



The Graduate School

UNIVERSITY OF SOUTH CAROLINA

GRADUATE COUNCIL Minutes

August 28, 2017

The Graduate Council met on Monday, August 28, 2017 at 2:00PM in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Dirk den Ouden, Chair; Drs. Swann Adams, Drucilla Barker Bobby Brame, Jr., Cathy Brant, Maks Chruszcz, Rick Creswick, Jean Ellis, Maryah Fram, Sali Li, Douglas Pittman, Konstantin Pollok, Tom Regan, Sirivatch Shimpalee, and Kellee White.

Graduate Council members absent: Drs. Heather Brandt, Matt Childs, Collin Webster and Scott White; Matthew Owens, GSA Representative.

Graduate School Representatives: Dr. Cheryl Addy, Dr. Murray Mitchell (Secretary), Dale Moore, and Wanda Barr

Provost Office Representative: Dr. Tena Crews

Guests: Dr. Hiram McDade (COMD), Dr. Kirk Randazzo (Political Science), and Andy Graves (Office of the Registrar)

NOTE: These minutes will become final on September 25, 2017 if not challenged.

1. **Call to Order and Approval of Agenda** (Dirk den Ouden, Chair)
The meeting was called to order at 2:00 pm, and the agenda was unanimously approved.
2. **Approval of the [Minutes from May 15, 2017](http://app.gradschool.sc.edu/gradcouncil/minutes.asp)**. The minutes were reviewed electronically and approved by the Council. A copy is available on The Graduate School website at: <http://app.gradschool.sc.edu/gradcouncil/minutes.asp>
3. **Report of the Chair** (Dirk den Ouden)
No report.
4. **Report of the Dean of Graduate School** (Cheryl Addy)
 - Dr. Addy requested that all members introduce themselves and their departmental affiliation.

- Bettye Ware-Powe, I think our longest-serving coordinator – retired this summer. We are actively searching for a replacement, but in the meantime, other coordinators are covering her responsibilities.
- Wright Culpepper is now Director of Recruitment and Diversity Officer. Given the various functions of the Graduate School staff, I felt that he is in the best position to promote increased diversity among our students through his recruitment activities. More broadly, he is involved in a new initiative to promote our “marketing” to prospective students. At least those of you who are program directors have likely seen the postcards he is developing for each academic program.
- Based on current enrollment numbers, we anticipate that graduate student enrollment will be notably lower this fall. We know the immigration issues likely impact recruitment of new international students, but I have not seen enough data yet to assess if there are other major contributors.
- In addition to the expanded marketing effort, we are also striving to improve our internal communications. A big part of this is assuring that decisions of this group are communicated clearly to deans, program directors and faculty in the colleges and schools.
- We also will be working on the Graduate School website, including updating the GMS system. Shortly, we will start requiring MFA for GMS access to student records.
- For those of you who were here last year, you know Murray and I talked several times about working with units to clarify internal policies and procedures, e.g., comprehensive exam policies. While we will not “audit” websites and handbooks for this, we certainly will work with any unit to update as needed. Last year, the university approved a new policy that mandates a 10-year program review for all academic programs not part of a program-specific accreditation review. That may be an opportunity to assess program policies, in addition to curriculum, graduation and placement rates.

5. **Report of the Secretary of the Graduate Council (Murray Mitchell)**

- To the end of improved communications, we apparently have a lot of new Graduate Directors in departments around campus. When the note was sent out to announce our agenda, we got a number of responses from Graduate Directors to indicate their desire but inability to attend. I will try to do a better job of reaching out to these folks to let them know they are welcome, but, not required to attend Graduate Council meetings.
- Also, when minutes are ready for distribution, I will be including a brief “executive summary” of action items. You may want to ensure that your chair, graduate director, and interested/impacted faculty and staff are also aware of this addition in case it influences their world.
- We have had introductions. I will ask for your indulgence to tackle one item on our agenda out of order, which will become apparent as we move to my second item.
- I will ask that you refer to item #10 on your agenda (page 3). This agenda item requires a vote of the Council. This is a listing of nominees for Associate Graduate Faculty status. In the past, the Council has empowered me to review credentials and present to the Council nominees for Associate Graduate Faculty Status. Along with this status comes a renewable 6-year term, and

eligibility, among other privileges, to serve on the Graduate Council.

The Council unanimously approved the nominees for Associate Graduate Faculty Status at this point.

Next, I would like to re-introduce nominees for 3-year terms on the Graduate Council:

2017-2018 New Members:

- **Bobby Brame, Jr.** (he previously completed the term of another member; he is now eligible to serve his own 3-year term)
Criminology and Criminal Justice (2020)
- **Maksymilian Chruszcz**
Chemistry & Biochemistry – (2020)
- **Rick Creswick**
Physics and Astronomy (2020)
- **Jean Ellis**
Geography (2020)
- **Matthew Owens**
Graduate Student Association Representative (2020)
- **Konstantin Pollok**
Philosophy (2020)
- **Tom Regan**
Sport and Entertainment Management (2020)
- **Sirivatch Shimpalee**
Chemical Engineering (2020)

These nominees received a unanimous vote of approval for membership on the 2017-2018 Graduate Council.

- Next, Dr. Mitchell noted that there was a nomination for vice-chair, Dr. Maryah Fram, and opened the floor for additional nominations. There were no additional nominations.

Dr. Fram was unanimously approved as vice-chair of the council.

- Other committees were identified along with available roles for service:
Committees include:
- Curriculum Committee on Humanities, Social Sciences, Education, and Related Professional Programs – the previous chair, **Dr. Dru Barker** agreed to continue in this role.
- Curriculum Committee on Science, Math, Engineering, Health Sciences, and Related Professional Programs – the previous Chair, Dr. David Tedeschi finished his term and nominated **Dr. Rick Creswick** to serve in this role—Dr. Creswick agreed to serve.
- These committees typically meet in the second week of the month to consider proposals submitted by the first of the month, to make recommendations to the full Council.

- Grievances, Appeals and Petitions Committee – Marayah Fram was the previous chair and has transitioned to become vice-chair; **Dr. Swann Adams** volunteered to chair this committee.
- Academic Policy and Practices Committee – vice chair, **Dr. Fram** becomes chair of this committee.
- Fellowships and Scholarships Committee – Previous chair, **Dr. Scott White** was not present, pending his consent, he was considered to be continuing in this role.
- Last, again related to communication, there are some dates you may want to add to your calendars. These will be added to the minutes which may be more convenient for you to include as appropriate to your own calendars.

| Date | Time | Event | Location |
|---------------------|----------|--|------------------------|
| August 28 | 2:00 pm | Graduate Council | Byrnes 311 |
| September 8 | 10:00 am | Graduate Student Information Fair | Russell House Ballroom |
| September 15 | | Graduate School Open House | Byrnes 301 |
| September 25 | 2:00 pm | Graduate Council | Byrnes 311 |
| October 23 | 2:00 pm | Graduate Council | Byrnes 311 |
| November 27 | 2:00 pm | Graduate Council | Byrnes 311 |
| December 11 | 11:30 am | Graduate Council | Byrnes 311 |

6. Report on Professional Development (Heather Brandt provided notes that were shared by Dr. den Ouden).

Each Friday during the academic year, starting on August 25, we will post content related to professional development. On “Professional Development Fridays,” we encourage graduate students to check out our posts on Facebook and Instagram, tweets on Twitter, videos on our YouTube channel, and our blog posts written by UofSC faculty, staff, and graduate students as well as alumni.

In addition, for the fall semester, we have the following activities planned:

- **Shut up... and write!**: Use this dedicated time to write – your thesis or dissertation, a class paper, or anything – with the support of the Writing Center. Lunch provided. Organized with the Writing Center. Scheduled dates: September 22-23 and November 3-4
- **Start Smart**: Enhance financial literacy and practice salary negotiation skills in this interactive workshop. Organized with the Student Success Center. Scheduled dates: September 28 and November 2

- **Writing a Teaching Philosophy**, Parts 1 and 2: Learn how to write a teaching philosophy statement and increase your competitiveness on the academic job market. Organized with the Center for Teaching Excellence. Scheduled dates: October 4 and November 1
- **Considering and Applying your Transferable Skills Webinar**: Find out what transferable skills are, how to develop them, and how to use them in your job search for a meaningful career. Scheduled date: October 6
- **Learning from the Best: Mungo Award Winners**: Attend this panel discussion with Mungo Award winners to learn their best practices and tips for effective teaching. Organized with the Center for Teaching Excellence. Scheduled date: October 16
- **Learning the Art of Building your Network Webinar and Twitter Chat**: Learn tips for effective networking with others in your comfort zone. Scheduled date: October 27
- **Teaching in Different Settings**: Learn from a panel of faculty at primarily teaching institutions about their roles and responsibilities. Organized with the Center for Teaching Excellence. Scheduled date: November 10
- **Professional Journeys Webinar**: Join this webinar with UofSC graduates sharing their professional journeys after graduate school. Scheduled date: December 1

Registration is required for all events. The Graduate School's online calendar will have registration links by September 1, when possible. Space is limited for many in-person events. All #GRADprofdev webinars are recorded; graduate students should register to receive the link to view the recording if you are unable to attend.

Please feel free to share this information with your faculty and graduate students. However, this week, we will be sending out an email with this information and a flyer with scheduled events.

7. **Report of the Graduate Student Association Representative** (Matthew Owens)
No report
8. **Report of the Academic Policy and Practices Committee** (Maryah Fram)
No report
9. **Report of the 500/600 Level Courses, Distance Education and Special Courses**
(Murray Mitchell)

A listing of 500/600 Level Courses is presented to Council for informational purposes only.

ANTH 521 (3) Business Anthropology (Cross listed with IBUS 521; New Course Proposal; Fall 2017)

ECIV 531 (3) Design of Earth Structures (New Course Proposal; Fall 2017)

EDEX 646 (3) Advanced Procedures for Assessment in Early Childhood Special Education (New Course Proposal; Fall 2017)

EDRM 878 (3) Research Methods in Adult Motivation (Summer 2017)

FREN 501 (3) La France Contemporaine to Contemporary France (Course Change Proposal; Fall 2018 – title and prerequisites)

FREN 510 (3) La Actualita Francaise to French Current Events (Course Change Proposal; Fall 2018 – Title

and prerequisites)

- FREN 511** (3) Techniques of Literary Analysis (Course Change Proposal; Fall 2018—prerequisite change)
- FREN 515** (3) Advanced French Stylistics (Course Change Proposal; Fall 2018—prerequisite change)
- FREN 516** (3) French Phonology (Course Change Proposal; Fall 2018—prerequisite change)
- FREN 517** (3) French Linguistics (Course Change Proposal; Fall 2018—prerequisite change)
- FREN 595** (3) Selected Topics in French (Course Change Proposal; Fall 2018—prerequisite change)
- HPEB 560** (3) Global Food, Local Health (New Course Proposal; Spring 2018).
- IBUS 521** (3) Business Anthropology (Cross listed with ANTH 521; New Course Proposal; Fall 2017)
- JOUR 505** (3) Language and Communications Media (Delete course; Fall 2018)
- JOUR 544** (3) High School Journalism (Delete course; Fall 2018)
- JOUR 574** (3) Computer-Assisted Reporting (Course Change Proposal; Fall 2018)
- JOUR 582** (3) Photo-Visual Communications (Delete course; Fall 2018)
- POLI 552** (3) Economic Development Policy (New Course Proposal; Fall 2017)
- SLIS 534** (3) Knowledge Discovery Techniques (New Course Proposal; Spring 2018)
- THEA 547** (3) Global Issues in Theatre Education (New Course Proposal; Fall 2017)

Distance Delivery Proposals

None at this time

Special Topics Course Proposals

- BADM 790** (3) Learning from Leaders (Fall 2017)
- COMD 710** (2) Autism (Spring 2018)
- COMD 710** (1) Speech Path Mgmt of Patients with Trach & Vend Dependency (Spring 2018--Distance)
- EDRM 878** (3) Principles and Applications of Educational Research (Summer 2017)
- EDUC 632** (3) Relationship-Based Caregiving: Principles of the Program for Infant/Toddler Care (Summer 2017)
- EDUC 634** (3) The Institute on Energy, Economics and the Environment: A Stem Course (Summer, 2017)
- ENHS 793** (3) Environmental Nanoscience Research (Fall 2017)
- ENHS 793** (3) Environmental Remediation (Summer 2017)
- ENVR 700** (3) Visions and Revisions of Nature (Fall 2017)
- EXSC 755** (3) Research Methods in Athletic Training (Fall 2017)
- EXSC 755** (3) Systematic Reviews and Meta-Analysis (Fall 2017)
- HPEB 792** (3) Mass Incarceration and Public Health: Structural, Community, and Individual Impacts (Fall, 2017) supported by CRJU.
- IBUS 790** (3) Social Networks and Global Leadership (Fall 2017)
- PEDU 555** (3) Beginning Ice Skating (Spring 2018).
- SLIS 797** (3) Principles of Assessment for LIS Professionals (Spring 2018)
- SOWK 768** (3) Case Management (Summer 2017)

10. **Associate Graduate Faculty Nominations** (Murray Mitchell)

Name: **Moody Crews, PhD**
Program: Educational Studies
Term: Fall 2017 – Fall 2023

Name: **Hiram L. McDade, PhD**
Program: Communication Sciences and Disorders
Term: Summer 2017 – Summer 2023

Name: **Allen A. Montgomery, PhD**
Program: Communication Sciences and Disorders
Term: Summer 2017 – Summer 2023

Name: **William Morris, PhD**
Program: Educational Studies
Term: Fall 2017 – Fall 2023

Name: **Danielle Nesbitt, PhD**
Program: Physical Education
Term: Fall 2017 – Fall 2023

Name: **Srivatch Shimpalee (PhD)**
Program: Chemical Engineering
Term: Fall 2017 – Fall 2023

All nominees were unanimously approved.

11. **Fellowships and Scholarships Committee** (Scott White)

No report.

12. **Report of Science, Math, and Related Professional Programs Committee** (Rick Creswick)

No report.

13. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Drucilla Barker)

No report.

14. **Report of the Grievances, Appeals and Petitions Committee** (Swann Adams)

No report.

15. **Other Committee Reports**

None at this time.

16. Old Business

None at this time.

17. New Business

None at this time.

18. Good of the Order

Dr. Mitchell noted that GTA / GIA training is required for any students who will be teaching students. Participation this semester was lower than past years. Please know that this training is required and is necessary for best practice for the students our GAs and TAs instructors will be working with, as well as best equipping our GAs and TAs with the necessary skills to have a positive experience in this role.

Dean Addy will be meeting on Thursday with Clint Saily, the president of the Graduate Student Association. If graduate students in your programs are not aware of this group, please direct them to their web site for more information. The Graduate School has tried to ensure a positive and enduring relationship with this group and together many valuable services are available. Among those services, the GSA does have some limited funds to support students, and together a variety of professional development opportunities have been crafted to address student needs. For example, providing insights into career possibilities beyond the academy.

Also, please make sure to sign in on the sheet outside the door, where there will also be copies of our agenda available. Your attendance is important as this Council is the place where substantive issues require your attention and potential action. Without your input, Graduate Education at the University of South Carolina will be less than it can be. Dr. den Ouden spoke in support of Council attendance and participation to be able to address substantive issues surrounding Graduate Education.

19. Adjournment

The meeting was adjourned at 2:48 pm.

Murray Mitchell, Secretary

CC:

Harris Pastides, President
Joan Gabel, Provost
Cheryl Addy, Vice Provost & Dean of the Graduate School
Deans
Department Chairs
Graduate Directors
Aaron Marterer, University Registrar
Elaine Belesky, Office of the Registrar
Andrew Graves, Office of the Registrar