). We are proposing two new courses, RETL 695 (Retailing Literature & Thought) and RETL 725 (Shoppers in the Retail Environment), in order to make our graduate core comprehensive.

[Effective: Fall 2010]

New Course Proposal: **APPROVED**
[RETL 725 Shoppers in the Retail Environment \(3\)](#)
 Study of in-store shopper processes, activities, wants and needs to aid retail strategy formulation.

[Effective: Summer I 2010]

COLLEGE OF MASS COMMUNICATIONS AND INFORMATION STUDIES
School of Library and Information Studies

New Course Proposal /Distance Education Delivery Proposal: **APPROVED**
[SLIS 795 Special Topics in International Information Issues \(1-3\)](#)

Discussion and critical examination of selected topics of current international debate regarding information and related technologies. Topics vary by suffix and title. May be repeated a maximum of 3 times.

[Effective: Summer I 2010]

11. **Report of Science, Math, and Related Professional Programs Committee**
 (Mike Wyatt)

COLLEGE OF ARTS AND SCIENCES

Statistics (*minutes corrected 4/28 to include the following approval – Janice Byrd*)

Course Change Proposal: **APPROVED**
From: [STAT 701 Applied Statistics II \(3\)](#)

Continuation of STAT 700. Simple linear regression, correlation, multiple regression, fixed and random effects analysis of variance, analysis of covariance, experimental design, some multivariate methods, various statistical packages. Not to be used for M.S. or Ph.D. credit in statistics or mathematics.

Prereq: STAT 700 or consent of department

To: **STAT 701 Applied Statistics II (3)**

Continuation of STAT 700. Simple linear regression, correlation, multiple regression, fixed and random effects analysis of variance, analysis of covariance, experimental design, some multivariate methods, various statistical packages. Not to be used for M.S. or Ph.D. credit in statistics or mathematics.

Prereq: STAT 700 or the equivalent

[Effective: Fall 2010]

COLLEGE OF ENGINEERING AND COMPUTING***Biomedical Engineering***

Course Change Proposal:

APPROVED**From:** [BMEN 798 Graduate Seminar in Biomedical Engineering \(1\)](#)

Seminar on current biomedical engineering topics and student presentations.

Notes: May be repeated for credit.

To: **BMEN 798** Graduate Seminar in Biomedical Engineering (1)

Graduate seminar on current topics in biomedical engineering. Instruction on critical analysis and communication in the discipline.

Notes: **DELETE**

[Effective: Fall 2010]

Curriculum and Bulletin Change:

APPROVED[M.S. in Biomedical Engineering](#)The Department of Biomedical Engineering requests several changes to their *Graduate Studies Bulletin* entry.

[Effective: Fall 2010]

Curriculum and Bulletin Change:

APPROVED[Ph.D. in Biomedical Engineering](#)The Department of Biomedical Engineering requests several changes to their *Graduate Studies Bulletin* entry.

[Effective: Fall 2010]

New Course Proposal:

APPROVED[BMEN 795 Biomedical Engineering Literature \(1\)](#)

Critical reading and literacy in the biomedical engineering discipline as it relates to students' research.

Prereq: Graduate Standing in the Biomedical Engineering Program

Grading: Pass/Fail

[Effective: Fall 2010]

New Course Proposal: **APPROVED**
[BMEN 797 Biomedical Engineering Doctoral Research \(1-12\)](#)
 Individual research to be arranged with the instructor.

Prereq: Graduate Standing in the Biomedical Engineering Program
 Grading: Pass/Fail

[Effective: Fall 2010]

New Course Proposal: **APPROVED**
[BMEN 799 Masters Thesis Preparation \(1-12\)](#)
 Thesis preparation for Masters Program.

Prereq: Graduate Standing in the Biomedical Engineering Program
 Grading: Pass/Fail

[Effective: Fall 2010]

New Course Proposal: **APPROVED**
[BMEN 898 Doctoral Seminar in Biomedical Engineering \(1\)](#)
 Seminar for doctoral students on current biomedical engineering topics and instruction in professional preparation in the discipline.

Prereq: Graduate Standing in the Biomedical Engineering Program
 Grading: Pass/Fail

[Effective: Fall 2010]

New Course Proposal: **APPROVED**
[BMEN 899 Biomedical Engineering Doctoral Dissertation Preparation \(1-12\)](#)
 Dissertation preparation for the Ph.D. Program.

Prereq: Graduate Standing in the Biomedical Engineering Program
 Grading: Pass/Fail

[Effective: Fall 2010]

COLLEGE OF NURSING

* Curriculum and Bulletin Change: **APPROVED**
[College of Nursing](#)

The College of Nursing requests several changes to courses and descriptions description to more accurately reflect the content that is being taught.

[Effective: Summer I 2010]

- * Course Change Proposal: **APPROVED**
- From: NURS 705** Primary Care Nursing of Adults (3)
Primary care of adults to assist them to maintain and improve their health relative to lifestyle, reproductive practices and minor self-limiting illness.
- Prereq: NURS 702 and NURS 704 Didactic and field study
- To: NURS 705** Acute Problems of Adults and Women's Health in Primary Care (3)
Management of acute health problems and women's health in primary health care settings. Didactic and field study.
- Prereq: NURS 702 and NURS 704

[Effective: Summer I 2010]

- * Course Change Proposal: **APPROVED**
- From: NURS 722** Therapeutic Primary Care Nursing: Advanced Practice Management Field Study in Chronic Disease Management (3)
Advanced Practice Nursing of individuals with chronic illnesses and disabilities across the health care continuum. Field study required.
- Prereq: NURS 704, 707, 702
- To: NURS 722** Chronic Health Problems in Primary Care (3)
Management of chronic health problems across the life span in primary health care settings. Didactic and field study.
- Prereq: NURS 704, 707, 702

[Effective: Summer I 2010]

* *minutes corrected 6/07 to indicate that these two courses submitted on a curriculum bulletin change form are also approved as course change proposals so that the catalog may also be corrected in the Registrar's Office – Janice Byrd)*

ARNOLD SCHOOL OF PUBLIC HEALTH

New Course Proposal/Technology-Assisted Instruction Delivery
 Proposal: **APPROVED**

[HSPM 733 Health Care Management Accounting \(3\)](#)

Financial accounting and internal accounting for management
 decision-making, including cost determination, cost control,
 performance evaluation and financial planning

Special Permission: Department

[Effective: Fall 2010]

12. **Report of the Petitions and Appeals Committee** (Nic Ularu)
 No Report
13. **Old Business**
14. **New Business**
15. **Good of the Order**
16. **Adjournment**
 The meeting adjourned at 3:47 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Michael Amiridis

Vice President for Research and Graduate Education Stephen Kresovich

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Aaron Marterer, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
February 22, 2010

The Graduate School

The Graduate Council met on Monday, February 22, 2010 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Andrew Shifflett, Chair; Drs. Cheryl Addy, Nancy Brown, Xiaomin Deng, John Grego, Scott Huebner, Satish Jayachandran, Murray Mitchell, Srihari Nelakuditi, Francisco Sanchez, Donna Shannon, George Voulgaris and Mike Wyatt; Andrea Adams

Graduate Council members absent: Drs. JoAnne Herman, Richard Hunt, Rhonda Jeffries, Michelle Maher, Shirley Staples Carter, and Nic Ularu

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: None

NOTE: These minutes will become final on April 06, 2010, if not challenged.

1. **Chair's Remarks** (Andrew Shifflett)

Dr. Shifflett called the meeting to order at 2:01p.m.

2. **Approval of minutes** (Minutes of the [January 25, 2010](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Interim Dean of The Graduate School** (James Buggy)

- Dr. Buggy advised the Council that the web-based [Graduate Studies Bulletin](#) is now available on compact disc. Copies may be requested from Dr. Aaron Marterer, Associate Registrar.
- Dr. Buggy reported to the Council that The Office of Research and Graduate Education, in cooperation with the Office of the Provost, announced commencing February 15, 2010 the implementation of a new graduate fellowship program, [USC Presidential Doctoral Fellowships](#) aimed at enhancing PhD education at USC.
- Dr. Buggy informed the Council that Graduate Student Day will be held Friday, April 2nd. Dr. Buggy then advised the Council that students wishing to enter the competition must submit proposals online at www.gradschool.sc.edu/gsd on or before February 26.

4. **Report of the Associate Dean / Secretary of the Graduate Council**
(Nancy Zimmerman)

Dr. Zimmerman reported that she had received feedback re the list of priorities for graduate education requested of Graduate Council by Dr. Kresovich. Significant discussion followed resulting in a preliminary categorization of four general priorities:

- 1) Improving quality of life for graduate students to enable recruitment and retention of quality graduate students - change in the formula for funding graduate education; restoration of tuition waivers for all doctoral students or better formulas for returning tuition to faculty supporting graduate students; full health insurance coverage; increased stipends; and better housing options; travel funds
- 2) Improving quality of life for faculty to enhance recruitment and retention of quality faculty – salary compression; reconsideration for recognition and compensation for graduate advising and directing theses and dissertations; travel funding; better communication and partnering on resource decisions by administration with faculty; course load; eliminate perception that certain programs are favored and promoted over others
- 3) Better marketing of ALL graduate programs and accomplishments to raise potential student, parent, and alumni awareness of quality programs offered and to raise rankings that drive those perceptions; strategic marketing of programs to include what graduates achieve, how many are hired, and where they are hired; increased fundraising and development for graduate education
- 4) Research center for faculty AND graduate students for “on-call” help with grant proposals, research methodology, grant administration, targeting appropriate publication venues, etc. ; and to promote interdisciplinary research by helping faculty and graduate students to network and to provide seed money incentives for interdisciplinary research and appointments.

Dr. Zimmerman will present a draft of the priorities proposal at the next meeting for final discussion and review by the Graduate Council before submission to Dr. Kresovich.

5. **Report of the Graduate Student Association Representative** (Andrea Adams)

No Report

6. **Report of the Academic Policy and Practices Committee** (Francisco Sanchez)

APPROVED

Action 1: The Academic Policies and Practices Committee requests that Graduate Council reaffirm the Program of Study and doctoral candidacy policies for graduate education.

Certificate Program of Study

(http://bulletin.sc.edu/content.php?catoid=4&navoid=646#Certificate_Program_of_Study):

A program of study is a list of courses that satisfy the requirements for the certificate. Every degree-seeking student, including students enrolled in a certificate program, must complete a program of study (POS) form approved and signed by student's academic advisor, and approved by the graduate director of the program that administers the certificate and the dean of The Graduate School. The signed POS is sent to The Graduate School and placed in the student's file. This formal agreement serves a number of purposes that benefit both the student and the University. It causes the student and advisor to engage in early planning with a specific goal in mind; it provides information on program requirements and for the planning of course offerings; it facilitates subsequent advisement; and it protects the student in the event of unexpected curriculum or faculty changes. The student must file a completed POS form within the first 12 hours of course work. If necessary, an approved program of study can be modified with a Request for Program Adjustment (G-RPA) form.

Master's Program of Study

(http://bulletin.sc.edu/content.php?catoid=4&navoid=647#Master_s_Program_of_Study)

A program of study is a list of courses that satisfy the requirements for the master's degree. Every degree-seeking student, including students enrolled in a master's program, must complete a Master's Program of Study (M-POS) form approved and signed by student's academic advisor, and approved by the graduate director of the program and the dean of The Graduate School. The signed M-POS is sent to The Graduate School and placed in the student's file. This formal agreement serves a number of purposes that benefit both the student and the University. It causes the student and advisor to engage in early planning with a specific goal in mind; it provides information on program requirements and for the planning of course offerings; it facilitates subsequent advisement; and it protects the student in the event of unexpected curriculum or faculty changes. The student must file a completed M-POS form within the first 12 months of course work. If necessary, an approved program of study can be modified with a Request for Program Adjustment (G-RPA) form.

Doctoral Program of Study

([http://bulletin.sc.edu/content.php?catoid=4&navoid=648#Doctoral Program of Study](http://bulletin.sc.edu/content.php?catoid=4&navoid=648#Doctoral_Program_of_Study))

Every doctoral degree student must file a doctoral program of study (D-POS) in The Graduate School for approval by the dean of The Graduate School. A program of study is a list of courses that satisfy degree requirements and is one of the degree audit documents. It allows the student and the advisor to engage in early planning of course work, explore research interests, and discuss requirements for progress toward degree; facilitates subsequent advisement; and protects the student in the event of unexpected curriculum or faculty changes. The doctoral student must file a completed Doctoral Program of Study (D-POS) form within the first 24 months of course work, but earlier if possible. The D-POS must be signed by the chair of the student's Advisory Committee, the graduate director of the program, and the dean of The Graduate School. If necessary, an approved program of study can be modified with a Request for Program Adjustment (G-RPA) form.

All doctoral candidates are required to successfully complete and include a minimum of 12 hours of dissertation preparation (899) on the Program of Study, but up to 30 hours of dissertation preparation (899) or 30 hours of a combination of dissertation (899) and thesis (799) preparation are allowed on a doctoral program of study.

Admission to Doctoral Candidacy for Doctor of Philosophy and Other Doctoral Degrees

([http://bulletin.sc.edu/content.php?catoid=4&navoid=648#Residency Requirement](http://bulletin.sc.edu/content.php?catoid=4&navoid=648#Residency_Requirement))

Upon nomination from the doctoral program, the dean of The Graduate School considers students for admission to doctoral candidacy, but only after the student is fully admitted to the doctoral degree program by the academic unit, passes the qualifying examination, and submits an approved doctoral program of study (D-POS) to the dean of The Graduate School. No student is admitted to candidacy by the dean of The Graduate School until after completion of all three conditions and written nomination is received from the academic program. The Graduate School will notify the student and the graduate director of the student's program when the student has been admitted to candidacy.

Note: Admission to candidacy must be granted at least one full academic year before the awarding of the degree.

APPROVED

Action 2: The Academic Policies and Practices Committee requests that Graduate Council approve an increase in the number of hours a student admitted to the Accelerated Bachelor's/Master's program can enroll in from 9 to 12. Additionally, the Committee recommends that the name of the program be changed to Accelerated Bachelor's/Graduate Degree Plan.

New Wording:

The Accelerated Bachelor's/Graduate Degree Plan allows USC undergraduate students to apply up to twelve graduate credits toward both undergraduate and graduate degree requirements. To be eligible, students must have completed at least 90 hours of undergraduate course work, have a minimum GPA of 3.40 overall,

as well as in their undergraduate major, and have approval of their undergraduate advisor and the Graduate Director of the relevant program . Admission to the Accelerated Bachelor's/Graduate Degree Plan does not require application for admission to a graduate program, nor does it guarantee admission to the proposed graduate program. Students must submit to the dean of the Graduate School an [application for admission to the Accelerated Bachelor's/Graduate Degree Plan](#) and an [Accelerated Bachelor's Graduate Degree Plan Course Work Authorization form](#) to the dean of the Graduate School with all required signatures.

Other Committee Reports

7. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

Faculty Senate Committee on Curricula and Courses met on Friday, February 12, 2010 at 2:30 PM.

Approvals:
ECON 515 – new

The next meeting of the Committee on Curricula and Courses will be held on Friday, March 26, 2010 at 2:30 PM.

Special Topics Course Approvals:

May Session

CRJU 591M	ENVR 501M	JOUR 563M (Section 1)
JOUR 563 M (Section 2)	RELG 594M	

Summer I/II 2010

CRJU 591 M	ELCT 891B	JOUR 563A
JOUR 563S	MUED 554A	THEA 599A

Fall 2010

ECIV 790B	EMCH 561B	EMCH 561N
JOUR 563A	MUSC 744T	MUSC 744W
PSYC 888S	RELG 592I	RELG 594E
RELG 594J	SLIS 795A	SLIS 795A

8. **Fellowships and Scholarships Committee** (Cheryl Addy)

- Dr. Addy informed the Council that Travel Grant awards for travel February 2010 – May 2010 has been allocated by The Graduate School as well as the Office of Research and Graduate Education. The award winners can be viewed at <http://gradschool.sc.edu/support/travelawards.htm> .
- Dr. Addy advised the Council that the spring semester is a very busy semester for the Fellowships and Scholarships committee due to many upcoming deadlines which are outlined on The Graduate School website at <http://gradschool.sc.edu/support/> .

9. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Philosophy

Course Change Proposal:

APPROVED

From: [PHIL 765 Proseminar \(3\)](#)

Critical reading of a philosophical text or series of related texts. Required of all doctoral degree candidates during the first year of course work.

To: DELETE

[Effective: Fall 2010]

Political Science

Bulletin Change:

APPROVED

[M.A. in International Studies](#)

The 2009-2010 *Graduate Studies Bulletin*

(http://bulletin.sc.edu/preview_program.php?catoid=4&poid=903&returnto=556) has an inaccurate description of the M.A. International Studies Program/Degree.

[Effective: Fall 2010]

10. **Report of Science, Math, and Related Professional Programs Committee** (Mike Wyatt)

COLLEGE OF PHARMACY

Pharmaceutical and Biomedical Sciences

Bulletin Change:

APPROVED

[Pharmaceutical Sciences](#)

Delete PHAR 522, PHAR 527, and PHAR 528 from the "Courses for the College of Pharmacy" globally within the *Graduate Studies Bulletin*.

[Effective: Summer I 2010]

11. **Report of the Petitions and Appeals Committee** (Nic Ularu)

No Report

12. **Old Business**

13. **New Business**

Dr. Voulgaris asked the Academic Policy and Practices committee to consider increasing the Concurrent Enrollment policy to change from 9 hours to 12 to align with the 12 hours for Accelerated Bachelor's / Graduate Programs.

14. **Good of the Order**

15. **Adjournment**

The meeting adjourned at 3:41 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Michael Amiridis

Vice President for Research and Graduate Education Stephen Kresovich

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Aaron Marterer, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
March 22, 2010

The Graduate School

The Graduate Council met on Monday, March 22, 2010 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Andrew Shifflett, Chair; Drs. Cheryl Addy, Nancy Brown, Shirley Staples Carter, Xiaomin Deng, John Grego, Scott Huebner, Richard Hunt, Satish Jayachandran, Rhonda Jeffries, Murray Mitchell, Srihari Nelakuditi, Nic Ularu, and Mike Wyatt; Andrea Adams

Graduate Council members absent: Drs. JoAnne Herman, Michelle Maher, Francisco Sanchez, Donna Shannon, and George Voulgaris (excused)

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Dale Moore; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: None

NOTE: These minutes will become final on April 30, 2010, if not challenged.

1. **Chair's Remarks** (Andrew Shifflett)

Dr. Shifflett called the meeting to order at 2:04 p.m.

2. **Approval of minutes** (Minutes of the [February 22, 2010](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Interim Dean of The Graduate School (James Buggy)**

- Dr. Buggy informed the Council that the presentation schedule for Graduate Student Day has been posted and it can be viewed online at <http://gradschool.sc.edu/gsd/> . Dr. Buggy reminded the Council that Graduate Student Day will be held Friday, April 2nd and that all Council members are asked to judge. Dr. Buggy stated that a schedule of assignments will be emailed to Council members soon.
- Dr. Buggy advised the Council that the spring graduate director's meeting is scheduled to be held April 21 in the Russell House Theatre. Dr. Buggy stated that the agenda will be emailed soon and once emailed, it will be posted online at <http://gradschool.sc.edu/graddir/meetannounce.htm> .

4. **Report of the Associate Dean / Secretary of the Graduate Council (Nancy Zimmerman)**

Dr. Zimmerman reported that she had received feedback re the list of priorities for graduate education requested of Graduate Council by Dr. Kresovich. Significant discussion followed resulting in a preliminary categorization of four general priorities:

- Improving quality of life for graduate students to enable recruitment and retention of quality graduate students - change in the formula for funding graduate education; restoration of tuition waivers for all doctoral students or better formulas for returning tuition to faculty supporting graduate students; full health insurance coverage; increased stipends; and better housing options; travel funds
- Improving quality of life for faculty to enhance recruitment and retention of quality faculty – salary compression; reconsideration for recognition and compensation for graduate advising and directing theses and dissertations; travel funding; better communication and partnering on resource decisions by administration with faculty; course load; eliminate perception that certain programs are favored and promoted over others
- Better marketing of ALL graduate programs and accomplishments to raise potential student, parent, and alumni awareness of quality programs offered and to raise rankings that drive those perceptions; strategic marketing of programs to include what graduates achieve, how many are hired, and where they are hired; increased fundraising and development for graduate education
- Systematic and consistent support for faculty and graduate student research; research center for faculty and graduate students for “on-call” help with grant proposals, research methodology, grant administration, targeting appropriate publication venues, etc.; promotion of interdisciplinary research by helping faculty and graduate students to network and by providing seed money incentives for interdisciplinary research and appointments; mentoring of assistant professors by the established, known researchers to help them grow into established known researchers so they will be competitive for prestigious grants and external research funding

After discussion, these four priorities were adopted. Dr. Zimmerman will forward the priorities to Dr. Kresovich on behalf of the Graduate Council.

5. **Report of the Graduate Student Association Representative** (Andrea Adams)
- Ms. Adams advised the Council that the Graduate Student Association (GSA) elections will be held at the end of this month and at that time a student will be elected to serve on the Graduate Council for the next academic year.
 - Dr. Zimmerman asked Ms. Adams to encourage GSA representatives to volunteer to serve as student judges at Graduate Student Day to be held next week.
6. **Report of the Academic Policy and Practices Committee** (Andrew Shifflett for Francisco Sanchez)

At the February 22 meeting of the Graduate Council, Dr. Voulgaris asked the Academic Policies and Practices Committee to review the Concurrent Enrollment policy. After much discussion, The Academic Policies and Practices Committee could not come to a consensus recommendation to change the policy from 9 hours to 12 hours to align with the 12 hours for Accelerated Bachelor's / Graduate Programs. The committee decided to seek input from the full Council. Current policy statements:

Concurrent Enrollment

Concurrent enrollment is when a student is admitted to and enrolled in two graduate programs at the same time. The University offers several formally approved [Graduate Dual Degree Programs](#) . Students wishing to concurrently enroll in two degree programs not formally approved as dual degree programs may do so with special permission of the graduate program and the dean of The Graduate School.

The list of official graduate dual degree programs:

- [Accountancy / Law, M.A.C.C. / J.D.](#)
- [Business Administration / English, M.S. / M.A.](#)
- [Criminology and Criminal Justice / Law, M.A. / J.D.](#)
- [Earth and Environmental Resource Management / Law, M.E.E.R.M. / J.D.](#)
- [Economics / Law, M.A. / J.D.](#)
- [English / Library and Information, M.A. / M.L.I.S.](#)
- [General Public Health / Medicine, M.P.H. / M.D.](#)
- [Health Services Policy and Management / Law, M.H.A. / J.D.](#)
- [Human Resources / Law M.H.R. / J.D.](#)
- [International Business / Law, I.M.B.A. / J.D.](#)
- [Nursing / Health Services Policy and Management, M.S.N. / M.P.H.](#)
- [Public Administration / Law, M.P.A. / J.D.](#)
- [Public Administration / Social Work, M.P.A. / M.S.W.](#)
- [Public History / Library and Information Science, M.A. / M.L.I.S.](#)
- [Social Work / Health Promotion, Education, and Behavior, M.S.W. / M.P.H.](#)
- [Social Work / Health Service Policy and Management, M.S.W. / M.P.H.](#)
- [Social Work / Law, M.S.W. / J.D.](#)

Concurrent and Dual Enrollment Programs of Study

For dual degree and concurrent degree enrollment, students are required to submit an individual program of study for each degree program. With

approval of the program and the dean of The Graduate School, students concurrently enrolled may use no more than 9 credit hours that are common to all programs of study. Programs may permit fewer than 9 shared hours.

Following a lengthy discussion, the full Council referred the proposal back to the Policies and Practices Committee for additional revision.

7. **Other Committee Reports**

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

The next meeting of the Committee on Curricula and Courses will be held on Friday, March 26, 2010 at 2:30 p.m.

Special Topics Course Approvals:

May Session

ARTS 564M	EDET 780M	EDEX 691M
EDRD 730M	HRTM 590M	

Summer I/II 2010

MUSC 774P	SLIS J797V	
-----------	------------	--

Fall 2010

BMEN 589J	BMEN 589W	COMD J710D
CSCE 710D	ECHE 589J	ECIV 790B
EMCH 561B	EMCH 561N	ENGL 566P
ENGL 738B	ENGL 825I	ENGL 830K
EXSC 755B	FILM 510A	FILM 511G
FILM 566P	HIST 700G	HIST 700H
HIST 700T	MATH 778E	MUSC 775C
PSYC 598C	PSYC 841C (Section 1)	PSYC 841C (Section 2)
PSYC 888T	RELG 592B	RELG 594E
RELG 592I	RELG 594J	SLIS 797V
SOST 500B	TSTM 590Z	WGST 791I
WGST 796B		

TIP/DED Approvals:

MUED 795	PHPH 705
----------	----------

9. **Fellowships and Scholarships Committee** (Cheryl Addy)

- Dr. Addy advised the Council that the spring semester is a very busy semester for the Fellowships and Scholarships committee due to many upcoming deadlines which are outlined on The Graduate School website at <http://gradschool.sc.edu/support/>.
- Dr. Buggy thanked Dr. Addy and the Fellowships and Scholarships committee for their efforts and hard work.

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

No report

11. **Report of Science, Math, and Related Professional Programs Committee** (Mike Wyatt)

SCHOOL OF MEDICINE

Biomedical Sciences

New Course Proposal:

APPROVED

[BMSC 707 Biochemistry for the Biomedical Sciences \(3\)](#)

This course will cover the structure and function of proteins, lipids and carbohydrates. Special emphasis will be on the mechanisms of enzyme catalysis and the influence of the cellular environment on catalysis. The role of specific enzymes such as kinases in signal transduction and metabolic control will be emphasized.

Enrollment Restrictions: Biomedical Certificate

[Effective: Fall 2010]

Biomedical Sciences

New Course Proposal:

APPROVED

[BMSC 708 Human Cell and Molecular Biology for Biomedical Sciences \(3\) \[BMEN 713\]*](#)

Examination of the organization and function of the cell with emphasis on the biophysical and quantitative aspects of cellular function. Emphasis will be on the regulation of cell division, protein transcription and translation within the cell, cellular energetics, and intracellular networks

Enrollment Restrictions: Biomedical Certificate

****Related Cross-listing Change Approved per attached letter of concurrence:***

COLLEGE OF ENGINEERING AND COMPUTING

Biomedical Engineering

Course Change Proposal:

[From: BMEN 713 Human Cell and Molecular Biology for Biomedical Engineers \(3\)](#)

Advanced examination of the organization and function of the cell with emphasis on the biophysical and quantitative aspects of cellular function. Emphasis will be on the biomedical engineering applications of regulation of cell division, protein transcription and translation within the cell, cellular energetics, and intracellular networks for cell signaling and cell function.

Prerequisites: CHEM 550, BIOL 302

To: BMEN 713 Human Cell and Molecular Biology for Biomedical Engineers (3) [BMSC 708]

Advanced examination of the organization and function of the cell with emphasis on the biophysical and quantitative aspects of cellular function. Emphasis will be on the biomedical engineering applications of regulation of cell division, protein transcription and translation within the cell, cellular energetics, and intracellular networks for cell signaling and cell function.

Prerequisites: CHEM 550, BIOL 302

[Effective: Fall 2010]

12. **Report of the Petitions and Appeals Committee** (Nic Ularu)

No Report

13. **Old Business**

14. **New Business**

15. **Good of the Order**

16. **Adjournment**

The meeting adjourned at 3:47 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Michael Amiridis

Vice President for Research and Graduate Education Stephen Kresovich

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Aaron Marterer, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
April 26, 2010

The Graduate School

The Graduate Council met on Monday, April 26, 2010 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Drs. Cheryl Addy, Nancy Brown, Shirley Staples Carter, Xiaomin Deng, John Grego, JoAnne Herman, Satish Jayachandran, Rhonda Jeffries, Michelle Maher, Murray Mitchell, Srihari Nelakuditi, Donna Shannon, George Voulgaris and Mike Wyatt; Andrea Adams

Graduate Council members absent: Dr. Andrew Shifflett, Chair; Drs. Scott Huebner, Richard Hunt, Francisco Sanchez, and Nic Ularu

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Dale Moore; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Miriam Johnson, Jeremy Lane, and Bruce McClenaghan

NOTE: These minutes will become final on June 6, 2010, if not challenged.

1. **Chair's Remarks** (Chair-elect Francisco Sanchez for Chair Andrew Shifflett)

Dr. Sanchez called the meeting to order at 2:01 p.m. Dr. Sanchez then commended Dr. Buggy and the Graduate School on the success of Graduate Student Day held April 2 at the Russell House.

2. **Approval of minutes** (Minutes of the [March 22, 2010](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. Report of the Interim Dean of The Graduate School (James Buggy)

- Dr. Buggy informed the Council that the winners from Graduate Student Day held on Friday, April 2 have been posted and they can be viewed online at <http://gradschool.sc.edu/gsd/awards/index.asp>. Dr. Buggy thanked all Council members for participating and contributing to the success of the event.
- Dr. Buggy advised the Council that the spring graduate director's meeting was held April 21 in the Russell House Theatre. Dr. Buggy stated that the items discussed are outlined in the agenda which can be viewed online at <http://gradschool.sc.edu/graddir/meetannounce.htm>.
- Dr. Buggy responded to a concern voiced by the Council at the March 22 meeting regarding the newly appointed [Research Advisory Council](#) and the perception that it conflicted with the duties of The Graduate Council. Dr. Buggy stated that Dr. Kresovich responded to the Council's concerns and indicated that the group he appointed is in response to a *Focus Carolina* recommendation to appoint a special advisory group for research. The duties of this group do not overlap Graduate Council responsibilities as charged in the *Faculty Manual*.

4. Report of the Associate Dean / Secretary of the Graduate Council (Nancy Zimmerman)

- Dr. Zimmerman advised the Council that the final Graduate Council meeting for the year will be held on Monday, May 24 at 11:30 am instead of the usual 2:00 pm meeting time. Dr. Zimmerman dispersed the 2010 – 2011 academic year Graduate Council meeting schedule:

August 23	December 6 (if necessary)	April 25
September 27	January 24	May 23 (11:30 a.m.)
October 25	February 28	
November 22	March 28	

- Dr. Zimmerman informed Council that at the final meeting, next year's chair-elect will be selected. Graduate Council members whose terms expire in 2012 are eligible to serve as chair. Also, Dr. Zimmerman asked the Council to nominate or ask colleagues to nominate regular Graduate Faculty members not on the Council to serve on one of the various Council committees. Nominations may be made by emailing her at npz@sc.edu. Dr. Buggy asked if it is required that the person serving be a regular Graduate Faculty member or if they can hold a Graduate School Faculty Term Appointment. Dr. Zimmerman responded by stating that the [Graduate Council Manual](#) states that the committee member must be regular Graduate Faculty. Dr. Buggy then advised the Council that the status of the associate faculty provision approved by Council last spring is under review by the Faculty Senate Faculty Advisory Committee. In the meantime, Dr. Buggy charged the Policy and Practices committee with the task of reviewing the current policy in order to allow those faculty members that hold Term Appointments to serve on Graduate Council committees.
- Dr. Zimmerman also advised that at the final meeting, lunch will be served and Janice Byrd will be forwarding a menu with the April 26 minutes.
- Dr. Zimmerman announced that Council election for next year is currently in process and nine people are running. Dr. Zimmerman advised that all electronic ballots have been dispersed via email and that the process is

going well and no major problems have been encountered. Election results will be announced the week of May 3.

5. **Report of the Graduate Student Association Representative** (Andrea Adams)

- Ms. Adams advised the Council that this would be her final meeting and thanked the Council for allowing her to serve as the student representative from the Graduate Student Association (GSA). Dr. Zimmerman presented Ms. Adams with a gift and thanked her for serving as the student representative for the 2009-2010 academic year.
- Ms. Adams informed the Council that the representative for next year has not been determined by GSA. Dr. Buggy advised Ms. Adams to advise GSA to appoint a student representative or one will be appointed by the dean of the Graduate School.

6. **Report of the Academic Policy and Practices Committee** (Francisco Sanchez)

At the March 22 meeting of the Graduate Council, the Academic Policy and Practices Committee presented a revision to the current Concurrent Enrollment policy. After much discussion, the Academic Policy and Practices Committee was asked to revise the wording of the proposed policy change and resubmit to the Council. The revised wording of the policy presented to Council follows:

Concurrent Enrollment

Concurrent enrollment is when a student is admitted to and enrolled in two graduate programs at the same time. The University offers several formally approved [Graduate Dual Degree Programs](#). Students wishing to concurrently enroll in two degree programs not formally approved as dual degree programs may do so with special permission of the graduate program and the dean of The Graduate School.

*For dual degree and concurrent degree enrollment, students are required to submit an individual program of study for each degree program. With approval of the program and the dean of The Graduate School, students concurrently enrolled may use up to **12 credit hours (9 credit hours if concurrently enrolled in a master's degree and Ph.D. degree of the same major)** that are common to all programs of study. Programs may permit fewer shared hours.*

After much discussion, Dr. Voulgaris motioned that the statement: (9 credit hours if concurrently enrolled in a master's degree and Ph.D. degree of the same major) be removed from the proposed revision to the current policy. Dr. Addy seconded. After discussion, the motion to amend was defeated by the Graduate Council.

NOT APPROVED (4 in support; 10 opposed; 1 abstained)

APPROVED

The Graduate Council voted unanimously to approve the motion as submitted by the committee below:

Concurrent Enrollment

Concurrent enrollment is when a student is admitted to and enrolled in two graduate programs at the same time. The University offers several formally approved [Graduate Dual Degree Programs](#) . Students wishing to concurrently enroll in two degree programs not formally approved as dual

degree programs may do so with special permission of the graduate program and the dean of The Graduate School.

For dual degree and concurrent degree enrollment, students are required to submit an individual program of study for each degree program. With approval of the program and the dean of The Graduate School, students concurrently enrolled may use up to **12 credit hours (9 credit hours if concurrently enrolled in a master's degree and Ph.D. degree of the same major)** that are common to all programs of study. Programs may permit fewer shared hours.

The list of official graduate dual degree programs:

- [Accountancy / Law, M.A.C.C. / J.D.](#)
- [Business Administration / English, M.S. / M.A.](#)
- [Criminology and Criminal Justice / Law, M.A. / J.D.](#)
- [Earth and Environmental Resource Management / Law, M.E.E.R.M. / J.D.](#)
- [Economics / Law, M.A. / J.D.](#)
- [English / Library and Information, M.A. / M.L.I.S.](#)
- [General Public Health / Medicine, M.P.H. / M.D.](#)
- [Health Services Policy and Management / Law, M.H.A. / J.D.](#)
- [Human Resources / Law M.H.R. / J.D.](#)
- [International Business / Law, I.M.B.A. / J.D.](#)
- [Nursing / Health Services Policy and Management, M.S.N. / M.P.H.](#)
- [Public Administration / Law, M.P.A. / J.D.](#)
- [Public Administration / Social Work, M.P.A. / M.S.W.](#)
- [Public History / Library and Information Science, M.A. / M.L.I.S.](#)
- [Social Work / Health Promotion, Education, and Behavior, M.S.W. / M.P.H.](#)
- [Social Work / Health Service Policy and Management, M.S.W. / M.P.H.](#)
- [Social Work / Law, M.S.W. / J.D.](#)

7. **Other Committee Reports**

None

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses (Nancy Zimmerman)**

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on Friday, March 26, 2010 at 2:30 PM.

Old Business/Resubmissions from academic units - Approvals:

ECON 555 – new
 EMCH 522 – designate as upper division
 EMCH 553 – designate as upper division
 EMCH 555 – designate as upper division
 EMCH 562 – new, DED

New Business - Approvals:

MART 521 – title, credit hours, prereqs, description
 MART 522 – deletion
 MART 541 – deletion

MART 542 – deletion
 MART 551 – deletion
 MART 552 – deletion
 MART 553 – deletion
 MART 561 – deletion
 MART 562 – deletion
 MART 571 – title, credits hours, prereqs, description
 MART 572 – deletion
 MART 581 – title, credit hours, prereqs, description
 MART 582 – deletion
 MART 583 – deletion
 PHYS 501 – title and description
 PHYS 502 – tile, prereqs, description
 WGST 598 – new
 EMCH 576 – new

New Business - Returned to academic unit for revisions:

BIOL 667 – new

The next meeting of the Committee on Curricula and Courses will be held on Tuesday, May 4, 2010 at 2:30 PM.

Distance Education Delivery (TIP/DED) Approvals:

HGEN 700	SLIS 797	SOWK 768
----------	----------	----------

Special Topics Course Approvals:

May Session

ENGL 650 M	ENVR 700 M	SPTE 590 M
------------	------------	------------

Summer I/II 2010

EDUC 633A	MUSC 744S	PHYS 745H
PHYS 745I	SOWK 768A	

Fall 2010

ARTH 590G	ECHE 589V	ECIV 790C
ENGL 650R	ENGL 841A	ENVR 501S
EXSC 755D	FILM 598Z	MART 590A
MART 590B	MATH 738H	POLI 778E
PSYC E589F	SLIS 797A	WGST 796B

9. **Fellowships and Scholarships Committee** (Cheryl Addy)

- Dr. Addy advised the Council that the Fellowships and Scholarships committee has finished much of the work for this year. The committee has heard from students wishing to accept or decline awards and is in the process of reawarding monies from declinations to other students. The committee also looks to review the final travel grant round for this academic year next week. To learn more about fellowships and awards, visit <http://gradschool.sc.edu/support/>.

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Languages, Literatures, and Cultures

Course Change Proposal:

APPROVED

From: [FORL 730 Advanced Study of Teaching of Foreign Languages in Secondary Schools \(3\) \[EDSE 730\]](#)

A study of historical developments and recent innovations in curricula resources and techniques in the field of teaching foreign languages in secondary schools. Students will be expected to investigate research as it relates to the improvement of instruction.

To: **FORL 730** Principles of Instructed Second Language Acquisition and Foreign Language Teaching (3) [LING 792]
An analysis of instructed second language acquisition (SLA). This course explores the historical development and up-to-date findings in foreign/second language research and applies that knowledge to classroom teaching methods. Students will be expected to conduct an empirical investigation.

Prereq: FORL 511, LING 790, or consent of instructor

[Effective: Fall 2010]

Linguistics

New Course Proposal:

APPROVED

[LING 792 Principles of Instructed Second Language Acquisition and Foreign Language Teaching \(3\) \[FORL 730\]](#)

An analysis of instructed second language acquisition (SLA). This course explores the historical development and up-to-date findings in foreign/second language research and applies that knowledge to classroom teaching methods. Students will be expected to conduct an empirical investigation.

Prereq: FORL 511, LING 790, or consent of instructor

[Effective: Fall 2010]

COLLEGE OF SOCIAL WORK

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[Master of Social Work](#)

The College's existing part-time (33-month) program of study requires that students take two classroom-based courses and be in a field placement practicum two days a week concurrently in their third year. Many of our part-time students, most of whom are employed part- or fulltime and/or have significant family responsibilities, have had difficulty completing this final year. This new proposed part-time extended 38-month program allows the students to complete the program in 38 months by starting and ending in the summer and spreading out the coursework and field placement requirement so that they take no more than 6 credits in any term (or 3 credits in a summer term). Students enrolled in this option will complete the same number of total credit hours and take the same courses as those enrolled in our full-time (two year) program and our regular part-time extended (33 month) program, which we will continue to offer.

With a single exception, classroom-based courses in the 38-month program are already available in the terms specified in the new program of study, including four J (distance education) courses. Thus this new plan of study places minimal demands on College resources while offering a truly part-time plan of study for working students.

[Effective: Summer I 2010]

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[PhD in Social Work](#)

The first year core curriculum includes SOWK 890, an introduction to statistics for social work. Mastery of computer applications for statistical analysis is not required for SOWK 890. Before students take the next course, SOWK 891 (Advanced Analysis of Social Work Data), they must demonstrate proficiency in software designated by the Doctoral Program Committee (currently, STATA). This knowledge can be acquired through a non-credit on-line course during the summer session which occurs after SOWK 890 and before SOWK 891. The statistical software short course is not a for-credit course, but is essential for SOWK 891.

In addition, SOWK 891 was formerly restricted to social work students. This is no longer necessary, given the interdisciplinary interests of students at USC.

[Effective: Fall 2010]

Course Change Proposal:

APPROVED

From: [SOWK 891 Advanced Analysis of Social Work Data \(3\)](#)

Analysis of complex data sets from social services agencies and other research sources.

Notes: Restricted to doctoral students in the College of Social Work

To: **SOWK 891** Advanced Analysis of Social Work Data (3)

Analysis of complex data sets from social services agencies and other research sources.

Notes: Before enrolling in SOWK 891 (Advanced Analysis of Social Work Data), student must demonstrate proficiency in computer applications for statistical analysis using software designated by the Doctoral Program Committee. Typically this will be accomplished by completing an online tutorial (not for credit). Contact the Doctoral Program Director for instructions about the tutorial or contact coswphd@mailbox.sc.edu.

[Effective: Fall 2010]

New Course Proposal:

APPROVED

[SOWK 830 Community-Engaged Research for Social Welfare and Social Change \(3\)](#)

Doctoral-level course covering conceptual foundations and key processes and skills of community-engaged research for understanding and promoting social welfare and social change. Emphasis on engagement with community, collaboration, challenges, and ethics. Assignments include practical community-engaged research experience.

[Effective: Fall 2010]

SCHOOL OF MUSIC

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[M.A.T. in Music Education](#)

Various changes to the M.A.T. in Music Education *Graduate Studies Bulletin* entry

[Effective: Summer I 2010]

11. **Report of Science, Math, and Related Professional Programs Committee**
(Mike Wyatt)

ARNOLD SCHOOL OF PUBLIC HEALTH

Communication Sciences and Disorders

New Course Proposal/Distance Education Delivery: **APPROVED**
[COMD 716 Public Health Perspectives in Communication Sciences and Disorders \(1\)](#)

Public health issues and historical context related to speech, language, and hearing from local, national and global perspectives

Special Permissions: Department

[Effective: Fall 2010]

Epidemiology and Biostatistics

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[Doctor of Public Health in Biostatistics](#)

Traditionally, many schools of public health offer two doctoral degrees. The Doctor of Philosophy is a traditional academic, research-oriented degree while the Doctor of Public Health (DrPH) is a professional doctoral degree with a focus on applied research. The Arnold School of Public Health is accredited by the Council on Education in Public Health (CEPH). After a recent revision of our accreditation criteria, CEPH is now emphasizing that as a professional degree every DrPH student should complete a practicum experience in a public health setting, analogous to be at a higher level than the practicum completed by every Master of Public Health student. In addition, the public health community has identified several broad competency domains that are integral to all DrPH programs. We are therefore restructuring all the DrPH programs in the Arnold School to 1) include a formal practicum experience, 2) include an interdisciplinary public health core, and 3) to emphasize applied research both in course work and in the dissertation research. Further, our department, which has in the past considered the DrPH to be a joint degree in Epidemiology and Biostatistics, has decided to update the DrPH to be a degree in Biostatistics only, while incorporating the competencies outlined above.

[Effective: Fall 2010]

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[Doctor of Public Health in Epidemiology](#)

The DrPH in Epidemiology has historically had very low enrollment. Given the lack of demand, the department chose to terminate the program rather than to make the substantial revisions necessary to bring the program into compliance with the accreditation criteria of the Council on Education in Public Health. Students in the revised DrPH in Biostatistics can design their individual application area with a focus in Epidemiology.

[Effective: Spring 2011]

New Course Proposal: **APPROVED**
[BIOS 898 Doctor of Public Health Practicum \(1-6\)](#)

Students are required to conduct applied public health methods and strategies as a part of their practicum experience. In particular, the student should successfully implement and interpret the results of biostatistical methods in the organization.

Times Course Can Be Taken: 2

Grading System: Pass/Fail Only

Enrollment Restrictions: Restricted to DrPH students in Biostatistics

Special Permissions: Department

[Effective: Fall 2010]

Exercise Science

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[Doctor of Physical Therapy](#)

These proposed changes results from an ongoing review of the curriculum. The changes include dropping EXSC 563 (3) Physical and Motor Dimensions of Aging (content is taught in other places in the curriculum) and the addition of PHYT 759 (2) Therapeutic Exercise (content needed to meet accreditation criteria) and PHYT 808 (3) Neuro Repair and Rehabilitation (needed to complete the neurorehabilitation sequence. Small additional modifications were made to the credit hour offerings of several courses (PHYT 751 and PHYT 770). Finally a few errors apparently introduced in the *Graduate Studies Bulletin* transition last year (or changes not made after approval) are corrected.

[Effective: Fall 2010]

Course Change Proposal: **APPROVED**

From: [EXSC 700 Exercise and Public Health \(3\)](#)

An introduction to exercise science with emphasis on the relationships between exercise and health for promotion of physical activity in clinical and public health settings.

To: **EXSC 700** Physical Activity and Health: Epidemiology, Research and Practice (3)
An introduction to the epidemiology of physical activity behavior, relationships between physical activity and health outcomes, and the role physical activity plays in promoting the public's health.

[Effective: Fall 2010]

Course Change Proposal: **APPROVED**

From: [EXSC 882 Physical Activity and Health \(3\) \[HPRE 751\]](#)

An examination of physical activity/exercise habit patterns as they relate to health status. Emphasis on the chronic effects of exercise.

Special Permissions: Instructor

To: **EXSC 882** Physical Activity and Health: Epidemiology and Research Methods (3) [HPRE 751]
An examination of physical activity/exercise patterns as they relate to health status, how physical activity can be accurately measured, and the application of physical activity epidemiology research to public health practice.

Special Permissions: Instructor

[Effective: Fall 2010]

Course Change Proposal: **APPROVED**

From: [EXSC 787 Research Methods and Design for Exercise Science \(3\)](#)

The major goal of this course is to provide an in-depth examination of research concepts, terminology, experimental and non-experimental designs, internal and external validity, methods for establishing causality, and application of design to test hypotheses in research of exercise science-related outcomes.

To: **EXSC 787** Research Methods and Design for Exercise Science (3)

The major goal of this course is to provide an in-depth examination of: research concepts, terminology, experimental, non-experimental, and epidemiological designs, internal and external validity, methods for establishing causality and investigating associations, and application of designs to test hypotheses in research of **exercise science**-related outcomes.

[Effective: Fall 2010]

Course Change Proposal: **APPROVED**

From: [PHYT 751 Orthopedic Physical Therapy II \(4\)](#)

Principles of physical therapy evaluation and treatment of people with orthopedic disorders involving the lumbar spine and/or lower extremity.

Notes: Restricted to D.P.T. students.

To: **PHYT 751** Orthopedic Physical Therapy II (3)

Principles of physical therapy evaluation and treatment of people with orthopedic disorders involving the lumbar spine and/or lower extremity.

Notes: Restricted to D.P.T. students.

[Effective: Fall 2010]

Course Change Proposal: **APPROVED**

From: [PHYT 754 Therapeutic Interventions \(3\)](#)

Joint and soft tissue mobilization and manipulation techniques.

To: **PHYT 754** Mobilization and Manipulation (3)

Joint and soft tissue mobilization and manipulation techniques.

[Effective: Fall 2010]

Course Change Proposal:

APPROVED

From: [PHYT 770 Acute Care Physical Therapy \(4\)](#)

Cognitive and motor skills required in the management of the acute care physical therapy patient.

Notes: Restricted to D.P.T. students.

To: **PHYT 770** Acute Care Physical Therapy (3)

Cognitive and motor skills required in the management of the acute care physical therapy patient.

Notes: Restricted to D.P.T. students.

[Effective: Fall 2010]

New Course Proposal:

APPROVED

[EXSC 808 Neuro Repair - Rehabilitation \(3\) \[PHYT 808\]](#)

Examination of neural repair and rehabilitation from a clinical perspective.

[Effective: Fall 2010]

New Course Proposal:

APPROVED

[PHYT 759 Therapeutic Exercise \(2\)](#)

Therapeutic exercise for the orthopedic patient: selection of techniques, rate of progression and modification.

Enrollment Restrictions: Restricted to Physical Therapy Students

[Effective: Fall 2010]

New Course Proposal:

APPROVED

[PHYT 808 Neuro Repair - Rehabilitation \(3\) \[EXSC 808\]](#)

Examination of neural repair and rehabilitation from a clinical perspective.

[Effective: Fall 2010]

Health Promotion, Education, and Behavior

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[Doctor of Public Health in Health, Promotion, Education, and Behavior](#)

Traditionally, many schools of public health offer two doctoral degrees. The Doctor of Philosophy is a traditional academic, research-oriented degree while the Doctor of Public Health (DrPH) is a professional doctoral degree with a focus on applied research. The Arnold School of Public Health is accredited by the Council on Education in Public Health (CEPH). After a recent revision of our accreditation criteria, CEPH is now emphasizing that as a professional degree every DrPH student should complete a practicum experience in a public health setting, analogous to be at a higher level than the practicum completed by every Master of Public Health student. In addition, the public health community has identified several broad competency domains that are integral to all DrPH programs. We are therefore restructuring all the DrPH programs in the Arnold School to 1) include a formal practicum experience, 2) include an interdisciplinary public health core, and 3) to emphasize applied research both in course work and in the dissertation research.

[Effective: Fall 2010]

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[PhD in Health, Promotion, Education, and Behavior](#)

Traditionally, many schools of public health offer two doctoral degrees. The **Doctor of Philosophy** is a traditional academic, research-oriented degree while the Doctor of Public Health (DrPH) is a professional doctoral degree with a focus on applied research. The Arnold School of Public Health is accredited by the Council on Education in Public Health (CEPH). After a recent revision of our accreditation criteria, CEPH is now emphasizing that as a professional degree every DrPH student should complete a practicum experience in a public health setting, analogous to be at a higher level than the practicum completed by every Master of Public Health student.

In conjunction with the required changes to the DrPH in Health Promotion, Education, and Behavior, this department has elected to propose changes to the **PhD** that add some additional structure to the **PhD** by emphasizing the academic/research content of this program. Specifically, we seek to provide more structure and guidance in students' programs of study, and to assure development of doctoral competencies and areas of expertise. Programs of study for the **PhD** in HPEB will now be comprised of an HPEB core (12 hours) with specific required coursework; research methods (18-24 hours) with required coursework in qualitative and quantitative methods and measurement; cognate courses (12-18 hours) in two defined content/topical areas; and, dissertation (12 hours).

[Effective: Fall 2010]

New Course Proposal:

APPROVED

[HPEB 820 Public Health Advocacy and Policy \(3\)](#)

Overview of key concepts and practices in advocacy efforts to promote the health of human populations through policy, including theories and conceptual frameworks for understanding how social and political change happens. Emphasis on strategies for promoting public health policies, and methods for evaluating advocacy activities and policy impacts.

[Effective: Fall 2010]

New Course Proposal:

APPROVED

[HPEB 898 Doctor of Public Health Practicum \(1-6\)](#)

Applied comprehensive fieldwork experience which facilitates the synthesis of knowledge, skills and application of DrPH core competencies and core content of the discipline.

Times Course Can Be Taken: 3

Grading System: Pass/Fail Only

Enrollment Restrictions: Restricted to DrPH students

Special Permissions: Department

[Effective: Fall 2010]

Health Services Policy and Management

Bulletin Change/Academic Program Actions Proposal: **APPROVED**

[Doctor of Public Health in Health Services Policy and Management](#)

Traditionally, many schools of public health offer two doctoral degrees. The Doctor of Philosophy is a traditional academic, research-oriented degree while the Doctor of Public Health (DrPH) is a professional doctoral degree with a focus on applied research. The Arnold School of Public Health is accredited by the Council on Education in Public Health (CEPH). After a recent revision of our accreditation criteria, CEPH is now emphasizing that as a professional degree every DrPH student should complete a practicum experience in a public health setting, analogous to be at a higher level than the practicum completed by every Master of Public Health student. In addition, the public health community has identified several broad competency domains that are integral to all DrPH programs. We are therefore restructuring all the DrPH programs in the Arnold School to 1) include a formal practicum experience, 2) include an interdisciplinary public health core, and 3) to emphasize applied research both in course work and in the dissertation research.

[Effective: Fall 2010]

New Course Proposal:

APPROVED

[HSPM 820 Public Health Leadership \(3\)](#)

The course is designed to give students knowledge and skills necessary to demonstrate leadership in a variety of public health venues. Course content will focus specifically on theories, skills, styles, and techniques used in providing leadership to public health and healthcare programs, services, and policy development, and research.

Special Permissions: Instructor

[Effective: Fall 2010]

New Course Proposal:

APPROVED

[HSPM 818 Economic Evaluation & Policy Analysis of Health Services \(3\)](#)

The course foci is on theories and techniques used in conducting economic evaluations and policy analyses to ascertain the efficacy and effectiveness of public health and health care programs, services, and policies.

Prereq/Coreq: HSPM 711, HSPM 712, HSPM 845 and 846

Enrollment Restrictions: Restricted to DrPH or PhD students

Special Permissions: Instructor

[Effective: Fall 2010]

New Course Proposal:

APPROVED

[HSPM 898 Doctor of Public Health Practicum \(6\)](#)

Students are required to conduct applied public health methods and strategies as a part of their practicum experience. Examples of practicum include, but not limited to development, implementation, and evaluation of public health or healthcare services, policies, organizational development, and regulatory activities.

Grading System: Pass/Fail Only

Enrollment Restrictions: Restricted to DrPH students

Special Permissions: Department

[Effective: Fall 2010]

Public Health Programs (Office of Academic Affairs)

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[General Public Health/Medicine Dual Degree](#)

The MPH in general public health has a flexible curriculum that is intended primarily for experienced health professionals. Several years ago we increased the minimum credit hours from 38 to 42 to be in compliance with revised accreditation criteria of the Council on Education for Public Health. At that time, we introduced an option for students with advanced training or experience (e.g., MDs or similar professional degree) to request a waiver of up to six credit hours.

Another target audience for this MPH includes physicians in training through the MD/MPH dual degree program. At the time of the curriculum change, we included the waiver option for the MD/MPH program. In retrospect, we have realized that allowing up to six hours credit for the MD curriculum and the waiver simultaneously is minimizing the public health course work too much. We therefore want to drop the waiver option for the MD/MPH dual degree program only.

However, in conjunction with this change, we are requesting that SOM coursework be counted for up to nine hours on the MPH program of study.

There are also some minor editorial changes: listing the course PUBH 798 for the public health practicum and moving the footnote reference.

[Effective: Fall 2010]

COLLEGE OF ARTS AND SCIENCES***Geography***

Course Change Proposal:

APPROVED

From: [GEOG 710 Systematic Geography for Teachers \(3\)](#)

Maps, cartography, and the spatial characteristics and interactions of physical, demographic, cultural, political, and economic systems. Emphasis on concepts and their application to spatial analysis.

Notes: Cannot be used in M.A., M.S., or Ph.D. programs in geography.

To: **GEOG 710** Seminar in Geography Education (3)
 Review of recent literature on geography education with an emphasis on the national geography standards, spatial thinking and the use of geospatial technology in pedagogic contexts.

[Effective: Summer II 2010]

Statistics

Course Change Proposal:

APPROVED**From:** [STAT 715 Analysis of Variance \(3\)](#)

One way design; multiple comparisons, complete two, three, and higher order designs; Latin squares, incomplete blocks and nested designs; analysis of covariance, random effects models, mixed models; randomization models.

Prereq: STAT 714 or consent of instructor

To: **DELETE**

Deletion date: June 1, 2010

[Effective: Summer I 2010]

New Course Proposal:

APPROVED**STAT 715 Nonlinear Statistical Models (3)**

Inference for general nonlinear parametric statistical models for univariate and multivariate response; linear and quadratic estimating equations; models for covariance structure; effects of model misspecification and robustness.

Prereq: STAT 713, STAT 714

[Effective: Fall 2010]

COLLEGE OF PHARMACY***Pharmaceutical and Biomedical Sciences***Course Change Proposal/Distance Education Delivery: **APPROVED****From:** [PHAR 735 Cancer Biochemistry and Pharmacology \(2\)](#)

The molecular and biochemical basis of cancer and the therapeutic approaches in the prevention and treatment of cancer.

Prereq: permission of instructor

To: **PHAR 735 Cancer: Causes, Treatment, and Prevention (3)**

The course is designed to provide an overview of basic concepts in cancer epidemiology, genetics, and biology and the therapeutic approaches utilized in the prevention and treatment of cancer.

Prereq: permission of instructor

[Effective: Fall 2010]

12. **Report of the Petitions and Appeals Committee** (Nic Ularu)
No Report
13. **Old Business**
14. **New Business**
15. **Good of the Order**
16. **Adjournment**
The meeting adjourned at 3:31 p.m.

Nancy Zimmerman, Secretary

cc:
President Harris Pastides
Provost Michael Amiridis
Vice President for Research and Graduate Education Stephen Kresovich
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Aaron Marterer, Office of the Registrar
Nancy Floyd, Office of Institutional Assessment and Compliance



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
May 24, 2010

The Graduate School

The Graduate Council met on Monday, May 24, 2010 at 11:30 a.m. in room 311 of the Byrnes Building.

Graduate Council members present: Drs. Cheryl Addy, Shirley Staples Carter, Xiaomin Deng, John Grego, Richard Hunt, Satish Jayachandran, Rhonda Jeffries, Murray Mitchell, Donna Shannon; Nick Noland

Graduate Council members absent: Dr. Andrew Shifflett, Chair; Nancy Brown, JoAnne Herman, Scott Huebner, Michelle Maher, Srihari Nelakuditi, Francisco Sanchez, Nic Ularu, George Voulgaris and Mike Wyatt

Graduate School Representatives: Dale Moore and Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Gordan Baylis, Matt Brown, and Mary Anne Byrnes

NOTE: These minutes will become final on June 30, 2010, if not challenged.

1. **Chair's Remarks** (Murray Mitchell for Andrew Shifflett)

Dr. Mitchell called the meeting to order at 11:45 a.m.

2. **Approval of minutes** (Minutes of the [April 22, 2010](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Interim Dean of The Graduate School** (Dale Moore for James Buggy)

No Report

4. **Report of the Associate Dean / Secretary of the Graduate Council**
(Dale Moore for Nancy Zimmerman)

No Report

5. **Report of the Graduate Student Association Representative** (Nick Noland)

- Nick Noland advised the Council that he will serve as the student representative from the Graduate Student Association (GSA) for the 2010-11 academic term. Mr. Noland informed the Council that he is a student in the Master's of Library and Information Science program and works as a Graduate Assistant in the Graduate School.

6. **Report of the Academic Policy and Practices Committee** (Xiaomin Deng for Francisco Sanchez)

The Policy and Practices Committee reviewed three policy issues: 1) a Criminal and Behavioral Infraction Policy as adopted by undergraduate admissions; 2) a clarification and wording revision to the Master's degree comprehensive examination policy; and 3) a proposal to allow term appointment faculty to serve on Graduate Council committees. The Committee proposed the following:

Proposal 1 (see attached undergraduate approved policy statement):

Graduate programs may add a criminal and behavioral infraction section to the program's supplemental application in accordance with the policy and procedures adopted in the Undergraduate Criminal and Behavioral Infraction Policy. Programs wishing to add an infraction section to the supplemental application should notify the Director of Graduate Admissions by the usual application update timeline and comply with the application revision procedures of the Graduate School.

TABLED

The Council voted unanimously to table proposal 1 and asks that the Policy and Practices Committee perform further research to determine if the policy is needed considering many academic units already require their students to get formal background checks. The Council also asks that if the committee determines that the policy is needed, to include possible questions for the academic units to use when questioning the student and outline any consequences for the student in the event we learn that the student was dishonest.

Proposal 2:

Existing *Graduate Bulletin* wording:

Comprehensive Examination

A comprehensive examination in the major field of study is required for all candidates for a Master's degree. The format of the comprehensive exam for the Master's degree is determined by the academic program. The exam remains valid for two years after which it must be retaken. The Graduate School must be notified by the graduate director of the student's academic program of successful completion of the comprehensive examination.

Proposed wording revision:

Comprehensive Examination

A comprehensive examination in the major field of study is required for all candidates for a Master's degree. The purpose of the comprehensive examination is to assess the student's ability to interrelate the theory, research, and practice of the discipline and to demonstrate an independent integration and synthesis across the graduate course work and topic areas in the program of study. The format of the comprehensive exam for the Master's degree is determined by the academic program, but it must be the same format for all students of a degree program. Additionally, the comprehensive exam must be a distinct assessment. For example, course requirements or completion of a required practicum does not satisfy the comprehensive exam requirement. The exam remains valid for two years after which it must be retaken. The Graduate School must be notified by the graduate director of the student's academic program of successful completion of the comprehensive examination.

TABLED

The Council voted unanimously to table proposal 2 and asks that the Policy and Practices Committee perform further research to determine if the policy proposed will have any implications on academic units not already considered. This suggestion came after much discussion prompted by Dr. Jayachandran who stated that many of the Business programs do not have a comprehensive exam due to the variance in coursework. Dr. Jayachandran also stated that most IMBA programs around the nation do not require a comprehensive exam of their students.

Proposal 3:

Graduate Council derives its authority from the charge authorized in the *Faculty Manual*. The *Faculty Manual* does not allow clinical and research faculty to serve on or vote in the Faculty Senate, Faculty Senate committees, the Graduate Council, or Graduate Council committees. Committee recommends retaining the current policy of requiring Graduate Council committee members to have regular graduate faculty status until such time as a change is made in the *Faculty Manual*. Graduate faculty status is currently under review by the appropriate *Faculty Senate* committee.

APPROVED

The Council voted unanimously to approve proposal 3 and asks the Policy and Practices Committee to locate and analyze the statement in the *Faculty Manual* that references the policy that explicitly states that only regular graduate faculty may serve on Graduate Council and accompanying committees.

7. Other Committee Reports

None

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on Tuesday, May 4, 2010 at 2:30 PM.

Approvals:

BIOL 530 – DED

THEA 586 [=DANC 586] – cross-listing

DANC 586 [=THEA 586] – new, cross-listing

SPTE 570 – new

SPTE 545 – prerequisite

SPTE 580 – curriculum, title, prerequisite, description

SPTE 590 – title, prerequisite, times course can be taken

SPTE 635 – prerequisite

SPTE 640 – title and prerequisite

TSTM 592 – new, off-campus delivery

SOWK 674 – new

SOWK 675 – new

BIOL 531 [=ENHS 661, EPID 661] – DED

ENHS 661 [=BIOL 531, EPID 661] – DED

EPID 661 [=BIOL 531, ENHA 661] – DED

The next meeting of the Committee on Curricula and Courses will be held on Monday, August 16, 2010 at 1:30 PM.

Special Topics Course Approvals:

Summer I/II 2010

EDUC R632S

Fall 2010

BADM 780F

BADM 780R

ECHE 589C

EDHE 789C

ECIV 790T

ENGL 890H

EXSC 555H

SOWK 768S

SPCH 790H

TIP/DED Approvals:

[PUBH 743](#)

[SOWK 768S \(Fall 2010\)](#)

9. **Fellowships and Scholarships Committee** (Cheryl Addy)

- Dr. Addy advised the Council that the Fellowships and Scholarships committee has completed all of the work for the 2009-2010 academic year and only a few minor administrative issues are left to resolve.

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF HOSPITALITY, RETAIL, AND SPORT MANAGEMENT
Sport and Entertainment Management

New Course Proposal:

APPROVED

[**SPTE 730 Advanced Sport and the Law \(3\)**](#)

Advanced knowledge of the legal issues that frequently arise in the context of sport will be covered. The focus of the course is law as it applies to sport as well as how the law affects participants, spectators, sport organizations, and facility managers, among others.

[Effective: Spring 2011]

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[**Masters in Sport and Entertainment Management**](#)

SPTE 530 -Sport and the Law was offered as a required course for graduate students and as an elective course for undergraduate students in our sport and entertainment management masters and bachelors programs. As a result of new sport management accreditation standards (Commission on Sport Management Accreditation), we are making SPTE 530 a required course for our undergraduates. This has led us to move change SPTE 530 and move it to a 300 level course while creating a new 700 level sport law course for our graduate students: SPTE 730 – Advanced Sport and the Law. This is the only change to the curriculum.

[Effective: Fall 2011]

COLLEGE OF MASS COMMUNICATIONS AND INFORMATION STUDIES***School of Journalism and Mass Communications***

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[Master Communication \(M.M.C.\) and Juris Doctorate \(J.D.\) Dual Degree](#)

This justification statement pertains to the creation of a dual degree between the School of Journalism and Mass Communications and the School of Law. The proposed dual degree would be a Master of Mass Communication (M.M.C.) and Juris Doctorate (J.D.).

Why create the dual degree program?

By enrolling in the M.M.C./J.D. degree program, students would be able to complete both degrees in approximately four years.

Such dual degree programs between academic units with many similar scholarly interests usually lead to fruitful research collaborations as well as aid in attracting additional bright and talented students to both programs.

The creation of such dual degree programs fits the teaching and research interests of a number of faculty in both schools (similar to those with public health and religion) and gives each school a specialized area of emphasis within the degree programs that will help recruit and market both programs nationwide.

Such joint efforts fit the increased emphasis on interdisciplinary linkages that cut across the traditional boundaries between disciplines at the University of South Carolina.

A number of our peer and peer aspirant institutions (e.g., North Carolina and Florida, and potentially Georgia) have already established dual master's degree/law degree programs between their schools of journalism and law, and Florida in addition has the dual Ph.D. /J.D. We not only can match these programs, we can do them better.

[Effective: Fall 2010]

COLLEGE OF SOCIAL WORK

Course Change Proposal/Distance Education Delivery: **APPROVED**

From: [SOWK 772 Programs and Services for Older Adults \(3\)](#)

Examination of the policy/planning issues relating to older adults, including current trends in services, base for social service development, and evaluation of services for older adults.

To: **SOWK 772 Programs and Services for Older Adults (3)**

Examination of the policy/planning issues relating to older adults, including current trends in services, base for social service development, and evaluation of services for older adults.

Add distance delivery option

[Effective: Spring 2011]

11. **Report of Science, Math, and Related Professional Programs Committee**
(John Grego for Mike Wyatt)

ARNOLD SCHOOL OF PUBLIC HEALTH

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[Master of Science in Nursing/Master of Public Health in Health Services Policy and Management Dual Degree](#)

Several years ago, the MPH is Health Services Policy and Management was increased from 42 to 48 credit hours but the dual degree program was never revised accordingly. This was recognized in preparation for the Arnold School of Public Health's recent accreditation visit. Apparently the dual degree program was originally approved with a number of cross-listed courses counted on both programs of study as would as the allowed hours that are "double-counted". The proposed change increases the credit hours of the dual degree program from 51 or 54 (research or thesis option) to 66 or 69 hours, also taking advantage of the increased hours as approved at the April 26 Graduate Council meeting.

[Effective: Fall 2010]

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[Master of Social Work/Master of Public Health in Health Services
Policy and Management Dual Degree](#)

Several years ago, the MPH in Health Services Policy and Management was increased from 42 to 48 credit hours but the dual degree program was never revised accordingly. This was recognized in preparation for the Arnold School of Public Health's recent accreditation visit. In addition, the explicit requirements for the dual degree were not included in the *Graduate Bulletin*. The proposed change increases the credit hours of the dual degree program from 84 to 87 (taking advantage of the increased hours as approved at the April 26 Graduate Council meeting) and provides a detailed listing of the curriculum.

[Effective: Fall 2010]

COLLEGE OF ARTS AND SCIENCES

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[Professional Science Master/Biotechnology Emphasis](#)

The Professional Science Master (PSM) is a master's level program designed to provide students with the knowledge and skills needed for success in the development, application, and/or marketing of science and technology in a business setting. The proposed curriculum change for the biotechnology emphasis has two purposes: (1) to reflect current course configurations (BIOL 599 A is no longer offered and its course material has been incorporated into BIOL 764), and (2) to offer students more flexibility in course selection throughout the program.

[Effective: Fall 2010]

COLLEGE OF PHARMACY

Pharmaceutical and Biomedical Sciences

Bulletin Change/Academic Program Actions Proposal: **APPROVED**
[Ph.D. in Pharmaceutical Sciences](#)

The bulletin changes were required for several reasons. 1) Creation of the PHAR 700 course. 2) Name change of the Clinical Pharmacy and Health Outcomes Sciences department which necessitated a name change to the wording describing the specialization in that area. 3) Slight modification of the biomedical specialization to accommodate students entering the program from the Integrated Biomedical Science Graduate Program.

[Effective: Fall 2010]

Course Change Proposal/Distance Education Delivery: **APPROVED**

From: [PHAR 742 Research Methods in Pharmacy Administration \(3\)](#)

The nature of the research process in the administrative and behavioral aspects of pharmacy practice. Emphasis on developing the skills to analyze the total drug use process.

Prereq: STAT 516 or consent of instructor

To: **PHAR 742** Research Methods in Pharmaceutical and Health Outcomes Sciences (3)

The nature of the research process in the administrative and behavioral aspects of pharmacy practice. Emphasis on developing the skills to analyze the total drug use process.

Prereq: STAT 516 or consent of instructor

[Effective: Fall 2010]

Course Change Proposal/Distance Education Delivery:

TABLED UNTIL NEXT MEETING

From: [PHAR 711 A-D Seminar in Pharmacy Administration \(1\)](#)

Discussion and presentation of current topics in pharmacy administration. Required of all master's degree (2 credit hours) and Ph.D. degree (3 credit hours) candidates in the Department of Pharmacy Practice.

Times Course Can Be Taken: 4

To: **PHAR 711 A-D** Seminar in Pharmaceutical and Health Outcomes Sciences (1)

Discussion and presentation of current topics in pharmacy administration. Required of all master's degree (2 credit hours) and Ph.D. degree (3 credit hours) candidates in the Department of Pharmacy Practice.

Times Course Can Be Taken: 4

[Effective: Fall 2010]

New Course Proposal:

APPROVED

[PHAR 700 Principles of Pharmacology, Medicinal Chemistry, and Pharmaceutics \(4\)](#)

This four credit hour course instructs students on the important fundamentals that define pharmaceutical sciences. Important concepts of pharmacology, medicinal chemistry and pharmaceutics are taught with the broad goal of understanding pharmaceutical agents at a molecular level. It is the introductory graduate level course for graduate students in pharmaceutical sciences. It is also intended for graduate students in other related fields of biological, chemical, and biomedical sciences who wish to learn the principles of pharmaceutical sciences. The course prerequisite is graduate standing. Prior coursework in organic chemistry and biochemistry are strongly recommended.

Prereq: Graduate Standing

[Effective: Fall 2010]

12. **Report of the Petitions and Appeals Committee** (Nic Ularu - Absent)
No Report
13. **Old Business**
14. **New Business**
15. **Good of the Order**
 - Janice Byrd, in Dr. Zimmerman's absence, presented parting gifts to present Council members who would not be returning next term. Council members not returning next year are:

Xiaomin Deng	Shirley Staples Carter
JoAnne Herman	George Voulgaris
Scott Huebner	Mike Wyatt
Satish Jayachandran	
 - Dale Moore thanked Dr. Murray Mitchell for agreeing to preside as Chair for the meeting in Dr. Shifflet's absence.
16. **Adjournment**
The meeting adjourned at 1:31 p.m.

Nancy Zimmerman, Secretary

cc:
President Harris Pastides
Provost Michael Amiridis

Vice President for Research and Graduate Education Stephen Kresovich
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Aaron Marterer, Office of the Registrar
Nancy Floyd, Office of Institutional Assessment and Compliance