



GRADUATE COUNCIL MINUTES
August 23, 2010

The Graduate Council met on Monday, August 23, 2010 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Francisco Sanchez, Chair; Drs. Cheryl Addy, Nancy Brown, Subra Bulusu, Edward Gatzke, Kartik Kalaignanam, Michelle Maher, Murray Mitchell, Timothy Mousseau, Srihari Nelakuditi, Joe Quattro, Donna Shannon, Ercan Turk, Nic Ularu and Nancy Zimmerman; Kristi Harmon

Graduate Council members absent: Drs. Deborah Brosdahl, John Grego, Rhonda Jeffries, Lauren Sklaroff, and Andrew Shifflett

Graduate School Representatives: Dale Moore and Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Mohammad Ali, Zach Kelehear, and Jijun Tang; Simone Francis

NOTE: These minutes will become final on **September 29, 2010**, if not challenged.

1. **Call to Order and Approval of Agenda** (Francisco Sanchez)

Dr. Sanchez called the meeting to order at 2:03 p.m.

2. **Approval of minutes** (Minutes of the [May 24, 2010](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Chair** (Francisco Sanchez)

- Dr. Sanchez prompted all Council members to introduce themselves.
- Dr. Sanchez opened the floor for nominees for chair-elect for the 2010-2011 term. Dr. Zimmerman advised the Council that Dr. Cheryl Addy was nominated prior to the meeting to serve as chair-elect for this year. By acclamation Dr. Addy will serve as the chair-elect for the Graduate Council's 2010-2011 term and as Chair next year.

4. **Report of the Interim Dean of The Graduate School** (Timothy Mousseau)
- Dr. Mousseau introduced himself to the Council as the new interim dean of The Graduate School and thanked everyone for serving in this advisory capacity for graduate education. Dr. Mousseau stated that the Council along with graduate directors, deans and assistant deans will supply pivotal information about The Graduate School and how it can be improved throughout the next year.
 - Dr. Mousseau stated that with his appointment, the university is reviewing the recommendations of "[The Role of the Graduate School at USC](#)," a report chaired by Dr. Chaden Djalali. Dr. Mousseau stated that the report stresses that there should be a direct link between the Dean of the Graduate School and the Office of Research. As a result, the Office of Research is now searching for an Assistant Vice President for Graduate Education who will serve as a direct liaison between The Graduate School and the Office of Research. This person will capture additional funding support by writing grants and seeking new revenue streams that can be used for graduate education and will suggest ways to streamline processes, particularly by using new technologies. Dr. Mousseau thanked Dr. Buggy, Dr. Zimmerman, Dale Moore, and Ryan Webber for the contributions they have made thus far to implementing technological processes to streamline procedures.
 - Dr. Mousseau outlined the future directions of The Graduate School:
 - Increase funding for travel grants – It is the Graduate School's goal to fund the travel of every student pursuing a terminal degree who is presenting a paper or poster at a conference or scholarly meeting. Also, in an effort not to penalize students because their department cannot fund them, the previous policy of requiring matching departmental funds will be revised. Matching funds will no longer be required but will be strongly encouraged. Dr. Mousseau hopes to offer up to \$500 for those students traveling nationally and \$1000 for those traveling internationally.
 - Recruitment – In the past, the Graduate School was more active in recruitment but due to a lack of resources, both in people and funds, much of this recruitment activity ended. It is hoped that in the near future The Graduate School will play a larger role in national and international recruitment activities.
5. **Report of the Associate Dean / Secretary of the Graduate Council** (Nancy Zimmerman)
- Dr. Zimmerman advised the Council that the *Graduate Bulletin* update has been completed and asks that all programs review their entry at: <http://bulletin.sc.edu/index.php> .
 - Dr. Zimmerman advised the Council to read the [Graduate Council Manual](#). She then advised the Council that committee meetings have been scheduled to meet on the 2nd Monday of every month, but it is permissible for a committee to change their meeting time or date to later that week as long as the Graduate School is notified so meeting times can be posted since all meetings of Graduate Council, except those dealing with petitions, awards, or personnel, are open meetings. Dr. Zimmerman also noted that not all committees meet on a routine basis and that some committees meet only as tasks are assigned. Committee information can be viewed at <http://gradschool.sc.edu/gradcouncil/members.htm> .

6. **Report of the Graduate Student Association Representative** (Kristi Harmon)
 - Dr. Zimmerman advised the Council that Nick Noland resigned as the student representative from the Graduate Student Association (GSA) for the 2010-11 academic term because of a work-related move of his spouse.
 - Kristi Harmon, the treasurer for GSA, advised the Council that she will serve as the student representative until that position is filled. Ms. Harmon advised the Council that recently GSA held a Graduate Student Fair and orientation that went very well with an estimated 200 graduate students attending.
7. **Report of the Academic Policy and Practices Committee** (Cheryl Addy)

No report
8. **Report of the Petitions and Appeals Committee** (Nic Ularu)

No report
9. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

No report
10. **Fellowships and Scholarships Committee** (Joe Quattro)

No report
11. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

No report
12. **Report of Science, Math, and Related Professional Programs Committee** (John Grego - absent)

No report
13. **Other Committee Reports**

No report
14. **Old Business**
 - Dr. Zimmerman asked the Academic Policy and Practices Committee to review the Comprehensive Exam policy discussed and tabled at the [May 24, 2010](#) meeting and send any comments to Dr. Cheryl Addy via email to caddy@mailbox.sc.edu.
15. **New Business**

None

16. **Good of the Order**

17. **Adjournment**

The meeting adjourned at 3:27 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Vice President for Research and Graduate Education Stephen Kresovich

Provost Michael Amiridis

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Aaron Marterer, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance



GRADUATE COUNCIL MINUTES
September 27, 2010

The Graduate Council met on Monday, September 27, 2010 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Francisco Sanchez, Chair; Drs. Cheryl Addy, Deborah Brosdahl, Nancy Brown, Subra Bulusu, Edward Gatzke, John Grego, Rhonda Jeffries, Murray Mitchell, Srihari Nelakuditi, Joe Quattro, Donna Shannon, Andrew Shifflett, Lauren Sklaroff, Ercan Turk, Nic Ularu, and Nancy Zimmerman; Drew Newton

Graduate Council members absent: Drs. Kartik Kalaignanam, Michelle Maher, and Timothy Mousseau

Graduate School Representatives: Dale Moore and Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Dr. Aaron Marterer; Georgiana Baker, Andy Graves

NOTE: These minutes will become final on November 7, 2010, if not challenged.

1. **Call to Order and Approval of Agenda** (Francisco Sanchez)

Dr. Sanchez called the meeting to order at 2:00 p.m.

2. **Approval of minutes** (Minutes of the [August 23, 2010](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Chair** (Francisco Sanchez)

No report

4. **Report of the Interim Dean of The Graduate School** (Timothy Mousseau-absent)

No report

5. **Report of the Associate Dean / Secretary of the Graduate Council**
(Nancy Zimmerman)

- Dr. Zimmerman advised the Council that the National Research Council's third and most comprehensive assessment of more than 5,000 doctoral programs has been released to the University for review, but is embargoed until the official release date of September 28th. The NRC task force, appointed by Dr. Mousseau, has worked hard to review and interpret all of the data and will release their analysis of the USC data on the 28th. Information will be posted to the Office of Research and Graduate Education website.

6. **Report of the Graduate Student Association Representative** (Drew Newton)

- Dr. Zimmerman advised the Council that the Graduate Student Association (GSA) has selected a Graduate Council representative, Drew Newton, for the 2010-11 academic year. Mr. Newton is a student in the Higher Education program and works actively with GSA.
- Mr. Newton advised the Council that GSA is working diligently on strengthening the organization. He stated that GSA plans to issue a needs survey to all graduate students and asked that the Council share any concerns with him directly by email at newtona4@mailbox.sc.edu so that he may discuss it with the GSA cabinet. Dr. Shifflett asked that graduate housing be added to the GSA list of concerns. Dr. Zimmerman suggested that he might want to contact the FemGrad group to work cooperatively on projects with that group and that he might want to contact Drs. Julie Morris and Brianna Timmerman, who work with undergraduate research initiatives, to explore how GSA might help recruit graduate student mentors for undergraduate student researchers.

7. **Report of the Academic Policy and Practices Committee** (Cheryl Addy)

Dr. Addy advised that the Committee had reviewed the comprehensive examination policy for master's programs and are proposing the following wording revision to the policy:

Comprehensive Assessment

All candidates for a Master's degree must complete a comprehensive assessment in the major field of study that is distinct from program course requirements. A comprehensive assessment is one that requires a student to synthesize and integrate knowledge acquired in coursework and other learning experiences and to apply theory and principles in a situation that approximates some aspect of professional practice or research in the discipline. It must be used as a means by which faculty judge whether the student has mastered the body of knowledge and can demonstrate proficiency in the required competencies. Many different models are possible, including written or oral comprehensive examinations, portfolios, supervised practice placements, a major written paper such as a thesis or an applied research project, development of case studies, capstone seminars, and others. Each degree program must require a comprehensive assessment. Completion of course requirements does not satisfy the comprehensive assessment requirement. The Graduate School must be notified by the graduate director of the student's academic program of successful completion of the comprehensive assessment. Completion remains valid for two years after which the assessment must be repeated.

APPROVED

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- Dr. Addy also updated the Council on several policies reviewed by the Council that remain unresolved. They include:
 - the Criminal and Behavioral Infraction Policy as adopted by undergraduate admissions. Currently, the proposed undergraduate policy is under review by University legal and action on this will be postponed until the Committee receives that review.
 - the new Term Appointment policy already approved by the Graduate Council that would allow departments to appoint individuals to the status of associate faculty with a rigorous appointment process is being reviewed by Drs. Kresovich, Admiridis, and Mousseau. Once reviewed, it may be sent back to Graduate Council with comments for reconsideration and/or it will be sent to the appropriate Faculty Senate committee for review and possible consideration by the Faculty Senate for a vote and consideration of a necessary vote of the full graduate faculty.
- Dale Moore asked that the Policy and Practices committee review the doctoral comprehensive exam policy and identify and correct any discrepancies or confusing language. He also asked that the Committee review the requirement for a standardized test, such as the GRE, MAT, and GMAT for admission.
- Dr. Zimmerman has been charged by the Council to review Graduate Bulletin wording that links financial aid to admission testing. Programs must not have different admission requirements for students who do and who do not need financial aid. Once identified, Dr. Zimmerman and Dale Moore, Director of Graduate Admissions, will work with departments to clarify admission requirements and correct Bulletin wording.

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)
9. **Fellowships and Scholarships Committee** (Joe Quattro)
- Dr. Quattro advised the Council that the Fellowships and Scholarships Committee reviewed submissions for the Outstanding Thesis Award. After review, the following students received awards in the following three categories:
 - Math, Physical Sciences and Engineering – Shelby Zelonis
 - Humanities and Fine Arts – Inti Sodemann
 - ETD Master's Thesis – Diana Farfan
10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Anthropology

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[M.A. in Anthropology](#)

We are eliminating ANTH 712 from the requirements for the M.A. in Anthropology because we are currently unable to staff the course on an annual rotation needed to make it available to all M.A. students.

[Effective: Spring 2011]

Philosophy

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[Ph.D. in Philosophy](#)

We have restructured the core requirements for the Ph.D. program and instituted a "portfolio" system, and thus PHIL 765: Proseminar (which used to be a required course in the first semester of the Ph.D. program) has been eliminated.

[Effective: Spring 2011]

APPROVED

Course Change Proposal:

From: [PHIL 765 Proseminar \(3\)](#)

Critical reading of a philosophical text or series of related texts. Required of all doctoral degree candidates during the first year of course work.

Note: Pass-Fail Grading

To: **PHIL 765** Proseminar (3)
Delete Course

[Effective: Spring 2011]

APPROVED

Course Change Proposal:

From: [PHIL 790 Teaching Philosophy \(1\)](#)

Materials, techniques, and problems of teaching philosophy.

Repeatable for credit. Pass-Fail Grading.

To: **PHIL 790** Teaching Philosophy (3)
Materials, techniques, and problems of teaching philosophy.

Standard Grading

[Effective: Spring 2011]

Language, Literatures, and Cultures**APPROVED**

Academic Program Actions Proposal/Bulletin Change:

[M.A. in Spanish](#)From the recent curricular changes, approved by the Graduate Council in March 2010 that took effect in the 2010-2011 *Graduate Bulletin*, we omitted the elimination of SPAN 512, Advanced Writing and Research in Spanish Language Studies. With the approval and implementation in Fall 2010 of the new SPAN 700, Introduction to Graduate Studies in languages, literatures and cultures, SPAN 512 will be duplicating much of the content taught in SPAN 700. The Graduate Faculty of the Spanish Program voted on April 27, 2010 to eliminate SPAN 512 from the M.A. curriculum.

[Effective: Spring 2011]

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[M.A. in Spanish](#)

The Department of Languages, Literatures, and Cultures proposes to reduce the number of credit hours required for the Master of Arts, Spanish, from 33 to 30.

This proposal results from curricular actions proposed by the Spanish Program faculty and the Department of Languages, Literatures, and Cultures (DLLC) and approved by the Graduate Council in Spring 2010. On January 25, 2010, the Graduate Council approved a new course: SPAN 700 - Introduction to Graduate Studies in Languages, Literatures, and Cultures. At the same time, the Graduate Council approved the Spanish Program faculty/DLLCs proposal to require the new SPAN 700 course in the M.A. curriculum. With these changes accomplished, the Spanish Program faculty reviewed the existing curriculum and voted on April 27, 2010 to delete the SPAN 512 course from the list of curricular offerings and to delete it as a requirement in the M.A., thus reducing the total number of hours for the M.A. from 33 to 30. (The CCP form to delete SPAN 512 as a course has been submitted to the University Curricula and Courses Committee.)

The proposed reduction of hours in the M.A., Spanish, from 33 to 30 brings this degree in line with other language master's degrees in French and German, which require 30 hours.

With the proposal to reduce the total hours from 33 to 30, the Spanish Program faculty/DLLC also proposes to recalibrate the number of required hours at the 700 or above level from 18 to 15 credit hours. This proposal is consonant with the *Graduate Bulletin's* specification that, "At least half of the credit hours on the Program of Study, exclusive of thesis preparation (799), must be earned in courses numbered 700 and above. With the approval of this proposal, the three language (French, German and Spanish) M.A. programs will have the same total number of credit hours and the same requirement for courses taken at the 700 or above level.

Note: The number of credit hours for the non-thesis option in the M.A., Spanish, remains at 33. The non-thesis option in the three language (French, German, and Spanish) M.A. programs requires 33 credit hours.

[Effective: Spring 2011]

COLLEGE OF EDUCATION
Instruction and Teacher Education

APPROVED

Course Change Proposal:

From: [EDSE 730 Advanced Study of the Teaching of Foreign Language in Secondary Schools \(3\)](#)

A study of historical developments and recent innovations in curricula resources and techniques in the field of teaching foreign languages in secondary schools. Students will be expected to investigate research as it relates to the improvement of instruct

Cross-listed Course: FORL 730

To: **EDSE 730** Advanced Study of the Teaching of Foreign Language in Secondary Schools (3)

Delete Course

[Effective: Spring 2011]

Physical Education

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[M.A.T. in Physical Education](#)

PEDU 750 (Historical and Philosophical Foundations of Physical Education) has been a required course for our students in the M.A.T. program. As we have reflected on the needs of our students, we the faculty in the pedagogy option within in our department believe that an alternative course offers more needed content for this group of students. Hence, we explored the course PEDU 732 (Analysis of Instructional Behavior in Physical Activity), as an appropriate substitute for several years. Based on feedback from this change, we believe that this course should be a more permanent change to the required program of study for the MAT degree. The course meets student needs and has no negative impact on any other students in other degree programs within or beyond our department.

[Effective: Spring 2011]

SCHOOL OF MUSIC

APPROVED

New Course Proposal:

[MUSC 748 Major Choral Works \(3\)](#)

A survey of major oratorios, cantatas, and masses.

[Effective: Spring 2011]

11. **Report of Science, Math, and Related Professional Programs Committee**
(John Grego)

COLLEGE OF ARTS AND SCIENCES

APPROVED

Statistics

Academic Program Actions Proposal/Bulletin Change:

[Master of Industrial Statistics](#)

The Department of Statistics proposes to change the name of the Master of Industrial Statistics degree and the configuration of degree requirements.

The Master of Industrial Statistics (MIS) degree is currently offered by the Department of Statistics at the University of South Carolina. It is an approved distance program and the only such offering in the Southeast. There are currently 30 active participants in the program. The intent of this request is to change the name and configuration of courses currently making up the Master of Industrial Statistics degree.

Originally, the MIS was configured to focus on industrial applications and the needs of industrial statisticians. The flexibility of the degree encouraged many who were employed in business, government, or education, or who were pursuing a Ph.D. in another field, to complete the degree program. The name "Master of Industrial Statistics" does not serve these non-industrial students well. As such, we request the degree be retitled to Master of Applied Statistics.

The degree currently consists of the 15-hour core of STAT 525, 700, 701, 702, and 703; the industrial-focused STAT 506 or 706; STAT 750 or STAT 761; and five three-hour elective courses. While many of the non-industrial students benefit from at least some of these industrial-focused courses, we propose to make the program more flexible by no longer requiring the industrial-focused courses and, instead, requiring STAT 700, 701, 702, 703, 517 and allowing students to continue to choose five three-hour electives. This will give students a broad base in applied statistics, mathematical statistics and statistical computing, while allowing them to formulate, under the guidance of the graduate advisor, an area of concentration appropriate for their individual needs. These changes will reduce the number of credit hours from 36 to 30 which, based on feedback from our graduates, is a more reasonable expectation for students who are attending part-time while working full-time. This reduction of credit hours does not sacrifice the quality of our program and aligns it with national models, including a competing distance program at Penn State University.

The name change to Master of Applied Statistics and new configuration of courses will position the degree better to serve professionals working full-time in business, industry, government and education; we expect the degree to have

wider appeal and increased enrollment as a result of these proposed changes.

[Effective: Spring 2011]

12. **Report of the Petitions and Appeals Committee** (Nancy Zimmerman for Nic Ularu)

Shanitra Smith – Petition approved with revisions.
13. **Other Committee Reports**

No report
14. **Old Business**

None
15. **New Business**

None
16. **Good of the Order**
17. **Adjournment**
The meeting adjourned at 3:47 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides
Vice President for Research and Graduate Education Stephen Kresovich
Provost Michael Amiridis
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Gail Stephens, Office of the Registrar
Aaron Marterer, Office of the Registrar
Nancy Floyd, Office of Institutional Assessment and Compliance



GRADUATE COUNCIL MINUTES
October 25, 2010

The Graduate Council met on Monday, October 25, 2010 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Francisco Sanchez, Chair; Drs. Cheryl Addy, Deborah Brosdahl, Nancy Brown, Subra Bulusu, Edward Gatzke, John Grego, Rhonda Jeffries, Kartik Kalaignanam, Michelle Maher, Murray Mitchell, Timothy Mousseau, Srihari Nelakuditi, Joe Quattro, Donna Shannon, Andrew Shifflett, Ercan Turk, and Nancy Zimmerman; Andrew Newton

Graduate Council members absent: Drs. Lauren Sklaroff and Nic Ularu

Graduate School Representatives: Dale Moore and Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Dr. Michael Hodgson

NOTE: These minutes will become final on December 03, 2010, if not challenged.

1. **Call to Order and Approval of Agenda** (Francisco Sanchez)

Dr. Sanchez called the meeting to order at 2:05 p.m.

2. **Approval of minutes** (Minutes of the [September 27, 2010](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Chair** (Francisco Sanchez)

- Dr. Sanchez commented on the National Research Council (NRC) rankings. He congratulated all Council members on the improvement in rankings for the doctoral programs at the University of South Carolina.

4. **Report of the Interim Dean of The Graduate School** (Timothy Mousseau)
- Dr. Mousseau commented on the NRC rankings and encouraged all Council members to encourage their units to use this success in recruiting efforts. He also stated that there are plans to form an oversight group for post-doctoral research under the Office of Research and Graduate Education and would be advising the Graduate Council of their future role.
5. **Report of the Associate Dean / Secretary of the Graduate Council** (Nancy Zimmerman)
- Dr. Zimmerman advised the Council that the next Graduate Director's meeting is scheduled for November 18, 2010 at 1:30 p.m. in the Russell House Theatre. Dr. Zimmerman stated that an agenda will be emailed to all Council members from Simone Francis in the weeks to come.
6. **Report of the Graduate Student Association Representative** (Drew Newton)
- Mr. Newton advised the Council that GSA is working diligently on strengthening the organization and collecting data from a needs assessment. Mr. Newton stated that GSA will be meeting in the weeks to come and he will have more information to report at November's meeting.
7. **Report of the Academic Policy and Practices Committee** (Cheryl Addy)
- Dr. Addy advised that the Committee is in the process of reviewing several items, but none are ready to be presented to the Council.
8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on August 1, 2010 at 1:30 PM, September 17, 2010 at 2:30 PM and on October 8, 2010 at 2:30 PM

Approvals:

ANTH 550 – credit hours and prereq
 BIOL 538 and MSCI 538 – new
 BIOL 667 – new
 GERM 517 and LING 533 – new
 SPAN 512 – deletion
 JOUR 542- title and description
 ARTH 503
 CRJU 535 – new
 CRJU 565 – new
 STAT 509
 JOUR 533 – prereq
 JOUR 536 – prereq
 JOUR 546 – prereq
 NURS 504 – restriction

NURS 505 – restriction
 NURS 506 – restriction
 NURS 534 – restriction
 NURS 553 – restriction
 ENHS 671 – new
 ENHS 675 – new
 EXSC 620 – new
 EXSC 666 – new
 HPEB 412 – new
 HPEB 620 – new

Pending:

JOUR 562 – title and description
 NURS J507 – new, DED
 NURS 541 – restriction

The next meeting of the Committee on Curricula and Courses will be held November 5, 2010 at 2:30 PM.

Special Topics Course Approvals:

Fall 2010

CPLT 740Q	ENGL 650Q	HPSM 791E
IBUS 790G	MUED 793C	PHYS 745 A
PHYS 745S	PSYC 741B	PSYC 741D
WGST 796W		

SPRING 2011

ANTH E591P	BADM 780S	BIOL 599F
BIOL 599N	BIOL 599P	BIOL 757F
COMD 710B	COMD 710C	COMD 710D
CRJU 591C	CSCE 790B	ECIV 790B
ECON 589D	ECON 589E	EDHE 589
EDHE 832E	EDHE 832P	EDUC 632T
EDRM 878S	ELCT 891A	ENGL 840C
ENGL 890P	ENHS 793A	ENHS 793B
ENHS 793C	ENVR 800R	FILM 510T
GERM 598G	HIST 700N	HIST 700P
HIST 700Q	HIST 700R	HIST 700S
HSPM J791S	LING 505G (2 sections)	LING 540R
MATH 778G	MUSC 726J	MUSC 726P
MUSC 744B	MUSC 775B	MUSC 776B
MUSC 776S	MSCI 599F	MSCI 758F
POLI 778B	PSYC 589C	PSYC 589E
PSYC 841B	PSYC 888R	RUSS 598L
SMED 729A	SMED 729H	SMED 769L
SMED 769N	SMED 769P	SMED 799C
SOCY 759M	STAT 599A	WGST 598B
WGST 796A		

FALL 2011

STAT 718A

DED Approvals:
Spring 2011
 COMD 710C

9. **Fellowships and Scholarships Committee** (Joe Quattro)
 No report
10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

English

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[Ph.D. in English](#)

The English Department has passed unanimously (9/24/10) a motion to introduce a direct-admission option that will allow us to accept highly-qualified applicants directly from their B.A. degrees into our Ph.D. programs in literature or in composition and rhetoric. The sole curricular change is that students will not be required to complete a M.A. thesis – unless they choose to do so and opt out of the Ph.D. program -- but will progress immediately into doctoral studies upon satisfactory completion of the M.A. Comprehensive examination and the recommendation of their readers. This exam will thus serve as the Ph.D. Qualifying examination, as it currently may for our M.A. students who are admitted into our Ph.D. program. Our justification for introducing this direct-admission option is that we will be able to recruit nationally the most highly qualified baccalaureate level applicants into our doctoral program, applicants whom we have been losing to our many peer institutions that have direct doctoral admission options. Further, we will be able to accelerate our students' progress toward the Ph.D. degree: Direct admission Ph.D. students should, on average, complete their doctoral degrees in one less year than our current students who must complete their M.A. degrees and seek subsequent admission into our Ph.D. program. Given our awareness of the Graduate Council's initiative to have the Bulletin reflect departmental policies and procedures as completely as possible, we have also indicated our departmental policy on transfer of courses for doctoral program credit. This explanation of our transfer policy will explain the potentially unclear difference in total credit hours toward the Ph.D. between students who have been admitted directly to the Ph.D. and those who will follow the traditional two-stage route to the degree.

[Effective: Spring 2011]

Political ScienceCourse Change Proposal: **TABLED UNTIL NEXT MEETING****From:** [POLI 790 A - Independent Readings in Political Science \(3\)](#)**To:** **POLI 790 A** - Independent Readings in Political Science (1-3)

[Effective: Spring 2011]

Course Change Proposal: **TABLED UNTIL NEXT MEETING****From:** [POLI 790 B - Independent Readings in International Studies \(3\)](#)**To:** **POLI 790 B** - Independent Readings in International Studies (1-3)

[Effective: Spring 2011]

COLLEGE OF MASS COMMUNICATION AND INFORMATION STUDIES**School of Library and Information Science**

Course Change Proposal:

APPROVED**From:** [SLIS 797 V – Metadata \(3\)](#)

This course involves a careful examination of issues related to metadata definitions, selection and applications. Emphasis is on developing an understanding of the vital role of metadata in information discovery and information preservation, to get acquainted with various metadata schemas, to ease navigation through the gamut of standards suggested to information centers, libraries, archives and other cultural repositories.

Prereq: None

To: **SLIS 797 V – Metadata (3)**

This course involves a careful examination of issues related to metadata definitions, selection and applications. Emphasis is on developing an understanding of the vital role of metadata in information discovery and information preservation, to get acquainted with various metadata schemas, to ease navigation through the gamut of standards suggested to information centers, libraries, archives and other cultural repositories.

Prereq: SLIS 707

[Effective: Spring 2011]

MOORE SCHOOL OF BUSINESS

Economics

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[M.A. in Economics: Course Number Change](#)

Currently, the Bulletin states that the M.A. in Economics requires ECON 692. That course, however, is no longer offered. That material of that course is contained in STAT 700 (Applied Statistical Methods I).

We have been advising students for the last couple of years to take STAT 700, so this change is not substantive. It aligns the official requirements to our current practice.

[Effective: Spring 2011]

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[M.A. in Economics: Non-thesis Option](#)

We propose to offer the option of substituting two 3-credit courses in place of the 6-credit thesis in the Masters of Arts in Economics program.

One reason is that this option is standard for most M.A. Economics programs in the United States. This change would make us more competitive nationally.

Another reason is that many of our students would benefit greatly from being able to explore various aspects of economics in more depth through course work. Some students would be able to complement their studies across related disciplines by taking courses in, e.g. Public Health, Political Science, Sociology, or Anthropology.

Finally, this change would allow students to specialize in areas that would enhance their marketability (e.g. taking two courses in Finance or Public Health).

[Effective: Spring 2011]

APPROVED

Academic Program Actions Proposal/Bulletin Change:
[M.A. in Economics: Change Semester of Program Start](#)

We wish to admit new students only in the fall semester because our required courses are sequenced. Students admitted in the spring would be out of sequence. It is not feasible for us to offer required courses every semester.

[Effective: Spring 2011]

11. **Report of Science, Math, and Related Professional Programs Committee**
 (John Grego)

COLLEGE OF ARTS AND SCIENCES

Geography

APPROVED

Academic Program Actions Proposal/Bulletin Change:
[Ph.D. in Geography](#)

Details of the Geography Ph.D. program requirements have never been in the Bulletin. We would like to take the opportunity to accomplish two objectives with this action:

- 1) Improve the quality and efficiency of the Geography Ph.D. program, and
- 2) List the Ph.D. program requirements in the *USC Graduate Bulletin*.

Current details on the Ph.D. Program requirements may be found on the Departmental web site (<http://www.cas.sc.edu/geog/academics/phd.html>).

The substantive changes we are making to improve the quality and efficiency of the Ph.D. program are:

- 1) allow flexibility in selecting the appropriate technical proficiency course (research methods); formerly GEOG 731 was required of all Ph.D. students,
- 2) delete the specific requirement of GEOG 731, an advanced quantitative techniques course in Geography, that may not be appropriate for students focusing on a non - GIScience area of Geography,
- 3) eliminate the requirement of GEOG 740 (1 credit hour) for Ph.D. students as the content is primarily for the students without research experience (note: this course is still required for our MAIMS students),

- 4) change the qualifying exam to be the successful completion of three courses--GEOG 801, GEOG 531 or its equivalent, and the advanced training in a technique course, with a grade of B or better.
- 5) require the dissertation proposal to be commensurate with a proposal to a nationally-recognized funding source,
- 6) require all Ph.D. students to have teaching experience as the Instructor or teaching assistant.
- 7) require Ph.D. students to present their research in the Departmental Colloquia Series.

[Effective: Spring 2011]

Earth and Ocean Sciences

Course Change Proposal:

APPROVED

From: [GEOL 726 – Advanced Igneous Petrology \(4\)](#)

Advanced concepts in the origin and evolution of magmatic systems, effects of different tectonothermal regimes on magma genesis, magma dynamics, and phase equilibria in magmatic systems. Concepts illustrated by rock suites from classic locations.

Prereq: GEOL 522

Note: Three lectures and three laboratory hours each week.

To: **GEOL 726 – Igneous Processes & Crustal Genesis(3)**
An investigation of igneous processes and their role in crustal genesis and evolution.

Prereq: None

[Effective: Spring 2011]

SCHOOL OF MEDICINE

Biomedical Sciences

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[Ph.D. in Biomedical Science](#)

Changes are made to the core requirements of the neuroscience track of the of the Biomedical Science Ph.D. program. These changes specify 12 credit hours in the neuroscience track that differ from the molecular and cellular biology track. The purpose of these changes is to provide coursework that better prepares students in the neuroscience content area.

- The listing of required courses in the neuroscience track is revised to correct course numbers of the neuroscience courses PHPH 750 and 751. In addition to these 2 courses of 4 credits each, an additional 4 credit course is added - Biomedical Biochemistry (BMSC 754).
- The neuroscience track does not require as core courses these 12 credits of coursework in the molecular and cellular biology track: Structure and Function of Nucleic Acids (BIOL 711), Advanced Cell Biology (BIOL 714), Biological Chemistry (BIOL 717), and Biological Chemistry II (BIOL 718).

[Effective: Spring 2011]

Nurse Anesthesia

Course Change Proposal:

APPROVED

From: [PHPH 775 – Practicum in Nurse Anesthesia \(7\)](#)
Supervised clinical practicum in nurse anesthesia.

Times Course can be Taken: 3

To: **PHPH 775 – Practicum in Nurse Anesthesia (1-7)**
Supervised clinical practicum in nurse anesthesia.

Times Course can be Taken: 5 (up to 24 total credits)

[Effective: Spring 2011]

Course Change Proposal:

APPROVED

From: [PHPH 791 – Principles of Anesthesia I \(5\)](#)

Pre- and post-operative evaluation, principles, and techniques of anesthesia, and the use of the anesthesia machine, ventilators, and monitoring equipment used in the administration of anesthesia.

To: **PHPH 791 – Principles of Anesthesia I (1-5)**

Pre- and post-operative evaluation, principles, and techniques of anesthesia, and the use of the anesthesia machine, ventilators, and monitoring equipment used in the administration of anesthesia.

Times Course can be Taken: 5 (up to 5 total credits)

[Effective: Spring 2011]

ARNOLD SCHOOL OF PUBLIC HEALTH

Environmental Health Sciences

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[Master of Science in Public Health](#)

The Arnold School of Public Health is requesting to delete the Master of Science in Public Health (MSPH). The MSPH has a relatively inflexible curriculum because of the areas of concentration. The more flexible the M.S. in the department is more attractive to students and yields a more marketable degree for graduates. In addition, the number of degrees relative to the number of students in the department stretches limited resources for delivering quality instruction.

[Effective: May Session 2011]

New Course Proposal:

APPROVED

[ENHS 772 – Human and Ecological Risk Assessment \(3\)](#)

Focuses on history, theory, and practice of predicting, managing, and communicating potential human health and environmental risks of hazardous chemicals. Reviews fundamental components and explores uncertainties, probabilistic approaches, and 'real-world' challenges of risk analysis.

[Effective: Fall 2011]

Health Promotion, Education, and Behavior

Course Change Proposal:

APPROVED**From:** [HPEB 704 – Health Education Research Seminar \(1\)](#)

Presentation and discussion of research topics in health education.

Grading: Standard

Note: May be repeated for up to a total of 3 hours.

To: **HPEB 704 – Health Promotion Research Seminar (1)**

Presentation and discussion of research topics in health promotion, education, and behavior

Grading: Pass-Fail

Note: May be repeated for up to a total of 3 hours.

[Effective: Spring 2011]

Health Services Policy and Management**APPROVED**

Academic Program Actions Proposal/Bulletin Change:

[Dr.P.H. in Health Services Policy and Management](#)

Program requirements for the Ph.D. and Dr.P.H. will be amended to delete HSPM 710 as a required course, to be replaced by an elective of the student's choosing. Total hours required for these degrees (61 semester credit hours) will not change. As currently taught, there is a substantial overlap in course content between HSPM 710 (History of Public Health) and HSPM 711 (Health Politics); HSPM 710 includes some coverage of health politics and HSPM 711 includes a historical overview of public health. Given the duplication of subject matter covered in the two courses, we request that the two courses be combined. More historical content will be added to HSPM 711 and HSPM 710 will be dropped from the curriculum. The revision will not exceed 50% of the HSPM 711's current content.

[Effective: Spring 2011]

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[Ph.D. in Health Services Policy and Management](#)

Program requirements for the Ph.D. and Dr.P.H. will be amended to delete HSPM 710 as a required course, to be replaced by an elective of the student's choosing. Total hours required for these degrees (61 semester credit hours) will not change. As currently taught, there is a substantial overlap in course content between HSPM 710 (History of Public Health) and HSPM 711 (Health Politics); HSPM 710 includes some coverage of health politics and HSPM 711 includes a historical overview of public health. Given the duplication of subject matter covered in the two courses, we request that the two courses be combined. More historical content will be added to HSPM 711 and HSPM 710 will be dropped from the curriculum. The revision will not exceed 50% of the HSPM 711's current content.

[Effective: Spring 2011]

Course Change Proposal:

APPROVED

From: [HSPM 710 – History of Public Health \(3\)](#)

Public health from ancient civilizations to the present.

To: **DELETE**

[Effective: Spring 2011]

New Course Proposal:

APPROVED

[HSPM 769 – Organizational Behavior \(3\)](#)

To explore organizational behavior at the micro level (individuals, motivation, leadership, conflict management) and macro level (social systems, inter-organizational relationships, change and innovation, performance and strategy, organizational design), with particular focus on health care environments.

[Effective: Spring 2011]

12. **Report of the Petitions and Appeals Committee** (Nancy Zimmerman for Nic Ularu)
No report
13. **Other Committee Reports**
No report

14. **Old Business**

None

15. **New Business**

- Dr. Zimmerman charged the Academic Policy and Practices committee to review the policy on acceptance and formatting of dissertations composed of articles rather than the traditional dissertation submission.
- Dr. Grego solicited advice from the Council regarding a graduate proposal from Civil Engineering, ECIV 798, which is requesting that the course is offered for zero credit to monitor the attendance of Graduate Assistants. After much discussion, the Council advised that the department make the course a requirement for the assistantship instead of making the course zero credit hours.

Dr. Zimmerman advised the Council that this has become a reoccurring issue and charged the Academic Policy and Practices committee with recommending if a policy should be developed.

16. **Good of the Order**

17. **Adjournment**

The meeting adjourned at 3:31 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Vice President for Research and Graduate Education Stephen Kresovich

Provost Michael Amiridis

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Aaron Marterer, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance



GRADUATE COUNCIL MINUTES
November 22, 2010

The Graduate Council met on Monday, November 22, 2010 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Francisco Sanchez, Chair; Drs. Cheryl Addy, Deborah Brosdahl, Nancy Brown, Subra Bulusu, Edward Gatzke, John Grego, Rhonda Jeffries, Kartik Kalaignanam, Murray Mitchell, Timothy Mousseau, Donna Shannon, Ercan Turk, and Nancy Zimmerman; Andrew Newton

Graduate Council members absent: Drs. Michelle Maher, Srihari Nelakuditi, Joe Quattro, Lauren Sklaroff, Andrew Shifflett, and Nic Ularu

Graduate School Representatives: Dale Moore and Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Ron Brown, Eric Holt, and Bob Mullen

NOTE: These minutes will become final on January 2, 2011, if not challenged.

1. **Call to Order and Approval of Agenda** (Francisco Sanchez)

Dr. Sanchez called the meeting to order at 2:04 p.m.

2. **Approval of minutes** (Minutes of the [October 25, 2010](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Chair** (Francisco Sanchez)

No report

4. **Report of the Interim Dean of The Graduate School** (Timothy Mousseau)

- Dr. Mousseau advised the Council that the NRC rankings are posted online at <http://www.sc.edu/news/newsarticle.php?nid=1281> .
- Dr. Mousseau informed the Council that Carnegie Rankings will soon be published.
- Dr. Mousseau stated that the university is looking into establishing more joint degrees and research degrees with other institutions, including international collaborations.
- Dr. Mousseau advised the Council that Drs. Stanley Dubinsky and Eric Holt are in the process of developing a review process for Ph.D. programs.
- Dr. Mousseau informed the Council that the travel grant program is going well. More information can be found online at <http://www.gradschool.sc.edu/current/travgrant/> .
- Dr. Mousseau advised the Council that the Graduate Director's meeting held November 18, 2010 went well, but he would like to make the format of future meetings more of a discussion forum for Graduate Directors and the Graduate School to engage in substantive dialogue on important graduate education issues.

5. **Report of the Associate Dean / Secretary of the Graduate Council**
(Nancy Zimmerman)

- Dr. Zimmerman advised the Council that information regarding the NSF/NIH Survey will be emailed to participating departments in early December. .
Graduate Directors will continue to complete the usual section of the survey, but department chairs will be asked to work with the Graduate Directors on the completion of the section of the survey on post-docs and research faculty added to this year's survey.

6. **Report of the Graduate Student Association Representative** (Drew Newton)

- Mr. Newton shared a draft of the Graduate Student Survey to be issued to all graduate students in the coming months. Mr. Newton asked that Council members review the draft and forward any comments and suggestions to him via email at newtona4@email.sc.edu.

7. **Report of the Academic Policy and Practices Committee** (Cheryl Addy)

1. **APPROVED**

Recommendation to require learning outcomes with APA proposals -
For any proposed program curriculum change, the unit proposing the change must indicate whether it affects the program's learning outcomes. If the change does impact the learning outcomes, the proposal must include the revised learning outcomes as part of the bulletin change request. Any curriculum change involving the learning outcomes will not be effective until the following fall semester, so the curriculum, learning outcomes and assessment plans will be consistent.

For graduate curriculum proposals reviewed by Graduate Council, this proposed policy will become effective immediately upon approval by Graduate Council. For undergraduate proposals, this is a recommendation

to be considered by the Faculty Senate Courses and Curriculum Committee and the Office of Academic Program Development.

A recommendation to add a check box to the APA form to indicate whether learning outcomes are impacted by the proposed change will be forwarded to Dr. Finnigan of the Office of the Provost.

2. **APPROVED**

Recommendation to affirm current policy for the format of multiple article/multi-paper dissertations to present a unified research presentation and agenda, and to include an introductory chapter that informs the reader of the nature and objectives of the research, a concluding chapter that ties together the major results, and a comprehensive bibliography. (For complete format and presentation requirements see "Journal Articles as Chapters" at <http://gradschool.sc.edu/thesisdissertation/format.asp>)

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on Friday, November 5, 2010 at 2:30 PM.

Approvals:

JOUR 562 – title and description
 ARTH 503 – new
 LING 610 – deletion
 LING 620 – deletion
 LING 698 – deletion
 STAT 510 – deletion (Spring 2011)
 STAT 510 – new (Spring 2011)

The next meeting of the Committee on Curricula and Courses will be held Friday, January 14, 2011 at 2:30 PM.

Special Topics Course Approvals:

SPRING 2011

ARTH 590P	ARTS 564C	BMEN 589Y
ECHE 589B	EMCH 561Y	EMCH 791B
ENGL 820B	ENVR 700I	EXSC 555F
HRTM 590N (undergrad only)	HRTM 590W	IBUS 790L
IBUS 790P	LING 805A	MUSC 500S
PSYC 589D	PSYC 841C	PSYC 841D
PSYC 888V	SLIS J795H	SLIS 797B
SLIS 797V	SOWK J768D	SOWK 768P
SOWK J768S	WGST 796F	

MAY SESSION 2011

HRTM 590M

9. **Fellowships and Scholarships Committee** (Joe Quattro - absent)

No report

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Linguistics

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[M.A. and Ph.D. in Linguistics](#)

The Linguistics program proposes changing the current designator “anthropological linguistics” to “linguistic anthropology” to reflect current trends in the U.S. encompassing an interdisciplinary approach to the social scientific study that addresses simultaneously: 1) the importance of language(s) for an understanding of culture and society & 2) the relevance of cultural and social phenomena for an understanding of language(s).

In the early 20th century, anthropological linguists trained in the Boasian tradition of American Anthropology were linguists, first and foremost, who worked in the *service* of cultural anthropologists and archaeologists.

They engaged in a restricted set of scholarly activities that for all intents and purposes were tied to the language documentation of American Indian and other non-written aboriginal languages and the clues that these different grammatical structures provided for understanding present and past cultural worldviews.

Since the 1960s linguistic anthropology gained considerable independence from the other subfields even as it continued to value cross-subfield conversations. Contemporary linguistic anthropologists focus on the fundamental ways that language(s) and discursive practices mediate human experience and constitute the fabric of every day life within, between and across cultures and societies. We study everyday encounters [and the interplay of verbal and non-verbal forms of communication), language socialization, ritual and political events, scientific discourse, verbal art and performance, language contact and language shift, interethnic communication, literacy, mass-mediated forms of communication, and language ideologies - to name just a few. All of these topics go way beyond the early concern of anthropological linguistics - namely the study of linguistic forms in isolation of their users and with no regard for speakers beliefs about language(s) – to encompass the situated uses of linguistic forms by their speakers, including speaker's their beliefs about language(s). Finally, contemporary scholars in Linguistics and Anthropology recognize that specialists who adopt the self-descriptor 'anthropological linguistics' in the United States primarily do language documentation. For this reason, the term does not accurately reflect

what current faculty at USC can offer students in graduate training through the Linguistics Program.

[Effective: Spring 2011]

New Course Proposal:

APPROVED

[LING 710 – Introduction to Phonology \(3\)](#)

The phonetic basis of phonology; phonological structure; lexical representation; cross-linguistic survey of major types of phonological processes; emphasis on data analysis.

Prereq: LING 600 or permission of instructor

[Effective: Spring 2011]

New Course Proposal:

APPROVED

[LING 720 – Introduction to Syntax \(3\)](#)

Foundations of generative grammar, focusing on the syntax of English; universal principles of basic clause structure and derived constructions; emphasis on syntactic argumentation and cross-linguistic generalization.

Prereq: LING 600 or permission of instructor

[Effective: Spring 2011]

New Course Proposal:

APPROVED

[LING 798 – Practicum in Teaching ESOL \(3\)](#)

Observation and supervised teaching of English to speakers of other languages in an individually designed classroom setting.

Times Course Can be Taken: 3

Prereq: LING 600, LING 795

[Effective: Spring 2011]

Political Science

Course Change Proposal:

APPROVED**From:** [POLI 790 A - Independent Readings in Political Science \(3\)](#)**To:** **POLI 790 A** - Independent Readings in Political Science (1-3)

[Effective: Spring 2011]

Course Change Proposal:

APPROVED**From:** [POLI 790 B - Independent Readings in International Studies \(3\)](#)**To:** **POLI 790 B** - Independent Readings in International Studies (1-3)

[Effective: Spring 2011]

COLLEGE OF MASS COMMUNICATIONS AND INFORMATION STUDIES***School of Library and Information Science***

Course Change Proposal:

APPROVED**From:** [SLIS 787 – Seminar in Automated Information Systems \(3\)](#)

Application, management and evaluation of automated information systems for libraries and other information agencies. Major technical and management issues of these systems.

Prereq: SLIS 704, SLIS 706

To: **SLIS 787** – Seminar in Applied Information Systems for Information Specialists (3)
Application, management and evaluation of information systems for libraries and other information agencies, including emerging technical, administrative and management issues related to these systems.

Prereq: SLIS 707 or permission of instructor

[Effective: Spring 2011]

SCHOOL OF MUSIC**APPROVED**

Academic Program Actions Proposal/Bulletin Change:

[M.M. in Music Theory](#)

The Master of Music in music theory degree has failed for several years to meet the productivity standards established by the Commission on Higher Education. In addition, budget cuts have prevented the School of Music from replacing a retired faculty music theory faculty member. The shortage of music theory faculty to support this degree was noted by the accreditation team from the National Association of Schools of Music when they visited in Spring 2010. The combination of these factors has led the School of Music to the decision to terminate the Master of Music in music theory degree program.

[Effective: Spring 2011]

11. **Report of Science, Math, and Related Professional Programs Committee**
(John Grego)

ARNOLD SCHOOL OF PUBLIC HEALTH
Environmental Health Sciences

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[MPH in Environmental Health Sciences](#)

The current three concentrations for the MPH in Environmental Health Sciences are: Environment Quality, Industrial Hygiene, and Hazardous Materials Management. We are proposing to eliminate the three concentrations and change to one curriculum for our MPH degree because the concentrations have relatively inflexible curriculum that is no longer appropriate for the program market. In addition, the number of degrees and concentrations relative to the number of students in the department stretches limited resources for delivering quality instruction. A simple major in Environmental Health Sciences for the MPH is more ideal because all students will be required to take the mandatory suite of courses for an MPH (ENHS 660, BIOS 700 or 701, EPID 700 or 701, HPEB 700, and HSPM 700) in addition to the required 6 hours of ENHS 798 Public Health Practice and a minimum of 21 hours of additional coursework which will depend on the student's primary interests in either environmental health or human health, and in consultation with her/his committee.

[Effective: May Session 2011]

COLLEGE OF ENGINEERING AND COMPUTING
Civil and Environmental Engineering

Course Change Proposal:

APPROVED

From: [ECIV 798 – Seminar in Civil and Environmental Engineering \(1\)](#)

Grading: Pass/Fail

To: **ECIV 798** – Seminar in Civil and Environmental Engineering (0)

Grading: Pass/Fail

Note: Recommended by the department that all graduate students participate each semester the seminar series is offered.

[Effective: Spring 2011]

SCHOOL OF MEDICINE
Obstetrics and Gynecology Division

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[M.S. in Genetic Counseling](#)

The Master of Science Genetic Counseling Program was initiated in 1985, and has graduated over 150 genetic counselors in this evolving health profession. The Biology Department has offered BIOL 665 Human Molecular Genetics since the Program's inception, as part of the required curriculum. With the evolving science of human genetics, the need for a more advanced course that builds upon the first year genetic counseling student's knowledge base of human genetics was recognized in recent years.

In a cooperative effort with faculty in the Biology Department, BIOL 667 Molecular and Genetic Aspects of Disease Pathogenesis was identified as a course that would better meet the Genetic Counseling Program's current curricular needs. Please see the letter of concurrence from the Biology Department.

We request that BIOL 665 be dropped from the required curriculum of the Genetic Counseling Program and that BIOL 667 be added to the required curriculum.

[Effective: Spring 2011]

12. **Report of the Petitions and Appeals Committee** (Nancy Zimmerman for Nic Ularu)
No report
13. **Other Committee Reports**
No report
14. **Old Business**
None
15. **New Business**
None
16. **Good of the Order**
17. **Adjournment**
The meeting adjourned at 3:35 p.m.

Nancy Zimmerman, Secretary

cc:
President Harris Pastides
Vice President for Research and Graduate Education Stephen Kresovich
Provost Michael Amiridis
Deans
Department Chairs
Graduate Directors
Barbara Blaney, University Registrar
Jodie Morris, Office of the Registrar
Aaron Marterer, Office of the Registrar
Andy Graves, Office of the Registrar
Nancy Floyd, Office of Institutional Assessment and Compliance



The Graduate School

UNIVERSITY OF SOUTH CAROLINA

GRADUATE COUNCIL MINUTES January 24, 2011

The Graduate Council met on Monday, January 24, 2011 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Francisco Sanchez, Chair; Drs. Cheryl Addy, Deborah Brosdahl, Nancy Brown, Subra Bulusu, Edward Gatzke, John Grego, Kartik Kalaignanam, Timothy Mousseau, Joe Quattro, Donna Shannon, Lauren Sklaroff, Nic Ularu, Ercan Turk, and Nancy Zimmerman; Andrew Newton

Graduate Council members absent: Drs. Rhonda Jeffries, Michelle Maher, Murray Mitchell, Srihari Nelakuditi, and Andrew Shifflett

Graduate School Representatives: Dale Moore, and Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Briana Timmerman, Wayne Carver and Christine La Cola

NOTE: These minutes will become final on March 2, 2011, if not challenged.

1. **Call to Order and Approval of Agenda** (Francisco Sanchez)

Dr. Sanchez called the meeting to order at 2:07 p.m.

2. **Approval of minutes** (Minutes of the [November 22, 2010](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Chair** (Francisco Sanchez)

Dr. Sanchez reported on the College of Arts and Sciences Retreat on Graduate Education. Dr. Sanchez advised that the group discussed many issues to include the following:

- Increasing the research profile of the university
- Increasing the number of students completing doctoral degree programs
- Reducing student time to degree

- Recruiting and retention of graduate students, particularly from under represented groups
- Funding full health insurance coverage for graduate assistants
- Tracking student progress to degree
- Mentoring
- Reviewing Graduate School orientation and TA training responsibilities and processes

4. **Report of the Interim Dean of The Graduate School** (Timothy Mousseau)

- Dr. Mousseau introduced Dr. Briana Timmerman as the new Assistant Vice President for Research and Graduate Education. Dr. Timmerman advised the Council that she will be working within the Graduate School on many items to include increasing graduate research, grant writing, professional development for graduate students, and working with post-doctoral students.
- Dr. Mousseau reported on the Provost's Retreat (agenda and documents available at <http://www.sc.edu/provost/acadadmin/provostmeetings/>) held on January 07, 2011. Dr. Mousseau expressed that the group addressed many of the same items discussed at the College of Arts and Sciences Retreat on Graduate Education and many of these issues will be reviewed and evaluated in the following year. Dr. Zimmerman reminded the Council that a list of priorities was developed by the Council for Dr. Stephen Kresovich last term and many of these items were included. Dr. Zimmerman will resend this list to the Council as an attachment with the Council Minutes.
- Dr. Addy stated that at the Provost Retreat, the participants discussed the policy approved by the Graduate Council on [May, 18, 2009](#) which voted to increase the number of privileges of individuals holding term appointments. Dr. Addy expressed that many of them were interested and felt the policy would be beneficial.
- Dr. Mousseau announced to the Council that information has been posted online regarding Presidential Doctoral Fellowships. Dr. Mousseau advised that up to thirty (30) merit-based fellowships will be awarded each academic year in an effort to improve USC's competitiveness to recruit the highest level of applicants to USC's research-intensive doctoral programs. More information about the requirements can be found online at <http://gradschool.sc.edu/future/faaw-view.asp?faawid=11> .

Dr. Ularu expressed his concern that students obtaining a Masters of Fine Arts (MFA) are not considered for these fellowships despite the fact that an MFA is a terminal degree. Dr. Ularu further explained that it is hard to recruit top prospects because of the lack of funding at USC and suggests that the MFA be included as an option for the Presidential Doctoral Fellowships. Dr. Mousseau commented that Dr. Ularu's request will be considered.

5. **Report of the Associate Dean / Secretary of the Graduate Council**
(Nancy Zimmerman)
 - Dr. Zimmerman announced that Southern Association of Colleges and Schools (SACS) will be visiting campus March 29 – 31. Dr. Zimmerman encouraged all Council members to become familiar with the Quality Enhancement Plan (QEP) located on the Office of the Provost website at <http://www.sc.edu/provost/qep/> and to encourage faculty, staff, and students in their programs to become familiar with it as well.

6. **Report of the Graduate Student Association Representative** (Drew Newton)
 - Mr. Newton reported to the Council that the Graduate Student Survey has been approved as revised and will be issued to all graduate students in the next few weeks. He thanked Dr. Mousseau and Council members for suggesting revisions.
 - Mr. Newton also advised the Council that Graduate Student Association elections will take place mid-February for all positions. The elections are being held earlier this year to provide a smoother transition of officers.

7. **Report of the Academic Policy and Practices Committee** (Cheryl Addy)
 - Dr. Addy advised the Council that the Academic Policy and Practices Committee met last week to discuss developing a policy for zero credit hour courses. In that meeting, it was discovered that a University policy already exists, ACAF 2.03, and is posted with other policies on the Office of the Provost's website. Dr. Addy advised that she and Dr. Zimmerman are currently drafting language for the *Graduate Studies Bulletin*

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

No report

9. **Fellowships and Scholarships Committee** (Joe Quattro)

No report

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Donna Shannon for Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Psychology

Course Change Proposal:

APPROVED

From: [PSYC 763 – Clinical Psychology Assessment III \(4\)](#)

Conceptualization of cases involving psychological measures. Clients include individuals, couples, and families. Didactic/practicum.

Prereq: PSYC 761

To: **PSYC 763 – Clinical Psychology Assessment III (1-4)**

Conceptualization of cases involving psychological measures. Clients include individuals, couples, and families. Didactic/practicum.

Prereq: PSYC 761

Permission of Instructor

May be repeated for up to 4 credits

[Effective: Summer I 2011]

MOORE SCHOOL OF BUSINESS

International Business

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[Dual Degree Program – USC and University of Mannheim Business School](#)

This Double (Dual) Degree program between the University of South Carolina, Darla Moore School of Business (USC) and the Business School of the University of Mannheim (BSUM). The program is designed as a double / dual degree program, which allows students to pursue degrees at both institutions. Each institution confers its own degree for work done to meet the graduation standards of the program of that institution. The program will give selected students from both institutions the opportunity to acquire the Master of International Business (MIB) from USC and the Mannheim Master in Management (MMM) from the University of Mannheim, through the recognition of academic coursework, in accordance with all curriculum requirements of the institution.

The intended length of study for the double degree program shall be two years. Double degree students will spend the first (fall) and fourth (spring) semester at BSUM. The second and third semester will take place at USC.

In order to be awarded both degrees, students have to meet the requirements of both degrees. All requirements for the University of

South Carolina degree will be met by courses taken at the University of South Carolina. Requirements for the MMM degree will be met by the courses taken at the University of South Carolina and courses taken at BSUM. Each institution will be the sole judge of whether a student has completed the requirement for the degree that it awards.

In answering the question in the Academic Program Actions (APA) form, the question regarding credit hours may need explanation. Students in the program take 30 credit hours at USC, all in the MIB program. Students in the program take 65 ECTS (approximately 32.5 credit hours) at Mannheim. The total number of credit hours to receive both degrees is 62.5 credit hours.

In answering the question on delivery location, 100 % of the credit hours for the USC degree will be given at USC. To receive the Mannheim degree, students need to take 65 ECTS in Mannheim, which is slightly greater than 50% of the total for both degrees. Consequently, we have answered the question from the perspective of the two degrees, and the Department Chair has been notified and is a signatory to the APA.

[Effective: Fall 2011]

Management Science

Course Change Proposal:

APPROVED

From: [MGSC 876 – Models in Supply Chain Management \(3\)](#)

Management activities and models in the areas of sourcing, inventory management, and logistics that help frame, structure, and solve decisions that pertain to various aspects of supply chain management.

Prereq: DMSB 718 or MGSC 791

To: **MGSC 876 –Supply Chain Management (3)**
Management activities and models in the areas of sourcing, inventory management, and logistics that help frame, structure, and solve decisions that pertain to various aspects of supply chain management.

Prereq: DMSB 718 or MGSC 791

[Effective: Spring 2012]

11. **Report of Science, Math, and Related Professional Programs Committee**
(John Grego)

COLLEGE OF ENGINEERING AND COMPUTING

Civil and Environmental Engineering

Course Change Proposal:

APPROVED

From: [ECIV 727 – Advanced Analysis and Design of Reinforced Concrete \(3\)](#)

Design of multistory structures, two-way slabs, joints in buildings, pavement design, and miscellaneous topics.

Prereq: ECIV 427

To: **ECIV 727 – Advanced Analysis and Design of Reinforced Concrete (3)**
Design of multistory structures, two-way slabs, joints in buildings, pavement design, and miscellaneous topics.

Prereq: ECIV 327

[Effective: May Session 2011]

Electrical Engineering

Course Change Proposal:

APPROVED

From: [ELCT 878 – High Power Generation and Diagnostic Techniques \(3\)](#)

DC power supplies, transformers, pulsed sources, and fast switches. Diagnostics for fast pulsed events. Grounding and shielding considerations.

Prereq: ELCT 362

To: DELETE

[Effective: Fall 2011]

Course Change Proposal: **APPROVED**

From: [ELCT 881 – Advances in Pulsed Power \(3\)](#)

Current topics in pulsed power.

Prerequisites: ELCT 781

To: DELETE

[Effective: Fall 2011]

SCHOOL OF MEDICINE
Biomedical Sciences

APPROVED

Academic Program Actions Proposal/Bulletin Change:

[Ph.D. in Biomedical Sciences](#)

On behalf of the Biomedical Sciences Graduate Advisory Committee, I would like to request your consideration of a change to the Ph.D. in Biomedical Sciences *Graduate Studies Bulletin* entry. The Biomedical Sciences Ph.D. program is comprised of two concentrations or focus areas: 1) molecular and cellular biology and 2) neuroscience. We propose to modify the required core courses in the **molecular and cellular biology concentration** as indicated in the accompanying Bulletin Change Form. The requested change would remove Structure and Function of Nucleic Acids (BIOL 711) and Intermediary Metabolism (BIOL 718) from our list of required courses. In addition, the proposed modification would allow the students to take either of two biochemistry courses (BMSC 754 or BIOL 717) and either of two cellular biology-related courses (BMSC 702 or BIOL 714). In our opinion, these changes will provide greater flexibility for our program to meet the long-term educational needs of the Biomedical Sciences Ph.D. students. By reducing the total number of required core courses by two (elimination of BIOL 711 and BIOL 718), we can help the students to tailor the program of study to their career goals. In addition, by giving them the option to choose between two different advanced biochemistry-related courses (BMSC 754 or BIOL 717) and two different advanced cell biology-related courses (BMSC 702 or BIOL 714), they will have greater flexibility in scheduling elective courses, research rotations and teaching assistantships.

[Effective: Fall 2011]

Pathology, Microbiology & ImmunologyCourse Change Proposal: **REFERRED BACK TO COMMITTEE****From:** [MBIM 710 – Advanced Immunobiology \(4\)](#)

Current concepts in immunologic recognition and response to antigen considering cells of the lymphoreticular system, their ontogeny, surface markers, and interactions. Immunoglobulins, their structure and functions. Non-immunoglobulin humoral factors and their role in immune responses and immunoregulation. Four lecture hours per week.

Prereq: introductory immunology and one semester of biochemistry

To: **MBIM 710 – Basic and Clinical Immunology (3)**
Immune system components, their functions and interactions. Immune system dysregulation and consequences as related to health and disease. Consideration of current topics of interest in immunology.

Prereq: cell/ molecular biology or 1 semester of Biochemistry or permission of instructor

[Effective: Fall 2011]

The Council did not meet physically on 12/06/10, but the item below was voted on electronically and approved. The appropriate personnel in the Registrar's Office have been notified.

SCHOOL OF PUBLIC HEALTH***Epidemiology and Biostatistics***

New Course Proposal:

APPROVED**[EPID 777 – Genetic and Epigenetic Epidemiology](#)**

An introduction to genetic and epigenetic epidemiology and application of epidemiological tools, including statistical analyses, to the study of the genome and the epigenome in human populations.

Prereq: EPID 700 or 701, BIOS 700 or 701

Enrollment Restrictions: 15

[Effective: Spring 2011]

12. **Report of the Petitions and Appeals Committee** (Nic Ularu)

No report

13. **Other Committee Reports**

No report

14. **Old Business**

None

15. **New Business**

None

16. **Good of the Order**

17. **Adjournment**

The meeting adjourned at 3:43 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Vice President for Research and Graduate Education Stephen Kresovich

Provost Michael Amiridis

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Aaron Marterer, Office of the Registrar

Andy Graves, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance



GRADUATE COUNCIL MINUTES
February 28, 2011

The Graduate Council met on Monday, February 28, 2011 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Francisco Sanchez, Chair; Cheryl Addy, Chair-Elect; Drs. Deborah Brosdahl, Nancy Brown, Subra Bulusu, John Grego, Rhonda Jeffries, Kartik Kalaigannam, Murray Mitchell, Timothy Mousseau, Srihari Nelakuditi, Joe Quattro Nic Ularu, Ercan Turk, and Nancy Zimmerman

Graduate Council members absent: Drs. Edward Gatzke, Michelle Maher, Donna Shannon, Andrew Shifflett, and Lauren Sklaroff; Andrew Newton

Graduate School Representatives: Dr. Briana Timmerman; Dale Moore and Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Ed Dickey, Pamela Jewett, and Angela Murphy

NOTE: These minutes will become final on April 6, 2011, if not challenged.

1. **Call to Order and Approval of Agenda** (Francisco Sanchez)

Dr. Sanchez called the meeting to order at 2:07 p.m.

2. **Approval of minutes** (Minutes of the [January 24, 2011](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Chair** (Francisco Sanchez)

- Dr. Sanchez lead a discussion about the list of priorities created by the Council at the [March 22, 2010](#) meeting for enhancement of graduate education at USC requested by Dr. Kresovich, Vice President of Research and Graduate Education. After much discussion, the Council agreed that one priority needs to be identified and an action plan should be created so

that progress can be made. Priority setting will be discussed and decided upon at subsequent Graduate Council meetings.

4. **Report of the Interim Dean of The Graduate School** (Timothy Mousseau)

- Dr. Mousseau advised the Council that the Travel Grant Award process is going well. A list of Travel Grant winners can be viewed online at <http://gradschool.sc.edu/current/travgrant/list.asp> and it is constantly updated by Simone Francis, Program Manager of the Graduate School.
- Dr. Mousseau reported on the 40th annual meeting of the Conference of Southern Graduate Schools held February 24 – 27, 2011 in Huntsville, Alabama. Dr. Mousseau shared that most of the other schools are also dealing with issues related to limited funding and lack of faculty. It is difficult for graduate programs to find committee members from other universities to serve as outside committee members on thesis and doctoral committees at other universities. Dr. Zimmerman contributed that it was a problem to find outside members for committees even within the university. Faculty members are increasingly reluctant to devote time to committee membership or other responsibilities considered service, rather than research or even teaching. It was suggested that an expert list of faculty members willing to serve on graduate committees in other departments and at other schools be generated. The Council offered their opinions and suggestions to Dr. Mousseau regarding this idea.

5. **Report of the Associate Dean / Secretary of the Graduate Council**
(Nancy Zimmerman)

- Dr. Zimmerman advised the Council that Graduate Student Day is scheduled to be held on April 8, 2011 in The Russell House. Dr. Zimmerman informed that all Council members are expected to serve as judges and that Simone Francis will send them more information regarding their duties. More information regarding Graduate Student Day can be viewed online at <http://gradschool.sc.edu/gsd/>.
- Dr. Zimmerman announced that in preparation for the visit of the Southern Association of Colleges and Schools (SACS) on March 29 – 31, the Graduate School is reviewing the Master's Comprehensive Assessment procedures for all Master's degrees to ensure each unit is complying with the change approved by the Council on [September 27, 2010](#).

6. **Report of the Graduate Student Association Representative** (Drew Newton - Absent)

No report

7. **Report of the Academic Policy and Practices Committee** (Cheryl Addy)

The Policy and Practices committee recommended the insertion of the following paragraph to the *Graduate Studies Bulletin* as part of the Course Enrollment sections. **APPROVED**

Text to be inserted:

Enrollment in Courses for Zero Credit

On rare occasions, a course may be listed as a zero credit course. The creation of zero credit courses is only permitted under exceptional circumstances. Once a student has taken a variable credit course for zero credit, s/he cannot subsequently enroll in the course for more than zero credit. A student must be enrolled in a degree program to register for a zero credit course; that is, no non-degree student will be allowed to register for a zero credit course. A student cannot enroll in a zero credit course for audit credit. Registration for a zero credit course is limited to students enrolled in that degree program and requires special permission of the department offering the course for students enrolled in other programs.

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

No report

9. **Fellowships and Scholarships Committee** (Joe Quattro)

Dr. Quattro advised the Council that the Fellowships and Scholarships Committee has reviewed all submissions for the Trustee Fellowships and the winners will be announced at Graduate Student Day.

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF EDUCATION

Educational Leadership and Policies

Course Change Proposal:

APPROVED

From: [EDLP 805 – Advanced Educational Policy Analysis \(3\)](#)

Advanced study of policy making at the federal level. The class will include a mandatory week-long stay in Washington, D.C.

Prereq: Ph.D. candidate and EDLP 705 and 755

To: **EDLP 805 – Advanced Educational Policy Analysis (3)**
Advanced study of policy making at the federal level. The class will include a mandatory week-long stay in Washington, D.C.

[Effective: Summer I 2011]

Course Change Proposal:

APPROVED

From: [EDLP 809 – Field Problems in School Administration \(1-3\)](#)

Opportunity for in-depth study of selected field problems in educational administration, utilizing research and other techniques.

To: **EDLP 809 – Field Problems in Educational Administration (1-3)**
Opportunity for in-depth study of selected field problems in educational administration, utilizing research and other techniques.

[Effective: Summer I 2011]

Educational Studies

Academic Program Actions/Bulletin Change/Course Change
 Proposal:

APPROVED

From: [EDRD 730 – Introduction to Teaching Reading in the Content Areas \(3\)](#)

A survey of the strategies and materials which facilitate students' reading and study skills in the content area classroom. For reading personnel and content area teachers at the middle and high school level.

To: **EDRD 730** – Teaching Reading and Writing in the Content Area (3)

Emphasis in the linkages between curriculum, instruction, and assessment, and the development of assessments for learning outcomes. Methods include observations, interviewing, performance assessments, portfolios, and classroom tests.

[Effective: Summer I 2011]

Instruction and Teacher Education

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[Ph.D. in Elementary Education](#)

On May 18, 2009, the Graduate Council approved the modification of the Ph.D. in Elementary Education to the Ph.D. in Teaching and Learning as well as the termination of the Ph.D. in Secondary Education.

In Fall 2009 when the Elementary Education program modification was reviewed by the SC Commission on Higher Education (CHE) staff for final approval external to USC, USC was required to submit the modification as a new program with the concurrent agreement to terminate both the Ph.D. in Elementary Education and the Ph.D. in Secondary Education.

The new Ph.D. in Teaching and Learning was approved on October 8, 2010 and USC, in Spring 2011, began enroll students to this degree. While Graduate Council approved a modification that would, in effect, terminate the Ph.D. in Elementary Education, no formal action to terminate that Ph.D. degree was ever taken. At the request of the Office of the Provost, we are taking that direct action now.

[Effective: Summer I 2011]

COLLEGE OF HOSPITALITY, RETAIL, AND SPORT MANAGEMENT
Integrated Information Technology

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.A.T. in Business Education](#)

The College of Hospitality, Retail, and Sports Management (HRSM) proposes to terminate the Master of Arts in Teaching (M.A.T.) in Business Education. Currently, there are approximately 10 students in this program. The few number of students does not justify the continuation of the program. Faculty members teaching in the program may be more effectively reassigned to teach other courses. Students currently enrolled may continue until graduation. Course substitutions will be offered as necessary to satisfy degree and certification requirements.

NOTE: Courses with the designator TSTM will be offered for the last time in the Fall 2012 term.

[Effective: Summer I 2011]

COLLEGE OF MASS COMMUNICATIONS AND INFORMATION STUDIES
School of Library and Information Science

New Course Proposal/Distance Education Delivery Proposal:

APPROVED

[SLIS 791 – Special Topics in Great Libraries of the World through Study Abroad \(3\)](#)

Discussion and critical examination of selected topics of current international debate regarding information and related technologies. Content varies by title and suffix. With advisement, may be repeated as content varies up to three times for a total of nine credit hours.

[Effective: May Session 2011]

COLLEGE OF SOCIAL WORK
Drug and Addiction Studies

Course Change Proposal/Distance Education Delivery Proposal:

APPROVED

From: [SOWK 758 – Family Dynamics of Substance Abuse \(3\)](#)

An examination of the family dynamics of drug abuse, including etiology, assessment approaches, and prevalent treatment methods. Special emphasis on the role of the family as a contributing factor and vehicle for positive change.

To: **SOWK 758 – Dynamics of Substance Abuse (3)**

An examination of the dynamics of substance abuse and addictions including classification of drugs, models of addiction, etiology, assessment and diagnosis and evidence-based treatment practices. Family dynamics, special populations (e.g., women, African-Americans, Military), and process addictions (e.g., gambling, sexual addiction, eating disorders) are also covered.

[Effective: Summer II 2011]

NOTIFICATION

The Department of Political Science notified The Graduate Council of the cessation of the Joint MPA Program with the College of Charleston. Dr. Finnigan explained to the Council that this does not require a vote and is merely a notification. More information can be found at

http://gradschool.sc.edu/gradcouncil/curr_docs/MPACofC%20Feb1Msg.pdf .

11. **Report of Science, Math, and Related Professional Programs Committee**
 (John Grego)

COLLEGE OF ENGINEERING AND COMPUTING
Civil and Environmental Engineering

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[ME/MS/Ph.D. in Civil and Environmental Engineering](#)

To amend the admissions standards for applicants applying to the graduate program. Clarify when they are expected to provide GRE test scores as part of the application process. Remove inference of GRE requirement and the need for financial assistance.

[Effective: Summer I 2011]

SCHOOL OF MEDICINE***Pathology, Microbiology & Immunology***

Course Change Proposal:

APPROVED**From:** [MBIM 710 – Advanced Immunobiology \(4\)](#)

Current concepts in immunologic recognition and response to antigen considering cells of the lymphoreticular system, their ontogeny, surface markers, and interactions. Immunoglobulins, their structure and functions. Non-immunoglobulin humoral factors and their role in immune responses and immunoregulation. Four lecture hours per week.

Prereq: introductory immunology and one semester of biochemistry

To: **MBIM 710 – Basic and Clinical Immunology (3)**

Immune system components, their functions and interactions. Immune system dysregulation and consequences as related to health and disease. Consideration of current topics of interest in immunology.

Prereq: cell/ molecular biology or 1 semester of Biochemistry or permission of instructor

[Effective: Fall 2011]

12. **Report of the Petitions and Appeals Committee** (Nic Ularu)
No report
13. **Other Committee Reports**
No report
14. **Old Business**
None
15. **New Business**
None
16. **Good of the Order**
17. **Adjournment**
The meeting adjourned at 3:51 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Vice President for Research and Graduate Education Stephen Kresovich

Provost Michael Amiridis

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Aaron Marterer, Office of the Registrar

Andy Graves, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance



GRADUATE COUNCIL MINUTES
March 28, 2011

The Graduate Council met on Monday, March 28, 2011 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Drs. Cheryl Addy, Chair-Elect; Drs. Deborah Brosdahl, Nancy Brown, Subra Bulusu, Edward Gatzke, John Grego, Murray Mitchell, Timothy Mousseau, Srihari Nelakuditi, Joe Quattro, Donna Shannon, Andrew Shifflett, Lauren Sklaroff, Ercan Turk, and Nancy Zimmerman

Graduate Council members absent: Dr. Francisco Sanchez, Chair; Drs. Rhonda Jeffries, Kartik Kalaignanam, Michelle Maher, Nic Ularu; Andrew Newton

Graduate School Representatives: Dr. Briana Timmerman; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan - Excused

Guests: Drs. Ed Dickey, Pamela Jewett, and Angela Murphy

NOTE: These minutes will become final on May 03, 2011, if not challenged.

1. **Call to Order and Approval of Agenda** (Cheryl Addy for Francisco Sanchez)

Dr. Addy called the meeting to order at 2:03 p.m.

2. **Approval of minutes** (Minutes of the [February 28, 2011](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Chair** (Cheryl Addy for Francisco Sanchez)

No report

4. **Report of the Interim Dean of The Graduate School** (Timothy Mousseau)

- Dr. Mousseau advised the Council that the university is in the process of reviewing the proposal for this year's Pearce and Pearce Health Insurance Plan for the SC Consortium and USC. Dr. Mousseau stated that if it

becomes necessary, the Council will be asked to offer suggestions and or feedback.

5. **Report of the Associate Dean / Secretary of the Graduate Council**
(Nancy Zimmerman)

- Dr. Zimmerman reminded the Council that they will meet two more times this semester: April 25 at 2:00 p.m. and May 23 at 11:30 a.m.
- Dr. Zimmerman informed the Council that a call for nominations for Graduate Council was sent out to the departments by Ryan Webber, IT Manager, on last week. The deadline for nominations is Tuesday, March 29. At that time, an electronic ballot will be sent to the faculty. The newly elected members will be contacted and the public announcement of election results will be at the next Graduate Directors meeting to be held in the Russell House on April 19 at 1:00 p.m.
- Dr. Zimmerman advised the Council that Graduate Student Day is scheduled to be held on April 8, 2011 in The Russell House. Dr. Zimmerman informed that all Council members are expected to serve as judges and that Simone Francis will send them more information regarding their duties. More information regarding Graduate Student Day can be viewed online at <http://gradschool.sc.edu/gsd/>.

6. **Report of the Graduate Student Association Representative** (Andrew Newton - Absent)

- Janice Byrd conveyed a message from Mr. Newton that the graduate student surveys have been emailed to students through the listserv.

7. **Report of the Academic Policy and Practices Committee** (Cheryl Addy)

- The Policy and Practices committee are currently working on revising the doctoral committee appointment policy. A proposal will be presented to the Council at the next meeting.

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500 - 600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on Friday, January 14, 2011 at 2:30 PM and on Friday, February 11, 2011 at 2:30 PM.

Approvals January 14:

GERM 518 [= LING 548] - new
LING 648 [=GERM 518] - new
ELCT 561 – prerequisite
HSPM 500 – remove restriction

Approvals February 11:

MSCI 503 [=BIOL 502] – new
BIOL 502 [=MSCI 503] – new

ECON 509 – new
 EDTE 521 – change in designator and course number to EDML 321
 EDML 553 – prerequisite
 EDML 563 – prerequisite
 EDML 573 – prerequisite
 JOUR 555 – credit hours, co-requisite, and description
 JOUR 55L – deletion
 TSTM 544 – designator to ITEC and prerequisite to ITEC
 TSTM 545 - designator to ITEC and prerequisite to ITEC
 TSTM 560 – designator to ITEC and description
 TSTM 562 - designator to ITEC and prerequisite to ITEC
 TSTM 564 – designator to ITEC, prerequisite to ITEC and description
 TSTM 570 – title, designator to ITEC and prerequisite to ITEC
 TSTM 584 - designator to ITEC and prerequisite to ITEC
 TSTM 586 - designator to ITEC and prerequisite to ITEC
 TSTM 590 – title and designator to ITEC

The next meeting of the Committee on Curricula and Courses will be held April 8, 2011, at 2:30 PM.

Special Topics course approvals:

Spring 2011	Summer 2011
HIST R599E (2 sections)	EXSC 755K
SOWK 768G	PEDU 755M
EDUC R633B	

DED approvals:

Spring 2011	Summer 2011	Fall 2011
SOWK 768G	EDCS 721	EDTE 780
	EDHE 832	COMD 716
	SLIS 795 E	
	SLIS 797 E	

9. **Fellowships and Scholarships Committee** (Joe Quattro)

Dr. Quattro advised the Council that the Fellowships and Scholarships Committee has reviewed all submissions for the Dean's Award for Excellence in Graduate Study and Mortarboard Award and the winners will be announced at Graduate Student Day.

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Linguistics

Course Change Proposal:

APPROVED

From: [LING 728 – Formal Semantics \(3\)](#)

The formal study of linguistic meaning, including the following topics: Fregean truth-conditional semantics; lexical decomposition; predication, modification, and definite descriptions; generalized quantification; intentional and extensional contexts; tense, aspect, and modality; propositional attitudes; and indexicality, deixis, presupposition, speech acts, and implicature.

Prereq: LING 600 or 627

Cross-list: PHIL 719

Times Course Can Be Taken: 3

To: **LING 728 – Semantic Theory (3)**

The formal study of linguistic meaning, including the following topics: Fregean truth-conditional semantics; lexical decomposition; predication and modification; lambda abstraction; generalized quantification; intentional and extensional contexts; tense, aspect, and modality; propositional attitudes; and indexicality.

Prereq: LING 600 or 627

Cross-list: PHIL 719

Times Course Can Be Taken: 1

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[LING 729 – Pragmatic Theory \(3\)](#)

Study of formal approaches to pragmatic phenomena such as focus, presupposition, and implicature; examination of deictic, contextual and perspectival expressions; survey of pragmatic frameworks such as Relevance Theory and Discourse Representation Theory; study of information structural properties of natural languages, including topic-comment structure, given-new contrasts, definiteness versus indefiniteness.

Prereq: LING 600 or 627

Cross-list: PHIL 717

[Effective: Fall 2011]

Philosophy

Course Change Proposal:

APPROVED**From:** [PHIL 719 – Formal Semantics \(3\)](#)

The formal study of linguistic meaning, including the following topics: Fregean truth-conditional semantics; lexical decomposition; predication, modification, and definite descriptions; generalized quantification; intentional and extensional contexts; tense, aspect, and modality; propositional attitudes; and indexicality, deixis, presupposition, speech acts, and implicature.

Prereq: LING 600 or 627

Cross-list: LING 728

Times Course Can Be Taken: 3

To: **PHIL 719 – Semantic Theory (3)**

The formal study of linguistic meaning, including the following topics: Fregean truth-conditional semantics; lexical decomposition; predication and modification; lambda abstraction; generalized quantification; intentional and extensional contexts; tense, aspect, and modality; propositional attitudes; and indexicality.

Prereq: LING 600 or 627

Cross-list: LING 728

Times Course Can Be Taken: 1

[Effective: Fall 2011]

New Course Proposal:

APPROVED[PHIL 717 – Pragmatic Theory \(3\)](#)

Study of formal approaches to pragmatic phenomena such as focus, presupposition, and implicature; examination of deictic, contextual and perspectival expressions; survey of pragmatic frameworks such as Relevance Theory and Discourse Representation Theory; study of information structural properties of natural languages, including topic-comment structure, given-new contrasts, definiteness versus indefiniteness.

Prereq: LING 600 or 627

Cross-list: LING 729

[Effective: Fall 2011]

COLLEGE OF MASS COMMUNICATIONS AND INFORMATION STUDIES***School of Library and Information Science***

New Course Proposal/Distance Education Delivery Proposal:

APPROVED**[SLIS 711 – Introduction to Archival & Records Studies](#)**

Nature and use of archives and records; functions of archives and records professionals; and legal, ethical, and political issues in archives and records

[Effective: Fall 2011]

COLLEGE OF SOCIAL WORK

Course Change Proposal:

APPROVED**From: [SOWK 705 – Integrative Seminar: Human Behavior in Social Environment \(2\)](#)**

Review of traditional and contemporary theories of human behavior, with emphasis on the reciprocal interactions between larger social systems and families or individuals of diverse backgrounds.

To: DELETE

[Effective: May Session 2011]

Course Change Proposal:

APPROVED**From: [SOWK 748 – Concepts of Advanced Practice with Individuals, Families, and Groups \(3\)](#)**

Overview of small systems practice. Examines issues relating to supervision of practice and to the organizational context for small systems practice.

To: DELETE

[Effective: May Session 2011]

Course Change Proposal:

APPROVED

From: [SOWK 759 – Interdisciplinary Health and Human Services \(3\)](#)

Methods for case teamwork, interorganizational planning and program development, and collaborative public policy development are considered.

To: DELETE

[Effective: May Session 2011]

Course Change Proposal:

APPROVED

From: [SOWK 777 – Social Welfare Issues Related to Health/Mental Health \(3\)](#)

Examination of the etiology and current status of social welfare programs related to major health/mental health problems and issues in the United States.

To: DELETE

[Effective: May Session 2011]

Course Change Proposal:

APPROVED

From: [SOWK 795 – Research on Child Welfare Policy \(3\)](#)

Supervised small group research on current or proposed child welfare legislation.

To: DELETE

[Effective: May Session 2011]

Course Change Proposal:

APPROVED

From: [SOWK 797 – Group Research Project \(3\)](#)

Participation in an applied research project relating to community problems, social agency programs, welfare services, or methods of social work intervention.

Note: Pass-Fail grading

To: DELETE

[Effective: May Session 2011]

Course Change Proposal:

APPROVED

From: [SOWK 893 – Information Technology for Social Work Research \(3\)](#)

Classroom and experiential learning in use of computer software packages for research and scholarly production in social work.

To: DELETE

[Effective: May Session 2011]

MOORE SCHOOL OF BUSINESS

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[Master of Accountancy](#)

We propose to remove ACCT 754 International Taxation from being a required course for the MACC Tax Track.

The reason for this change is that most of our MACC Tax Track students accept jobs with accounting firms in positions that have little exposure to clients with significant international tax issues. We are now offering two possible elective options: (1) a more extensive International Accounting (ACCT 730) option that will cover a greater range of international topics while still including some related to international tax; and (2) the International Taxation course (ACCT 754) will still be a course on the books for the possibility to offer it during a given semester. The change in the required course will allow for students who are expecting to handle international accounting issues to still obtain knowledge, while allowing those who are not expecting to have significant exposure to international accounting issues to focus on a different area.

[Effective: Fall 2011]

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[Master of Human Resources](#)

The changes to the business foundation course list for the MHR Program are proposed because of the current uncertainty of offerings of specific courses in any given semester that provide appropriate analytic and quantitative content for our students, and to ensure that students have a program of study based on their particular background and requirements. Changes to the Human Resource electives list are proposed because some are more suitable for business foundation coursework, and one is not offered at an appropriate time of year.

[Effective: Fall 2011]

11. **Report of Science, Math, and Related Professional Programs Committee**
(John Grego)

ARNOLD SCHOOL OF PUBLIC HEALTH
Exercise Science/Physical Therapy

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[Doctor of Physical Therapy](#)

The faculty of the physical therapy program are requesting the following curricular changes:

- (1) Clinical experiences (i.e. PHYT 850, 851, 852 and 853) be changed from pass/fail to standard grading. This is being requested to allow greater flexibility in the grading of these experiences and to better differentiate student performance.
- (2) An increase in credit hours (1 credit hour) for PHYT 850 Clinical Experience Physical Therapy I. As part of the continuing assessment of the clinical education component of the curriculum, clinical instructors and students have requested an increase in contact hours associated with this experience. With this in mind the contact hours for this experience have changed from 192 to 280.
- (3) A decrease in credit hours (1 credit hour) for PHYT 740 Professional Issues in Physical Therapy to represent the decrease in the contact hours of this class.
- (4) The program has been notified that the School of Medicine will no longer be able to accommodate our students in their MCBA 701 Human Embryology and Gross Anatomy course (8 credit hours). It is requested that this course be dropped from our program of study and replaced with two proposed courses PHYT 701 Human Musculoskeletal and Gross Anatomy (5 credit hours to be offered in the fall year 01) and PHYT 702 Musculoskeletal and Gross Anatomy Dissection (3 credit hours to be offered in the spring year 01). The program currently has faculty qualified to teach the proposed courses. This action requires that BIOS 700 Introduction to Biostatistics be moved in the program of study from spring semester to fall year 01.

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [PHYT 740 – Professional Issues in Physical Therapy](#)
(3)

Professional communications and issues related to the practice of physical therapy.

Note: Restricted to D.P.T. students

To: **PHYT 740 – Professional Issues in Physical Therapy**
(2)

Professional communications and issues related to the practice of physical therapy.

Note: Restricted to D.P.T. students.

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [PHYT 850 – Clinical Experience Physical Therapy I](#)
(2)

Note: Pass/fail grading

To: **PHYT 850 – Clinical Experience Physical Therapy I**
(3)

Note: Standard grading

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [PHYT 851 – Clinical Experience Physical Therapy II](#)
(4)

Supervised clinical experience in a physical therapy setting.

Note: Pass/fail grading

To: **PHYT 851 – Clinical Experience Physical Therapy II**
(4)

Supervised clinical experience in a physical therapy setting.

Note: Standard grading

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [PHYT 852 – Clinical Experience Physical Therapy III \(6\)](#)

Supervised clinical experience in a physical therapy setting.

Note: Pass/fail grading

To: **PHYT 852 – Clinical Experience Physical Therapy III (6)**

Supervised clinical experience in a physical therapy setting.

Note: Standard grading

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [PHYT 853 – Clinical Experience Physical Therapy IV \(6\)](#)

Supervised clinical experience in a physical therapy setting.

Note: Pass/fail grading

To: **PHYT 853 – Clinical Experience Physical Therapy IV (6)**

Supervised clinical experience in a physical therapy setting.

Note: Standard grading

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[PHYT 701 – Human Musculoskeletal and Gross Anatomy \(5\)](#)

Intensive study and analysis of the morphologic, functional and imaging anatomy of the human body. Emphasis on the relationship of form and function as a basis for understanding of human movement.

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[PHYT 702 – Musculoskeletal and Gross Anatomy Dissection \(5\)](#)

In depth, hands on study and analysis of the major gross anatomical structures, their relationships to each other and the clinical importance through cadaveric dissection.

[Effective: Fall 2011]

COLLEGE OF ENGINEERING AND COMPUTING

Civil and Environmental Engineering

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.E. in Civil and Environmental Engineering](#)

The Civil and Environmental Engineering department is requesting a change of the content and how the comprehensive examination is administered for the M.E. degree seeking student. This change meets the new guidelines set forth by the Graduate School.

[Effective: Summer II 2011]

Electrical Engineering

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[Ph.D. in Electrical Engineering – Degree Requirements](#)

Remove ELCT 563, ELCT 564, ELCT 572 as required core courses for the Ph.D. program

Doctoral students entering the Ph.D. program often have already taken courses similar to the required core courses mentioned above from somewhere else. Thus, a large number of memos needed to be written for these students substituting another course in place of the core courses. To avoid this problem, and give the students larger flexibility in choosing courses suited for them, the Electrical Engineering Graduate Committee and the Faculty decided that ELCT 563, ELCT 564, and ELCT 572 would no longer be required core courses for the Ph.D. program. Instead PhD students will take 9 hours of electives agreed upon by their advisor.

[Effective: Fall 2011]

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[Ph.D. in Electrical Engineering – GRE Requirement](#)

The change is requested so that the bulletin accurately reflects the current requirement that all applicants to the graduate program in the EE department need to take the GRE exam.

[Effective: Summer I 2011]

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[Ph.D. in Electrical Engineering – Research Field Requirements](#)

The change is requested so that the Electrical Engineering entry in the *Graduate Studies Bulletin* will accurately reflect the current Graduate School requirement that is actually in place now. This will help avoid possible confusion among Ph.D. students, as well as relevant staff and faculty.

Justification for increasing the hours in the research field from 12 to 15: As per resolution of the Faculty Senate the required core course ELCT 530 was dropped from the graduate curriculum in 2010. In place of ELCT 530, hours in the research field was increased by 3 hours from 12 to 15. This change was made in one place of the bulletin but not in the other. So, we are requesting the change in the BCH form from 12 to 15 credit hours.

[Effective: Fall 2011]

SCHOOL OF MEDICINE

Biomedical Sciences

Academic Program Actions Proposal/Bulletin Change:

TABLED UNTIL NEXT MEETING

[M.S. in Biomedical Sciences](#)

We propose to modify the required core courses in the Biomedical Sciences M.S. program as indicated on the accompanying Bulletin Change Form to allow one of several biochemistry courses (BMSC 707, BMSC 754 or BIOL717) and one of several graduate level cell biology courses (BMSC 702, BMSC 708 or BIOL 714) to fulfill the core curriculum requirements. The requested change would also remove Structure and Function of Nucleic Acids (BIOL 711) from our list of required courses. In our opinion, these changes will provide greater flexibility for our program to meet the long-term educational needs of the Biomedical Sciences M.S. students but maintain the rigor of this program. In addition, by giving students the option to choose between different advanced biochemistry-related courses (BMSC 707, BMSC 754 or BIOL 717) and different advanced cell biology-related courses (BMSC 702, BMSC 708 or BIOL 714), they will have greater flexibility in scheduling elective courses, research rotations and teaching assistantships. This will also allow students who complete the Biomedical Certificate program to move seamlessly into the Biomedical Sciences M.S. program.

[Effective: Fall 2011]

Nurse Anesthesia

Course Change Proposal:

APPROVED**From:** [PHPH 792 – Principles of Anesthesia II \(5\)](#)

Continuation of PCOL 791. Anesthetic techniques for specialty surgery including neurological, cardiovascular-thoracic, pediatric, and obstetrical surgery.

To: **PHPH 792 – Principles of Anesthesia II (1-5)**

Continuation of PCOL 791. Anesthetic techniques for specialty surgery including neurological, cardiovascular-thoracic, pediatric, and obstetrical surgery.

May be repeated for a total of up to 5 credits

[Effective: May Session 2011]

12. **Report of the Petitions and Appeals Committee** (Nic Ularu - Absent)

No report

13. **Other Committee Reports**

No report

14. **Old Business**

None

15. **New Business**

None

16. **Good of the Order**

- Dr. Mousseau advised the Council that the Graduate School was a sponsor of the National Black Graduate Student Association conference held in Columbia, SC March 9-13. He stated that five graduate students from USC were award winners and the Graduate School received the Presidential Award.
- Dr. Zimmerman informed all first year Council members that they may volunteer to be Chair-elect next year by emailing her at npz@sc.edu. The Council will vote at the May meeting.

17. **Adjournment**

The meeting adjourned at 2:54 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Vice President for Research and Graduate Education Stephen Kresovich

Provost Michael Amiridis

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Aaron Marterer, Office of the Registrar

Andy Graves, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance



GRADUATE COUNCIL MINUTES
April 25, 2011

The Graduate Council met on Monday, April 25, 2011 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Francisco Sanchez, Chair; Cheryl Addy, Chair-Elect; Drs. Nancy Brown, Subra Bulusu, Edward Gatzke, John Grego, Rhonda Jeffries, Kartik Kalaignanam, Murray Mitchell, Srihari Nelakuditi, Donna Shannon, Lauren Sklaroff, Ercan Turk, and Nancy Zimmerman

Graduate Council members absent: Drs. Deborah Brodahl, Michelle Maher, Timothy Mousseau, Joe Quattro, Andrew Shifflett, and Nic Ularu; Andrew Newton

Graduate School Representatives: Dr. Briana Timmerman; Dale Moore and Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan – excused

Guests: Dr. Laura Kissel

NOTE: These minutes will become final on June 1, 2011, if not challenged.

1. **Call to Order and Approval of Agenda** (Francisco Sanchez)

Dr. Sanchez called the meeting to order at 2:07 p.m.

2. **Approval of minutes** (Minutes of the [March 28, 2011](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Chair** (Francisco Sanchez)

Dr. Sanchez commented that Graduate Student Day held on April 8, 2011 went well and he was impressed by the scholarly work of the students. A list of winners and pictures can be viewed online at: <http://gradschool.sc.edu/gsd/> .

4. **Report of the Interim Dean of The Graduate School** (Timothy Mousseau - absent)

No report

5. **Report of the Associate Dean / Secretary of the Graduate Council**
(Nancy Zimmerman)

- Dr. Zimmerman announced the results of the Graduate Council elections. Elected to serve for the 2011-2014 term are Drs. Wayne Carver of Medicine, David Darmofal of Political Science, and Michael Hodgson of Geography. Dr. Mousseau has sent a letter of nomination to President Pastides requesting the appointment of three additional members to Graduate Council for the 2011-2014 term.
- Dr. Zimmerman advised the Council that the next meeting to be held on May 23rd is the last meeting of the 2010-2011 academic year. It will be held at 11:30 a.m. as it is a lunch meeting. Janice Byrd will email the menu selection to everyone and Dr. Zimmerman asks that all respond promptly and schedule to attend as a quorum is needed. Dr. Zimmerman also advised the outgoing Council members that they will be honored at this meeting.
- Dr. Zimmerman reported on the recent Spring Graduate Director's Meeting held on April 19th. Dr. Zimmerman explained that many items were discussed and that the Graduate Directors and their administrative staff offered great feedback. Topics of discussion included:
 - Doctoral Program of Study
 - Doctoral committee structure
 - Restructuring of T.A. training in collaboration with the Center for Teaching Excellence. Dr. Timmerman added that T.A. training will change to a series of three half-day sessions offered in August as well as January.

6. **Report of the Graduate Student Association Representative** (Drew Newton - Absent)

Dr. Zimmerman advised the Council that Mr. Newton stated that the Graduate Student Association elections are now taking place. After which, the student representative for Graduate Council will be determined.

7. **Report of the Academic Policy and Practices Committee** (Cheryl Addy)

No report

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

No report

9. **Fellowships and Scholarships Committee** (Joe Quattro - absent)

No report

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Art

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.A. in Media Arts](#)

Changes to the M.A. in Media Arts address the following concerns:

1. Language changes simplify and clarify the descriptions and titles and update language to be current with direction of the discipline. Language changes also align the program with the other arts practices in the Department of Art-- i.e., changing the word "production" to "practice" identifies that course content may be relevant to students in Studio Art.
2. Addition of 700 level courses in specific media topics follows the changes recently made to the undergraduate degree and enables graduate students to enroll in a graduate-only section (half the credits towards the MA must be at the 700 level).
3. Deletion of courses addresses change in the direction of the program away from corporate media and towards a creative media arts practice.

Note: The graduate program in Media Arts was changed from an M.M.A. to an M.A. in 2010.

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [MART 706 – Media Production and Distribution \(3\)](#)

Aspects of copyright and distribution which affect media productions. Special emphasis on the requirements placed on various formats for distribution.

To: DELETE

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [MART 710 – Principles of Production: Theory and Practice \(3\)](#)

Theoretical and practical concepts-related to contemporary media practice and video production.

To: **MART 702** – Principles of Media Arts Practice (3)
Application of theoretical concepts to media arts practice.

Prereq: MART 701

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [MART 790 – Independent Study \(3\)](#)

Specialized study in production or research related to media arts.

To: **MART 790** – Independent Study (3)
Specialized research in media arts theory and/or practice.

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [MART 791 – Seminar in Media Administration \(3\)](#)

Issues related to the management of production and corporate media.

To: **DELETE**

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [MART 796 – The Role of Research in Media Production \(3\)](#)

Methods of research planning and evaluating media productions. Emphasis on analyzing audience characteristics and success of production in achieving goals.

To: **MART 701 – The Role of Research in Media Arts Production (3)**
Approaches to research methods as these inform media arts and practice. Emphasis on the development of critical (e.g., theoretical, historical, social, cultural, etc.) engagement.

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [MART 797 – Practicum in Media Production \(3\)](#)

Field experience in one of the following media arts areas: still photography, moving images (video film), multi-imaging, multi-media, scriptwriting, or audio.

To: **MART 797 – Practicum in Media Arts (3)**
Field experience in the media arts combined with directed research.

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [MART 798 – Project \(1-6\)](#)

Field experience in one of the following media arts areas: still photography, moving images (video film), multi-imaging, multi-media, scriptwriting, or audio.

#Times Course Can Be Taken: 2

To: **MART 798** – Project Research and Preparation (1-6)
Development and completion of a creative media arts project grounded in theory and research. May be repeated for up to 6 hours.

Times Course Can Be Taken: 2

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[MART 721 – Special Topics in Research and Practice in Media Writing \(3\)](#)

Advanced study of media storytelling in one or more of the following topics: manga and anime, television, screenwriting. May be repeated for up to 6 hours as content varies by suffix.

Times Course Can Be Taken: 2

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[MART 771 – Special Topics in Research and Practice in Media Arts Production \(3\)](#)

Advanced study of moving image production in one or more of the following topics: narrative, documentary, animation, experimental. May be repeated for up to 6 hours as content varies by suffix.

Times Course Can Be Taken: 2

[Effective: Fall 2011]

New Course Proposal:

APPROVED

MART 781 – Special Topics in Research and Practice in New Media Art (3)

Advanced study of new media art in one or more of the following topics: media arts environments, mobile media, media performance, interactive entertainment. May be repeated for up to 6 hours as content varies by suffix.

Times Course Can Be Taken: 2

[Effective: Fall 2011]

New Course Proposal:

APPROVED

MART 795 – Special Topics in Research Seminar in Media Arts (3)

Advanced study in one or more of the following topics in the media arts: media theory, media history, media distribution, global media culture, media aesthetics. May be repeated for up to 6 hours as content varies by suffix.

Times Course Can Be Taken: 2

[Effective: Fall 2011]

English and Linguistics

Course Change Proposal:

APPROVED

From: **ENGL 783 and LING 725 – Applied English Syntax (3)**

We would like to renumber this course. The renumbering would be at the 500-level, which is in the purview of the Faculty Senate, whereas the existing course is within the purview of the Graduate Council. Thus we will delete this course at the 700-level and propose a new course at the 500-level.

To: DELETE

[Effective: May Session 2011]

Political Science

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[Master of Public Administration \(joint program with C of C\)](#)

We propose to eliminate Graduate Bulletin references to joint Master of Public Administration programs with Clemson University and the College of Charleston.

The joint Master of Public Administration with Clemson University was terminated in August 2009 (please see SACS letter of August 20, 2009) in response to Clemson's request. In February 2011, the College of Charleston requested termination of the joint Master of Public Administration, effective December 31, 2011 (please see letter of February 1, 2011.)

Please note that this request refers only to the Master of Public Administration offered jointly by the University of South Carolina with Clemson University and with the College of Charleston.

No changes are requested for the Master of Public Administration offered by the University of South Carolina through the Department of Political Science (school code 395, degree code 78, and major code 582.)

[Effective: Fall 2011]

COLLEGE OF EDUCATION***Educational Studies***

Academic Program Actions Proposal/Bulletin Change: **APPROVED**

[Graduate Certificate in Play Therapy](#)

Over the past ten years, we have seen a growth in the interest in play therapy among mental health professionals. Play therapy is a treatment approach that was initially designed to treat children but has been effective with adolescents and adults faced with trauma or addiction. The number of counseling professionals using play therapy has grown so much in South Carolina; there is now a state branch of the national Association for Play Therapy (APT) which is the organization that registers play therapists.

There is significant enough interest in this area that the certificate program should generate at least 25 new students per year to the Counseling program.

The APT promotes training of mental health professionals who already hold Master's degrees (and higher) in counseling, social work, psychology and related professions. To become a Registered Play Therapist (RPT, mental health professionals must complete 150 hours of post graduate degree practice specifically in play therapy

from an approved university. The Counselor Education program at USC is proposing a graduate certificate program in play therapy to meet the formal course requirements and some of the experiential requirements for those interested in the pursuing the RPT. This program will also appeal to current students in Counselor Education as well as licensed mental health professionals, school counselors, and others who work with children. It is expected that at least 25% of the counseling students will be interested in this certificate.

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[EDCE 802 P – Practicum in Play Therapy \(3\)](#)

Supervised counseling experience in an approved setting focusing on play therapy, counseling through play and expressive arts therapy.

Prerequisites: EDCE 709; EDCE 809; EDPY 705; EDCE 810; EDCE 811

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[EDCE 810 – Theory and Practice of Play Therapy \(3\)](#)

Basic concepts and practices related to the history of play therapy, developmental issues and ethical considerations in working theory to the practices of play therapy.

Prerequisites: EDCE 510, EDCE 600 or Consent of the Instructor

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[EDCE 811 – Creative Arts in Counseling \(3\)](#)

An examination of the history, rationale, theories, research and techniques of using the creative arts in counseling. Particular attention will be given to the therapeutic values of visual and verbal arts.

Prerequisites: EDCE 510, EDCE 600 or Consent of the Instructor

[Effective: Fall 2011]

COLLEGE OF MASS COMMUNICATION AND INFORMATION STUDIES

School of Library and Information Science

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[Master's of Library and Information Science – Comprehensive Exam](#)

Our current Master's Comprehensive Assessment policy does meet the requirements of the new Graduate School policy. However, our policy is not listed in the *Graduate Studies Bulletin*. This paperwork will satisfy that deficiency.

[Effective: Fall 2011]

New Course Proposal/Distance Education Delivery Proposal:

APPROVED

[SLIS 735 – Metadata \(3\)](#)

Examination of metadata definition, selection and applications; Role of metadata in information discovery, acquaintance with various metadata schemes and standards for libraries, museums, archives and info centers.

Prereq: SLIS 707

[Effective: Fall 2011]

SCHOOL OF MUSIC

New Course Proposal:

APPROVED**[MUSC 731 – Contemporary Experimental Music \(3\)](#)**

Survey of iconoclastic and visionary contemporary composers whose music and ideas fall mostly outside mainstream classical and popular genres.

Enrollment Restrictions: graduate music students (school code 385)

[Effective: Fall 2011]

11. **Report of Science, Math, and Related Professional Programs Committee**
(John Grego)

**ARNOLD SCHOOL OF PUBLIC HEALTH &
COLLEGE OF MASS COMMUNICATIONS AND INFORMATION STUDIES**

***Health Promotion, Education, and Behavior, Journalism and Mass
Communications, and School of Library and Information Science***

Academic Program Actions Proposal/Bulletin Change:

APPROVED**[Graduate Certificate in Health Communication](#)**

The purpose of the proposed program change to the Health Communication Certificate program is to provide an additional course as an option for the Journalism core requirement. The additional course offers an applied approach to communicating science in the media. The course will help professionals gain skills in evaluation of programs and media campaigns. JOUR 772 is an existing course; this addition will not impact the teaching load of faculty or the College of Mass Communications and Information Studies.

Note: JOUR 702 and 803 (the other core offerings) meet concurrently

[Effective: Fall 2011]

ARNOLD SCHOOL OF PUBLIC HEALTH & COLLEGE OF ARTS AND SCIENCES

Environmental Health Sciences and Marine Sciences

New Course Proposal:

APPROVED

[ENHS 755 – Marine Conservation and Environmental Health \(3\)](#)

Explores the intersection between conservation and environmental health with a particular focus on coastal and marine case studies.

Cross-list: MSCI 755

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[MSCI 755 – Marine Conservation and Environmental Health \(3\)](#)

Explores the intersection between conservation and environmental health with a particular focus on coastal and marine case studies.

Cross-list: ENHS 755

[Effective: Fall 2011]

ARNOLD SCHOOL OF PUBLIC HEALTH

Exercise Science

New Course Proposal:

APPROVED

[EXSC 777 – Endocrinology of Exercise and Health \(3\)](#)

The course examines the endocrine system, its interaction with the nervous system, and how they affect human biology before, during, and after exercise. Special attention will be paid to this system's influence on the relationship between physical activity and health.

Prereq: At least one undergraduate or graduate course in statistics and molecular or cellular biology

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[EXSC 786 – Experimental Design for Translational Laboratory Science \(3\)](#)

This course establishes the framework for experimental projects in molecular biology and physiology that impact human health: how to set up a molecular system, design experiments within that system, determine and use the correct set of controls, and ultimately how to interpret molecular data in light of human/public health.

Prereq: At least one undergraduate or graduate course in statistics and molecular or cellular biology

[Effective: Summer II 2012]

COLLEGE OF ARTS AND SCIENCES

Earth and Ocean Sciences

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.S. in Geological Sciences – Comprehensive Exam](#)

Updating the *Graduate Studies Bulletin* to abide by new Master's Comprehensive Assessment policy (approved September 27, 2010). This adjustment reflects our current practices within the program which are also listed in our Graduate Handbook and available on our website.

[Effective: Fall 2011]

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.S. in Marine Science – Comprehensive Exam](#)

Updating the *Graduate Studies Bulletin* to abide by new Master's Comprehensive Assessment policy (approved September 27, 2010). This adjustment reflects our current practices within the program which are also listed in our Graduate Handbook and available on our website.

[Effective: Fall 2011]

School of the Environment

Academic Program Actions Proposal/Bulletin Change:

TABLED UNTIL NEXT MEETING**[M.E.E.R.M. – Comprehensive Exam](#)**

The university requires clearer definitions of how the comprehensive assessment will be applied to graduate students in M.S. programs. We have revisited the M.E.E.R.M. graduate bulletin listing and have found that the current definition of the comprehensive assessment does not exist. We have suggested wording to be added to the M.E.E.R.M. bulletin listing to cover the comprehensive assessment for students in both the thesis and non-thesis programs.

[Effective: Fall 2011]

COLLEGE OF ENGINEERING AND COMPUTING***Computer Science and Engineering***

Academic Program Actions Proposal/Bulletin Change:

APPROVED**[M.E. in Computer Science and Engineering – Degree Requirements](#)**

The change to our Master of Engineering program is to require the one hour CSCE 791 Seminar in Advances in Computing.

We would like to ensure that our students have a better exposure to research in computer science. The requirement of CSCE 791 will give additional exposure to research in their program.

[Effective: Fall 2011]

Academic Program Actions Proposal/Bulletin Change:

APPROVED**[M.E. in Computer Science and Engineering – Comprehensive Exam](#)**

We currently have a comprehensive exam. This bulletin change just makes that more explicit.

[Effective: Fall 2011]

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.S. in Computer Science and Engineering – Degree Requirements](#)

The change to our Master of Science program is to require the one hour CSCE 791 Seminar in Advances in Computing.

We would like to ensure that our students have a better exposure to research in computer science. The requirement of CSCE 791 will give additional exposure to research in their program.

[Effective: Fall 2011]

Electrical Engineering

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.E. in Electrical Engineering – Comprehensive Exam](#)

The Electrical Engineering Graduate Committee changed the format of the M.E. comprehensive exam acting upon SACS requirement and the Graduate Council recommendation that beginning with students admitted Fall 2011, all candidates for a Master's degree must satisfactorily complete a comprehensive assessment in the major field of study that is distinct from program course requirements.

[Effective: Fall 2011]

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.S. in Electrical Engineering – Comprehensive Exam](#)

The Electrical Engineering Graduate Committee changed the format of the M.S. comprehensive assessment to comply with the new policy adopted by the Graduate Council. Beginning with students admitted Fall 2011, all candidates for a Master's degree must satisfactorily complete a comprehensive assessment in the major field of study that is distinct from program course requirements.

[Effective: Fall 2011]

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[Ph.D. in Electrical Engineering – Additional Requirements](#)

The change in the bulletin is requested to make it consistent with the previous changes requested regarding the removal of the core course requirements for our doctoral students.

[Effective: Fall 2011]

12. **Report of the Petitions and Appeals Committee** (Nic Ularu)

No report

13. **Other Committee Reports**

No report

14. **Old Business**

None

15. **New Business**

None

16. **Good of the Order**

17. **Adjournment**

The meeting adjourned at 3:31 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Vice President for Research and Graduate Education Stephen Kresovich

Provost Michael Amiridis

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Aaron Marterer, Office of the Registrar

Andy Graves, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance



GRADUATE COUNCIL MINUTES
May 23, 2011

The Graduate Council met on Monday, May 23, 2011 at 11:30 a.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Francisco Sanchez, Chair; Cheryl Addy, Chair-Elect; Drs. Deborah Brosdahl, Nancy Brown, Subra Bulusu, Edward Gatzke, Rhonda Jeffries, Ann Johnson, Murray Mitchell, Srihari Nelakuditi, Joe Quattro, Donna Shannon, and Nancy Zimmerman

Graduate Council members absent: Drs. John Grego, Kartik Kalaignanam, Michelle Maher, Timothy Mousseau, Andrew Shifflett, Ercan Turk, and Nic Ularu; Robynn Mackechnie

Graduate School Representatives: Dr. Briana Timmerman and Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Wayne Carver, David Darmofal, Karen Heid, Xinfeng Liu, and Paul Solomon

NOTE: These minutes will become final on June 29, 2011, if not challenged.

1. **Call to Order and Approval of Agenda** (Francisco Sanchez)

Dr. Sanchez called the meeting to order at 11:41 a.m.

2. **Approval of minutes** (Minutes of the [April 25, 2011](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Chair** (Francisco Sanchez)

- Dr. Sanchez extended a thank you to the Graduate Council and expressed how much he enjoyed serving these past three years.
- Dr. Sanchez and the Council thanked Janice Byrd for her service as administrative coordinator for the Council.

4. **Report of the Interim Dean of The Graduate School** (Timothy Mousseau - absent)

No report

5. **Report of the Associate Dean / Secretary of the Graduate Council**
(Nancy Zimmerman)

- Dr. Zimmerman announced the new members of Council for the 2011-2012 academic year and allowed any one present to introduce themselves to existing Council members:

New Members of Council:

Wayne Carver – Medicine

Michael Hodgson – Geography

J. Daniel Jenkins – Music

Ann Johnson – History

Xinfeng Liu – Mathematics

Robynn Mackechnie – Graduate Student Association Representative

Paul Solomon – Library and Information Science

- Dr. Zimmerman thanked the outgoing members for their service. She presented each of them with a gift. The outgoing members are:

Outgoing Members of Council:

Nancy Brown – Social Work

Murray Mitchell – Physical Education & Athletic Training

Francisco Sanchez – Languages, Literatures, and Cultures

Donna Shannon – Library and Information Science

Andrew Shifflett – English

Nic Ularu – Theatre

Andrew Newton – Graduate Student Association Representative

- Dr. Zimmerman informed the Council that they must formally vote on the Chair and Chair-Elect for the 2011-2012 term. The Council voted unanimously to elect Dr. Cheryl Addy as Chair and Dr. Joe Quattro as Chair-Elect.

6. **Report of the Graduate Student Association Representative** (Robynn Mackechnie – Absent)

No report

7. **Report of the Academic Policy and Practices Committee** (Cheryl Addy)
- The Council voted unanimously to approve recommendations for changes to the ACAF 4.00 policy which addresses Graduate Assistantships. Dr. Zimmerman will forward these recommendations to Vice Provost Christine Curtis for consideration. The revisions may be viewed at the end of this document.
 - The Council voted to approve recommendation for changes to the doctoral committee structure. The recommended changes were made based on the discussion with the Graduate Directors and program administrators at the Spring 2011 Graduate Directors' meeting. Dr. Zimmerman will present the changes to the Graduate Directors at the Fall 2011 meeting for final discussion and final input. The policy will be reviewed by the Committee and Council again for final approval after the Fall 2011 Graduate Director's meeting. The revisions may be viewed at the end of this document.
8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

April and May 2011 Graduate Council Report

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on Friday, April 8, and Thursday, May 5, 2011.

APPROVALS – April:

EDML 553 – prerequisite, syllabus revisions for graduate students
 EDML 563 – prerequisite, syllabus revisions for graduate students
 EDLM 573 – prerequisite, syllabus revisions for graduate students
 EDLM 583 – prerequisite, syllabus revisions for graduate students
 GEOL 520 – description
 GEOL 537 – prerequisite
 GEOL 557 [=MSCI 557] – prerequisite
 GEOL 579 [=MSCI 579] – prerequisite and description
 MSCI 557 [=GEOL 557] – prerequisite and description
 MSCI 579 [=GEOL 570] – prerequisite and description
 MSCI 505- prerequisite
 ENGL 550 – deletion
 ENGL 550 [=LINT 521] – new
 LING 521 [=ENGL 550] – new
 PHIL 522 [=LING 627] – title and description
 LING 627 [=PHIL 522] – title and description
 STAT 535 – new and DED
 STAT 517 – number to 540
 STAT 541 – new and DED
 ECIV 526 – new and DED
 ECIV 588 – new and DED
 RETL 530 – new
 ARTE 525P – new
 ARTE 541 – number to 540P and prerequisite
 ARTE 560 – title and description
 ARTE 560P – new

ARTS 510 – credit hours, prerequisite and description
 ARTS 511 – credit hours, prerequisite and description
 ARTS 516 – title, credit hours, prerequisite and description
 ARTS 517 – title, credit hours, prerequisite and description
 ARTS 520 – credit hours
 ARTS 521 – credit hours
 ARTS 525 – credit hours
 ARTS 530 – title, credit hours and prerequisite
 ARTS 531 – title and credit hours
 ARTS 560 – title, credit hours and prerequisite
 ARTS 561 – title credit hours and prerequisite

APPROVALS – May:

AFAM 656 [=ENGL 565, THEA 565] – new
 ENGL 565 [=AFAM 565, THEA 565] – cross listing
 THEA 565 [=AFAM 565, ENGL 565] – cross listing
 BMEN 546 – new
 BMEN 572 – new
 EMCH 516 – description
 HRSM 555 – new
 HRTM 575 – new
 HRTM 484 [=ITEC 584] – number change to 584, cross-listing, prerequisite, and DED
 ITEC 584 [=HRTM 584] – title cross-listing, description, and DED
 MUSC 571 – new
 MUSC 572 – new
 NURS 541 [=WGST 451] – DED
 WGST 451 [=NURS 541] – DED
 ENHS 555 – new
 ENHS 592 – new
 EXSC 541 – new
 EXSC 669 – new
 EXSC 695 – new

The next meeting of the Committee on Curricula and Courses will be held August 17, 2011, at 11:00 AM.

APPROVALS – DED:

PSYC 700
 SOWK 771

SLID 795A
 SOWK 768N

SOWK 768N

9. **Fellowships and Scholarships Committee (Joe Quattro)**

No report

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Art

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.A.T. in Art Education](#)

New courses are being added to the M.A.T. in Art Education curriculum in order to extend methods in secondary art instruction, satisfy a requirement for 100 hours of observation and practical experience by the State of South Carolina for certification purposes, and to move all our 500 level courses to 700 level courses to align the program of study to the Graduate School requirements.

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[ARTE 725 – Elementary Pedagogy Methods for Art Instruction \(3\)](#)

Art methods for elementary schools

Coreq: ARTE 725 P

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[ARTE 725 P – Elementary Pedagogy Methods for Art Instruction Practicum \(1\)](#)

Art methods for elementary schools practicum

Coreq: ARTE 725

[Effective: Fall 2011]

New Course Proposal: **APPROVED**

[ARTE 740 – Art Program for Schools \(3\)](#)

An introduction to the art education profession. Curriculum development and current issues are examined.

Prereq: ARTE 725 and ARTE 725 P

Coreq: ARTE 740 P

[Effective: Fall 2011]

New Course Proposal: **APPROVED**

[ARTE 740 P – Art Program for Schools Practicum \(1\)](#)

An introduction to the art education profession through practical experience.

Prereq: ARTE 725 and ARTE 725 P

Coreq: ARTE 740

[Effective: Fall 2011]

New Course Proposal: **APPROVED**

[ARTE 760 – Secondary Pedagogy Methods for Art Instruction \(3\)](#)

Secondary methods of art instruction

Coreq: ARTE 760 P

[Effective: Fall 2011]

New Course Proposal: **APPROVED**

[ARTE 760 P – Secondary Pedagogy Methods for Art Instruction Practicum \(1\)](#)

Practical experience in secondary methods of art instruction

Coreq: ARTE 760

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[ARTE 765 – Art Education Internship Seminar \(3\)](#)

Seminar for art education internship. Students will be guided through practical field experience and the ADEPT evaluation system.

Coreq: ARTE 771

[Effective: Fall 2011]

New Course Proposal:

APPROVED

[ARTE 771 – Art Education Internship \(12\)](#)

Internship in art education

Coreq: ARTE 765

[Effective: Fall 2011]

Languages, Literatures, and Cultures

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.A. and Ph.D. in Comparative Literature](#)

Proposal to allow FORL 776 to count toward total credit hours for teaching assistants and make FORL 776 an option for students in the program who are not teaching assistants. Also, to make CPLT 700 an option instead of a requirement for M.A. and Ph.D. degrees in Comparative Literature and to clarify degree requirements in the *Graduate Studies Bulletin*.

[Effective: Fall 2011]

Academic Program Actions Proposal/Bulletin Change:

APPROVED

M.A. in French

The teaching of languages has in the last two decades undergone a tremendous transformation. Teaching languages and language pedagogy is among the most important goals of our Department. The majority of our students in the M.A. program in French seek careers in teaching. While FORL 776 has been offered in the past as a required course for all graduate teaching assistants without counting toward the total credit hours, the faculty has voted to make FORL 776 as part of the MPOS. We as a faculty have come to realize that the course teaches students to become good and effective teachers. FORL 776's focus on pedagogical theory and practice addresses ways to maximize learning outcomes, deal with problem students, communicate strategies and goals to students, and employ effective class management. FORL 776 also includes pedagogical strategies for teaching literary or visual texts to students and for maximizing the use of available and developing technology in teaching.

The DLLC faculty has decided to require FORL 776 of all graduate teaching assistants, and allow it to count toward their degrees. Graduate teaching assistants who have substantial prior teaching experience and who can demonstrate ample pedagogical skills will be exempt from the course.

Students in the M.A. program in French who are not graduate teaching assistants may take FORL 776 as an elective in the degree.

[Effective: Fall 2011]

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.A. in German](#)

The teaching of languages has in the last two decades undergone a tremendous transformation. Teaching languages and language pedagogy is among the most important goals of our Department. The majority of our students in the M.A. program in German seek careers in teaching. While FORL 776 has been offered in the past as a required course for all graduate teaching assistants without counting toward the total credit hours, the faculty has voted to make FORL 776 as part of the MPOS. We as a faculty have come to realize that the course teaches students to become good and effective teachers. FORL 776's focus on pedagogical theory and practice addresses ways to maximize learning outcomes, deal with problem students, communicate strategies and goals to students, and employ effective class management. FORL 776 also includes pedagogical strategies for teaching literary or visual texts to students and for maximizing the use of available and developing technology in teaching.

The DLLC faculty has decided to require FORL 776 of all graduate teaching assistants, and allow it to count toward their degrees. Graduate teaching assistants who have substantial prior teaching experience and who can demonstrate ample pedagogical skills will be exempt from the course.

Students in the M.A. program in German who are not graduate teaching assistants may take FORL 776 as an elective in the degree.

[Effective: Fall 2011]

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.A. in Spanish](#)

The teaching of languages has in the last two decades undergone a tremendous transformation. Teaching languages and language pedagogy is among the most important goals of our Department. The majority of our students in the M.A. program in Spanish seek careers in teaching. While FORL 776 has been offered in the past as a required course for all graduate teaching assistants without counting toward the total credit hours, the faculty has voted to make FORL 776 as part of the MPOS. We as a faculty have come to realize that the course teaches students to become good and effective teachers. FORL 776's focus on pedagogical theory and practice addresses ways to maximize learning outcomes, deal with problem students, communicate strategies and goals to students, and employ effective class management. FORL 776 also includes pedagogical strategies for teaching literary or visual texts to students and for maximizing the use of available and developing technology in teaching.

The DLLC faculty has decided to require FORL 776 of all graduate teaching assistants, and allow it to count toward their degrees. Graduate teaching assistants who have substantial prior teaching experience and who can demonstrate ample pedagogical skills will be exempt from the course.

Students in the M.A. program in Spanish who are not graduate teaching assistants may take FORL 776 as an elective in the degree.

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [FORL 776 – The Teaching of Foreign Languages in College \(3\)](#)

Basic theoretical principles of foreign language teaching in college.

Note: Required of all graduate assistants. This course will not count toward the M.A., M.A.T., or Ph.D. degrees.

Times Course Can Be Taken: 2

To: **FORL 776** – The Teaching of Foreign Languages in College (3)

Basic theoretical principles of foreign language teaching in college.

Note: Required of all graduate teaching assistants. Required of all M.A. T. students. Other students may use as an elective.

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [FORL 776 A,C,D,F,G,J,L,P,R – The Teaching of Specific Foreign Languages in College \(1\)](#)

Basic theoretical principles of foreign language teaching in college.

Note: Languages include Arabic, Chinese, French, German, Japanese, Latin, Portuguese, Russian, and Spanish, by prefix. Required of all graduate assistants teaching that specific language. This course will not count toward the M.A., M.A.T., or Ph.D. degrees.

To: **DELETE**

[Effective: Fall 2011]

COLLEGE OF MASS COMMUNICATION AND INFORMATION STUDIES***School of Library and Information Science***

Course Change Proposal:

APPROVED**From:** [SLIS 724 – Special Libraries \(3\)](#)

An overview of industrial, business, governmental, and professional libraries and related information organizations. Study of their organizational characteristics, governance, services, distinctive features. Major part of course is simulation of information management problems in these organizations.

Prereq: SLIS 701, 703, 704, 707

To: **SLIS 724 – Special Libraries (3)**

An overview of industrial, business, governmental, and professional libraries and related information organizations. Study of their organizational characteristics, governance, services, distinctive features. Major part of course is simulation of information management problems in these organizations.

Prereq: **None**

[Effective: Fall 2011]

Course Change Proposal:

APPROVED

From: [SLIS 748 – Business Information Sources and Services \(3\)](#)

Coverage of the bibliographic and information systems relevant to contemporary managerial information needs, with emphasis on the literature of business and finance, and including statistical materials, literature guides, and investment services. Specialized problems related to the organization and operation of business information systems. Practice in question consultation and database searching will be included.

Prereq: SLIS 703 and 707

To: **SLIS 748 – Business Information Sources and Services (3)**

Coverage of the bibliographic and information systems relevant to contemporary managerial information needs, with emphasis on the literature of business and finance, and including statistical materials, literature guides, and investment services. Specialized problems related to the organization and operation of business information systems. Practice in question consultation and database searching will be included.

Prereq: SLIS 740

[Effective: Fall 2011]

MOORE SCHOOL OF BUSINESS

New Course Proposal:

APPROVED

[MKTG 715 – Pricing Strategy and Analysis \(3\)](#)

Economics and behavioral foundations of pricing strategy formulation and implementation.

Prereq: MKTG 701 or DMSB 701, or equivalent

[Effective: Fall 2011]

NOTIFICATION: Because of the timeline for accreditation, the Graduate School approved the following Bulletin change administratively and the changes was endorsed by Graduate Council:

Rationale for Name Change Courses and Bulletin Program of Study:

In order to meet federal mandate and accreditation requirements, the Program in Special Education needs to change all reference to Mental Retardation to Intellectual Disabilities.

Federal Law signed in November, 2010

Public Law No. 111-256 (P.L. 111-256), also known as Rosa’s Law amends the Individuals with Disabilities Education Act, the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, and several other federal laws to strike variations of the term “mentally retarded” and replace them with variations of the term “intellectual disability.”

Current Course Names	Name changes due to Federal Law
<p>EDEX 619 - Nature of Students with Mental Retardation Credits: 3 Nature and causes of mental retardation, behavior, and potentialities of persons with mental retardation Cross-listed Course: PSYC 524</p>	<p>EDEX 619 - Nature of Students with Intellectual Disabilities Credits: 3 Nature and causes of intellectual disabilities, behavior, and potentialities of persons with intellectual disabilities Cross-listed Course: PSYC 524</p>
<p>EDEX 712 - Instruction of Students with Mild to Moderate Retardation Credits: 3 Methods and materials to teach students with mild to moderate mental retardation. Prerequisites: EDEX 523 or PSYC 528 or consent of instructor</p>	<p>EDEX 712 - Instruction of Students with Intellectual Disabilities Credits: 3 Methods and materials to teach students with intellectual disabilities Prerequisites: EDEX 523 or PSYC 528 or consent of instructor</p>
<p>EDEX 714M - Practicum in Instruction of Exceptional Children II: MM (Mental Retardation) Credits: 3 Experience in the direct teaching of children with disabilities in settings appropriate to student’s area of specialization. Includes weekly seminar. Prerequisites: consent of instructor</p>	<p>EDEX 714M - Practicum in Instruction of Exceptional Children II: ID (Intellectual Disabilities) Credits: 3 Experience in the direct teaching of children with disabilities in settings appropriate to student’s area of specialization. Includes weekly seminar. Prerequisites: consent of instructor</p>
<p>EDEX 796 - Directed Teaching in Special Education Credits: 12 Application of effective teaching techniques and organization of instructional settings for</p>	<p>EDEX 796 - Directed Teaching in Special Education Credits: 12 Application of effective teaching techniques and organization of instructional settings for</p>

<p>exceptional learners in selected areas of specialization. B (Behavioral Disorders), L (Learning Disabilities), MM (Mental Retardation), S (Severe/Multiple)</p> <p>Prerequisites: Admission to the Professional Teacher Certification Program and completion of the special education core</p> <p>EDEX 891 - Advanced Educational Procedures for Exceptional Children: B (Behavioral Disorders); L (Learning Disabilities); MM (Mental Retardation); N (Non-Categorical); S (Severe); V (Visual Impairments) Credits: 3 Procedures to be used in special education classrooms, emphasis on curriculum, methods, and materials for learners with disabilities. Prerequisites: vary by specialization; consent of instructor</p>	<p>exceptional learners in selected areas of specialization. B (Behavioral Disorders), L (Learning Disabilities), ID (Intellectual Disabilities), S (Severe/Multiple)</p> <p>Prerequisites: Admission to the Professional Teacher Certification Program and completion of the special education core</p> <p>EDEX 891 - Advanced Educational Procedures for Exceptional Children: B (Behavioral Disorders); L (Learning Disabilities); ID (Intellectual Disabilities); N (Non-Categorical); S (Severe); V (Visual Impairments) Credits: 3 Procedures to be used in special education classrooms, emphasis on curriculum, methods, and materials for learners with disabilities. Prerequisites: vary by specialization; consent of instructor</p>
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11. **Report of Science, Math, and Related Professional Programs Committee**
(Edward Gatzke and Srihari Nelakuditi for John Grego)

COLLEGE OF ARTS AND SCIENCES

School of the Environment

Academic Program Actions Proposal/Bulletin Change:

[M.E.E.R.M. – Comprehensive Exam](#)

The university requires clearer definitions of how the comprehensive assessment will be applied to graduate students in M.S. programs. We have revisited the M.E.E.R.M. graduate bulletin listing and have found that the current definition of the comprehensive assessment does not exist. We have suggested wording to be added to the M.E.E.R.M. bulletin listing to cover the comprehensive assessment for students in both the thesis and non-thesis programs.

[Effective: Fall 2011]

COLLEGE OF ENGINEERING AND COMPUTING***Chemical Engineering***

Academic Program Actions Proposal/Bulletin Change:

APPROVED**Ph.D. in Chemical Engineering**

The Department of Chemical Engineering faculty have voted in favor of reducing the number of 3-credit graduate course required for the Ph.D. degree from ten to eight. Reasons for this change in the Ph.D. program include:

1. to make it identical to that already required for the M.S. degree;
2. to place more emphasis on research; and
3. to keep it in line with many peer institutions, some of which do not formally require ANY courses for the Ph.D. degree. It is anticipated that doing so will make USC's program in Chemical Engineering more attractive to highly-qualified American students.

[Effective: Fall 2011]

SCHOOL OF MEDICINE***Biomedical Sciences***

Academic Program Actions Proposal/Bulletin Change:

APPROVED**M.S. in Biomedical Sciences**

We propose to modify the required core courses in the Biomedical Sciences M.S. program as indicated on the accompanying Bulletin Change Form to allow one of several biochemistry courses (BMSC 707, BMSC 754 or BIOL717) and one of several graduate level cell biology courses (BMSC 702, BMSC 708 or BIOL 714) to fulfill the core curriculum requirements. The requested change would also remove Structure and Function of Nucleic Acids (BIOL 711) from our list of required courses. In our opinion, these changes will provide greater flexibility for our program to meet the long-term educational needs of the Biomedical Sciences M.S. students but maintain the rigor of this program. In addition, by giving students the option to choose between different advanced biochemistry-related courses (BMSC 707, BMSC 754 or BIOL 717) and different advanced cell biology-related courses (BMSC 702, BMSC 708 or BIOL 714), they will have greater flexibility in scheduling elective courses, research rotations and teaching assistantships. This will also allow students who complete the Biomedical Certificate program to move seamlessly into the Biomedical Sciences M.S. program.

[Effective: Fall 2011]

Academic Program Actions Proposal/Bulletin Change:

APPROVED

[M.S. in Biomedical Sciences – Comprehensive Assessment](#)

The proposed changes add statements to the bulletin relating to the comprehensive assessment. This program will utilize the thesis and thesis defense as an assessment of the ability of the student to synthesize and integrate knowledge across the biomedical discipline. Statements to this effect are being added to the "Degree Requirements" section of the M.S. in Biomedical Sciences entry to the *Graduate Studies Bulletin*.

[Effective: Fall 2011]

Genetic Counseling

New Course Proposal:

APPROVED

[MBIM 790 – Independent Study \(1-3\)](#)

Provides graduate students with an opportunity to develop their own course work in conjunction with the instruction.

Prereq: Independent Study Contract approved by Instructor, Advisor, and Department Chair or Graduate Director

[Effective: Fall 2011]

Nurse Anesthesia

Course Change Proposal:

APPROVED

From: [PHPH 760 – Clinical Problems in Anesthesia \(1-3\)](#)

Tutorial instruction in anesthesia. This course may be repeated up to a maximum of 6 credits total.

Special Permission: Instructor

Enrollment Restrictions: None

To: **PHPH 760** – Clinical Problems in Anesthesia (1-3)

Tutorial instruction in anesthesia. This course may be repeated up to a maximum of 6 credits total.

Special Permission: None

Enrollment Restrictions: Nursing Anesthesia students

[Effective: Summer I 2011]

Course Change Proposal:

APPROVED

From: [PHPH 772 – Seminar in Anesthesia \(1-2\)](#)

Group discussions by students and staff based on literature surveys and current research in anesthesia.

Special Permission: Instructor

Enrollment Restrictions: None

To: **PHPH 772 – Seminar in Anesthesia (1-2)**

Group discussions by students and staff based on literature surveys and current research in anesthesia.

Special Permission: None

Enrollment Restrictions: Nursing Anesthesia students

[Effective: Summer I 2011]

4. **Report of the Petitions and Appeals Committee** (Nancy Zimmerman for Nic Ularu)

Laketa Sutton – Petition Denied; 11 approved, 1 abstained

5. **Other Committee Reports**

No report

6. **Old Business**

None

7. **New Business**

None

8. **Good of the Order**

Dr. Zimmerman thanked Dr. Sanchez for his dedicated service as chair

9. **Adjournment**

The meeting adjourned at 1:01 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Vice President for Research and Graduate Education Stephen Kresovich

Provost Michael Amiridis

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Aaron Marterer, Office of the Registrar

Andy Graves, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance

NUMBER: ACAF 4.00
SECTION: Academic Affairs
SUBJECT: Graduate Assistantships
DATE: February 1, 1995
LATEST REVISION: September 19, 2005
Policy for: All Campuses
Procedure for: All Campuses
Authorized by: Mark P. Becker, Provost
Issued by: Graduate School

I. Policy

A. Definition

1. A graduate assistant is a student enrolled in the Graduate School who assists, under faculty supervision, in the conduct of the University's total education program by providing teaching, research or other services. The categories for appointment are as follows: Graduate Staff Assistant—provides administrative assistance; Graduate Research Assistant—assists faculty or staff in conducting research; Graduate Instructional Assistant—assists with instruction, but cannot be listed as the instructor of record and must ~~have attended a series of workshops complete training required~~ for Graduate Teaching Assistants and Graduate Instructional Assistants sponsored by the Graduate School; Graduate Teaching Assistant—functions as an instructor of record ~~for undergraduate courses~~, must ~~attend a series of workshops for complete training required for~~ Graduate Teaching Assistants and Graduate Instructional Assistants ~~sponsored by the Graduate School~~ and have completed 18 semester hours of graduate course work in the discipline to be taught.
2. In addition to fulfilling functions that would otherwise be performed by regular faculty and staff members, graduate assistants also receive valuable practical experience as they prepare for future teaching, research, or administrative responsibilities.
3. Graduate assistants are students who are special part-time employees of the University and are paid by the University's Payroll Department. In addition to receiving a stipend, non-South Carolina residents who are graduate assistants are assessed the in-state rate for tuition purposes.¹ For the Fall and Spring terms, graduate assistants providing the above-mentioned services to the University will have a portion or all of their tuition paid by their hiring units. The tuition portion of a graduate assistant's compensation will be established by the hiring unit as a credit with the Bursar's Office against which tuition will be charged each semester. Students are responsible for any portion of their tuition and fees not covered by the employing unit and/or by their home department.
4. The Dean of the Graduate School is responsible for the implementation of these policies and regulations, and any deviations must have the Dean's prior written approval. These regulations apply to all graduate assistantships, regardless of funding source.

B. Hours and Fees

1. The minimum number of hours of work required per week is ten, and the maximum is twenty. The minimum and maximum stipends will be published annually by the Graduate School. A graduate assistant's salary should be appropriate to the total number of hours being worked. The minimum enrollment requirement is six graduate hours per semester and the maximum is the number set by the student's college.
2. Different stipend regulations apply to summer graduate assistantships. Non-South Carolina residents who are graduate assistants during the preceding Spring term will be charged in-state tuition rates. Graduate assistants must enroll for at least one hour during the summer term(s) in which they are appointed.
3. Fee structures for graduate assistants vary among colleges as approved by the Board of Trustees. The current tuition for each college is available from the Office of the Bursar on the University web (<http://www.sc.edu/bursar/studentfees.html>). Fee structures are published by the Bursar's Office annually when changes occur.
4. Graduate assistants who are appointed after the first 20 days of a semester or after the first ten days of a Summer term (dates published annually by the Graduate School) will not be coded as such for tuition or other purposes during the term of appointment. Non-South Carolina residents who receive timely appointments as graduate assistants, but whose duties terminate before the midterm date of the term appointed, will be billed as out-of-state for tuition purposes.

C. Fellowships or Traineeships

1. In some instances, service as a Graduate Teaching Assistant may be required of a holder of a fellowship or a traineeship. Such service, which might involve teaching one course each semester, should be to the benefit of the graduate student's academic objective and not unduly delay the student's graduation.
2. The holder of an assistantship may receive additional aid in the form of a fellowship or traineeship requiring no additional duties.

D. Outside Employment

Graduate assistants are expected to devote full-time effort to their studies and their assistantship responsibilities. They are, therefore, discouraged from having additional employment on or off campus, during the term(s) for which they are appointed. In addition, regular University employees are not eligible for assistantships.

E. Outside Funding

Graduate assistantships funded by nonprofit organizations or State agencies other than USC are subject to approval by the Dean of the Graduate School. Students appointed to such positions will work for the sponsoring organizations, but will be under the general supervision of their departmental or college faculty, and their duties should be related to their academic programs. These appointments must be approved in advance. Graduate assistantships funded by organizations external to the University are considered to be grants and are administered by the Office of Sponsored Awards Management (SAM). Consistent with I.A.3 above, externally-funded assistantships must include

funds to cover a portion of, or all, of a student's tuition. Any portion of the tuition not covered by the external sponsoring agency must be paid by the student's academic unit or by the student.

F. MD/JD/PharmD Students

Students in the MD program are not eligible for graduate assistantships. JD students are eligible for appointments as research assistants or staff assistants in the School of Law. JD students enrolled in dual degree programs may be eligible for appointment as graduate assistants in schools or colleges other than the School of Law. JD students who are not South Carolina residents and who are appointed as research assistants or staff assistants are eligible for in-state Law School tuition rates if approved by the Law School Dean. Subject to the approval of the Executive Dean of the South Carolina College of Pharmacy, students in the PharmD program may be appointed as research assistants, staff assistants, teaching assistants, or instructional assistants. PharmD students appointed as teaching or instructional assistants must complete workshops sponsored by the Graduate School.

II. Procedures Admission Status

To be eligible for appointment as a graduate assistant, a student must be fully or conditionally admitted to a degree program.

B. Employment Regulations

1. A graduate assistant's stipend must be offered for the academic year, semester, or summer term, rather than an hourly basis. The academic year begins August 16th and ends May 15th.
2. Summer research or staff appointments may begin May 16th and may continue until August 15th, but summer teaching or instructional assistantships are normally coterminous with session dates of the summer terms.
3. It is the responsibility of the department to discuss work schedules and expectations for performance and attendance with graduate assistants when they are appointed. Programs are responsible for monitoring that student work hours do not exceed the 20 hour maximum allowed by this policy. Normally, graduate assistants are not expected to work during examination periods and school holidays, ~~however- Graduate assistants with teaching/grading responsibilities might typically must be required to work during examination periods., but the~~ Programs should advise students of those responsibilities during the initial discussion of work schedules and expectations and are expected to be sensitive to the graduate assistants' personal examination schedules in defining assistantship schedule and work expectations. Graduate assistants who fail to perform their duties may be terminated from their appointment.
- 3.4. It is the responsibility of the department to provide performance assessment criteria and do conduct periodic performance review of graduate assistants. Graduate assistants who fail to perform their duties may be terminated from their appointment.
- 4.5. Graduate assistants do not accrue sick leave, so work missed due to illness should be made up.

Doctoral Program Committees

~~Each doctoral student will have three academic committees during the course of doctoral study, the Advisory Committee, the Written and Oral Comprehensive Examination Committee, and the Dissertation and Dissertation Defense Committee. Each of the three committees has an assigned function and must conform to policies of The Graduate School on doctoral committee membership. Membership on doctoral committees, excluding the outside member, is limited to regular members of the graduate faculty and those who hold special term appointments with approval to serve as a regular member of a doctoral committee. Each doctoral committee must have no more than one outside member. The three committees may or may not have the same members.~~

As defined in The Faculty Manual, regular members of the graduate faculty on the Columbia campus shall include the president; provost; dean of The Graduate School; associate dean of The Graduate School; and chairs of academic departments offering degrees conferred by The Graduate School. Faculty members holding the Ph.D. or other terminal degree in their respective field of study are considered to become regular members of the graduate faculty upon appointment to a tenured or tenure-track position at the University's Columbia campus.

Faculty members and scholars not otherwise eligible for regular membership on the graduate faculty may be appointed to term appointments. Term appointments are appropriate for USC faculty in the School of Law and the School of Medicine, emeriti USC professors, clinical and research faculty, faculty members at other institutions (including other campuses of the USC system), and others holding an appropriate terminal degree or other credentials that justify appointment as a regular committee member. ~~Term appointment nominations for regular (not outside) membership on a doctoral committee are made to the dean of The Graduate School by the chair and dean of an academic unit using a term nomination (G-TAN) form. A database of persons approved to term appointments as graduate faculty, including any restrictions to those appointments, is maintained by The Graduate School.~~

Doctoral Committees

Doctoral Advisory Committee

The Advisory Committee is appointed by the program by the end of the first term of enrollment and should include two or three faculty from the student's academic program. This purpose of the Advisory Committee is to provide initial advisement of the student, guide academic planning and research efforts, and construct the program of study to file with The Graduate School. The Advisory Committee roster does not need to be submitted to the dean of The Graduate School for approval.

Doctoral Exam and Dissertation Committee

Each doctoral student will have a doctoral exam and dissertation committee (hereafter called the doctoral committee) during the course of doctoral study to serve multiple functions: preparation and evaluation of the written and oral comprehensive examinations, supervision and support of the dissertation research, and the dissertation defense. This committee has assigned functions and must conform to policies of The Graduate School on doctoral committee membership. Each doctoral committee must have no more than one outside member. Programs may define separate doctoral committees as needed for separate functions such as comprehensive examination, recital, and dissertation; these separate committees must all be approved by the Graduate School.

At minimum, the doctoral committee 1) administers the oral and written portions of the comprehensive examination; and 2) directs the research and preparation of the student's dissertation, examines the student on the content of the dissertation, directs the student to complete documents required for graduation, and signs forms required for graduation. Other functions may be defined by the program.

Membership on doctoral committees, excluding the outside member, is limited to regular members of the graduate faculty and those who hold special

Persons with term appointments to the graduate faculty may serve on, but may not chair, doctoral committees.

Note: Major points that should be noted with regard to committee membership:

- A majority of the committee composition must be regular members of the Graduate School faculty.
- A doctoral committee member whose Graduate School faculty eligibility expires (e.g., emeritus faculty) while a student is still pursuing the degree may continue to serve until the student completes the program or the committee is dissolved.

To continue to serve in the capacity as chair ~~or regular member~~ is a special exception. This request (with a valid academic justification) must have the endorsements of the academic program faculty, chair of the department, graduate director, and academic dean. Once these approvals are affirmed, the petition is presented to the dean of The Graduate School for final approval. Otherwise, a change in the committee composition must be presented to the dean of The Graduate School replacing the now ineligible member.

The outside member may be a regular member of the graduate faculty in another department/program at USC, a faculty member from another institution, or a qualified professional from the private or governmental sectors. The outside member is nominated by the academic unit to the dean of The Graduate School. Approval is based on the nominee's qualifications provided on a resume or curriculum vitae and relevance to the student's major field or research as explained in the justification submitted by the graduate director of the program with the nomination. Outside members do not need to have term appointments to serve on the committee.

The Advisory Committee is appointed by the program by the end of the first term of enrollment and should include two or three faculty from the student's academic program. This purpose of the Advisory Committee is to provide initial advisement of the student, guide academic planning and research efforts, and construct the program of study to file with The Graduate School. ~~Often the Advisory Committee also oversees the qualifying examination. The~~

term appointments with approval to serve as a regular member of a doctoral committee. As defined in The Faculty Manual, regular members of the graduate faculty on the Columbia campus shall include the president; provost; dean of The Graduate School; associate dean of The Graduate School; and chairs of academic departments offering degrees conferred by The Graduate School. Faculty members holding the Ph.D. or other terminal degree in their respective field of study are considered to become regular members of the graduate faculty upon appointment to a tenured or tenure-track position at the University's Columbia campus.

Faculty members and scholars not otherwise eligible for regular membership on the graduate faculty may be appointed to term appointments. Term appointments are appropriate for USC faculty in the School of Law and the School of Medicine, emeriti USC professors, clinical and research faculty, faculty members at other institutions (including other campuses of the USC system), and others holding an appropriate terminal degree or other credentials that justify appointment as a doctoral committee member. Persons with term appointments to the graduate faculty may serve on, but may not chair, doctoral committees.

The outside member may be a regular member of the graduate faculty in another department/program at USC, a faculty member from another institution, or a qualified professional from the private or governmental sectors. The outside member is nominated by the academic unit to the dean of The Graduate School. Approval is based on the nominee's qualifications provided on a resume or curriculum vitae and relevance to the student's major field or research as explained in the justification submitted by the graduate director of the program with the nomination. Outside members do not need to have term appointments to serve on the committee.

Major points that should be noted with regard to committee membership:

- At least half of the doctoral committee composition must be regular members of the Graduate School faculty.
- The majority of each doctoral committee must be regular or term graduate faculty members in the student's area of research.
- The committee must include no fewer than four members, one of

~~graduate director of the program notifies the dean of The Graduate School when the student has passed the qualifying examination, has been fully admitted to the doctoral program, has an approved doctoral program of study on file, and has been nominated to doctoral candidacy by the program. The Advisory Committee roster does not need to be submitted to the dean of The Graduate School for approval.~~

~~The Written and Oral Comprehensive Examination Committee administers the oral and written portions of the comprehensive examination. The committee for the comprehensive examination must include no fewer than four members, at least one of whom must be from outside the student's program. The roster of the Written and Oral Comprehensive Examination Committee is submitted to the dean of The Graduate School for approval on the Doctoral Committee Appointment Request (G-DCA) form. The graduate director of the program provides written notification to the dean of The Graduate School that the student has passed the comprehensive examination.~~

~~The Dissertation and Dissertation Defense Committee directs the research and preparation of the student's dissertation, examines the student on the content of the dissertation, directs the student to complete documents required for graduation, and signs forms required for graduation. The Dissertation and Dissertation Defense Committee requires no fewer than four members, at least one of whom must be from outside the student's program. The chair of the Dissertation and Dissertation Defense Committee must be a regular member of the graduate faculty. The roster of the Dissertation and Dissertation Defense Committee is submitted to the dean of The Graduate School for approval on the Doctoral Committee Appointment Request (G-DCA) form. The Dissertation Signature and Approval (G-DSF) form is signed by all members of the Dissertation and Dissertation Defense Committee and sent to the graduate director of the program for signature.~~

whom must be from outside the student's program.

- The chair of the doctoral committee must be a regular member of the graduate faculty.
- A doctoral committee member whose Graduate School faculty eligibility expires (e.g., emeritus faculty) while a student is still pursuing the degree may continue to serve until the student completes the program or the committee is dissolved.
- To continue to serve in the capacity as chair is a special exception. This request (with a valid academic justification) must have the endorsements of the academic program faculty, chair of the department, graduate director, and academic dean. Once these approvals are affirmed, the petition is presented to the dean of The Graduate School for final approval. Otherwise, a change in the committee composition must be presented to the dean of The Graduate School replacing the now ineligible member.