



The Graduate School

UNIVERSITY OF SOUTH CAROLINA

GRADUATE COUNCIL MINUTES August 22, 2011

The Graduate Council met on Monday, August 22 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Cheryl Addy, Chair; Drs., Deborah Brosdahl, Subra Bulusu, Wayne Carver, David Damofal, Edward Gatzke, John Grego, Michael Hodgson, Rhonda Jeffries, J. Daniel Jenkins, Ann Johnson, Xinfeng Liu, Kartik Kalaiganam, Michelle Maher, Srihari Nelakuditi, Joe Quattro, Paul Solomon, Ercan Turk, Nancy Zimmerman, and Ms. Robynn Mackechnie

Graduate Council members excused: Dr. Lacy Ford

Graduate School representatives: Dr. Briana Timmerman, Dale Moore and Alison Mc Letchie

Provost Office representative: Dr. Kristia Finnigan

NOTE: These minutes will become final on September 26, 2011 if not challenged.

1. **Call to Order and Approval of Agenda** (Dr. Cheryl Addy)
2. **Approval of minutes** (Minutes of the May 23, 2011 meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes.htm>]
3. **Report of the Chair** (Cheryl Addy)
 - Dr. Addy prompted all Council members to introduce themselves and welcomed new members.
 - Dr. Addy discussed the goals of The Graduate School as presented by Dr. Lacy Ford at the Dean's Meeting and Retreat. She asked Council members to consider how the Council could support these goals at both the Council and departmental level especially in reference to increasing the number of terminal degrees awarded and diversity of students. Other goals include:
 - Enhance PhD production
 - Service to students, faculty, staff and administration
 - Various initiatives:
 - Enhance Diversity – diversity task force
 - Enhance TA training – enlarged role of CTE
 - Expanded international presence

- Dr. Addy asked that the Academic Policy and Practices Committee consider reviewing the Graduate Resident Tuition Rate policy of June 25, 2011 to determine if the scope should be widen to include domestic students.
 - Dr. Addy proposed that the Academic Policy and Practices Committee revisit the recommendation calling for the creation of the category of Associate Membership to graduate faculty. This policy had been approved previously and sent to the Faculty Senate. Since there appeared to be no action from the Senate, Dr. Addy suggested that the Committee review the policy to see if further action is warranted.
4. **Report of the Dean of the Graduate School** (Lacy Ford)
 - No report
 5. **Report of the Secretary of the Graduate Council/Associate Dean** (Nancy Zimmerman)
 - Dr. Zimmerman reviewed the Committee Membership lists and reminded members of the specific duties of each committee. She asked that the Committees meet by the second week of each month. She also requested that the Committees establish their meeting schedule for the semester immediately after the Council.
 - Dr. Zimmerman advised that the Provost's Office was moving to a new *Bulletin* publication deadline and freeze date. The new publication deadline would be in December and the *Bulletin* freeze date would be March 1 so that students will have the new *Bulletin* available when registering for Fall classes. There is a phase in schedule for this change that will be distributed at the September meeting by Dr. Finnigan.
 6. **Report of the Graduate Student Association representative** (Robin Mackechnie)
 - Ms. Mackechnie advised that the Graduate Student Association (GSA) was having its first meeting of the semester on August 23, 2011. It also had plans to host a reception for Dr. Ford on August 31, 2011 (Council members were also invited), a graduate student financial literacy seminar and graduate student health summit.
 - Dr. Zimmerman asked that the GSA survey its membership for opinions and feedback about Dr. Ford's goals and any other issues important to students.
 7. **Report of the Academic Policy and Practices Committee** (Joseph Quattro)
 - No report
 8. **Report of the Petitions and Appeals Committee** (Nancy Zimmerman)
 - The Committee has two new matters pending.
 9. **Report of the 500/600 Level Courses Committee** (Nancy Zimmerman)
 - No report.
 10. **Report of the Fellowship and Scholarship Committee** (Wayne Carver)
 - No report
 11. **Report of the Humanities. Social Sciences. Education, and Related Professional Programs Committee** (Deborah Brosdahl)
 - No report

12. Report of Science, Math, and Related Professional Programs Committee (John Grego)

- No report

13. Report of Other Committees

- No report

14. Old Business (Nancy Zimmerman)

- Dr. Zimmerman stated that the items listed below were administratively approved by her over the summer to meet critical accreditation or course rotation scheduling needs.
- [MUSC 734](#) – new suffix
- [NURS 769](#) – new suffix
- [SLIS 765](#) – course change proposal
- [Language, Literatures, & Cultures](#) – academic program actions

15. New Business

- None

16. Good of the Order

- None

17. Adjournment

- The meeting adjourned at 3:16 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Michael Amiridis

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Aaron Marterer, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance