



The Graduate School

UNIVERSITY OF SOUTH CAROLINA

GRADUATE COUNCIL Minutes

April 23, 2018

The Graduate Council met on Monday, April 26, 2018 at 2:00 P.M. in Room 311 of the Byrnes Building.

Graduate Council members present: Dr. Dirk den Ouden, Chair; Drs. Swann Adams, Drucilla Barker, Bobby Brame, Jr., Cathy Brant, Maks Chruszcz, Rick Creswick, Jean Ellis, Maryah Fram, Douglas Pittman, Konstantin Pollok, Tom Regan, Kellee White, Scott White, and Matthew Owens, GSA Representative

Graduate Council members absent: Drs. Matt Childs, Sirivatch Shimpalee, and Collin Webster

Graduate School Representatives: Dr. Cheryl Addy, Dr. Murray Mitchell (Secretary), Dr. Heather Brandt, Dale Moore (Excused), and Wanda Barr

Provost Office Representative: Dr. Tena Crews

Guests: Dr. Mitchell Yell (Educational Studies), Dr. Ken Watkins (HPEB), Dr. Tracy Weldon-Stewart (College of Arts and Sciences), April Scott (Campus Mental Health Initiatives), Katelyn Hanshaw (Campus Mental Health Initiatives, GA), Clint Saidy (GSA), Anna Cofie (GSA), and Andy Graves (Office of the Registrar)

NOTE: These minutes will become final on May 14, 2018 if not challenged.

- 1. Call to Order and Approval of Agenda** (Dirk den Ouden, Chair)
The meeting was called to order at 2:03 p.m., and the agenda was unanimously approved.
- 2. Approval of the [Minutes from March 26, 2018](http://app.gradschool.sc.edu/gradcouncil/minutes.asp).** Approved actions by Graduate Council become effective 30 days after posting. A copy is available on the Graduate School website at: <http://app.gradschool.sc.edu/gradcouncil/minutes.asp>
- 3. Report of the Chair** (Dirk den Ouden)
No report.
- 4. Report of the Dean of Graduate School** (Cheryl Addy)
Dr. Addy announced that the Graduate School has officially moved to the Close-Hipp Building, Suite 552 as of Friday, April 20th. She asked that everyone please be patient with as they get unpacked and settled in. Please be aware that responses to your requests may be delayed. An open house will be scheduled for the fall semester since the spring semester is so close to ending. Feel free to stop by for a visit.

She offered tremendous thanks to Dr. Heather Brandt and Wright Culpepper for coordinating Discover USC and Graduate Student Week. She also thanked the members of the Graduate Council for supporting and encouraging their students to participate.

In the context of Discover USC, there has been interest in having a graduate student awards day which is a little higher profile than the Discover USC. She would like to do this during Graduate Student Appreciation Week. To make this a bigger event, she would like to see departments and programs go back to doing their own awards in addition to the Graduate School. In many cases, it would mean that departments may need to do things a little earlier. If this comes together, we would need your help to make it successful.

Dr. Addy introduced Clint Saidy, outgoing president of GSA and the new GSA Representative for 2018-2019 on the Graduate Council. Clint will be replacing outgoing GSA Representative, Matt Owens. She is very optimistic that under his leadership, GSA will continue to be a much stronger institution.

Dr. Addy reported on the importance of policy ACAF 3.00 which is now under revision and states the purpose is to clarify the processes and responsibilities for the assessment of student learning within educational programs at the University of South Carolina. The assessment of student learning is a quality assurance process aimed at continuous improvement. As such, it is required by the institution's regional accrediting body, the Southern Association of Colleges and Schools Commission on Colleges.

5. Report of the Secretary of the Graduate Council (Murray Mitchell)

Dr. Mitchell followed up on Dean Addy's request that the members go back to their respective units and think about the logistics surrounding what awards might be included and the timing for how such a ceremony might unfold.

The last Graduate Council meeting before the summer break will be on Monday, May 14th at 11:30am. This meeting will be an opportunity to say goodbye to the members who will be rotating off and a small lunch will be provided. Please pay close attention to your email as to whether it will be held in Byrnes or in Close-Hipp. We will send out an RSVP soon and your speedy attention to responding will be appreciated so we know how much food to bring.

The Graduate Directors meeting was held on April 10th. There was a good deal of interest in facilitating some sort of social opportunity for graduate directors; so, they can have an opportunity to interact in a less formal way with others in similar positions in other disciplines and to learn a little bit more about how they operate. Another request was a revised and updated graduate director handbook. It has been in process for a while but due to various behind the scenes kinds of changes, it has been delayed. An additional request was a "best practices for advising and mentoring". Dr. Brandt has been working on this topic from the other side to help students understand what good mentoring looks like and offering some tips on finding a good mentor or mentors.

A webinar link on summer hiring is available on the Graduate School's website for your program admins to refer to, and to take advantage of, if they have questions.

The policy of hardship withdrawal has been discussed but not yet finalized. Students and faculty need

to realize that incompletes are not a given. We are working with faculty on how they might better handle these requests better.

We are currently working on the description of doctoral committee membership from a policy perspective. The issue has risen relative to who qualifies as an internal member particularly as we start to look at more interdisciplinary kinds of degrees.

We are also working signature authority issues. Some paperwork received is supposed to have more than one person's signature (advisor, graduate director, and possibly department chair) but some forms may have one signature in all places or one original signature and the rest are stamped. We are trying to help departments deal with these issues especially in the summer when folk are harder to find.

6. Report on Professional Development (Heather Brandt)

Dr. Brandt reported on the following:

Scholarly Initiatives

- Presidential Fellows: Scott White will provide the Presidential Fellows update on new applicants. We have 67 current Fellows, and the last GRAD 801 session is on April 27. The new Presidential Fellows Advisory Committee has been convened and will meet in summer 2018 to begin planning for the upcoming academic year.
- Graduate Civic Scholars: The 2018-2019 Scholars will be announced officially in the next few weeks. We have 13 incoming Scholars (11 doctoral, 2 master's) from 11 departments/degree programs beginning the program in May 2018.
- Bridge Humanities Corps: We are meeting on April 25 to select the 2018-2019 cohort. We had 30 applications to consider with eight spots for finalists.

CGS PhD Career Pathways

- We had 415 current doctoral students who enrolled in 2013-2014 (fifth year) and 2016-2017 (second year). These students from 28 departments were surveyed to assess their experiences as doctoral students and their anticipated career paths. The response rate to the current student survey was 26%. We are working on cleaning and analyzing data.
- We are working on the fall 2018 survey of alumni, and we have a webinar on April 25 to learn more about the upcoming fall alumni survey.

3MT Competition

- As part of Discover USC on April 20, we held a three-minute thesis (3MT) competition. We had 57 participants, 32 judges, and 11 staff volunteers. The preliminary heat winners each will receive \$150, and the overall winner will represent USC at the Conference of Southern Graduate Schools meeting in February 2019 in Knoxville, Tennessee. In addition, we developed and shared on Graduate School social media "spotlights" on graduate student research, which were solicited from

all graduate students scheduled to present at Discover USC. We received ~50 from 3MT and poster presenters.

- Following are the preliminary and overall winners.

Preliminary Heat Winners

- HEAT A: Jamie Clark, marine science, Regenerating eyes: What can they tell us?
- HEAT B: Patrick O'Brien, history, "Unknown and Unlamented": Loyalist Women in Exile and Repatriation
- HEAT C: Tanzir Shuvo, health services policy and management, Alzheimer's Attributable Costs in the United States: A Secondary Analysis of Medical Expenditure Panel Survey 2011-2015
- HEAT D: Ashley Allen, chemistry, Miniature Spectrometers for Planetary Exploration
- HEAT E: Keith Fuller, biological sciences, Using Satellite Telemetry to Track Environmental and Geographic Preference of a Juvenile Scalloped Hammerhead Shark (*Sphyrna lewini*)
- HEAT F: Alicia Dahl, health promotion, education, and behavior, The Healthy Motivations for Moms-to-be Study: A Mobile Health Intervention for Targeting Gestational Weight Gain among Pregnant Women
- FAN FAVORITE: Rasha Raheem, pathology, microbiology, and immunology, Enterohepatic Helicobacter species modulate severity of DSS-induced colitis but do not prevent amelioration by indole-3-carbinol

Finals

- Overall Winner: Ashley Allen, chemistry, Miniature Spectrometers for Planetary Exploration
- First Runner-up: Jamie Clark, marine science, Regenerating eyes: What can they tell us?
- Second Runner-up: Alicia Dahl, health promotion, education, and behavior, The Healthy Motivations for Moms-to-be Study: A Mobile Health Intervention for Targeting Gestational Weight Gain among Pregnant Women

Graduate Student Professional Development Programming (#GRADprofdev)

- Graduate Student Appreciation Week: We held eight events during Graduate Student Appreciation Week (April 2-6, 2018), organized with the Graduate Student Association. We had close to 300 graduate student participants in events.
- We have two remaining #GRADprofdev events this semester – Start Smart on April 23 and Academic Publishing on April 27.
- Final Advisory Committee on Professional Development for Graduate Students meeting is on April 24.

Assessment of Best Practices in Advising and Mentoring

- She will be conducting an assessment of best practices in advising and mentoring, based on graduate student responses to recent surveys. She will begin with peer and aspirant institutions and welcome your suggestions on available resources to include in this assessment. She will report back in the fall 2018 semester.

7. Report of the Graduate Student Association Representative (Matthew Owens)

Mr. Owens followed up from last month on the topic of finding out more information in survey form to discover how significant are the issues surrounding mental health services available for graduate students from the perspective of graduate students. Outgoing GSA President Clint Saily reported preliminary results from that survey of graduate students regarding access to mental health issues for discussion.

Mr. Saily also presented the GSA Annual Report for 2017-2018. This information can be found on this link: https://issuu.com/uofscstudentlife/docs/17-18_report .

8. Report of the Academic Policy and Practices Committee (Maryah Fram)

No report.

9. Report of the 500/600 Level Courses, Distributed Learning and Special Topics Courses

(Murray Mitchell)

This report is presented to Council for informational purposes only; no action is necessary.

500/600 Level Courses

ANTH 518 (3) Visual Cultures (Course Change Proposal: Fall 2019)

EDEX 643 (3) Social/Emotional Development and Guidance for Young Children with Developmental Delays (New Course Proposal: Spring 2018)

ELECT 540 (3) Nanotechnology (Delete)

ELECT 561 (3) Advanced Electromagnetics (Delete)

ELECT 562 (3) Wireless Communications (Course Change Proposal: Fall 2019)

ELECT 573 (3) High Speed Digital Systems (Delete)

ELECT 575 (3) Advanced Electronics (Delete)

ELECT 580 (3) Audio Engineering (Delete)

ELECT 581 (3) Physics of Semiconductor Devices (Delete)

ENGL 550 (3) Advanced English Grammar (Course Change Proposal: Fall 2019)

PEDU 575 (3) Physical Education for the Classroom Teacher (Course Change Proposal: Fall 2019)

PHYS 546 (3) Introduction to Astrophysics (New Course Proposal: Fall 2018)

Distributed Learning Proposals

EDEX 643 (3) Social/Emotional Development and Guidance for Young Children with Developmental

Delays (New Course Proposal: Spring 2018).

Special Topics Courses

ANTH 791 (3) Global Capitalism, Gender and Debt. (Fall 2018).
BADM 790 (3) Contemporary Topics in Power Systems (Summer 2018)
COMD 710 (3) Autism (Fall 2018)
COMD 710 (3) Counseling in Speech-Language Pathology (Fall 2018)
CRJU 591 (3) Adolescent Mentoring (Fall 2018)
ECIV 790 (3) Advanced Composite Materials for Civil Structures (Fall 2018)
EMCH 561 (3) Introduction to Image Processing (Summer 2018)
EMCH 561 (3) Introduction to Nuclear Safeguards (Summer 2018)
ENGL 566 (3) The South on Screen (crosslist with FAMS 566 – Fall 2018)
ENGL 739 (3) Minority Affect (Spring 2018)
EPID 894 (1) Breast Cancer Disparities (Summer 2018)
EXSC 555 (3) Motor Behavior in Daily Life I – Behavioral Approaches (Fall 2018)
EXSC 555 (3) Perceptual-Motor Development in Young Children (Fall 2018)
EXSC 555 (3) Physical Activity, Exercise, and Neuro-cognition Across the Lifespan (Fall 2018)
FAMS 566 (3) The South on Screen (crosslist with ENGL 566 – Fall 2018)
HIST 700 (3) Digital History: Methods and Professional Issues (Fall 2018)
HSPM 791 (3) Introduction to Health Policy (Fall 2018)
JOUR 599 (3) Atlanta Public Relations Experience (Summer 2018)
JOUR 790 (3) Corporate Social Responsibility (Fall 2018)
MUSC 726 (3) Counterpoint of J.S. Bach (Summer 2018)
MUSC 726 (3) Theories of Rhythm and Meter (Fall 2018)
MUSC 744 (3) Britten and the English Musical Past (Fall 2018)
MUSC 744 (3) Film Music (Fall 2018)
SOWK 768 (3) Crisis Intervention (Summer 2018 – Session 3S1)
SOWK 768 (3) Crisis Intervention (Summer 2018 – Session 3S2)
SOWK 768 (3) Crisis Intervention (Fall 2018)
SOWK 768 (3) Grant Writing (Fall 2018)
SOWK 768 (3) Psychodiagnostics (Summer 2018 – Session 3S1)
SOWK 768 (3) Psychodiagnostics (Summer 2018 – Session 3S2)
SPT 590 (3) Atlantic Coast Tournament Operations (Summer 2018)
SPT 590 (3) Baseball and Middle America (Summer 2018)
SPT 590 (3) The History of the Sport Business (Summer 2018)
SPT 590 (3) Advanced Live Entertainment Management (Fall 2018)
SPT 590 (3) Analytics in Sport and Entertainment Management (Fall 2018)
SPT 590 (3) Big Data and Analytics in HRSM (Fall 2018)
SPT 590 (3) Communication in Sport (Fall 2018)
SPT 590 (3) eSports (Fall 2018)
SPT 590 (3) The Future of Sports, Entertainment, and Venues (Fall 2018)
SPT 590 (3) The Summer Olympic Games (Fall 2018)
WGST 796 (3) Global Capitalism, Gender and Debt. (Fall 2018).

10. Associate Graduate Faculty Nominations (Murray Mitchell)

Name: Claudia Grillo (PhD)
Program: School of Medicine, Basic Science Unit
Term: Spring 2018 – Spring 2024

Name: Catherine Gutshall (DNAP)
Program: School of Medicine, Basic Science Unit
Term: Spring 2018 – Spring 2024

Name: Kevin LeBlanc (PhD)
Program: School of Medicine, Basic Science Unit
Term: Spring 2018 – Spring 2024

Name: Gerardo Piroli (PhD)
Program: School of Medicine, Basic Science Unit
Term: Spring 2018 – Spring 2024

Name: L. Britt Wilson (PhD)
Program: School of Medicine, Basic Science Unit
Term: Spring 2018 – Spring 2024

These nominations received unanimous support by the Graduate Council.

11. Fellowships and Scholarships Committee (Scott White)

Dr. White reported that his committee has completed deliberations on the Trustee Recruiting Scholarships and Fellowships. The names of those winners were announced at Discover USC.

No final number of Presidential Fellows acceptance rates yet. Five have accepted thus far. As people decline, they will continue to make offers until completion.

12. Report of Science, Math, and Related Professional Programs Committee (Rick Creswick)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://www.sc.edu/programproposal/agenda/?id=45&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for “Committees”, then for the “Committee” called “Added to Grad Council agenda.”

- **BIOS 754 (3) Discrete Data Analysis, Public Health, CCP: Fall 2019**

- **BIOS 759** (3) Biostatistical Methods for Rates and Proportions, Public Health, CCP: Fall 2019
- **BIOS 760** (3) Biostatistical Methods in Clinical Trials, Public Health, CCP: Fall 2019
- **BIOS 765** (3) Research Design in the Biomedical Sciences, Public Health, CCP: Fall 2019
- **BIOS 775** (3) Biostatistical Aspects of Bioinformatics, Public Health, CCP: Fall 2019
- **BIOS 820** (3) Bayesian Biostatistics and Computation, Public Health, CCP: Fall 2019
- **BIOS 822** (3) Statistical Methods in Spatial Epidemiology, Public Health, CCP: Fall 2019
- **BIOS 825** (3) Multivariate Biostatistics, Public Health, CCP: Fall 2019
- **COMD 504** (3) Introduction to Speech Science and Acoustic Measurement, Public Health, CCP: Fall 2019
- **COMD 754** (3) Aural (Re)Habilitation of Children and Adults, Public Health, CCP: Fall 2019
- **ENCP 733** (3) Legal Aspects of Engineering and Innovation, Engineering, NCP: Summer 2018
- **HPEB Major / Degree Program**, MSPH in Health Promotion, Education, and Behavior, Public Health, Terminate a Program: Fall 2019
- **HPEB Major / Degree Program**, DrPH in Health Promotion, Education, and Behavior, Public Health, Terminate a Program: Fall 2019

These proposals were unanimously approved by Graduate Council.

13. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Cathy Brant)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://www.sc.edu/programproposal/agenda/?id=45&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for “Committees”, then for the “Committee” called “Added to Grad Council agenda.”

- **EDEX 784** (3) Instruction of Students with Emotional and Behavioral Disabilities, Education, CCP: Fall 2019
- **EDST Major / Degree Program**, M.Ed. in Applied Behavior Analysis, Education, New Major / Degree Program: Fall 2019
- **LING 741** (3) African American English, Arts and Sciences, NCP: Fall 2019
- **PEAT Major / Degree Program**, Physical Education, M.S., Education, Change to Existing Program: Fall 2019
- **PEDU 720** (3) Theories and Principles of Motor Learning and Control: Applications for Adapted Physical Education, Education, NCP: Fall 2019
- **PEDU 771** (3) Theories and Principles of Growth and Motor Behavior: Applications for Adapted Physical Education, Education, NCP: Fall 2019

These proposals were unanimously approved by Graduate Council.

14. **Report of the Grievances, Appeals and Petitions Committee** (Swann Adams)

No report.

15. **Other Committee Reports**

None

16. **Old Business**

- Progression update of discussion surrounding “transfer credits” language
There was some delay in identifying all of the committee members for this committee.
- April Scott, Associate Director of Campus Mental Health Initiatives
Topic: Discussion about graduate student access to campus health services; mental health services in particular

Ms. Scott addressed the Graduate Council on the mental health initiative services available for the graduate students. All currently-enrolled graduate students who pay the health center fee are entitled to 10 counseling sessions. Unlimited group counseling sessions do not take away from those 10 individual sessions. Students who request more than 10 individual sessions per academic year may incur additional charges. Enrolled students who do not pay the student health fee are eligible to receive most services within Counseling & Psychiatry but are charged on a fee-for-service basis.

There is a “graduate students only” process group that ensures the graduate students that they don’t have to worry about being in a session with any of their students if they are a graduate assistant. There is a “graduate students only” mindfulness group that meets on Tuesdays at 4pm in the Center for Health and Well-Being in the meditation space for graduate students that are led by Toby Lovell, Psychologist, with the Counseling Center.

They also have on-line offerings for all students with an sc.edu email account. There are two on-line options: 1) Self Enrolled Self-Help option is completely self-directed. It is designed to help manage mild, minor and/or periodic symptoms. This option provides access to practice tools and educational modules anytime, anywhere and 2) Therapist Assisted option allows the student to meet with a counselor via private secure video-conferencing with a 7 to 9-week interactive web-based treatment modality.

There are group sessions that include graduate and undergraduate students which consists of 6 to 12 people. Intrapersonal groups and topic specific groups can always be a mixed group session. Students who feel uncomfortable with this set up need to address it with the counselor leading the sessions. At times there may be an intern, an APA graduate student who is not an USC graduate student, leading the group. At other times, there may be a graduate student from USC leading the group as these are also training groups.

Students who are part of a distance education program or are just aren’t sure if they need

therapy can follow the self-help component with a mental health screening option on-line on the Student Health Services website. They will complete a survey and based on the student's answers, a counselor will evaluate their needs and make recommendations. It will not be therapy, but it is a screening where they might suggest that the student come in, possibly undergo stress management, or a case manager may suggest some resources specific to the location of the student's area. For those of you who teach distance learning classes, please be aware of crisis hotlines as they can possibly assist students not on campus as well.

Students who need acute crisis intervention or feel they are in immediate danger of harming themselves or someone else can walk-in during business hours for assistance on the second floor of the Thomson Building during business hours. If it is after hours, the student will need to call 911 or contact the Richland Spring Behavioral Health Services Center Helpline at 803-434-4800 or call the UofSC police department.

Ms. Scott advised that faculty and staff undergo the mental health liaison training through Student Health Services; so, they can learn to recognize when something is troubling a student and recognize behavioral. This training assists in making the appropriate referrals. It training is not to make you a therapist in an hour and a half but to help you recognize the warning signs and to make you aware of the available resources. Faculty who talk about mental health in the classroom will make students feel more comfortable to come to them to talk one-on-one when they are having issues. At the start of the semester, it would help to announce a formal policy to make students aware that if they start to have a struggle, seek help before it gets to that level of urgency.

Students who are in distress mode or in acute state should not be turned away and should be seen regardless of financial ability. They don't want anyone turned away due to the lack of funds. If someone is expressing suicide tendencies and doesn't have the funds to be seen, they need to contact the director directly. Urgency always takes priority regarding appointment times. The Counseling & Psychiatry is understaffed, so the wait time may be long sometimes. If the student isn't being seen at all or being scheduled in the next few weeks, that needs to be escalated to upper management as a supporting statement that more counselors are needed.

They encourage students to seek help before they reach the urgency stage by taking advantage of the group sessions. Another way to see students quicker is express counseling which is an attempt to shorten wait time. The only downside is that it is hard to address urgent matters in a 30-minute appointment and it may take a little longer to get a follow-up appointment. There is always a pro and con to maneuvering around that. They encourage students to use the group sessions and take advantage of the preventative steps. The further in the year that the students try to get seen, it takes a little longer since the counselors have already filled up their caseloads.

Ms. Scott encourages faculty and staff to sit on the Advisory Council for the Counseling Center as another avenue to get more feedback directly to the Counseling Center director, especially over the summer since classes will be lighter. For further information, Ms. Scott can be reached by email at Aprilscott@sc.edu if you have any additional questions regarding

resources, trainings for students and/or faculty and staff, or mental health counseling in the fall.

17. **New Business**

None

18. **Good of the Order**

Dr. Mitchell asked the guests to please sign in for accountability.

19. **Adjournment**

The meeting was adjourned at 3:35p.m.

Murray Mitchell, Secretary

CC:

Harris Pastides, President

Joan Gabel, Provost

Cheryl Addy, Vice Provost & Dean of the Graduate School

Deans

Department Chairs

Graduate Directors

Aaron Marterer, University Registrar

Elaine Belesky, Office of the Registrar

Andrew Graves, Office of the Registrar