



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
February 22, 2010

The Graduate School

The Graduate Council met on Monday, February 22, 2010 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Andrew Shifflett, Chair; Drs. Cheryl Addy, Nancy Brown, Xiaomin Deng, John Grego, Scott Huebner, Satish Jayachandran, Murray Mitchell, Srihari Nelakuditi, Francisco Sanchez, Donna Shannon, George Voulgaris and Mike Wyatt; Andrea Adams

Graduate Council members absent: Drs. JoAnne Herman, Richard Hunt, Rhonda Jeffries, Michelle Maher, Shirley Staples Carter, and Nic Ularu

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: None

NOTE: These minutes will become final on April 06, 2010, if not challenged.

1. **Chair's Remarks** (Andrew Shifflett)

Dr. Shifflett called the meeting to order at 2:01p.m.

2. **Approval of minutes** (Minutes of the [January 25, 2010](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. **Report of the Interim Dean of The Graduate School** (James Buggy)

- Dr. Buggy advised the Council that the web-based [Graduate Studies Bulletin](#) is now available on compact disc. Copies may be requested from Dr. Aaron Marterer, Associate Registrar.
- Dr. Buggy reported to the Council that The Office of Research and Graduate Education, in cooperation with the Office of the Provost, announced commencing February 15, 2010 the implementation of a new graduate fellowship program, [USC Presidential Doctoral Fellowships](#) aimed at enhancing PhD education at USC.
- Dr. Buggy informed the Council that Graduate Student Day will be held Friday, April 2nd. Dr. Buggy then advised the Council that students wishing to enter the competition must submit proposals online at www.gradschool.sc.edu/gsd on or before February 26.

4. **Report of the Associate Dean / Secretary of the Graduate Council**
(Nancy Zimmerman)

Dr. Zimmerman reported that she had received feedback re the list of priorities for graduate education requested of Graduate Council by Dr. Kresovich. Significant discussion followed resulting in a preliminary categorization of four general priorities:

- 1) Improving quality of life for graduate students to enable recruitment and retention of quality graduate students - change in the formula for funding graduate education; restoration of tuition waivers for all doctoral students or better formulas for returning tuition to faculty supporting graduate students; full health insurance coverage; increased stipends; and better housing options; travel funds
- 2) Improving quality of life for faculty to enhance recruitment and retention of quality faculty – salary compression; reconsideration for recognition and compensation for graduate advising and directing theses and dissertations; travel funding; better communication and partnering on resource decisions by administration with faculty; course load; eliminate perception that certain programs are favored and promoted over others
- 3) Better marketing of ALL graduate programs and accomplishments to raise potential student, parent, and alumni awareness of quality programs offered and to raise rankings that drive those perceptions; strategic marketing of programs to include what graduates achieve, how many are hired, and where they are hired; increased fundraising and development for graduate education
- 4) Research center for faculty AND graduate students for “on-call” help with grant proposals, research methodology, grant administration, targeting appropriate publication venues, etc. ; and to promote interdisciplinary research by helping faculty and graduate students to network and to provide seed money incentives for interdisciplinary research and appointments.

Dr. Zimmerman will present a draft of the priorities proposal at the next meeting for final discussion and review by the Graduate Council before submission to Dr. Kresovich.

5. **Report of the Graduate Student Association Representative** (Andrea Adams)

No Report

6. **Report of the Academic Policy and Practices Committee** (Francisco Sanchez)

APPROVED

Action 1: The Academic Policies and Practices Committee requests that Graduate Council reaffirm the Program of Study and doctoral candidacy policies for graduate education.

Certificate Program of Study

(http://bulletin.sc.edu/content.php?catoid=4&navoid=646#Certificate_Program_of_Study):

A program of study is a list of courses that satisfy the requirements for the certificate. Every degree-seeking student, including students enrolled in a certificate program, must complete a program of study (POS) form approved and signed by student's academic advisor, and approved by the graduate director of the program that administers the certificate and the dean of The Graduate School. The signed POS is sent to The Graduate School and placed in the student's file. This formal agreement serves a number of purposes that benefit both the student and the University. It causes the student and advisor to engage in early planning with a specific goal in mind; it provides information on program requirements and for the planning of course offerings; it facilitates subsequent advisement; and it protects the student in the event of unexpected curriculum or faculty changes. The student must file a completed POS form within the first 12 hours of course work. If necessary, an approved program of study can be modified with a Request for Program Adjustment (G-RPA) form.

Master's Program of Study

(http://bulletin.sc.edu/content.php?catoid=4&navoid=647#Master_s_Program_of_Study)

A program of study is a list of courses that satisfy the requirements for the master's degree. Every degree-seeking student, including students enrolled in a master's program, must complete a Master's Program of Study (M-POS) form approved and signed by student's academic advisor, and approved by the graduate director of the program and the dean of The Graduate School. The signed M-POS is sent to The Graduate School and placed in the student's file. This formal agreement serves a number of purposes that benefit both the student and the University. It causes the student and advisor to engage in early planning with a specific goal in mind; it provides information on program requirements and for the planning of course offerings; it facilitates subsequent advisement; and it protects the student in the event of unexpected curriculum or faculty changes. The student must file a completed M-POS form within the first 12 months of course work. If necessary, an approved program of study can be modified with a Request for Program Adjustment (G-RPA) form.

Doctoral Program of Study

([http://bulletin.sc.edu/content.php?catoid=4&navoid=648#Doctoral Program of Study](http://bulletin.sc.edu/content.php?catoid=4&navoid=648#Doctoral_Program_of_Study))

Every doctoral degree student must file a doctoral program of study (D-POS) in The Graduate School for approval by the dean of The Graduate School. A program of study is a list of courses that satisfy degree requirements and is one of the degree audit documents. It allows the student and the advisor to engage in early planning of course work, explore research interests, and discuss requirements for progress toward degree; facilitates subsequent advisement; and protects the student in the event of unexpected curriculum or faculty changes. The doctoral student must file a completed Doctoral Program of Study (D-POS) form within the first 24 months of course work, but earlier if possible. The D-POS must be signed by the chair of the student's Advisory Committee, the graduate director of the program, and the dean of The Graduate School. If necessary, an approved program of study can be modified with a Request for Program Adjustment (G-RPA) form.

All doctoral candidates are required to successfully complete and include a minimum of 12 hours of dissertation preparation (899) on the Program of Study, but up to 30 hours of dissertation preparation (899) or 30 hours of a combination of dissertation (899) and thesis (799) preparation are allowed on a doctoral program of study.

Admission to Doctoral Candidacy for Doctor of Philosophy and Other Doctoral Degrees

([http://bulletin.sc.edu/content.php?catoid=4&navoid=648#Residency Requirement](http://bulletin.sc.edu/content.php?catoid=4&navoid=648#Residency_Requirement))

Upon nomination from the doctoral program, the dean of The Graduate School considers students for admission to doctoral candidacy, but only after the student is fully admitted to the doctoral degree program by the academic unit, passes the qualifying examination, and submits an approved doctoral program of study (D-POS) to the dean of The Graduate School. No student is admitted to candidacy by the dean of The Graduate School until after completion of all three conditions and written nomination is received from the academic program. The Graduate School will notify the student and the graduate director of the student's program when the student has been admitted to candidacy.

Note: Admission to candidacy must be granted at least one full academic year before the awarding of the degree.

APPROVED

Action 2: The Academic Policies and Practices Committee requests that Graduate Council approve an increase in the number of hours a student admitted to the Accelerated Bachelor's/Master's program can enroll in from 9 to 12. Additionally, the Committee recommends that the name of the program be changed to Accelerated Bachelor's/Graduate Degree Plan.

New Wording:

The Accelerated Bachelor's/Graduate Degree Plan allows USC undergraduate students to apply up to twelve graduate credits toward both undergraduate and graduate degree requirements. To be eligible, students must have completed at least 90 hours of undergraduate course work, have a minimum GPA of 3.40 overall,

as well as in their undergraduate major, and have approval of their undergraduate advisor and the Graduate Director of the relevant program . Admission to the Accelerated Bachelor's/Graduate Degree Plan does not require application for admission to a graduate program, nor does it guarantee admission to the proposed graduate program. Students must submit to the dean of the Graduate School an [application for admission to the Accelerated Bachelor's/Graduate Degree Plan](#) and an [Accelerated Bachelor's Graduate Degree Plan Course Work Authorization form](#) to the dean of the Graduate School with all required signatures.

Other Committee Reports

7. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

Faculty Senate Committee on Curricula and Courses met on Friday, February 12, 2010 at 2:30 PM.

Approvals:
ECON 515 – new

The next meeting of the Committee on Curricula and Courses will be held on Friday, March 26, 2010 at 2:30 PM.

Special Topics Course Approvals:

May Session

CRJU 591M	ENVR 501M	JOUR 563M (Section 1)
JOUR 563 M (Section 2)	RELG 594M	

Summer I/II 2010

CRJU 591 M	ELCT 891B	JOUR 563A
JOUR 563S	MUED 554A	THEA 599A

Fall 2010

ECIV 790B	EMCH 561B	EMCH 561N
JOUR 563A	MUSC 744T	MUSC 744W
PSYC 888S	RELG 592I	RELG 594E
RELG 594J	SLIS 795A	SLIS 795A

8. **Fellowships and Scholarships Committee** (Cheryl Addy)

- Dr. Addy informed the Council that Travel Grant awards for travel February 2010 – May 2010 has been allocated by The Graduate School as well as the Office of Research and Graduate Education. The award winners can be viewed at <http://gradschool.sc.edu/support/travelawards.htm> .
- Dr. Addy advised the Council that the spring semester is a very busy semester for the Fellowships and Scholarships committee due to many upcoming deadlines which are outlined on The Graduate School website at <http://gradschool.sc.edu/support/> .

9. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Philosophy

Course Change Proposal:

APPROVED

From: [PHIL 765 Proseminar \(3\)](#)

Critical reading of a philosophical text or series of related texts. Required of all doctoral degree candidates during the first year of course work.

To: DELETE

[Effective: Fall 2010]

Political Science

Bulletin Change:

APPROVED

[M.A. in International Studies](#)

The 2009-2010 *Graduate Studies Bulletin*

(http://bulletin.sc.edu/preview_program.php?catoid=4&poid=903&returnto=556) has an inaccurate description of the M.A. International Studies Program/Degree.

[Effective: Fall 2010]

10. **Report of Science, Math, and Related Professional Programs Committee** (Mike Wyatt)

COLLEGE OF PHARMACY

Pharmaceutical and Biomedical Sciences

Bulletin Change:

APPROVED

[Pharmaceutical Sciences](#)

Delete PHAR 522, PHAR 527, and PHAR 528 from the "Courses for the College of Pharmacy" globally within the *Graduate Studies Bulletin*.

[Effective: Summer I 2010]

11. **Report of the Petitions and Appeals Committee** (Nic Ularu)

No Report

12. **Old Business**

13. **New Business**

Dr. Voulgaris asked the Academic Policy and Practices committee to consider increasing the Concurrent Enrollment policy to change from 9 hours to 12 to align with the 12 hours for Accelerated Bachelor's / Graduate Programs.

14. **Good of the Order**

15. **Adjournment**

The meeting adjourned at 3:41 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Michael Amiridis

Vice President for Research and Graduate Education Stephen Kresovich

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Aaron Marterer, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance