



## GRADUATE COUNCIL MINUTES

October 24th, 2022

The Graduate Council met virtually on Monday, October 24th, 2022, at 2:00 P.M.

Graduate Council members present: Dr. Stephen Shapiro, Chair; Drs. Demetrius Abshire, Subra Bulusu, Fang Jing, Edie Goldsmith, Shana Harrington, Kathy Kim, Terrance McAdoo, Srihari Nelakuditi, Wendy Regoeczi, Sriram Venkataraman, Sheryl Wiskur, and Rajat Das Gupta (GSA)

Graduate Council members absent: Drs. Hassan Anderson, Jean Ellis, William Matchin, David Reisman, Neal Woods, and Christina Yao

Graduate School Representatives: Dr. Cheryl Addy, Dr. Murray Mitchell (Secretary), Dr. Angelina Sylvain, Dale Moore, Wright Culpepper, Libby Cross, and Wanda Barr

Provost Office Representative: Trena Houpp

Guests: Dr. Beth Barnes (COMD), Dr. La Trice Ratcliff-Small (OIRAA), Dr. Matthew Brashears (Sociology), Dr. Sudha Xirasagar (HSPM), Jenell Peoples (Academic Programs), Ed Short (Registrar), Moseeta Ragin (Social Work), and Maxwell Akonde (GSA)

**NOTE: These minutes will become final on November 28th, 2022, if not challenged.**

- 1. Call to Order and Approval of Agenda** (Stephen Shapiro, Chair)  
The meeting was called to order at 2:00p.m., and the agenda was approved.
- 2. Approval of the Minutes from September 26, 2022.** Approved actions by Graduate Council become effective 30 days after posting. A copy is available on the Graduate School website at: [https://www.sc.edu/study/colleges\\_schools/graduate\\_school/for-faculty\\_staff/graduate\\_council/graduate\\_council\\_minutes/index.php](https://www.sc.edu/study/colleges_schools/graduate_school/for-faculty_staff/graduate_council/graduate_council_minutes/index.php).

***The minutes from September were unanimously approved.***

- 3. Report of the Chair** (Stephen Shapiro)  
No report.
- 4. Report of the Interim Dean of the Graduate School** (Cheryl Addy)  
Dr. Addy reported that the provost is in conversation with the academic deans to raise minimum compensation for graduate assistants to \$14/hour, hopefully, by January 2023. Concurrently, Dr. Addy is working with Dr. Sylvain to better understand graduate student financial support.

Dr. Addy is also working with Dr. Sylvain and OIRAA staff to evaluate graduate time to degree.

Dean Addy encouraged Graduate Council members to submit names of August/December 2022 graduates deserving of profiles through Central Communications and to suggest potential speakers for the December Doctoral hooding ceremony.

Dean Addy and Dr. Jenkins traveled with our five SEC Emerging Scholars to a professional development/networking workshop at University of Missouri. Overall, this was a valuable experience for our Emerging Scholars.

**5. Report of the Secretary of the Graduate Council (Murray Mitchell)**

Dr. Mitchell reported that the Fall 2022 meeting of Graduate Directors will happen virtually on Tuesday, October 25, from 3:00pm to 4:30pm. The meeting is open, and members are welcome but not required to attend. Briefly, our agenda will include the following:

- Discussion of how programs are attending to the satisfactory progress to degree for students to include what is used as milestones, and how progress is monitored, assistance is provided (when needed), and enforcement (if indicated).
- Exploration of doctoral committee composition, with attention to numbers and roles to be played.
- Disclaimer on behalf of the two curriculum committees: We are working with a learning curve for the new system and a skeleton crew of reviewers. Proposals are being reviewed as quickly as is possible, and we hope to be able to get through more proposals as time progresses. Anyone qualified, interested, and available who wishes to participate as a reviewer, please contact him.

Dr. Mitchell also gave the following reminders:

- The grade mode for thesis (799) and dissertation (899) will now permit assignment of a grade of “I” when circumstances beyond the control of the student dictate.
- Accumulation of 3 or more grades of “I” simultaneously will result in a block from further enrollment until there are fewer than 3 grades of “I” on the record; and
- Every instructor of record for every student, in every course, is required to submit a grade, every semester—per university policy.

In response to Dean Addy’s question regarding access to course and curriculum proposals under consideration by the Graduate Council, Trena Houp provided instructions, which were also shared via the Graduate Council listserv:

The following instructions will only be of use to Graduate Council members—others who may be on this listserv will not have the same access as outlined below.

***Graduate Council members*** can login at the approver page, <https://usbulletins-next.sc.edu/courseleaf/approve/>, to review proposals. On the approval screen, use the drop-down menu under “Your Role” to select “Graduate Council Officer” to see the list of proposals for consideration at the Graduate Council meeting. Click on any proposal in the list to see the full proposal. The full proposal will then open below the list. Members can comment on proposals by clicking on “Add Comment.” If any Graduate Council member has trouble logging in to APPS, please contact the Office of Academic Programs at [acadprog@mailbox.sc.edu](mailto:acadprog@mailbox.sc.edu).

Dr. Mitchell added that for any Graduate Council member (or other associate or full graduate faculty members who have access to this information), with the time, energy, and motivation to review

proposals, please consider becoming a member of either of the two curriculum committees that report to Graduate Council. One other caveat. He typically uses Firefox as his browser and cannot access this system with that browser. When he uses Safari, he has no problem. If you run into any access issues, you might consider using a different browser. If problems persist, please reach out to the Office of Academic Programs as noted above.

**6. Report of the Interim Associate Dean for Diversity, Equity, and Inclusion, and Associate Director, Grace Jordan McFadden Professors Program (Murray Mitchell for Toby Jenkins)**  
No report.

**7. Report on Professional Development (Wright Culpepper)**

Wright commented that they have received 42 student registrations to take part in the 3MT Competition. Half of those registrants managed to show up for the voluntary 3MT training session led by Dr. Jonathan Edwards from Composition and Rhetoric that was held on Friday, October 21<sup>st</sup>.

They are going to have five different heats that run concurrently from 12p.m. until 1pm with twelve presenters in each heat. There will be two winners. The top two vote getters from each heat will advance on to a final round that will be held from 3pm to 4pm in the afternoon. He is happy to report that they have enough judges scheduled to participate in the 3MT competition that will be held in the Close-Hipp Building on Friday, November 11<sup>th</sup>.

**8. Report of the Graduate Student Association (Rajat Das Gupta)**

Rajat shared the following:

- GSA is having their biweekly meetings. This month on October 9th, Dr. Audrey Korsgaard, Chair of the Faculty Senate, was their guest. They discussed several concerns of the graduate students including the stipend.
- GSA has the following Mentorship Luncheons scheduled:
  - 1<sup>st</sup> November: Women’s Mentorship Luncheon
  - 3<sup>rd</sup> November: Black Graduate and Professional Student Mentorship Luncheon
  - 18<sup>th</sup> November: International Student Mentorship Luncheon
- On November 16<sup>th</sup>, Russell House, Room 305, GSA will have their second Town Hall meeting entitled, “Leadership Lessons and Conversations with University Administrators”.
  - 4:00pm - 5:00pm: There will be a workshop on leadership organized by the Service and Leadership Center at the University of South Carolina.
  - 5:00pm - 6:00pm: UofSC’s leadership including Dr. Cheryl Addy, Interim Dean of the Graduate School, Dr. Julian R. Williams, Vice President for Diversity, Equity and Inclusion, Dr. Anna Edwards, Associate Vice President for Student Life, Dr. Jason Stacy, Interim Associate Vice President for Student Health and Well-Being, have been invited. The participants can ask questions and raise their concerns.
- A few graduate students raised a concern. Suppose the adviser leaves the University--how to prevent the graduate student from being stranded? When the advisers leave the University, it affects the academic progression of the graduate students and has an implication on the assistantship and the stipend of the students. How can the Graduate Council or the Graduate School help the students in these situations?

- Dr. Mitchell responded to these concerns, noting that with a request from the student, and support from the program graduate director and remaining program graduate faculty, it is possible for major professors who have left the university to continue on an already formed committee until the student completes the thesis or dissertation. Our general guiding purpose is to create/support as smooth of a process as is possible for students to complete remaining degree requirements. With respect to financial support, the Graduate School has no authority. These arrangements must be addressed through the academic unit providing the support.

**9. Report of the Academic Policy and Practices Committee** (Murray Mitchell for Jean Ellis)

Dr. Ellis was unable to attend the meeting today. She shared with Dr. Mitchell that the Academic Policies and Procedures sub-committee will meet next Monday, October 31<sup>st</sup>, to discuss the actions brought forward by the main committee's last meeting. Dr. Ellis will update the Graduate Council next month (November).

**10. Report of the 500/600 Level Courses** (Murray Mitchell)

This report is presented to Council for informational purposes only; no action is necessary.

**500/600 Courses for October 2022 Grad Council**

(CCP = Course Change Proposal; NCP=New Course Proposal)

**ACCT 623** (3) Business Entity Tax Issues (NCP: Spring 2023)

**ACCT 625** (3) Governmental and Nonprofit Accounting (CCP: Fall 2023)

**HPEB 553** (3) Community Health Problems (CCP: Fall 2022)

**IBUS 503** (1) International Entrepreneurship (CCP: Fall 2023)

**MUSC 560** (3) Renaissance Music (CCP—Delete: Fall 2023)

**MUSC 561** (3) Music of the Baroque (CCP—Delete: Fall 2023)

**MUSC 562** (3) Music of the Classical Period (CCP—Delete: Fall 2023)

**MUSC 563** (3) Romantic Music (CCP—Delete: Fall 2023)

**MUSC 564** (3) Music of the 20<sup>th</sup> Century (CCP—Delete: Fall 2023)

**MUSC 588** (3) Business of Music (CCP: Fall 2023)

**MUSC 593** (3) Arts Marketing (CCP: Spring 2023)

**11. Associate Graduate Faculty Nominations** (Murray Mitchell)

Name: **Dawn M. Emerson** (PhD)

Program: Athletic Training

Term: Fall 2022 – Fall 2028

Name: **Shana Harrington** (PhD)

Program: Physical Therapy

Term: Fall 2022 – Fall 2028

Name: **Zachary K. Winkelmann** (PhD)

Program: Athletic Training

Term: Fall 2022 – Fall 2028

***These nominations were unanimously approved by Graduate Council.***

**12. Fellowships and Scholarships Committee** (Srihari Nelakuditi)

Dr. Nelakuditi advised that this committee is now fully staffed and has no report.

### 13. Report of Science, Math, and Related Professional Programs Committee (Jing Fang)

Below is a list of proposals reviewed by the Committee.

- **Health Communication, Certificate**, ASPH, Change to Existing Program: Fall 2023
- **Aging Certificate**, ASPH, Change to Existing Program: Fall 2023
- **Exercise Science, MS**, ASPH, Change to Existing Program: Fall 2023
- **Speech-Language Pathology, MS**, ASPH, Change to Existing Program: Fall 2023
- **Global Health Certificate**, ASPH, Change to Existing Program: Fall 2023
- **Health, Promotion, Education and Behavior, MPH**, ASPH, Change to Existing Program: Fall 2023
- **BMSC 700: Introduction to Biomedical Research (1)** School of Medicine Columbia, Change to Existing Course: Fall 2023
- **BMSC 703: Communication Skills for Pre-Health Professions: Basic and Practice (1)** School of Medicine Columbia, New Course Proposal: Spring 2023
- **BMSC 706: Responsible Conduct of Biomedical Research (2)** School of Medicine Columbia, Change to Existing Course: Fall 2023
- **Civil Engineering, ME**, College of Engineering and Computing, Change to Existing Program: Fall 2023
- **Civil Engineering, MS**, College of Engineering and Computing, Change to Existing Program: Fall 2023
- **Civil Engineering, PhD**, College of Engineering and Computing, Change to Existing Program: Fall 2023
- **MATH MA**, College of Arts and Sciences, Change to Existing Program: Fall 2023
- **MATH MM**, College of Arts and Sciences, Change to Existing Program: Fall 2023
- **MATH MS**, College of Arts and Sciences, Change to Existing Program: Fall 2023
- **MATH PhD**, College of Arts and Sciences, Change to Existing Program: Fall 2023

*These proposals were unanimously approved by Graduate Council.*

### 14. Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee (Wendy Regoeczi)

Below is a list of proposals reviewed by the Committee.

- **MUSC 718: Band Arranging (3)** School of Music, Terminate Existing Course: Fall 2023
- **MUSC 719: Choral Arranging (3)** School of Music, Terminate Existing Course: Fall 2023
- **MUSC 723: Baroque Styles (3)** School of Music, Terminate Existing Course: Fall 2023
- **MUSC 725: Contemporary Styles (3)** School of Music, Terminate Existing Course: Fall 2023
- **MUSC 728: Score Reading (1 - 3)**, School of Music, Terminate Existing Course: Fall 2023
- **MUSC 730: Polyphonic Music Before 1600 (3)** School of Music, Terminate Existing Course: Fall 2023
- **MUSC 754: Ancient, Oriental, and Western Medieval Music (3)** School of Music, Terminate Existing Course: Fall 2023
- **FINA 760: Financial Policies (3)** DMSB, Change to Existing Course: Fall 2023
- **PSYC, MA**, College of Arts and Sciences, Change to Existing Program: Fall 2023
- **LING, PhD**, College of Arts and Sciences, Change to Existing Program: Fall 2023

- **LING, MA**, College of Arts and Sciences, Change to Existing Program: Fall 2023
- **Teaching English to Speakers of Other Languages**, Linguistics, College of Arts and Sciences, Change to Existing Program: Fall 2023
- **Business Analytics, Certificate**, DMSB, Change to Existing Program: Fall 2023
- **International Business MIB**, DMSB, Change to Existing Program: Fall 2023
- **Adapted Physical Education, MS**, College of Education, Change to Existing Program: Fall 2023
- **Educational Administration, Ed.S.**, College of Education, Change to Existing Program: Fall 2023
- **Sport and Entertainment Management, MSEM**, College of Hospitality Retail Sport Management, Change to Existing Program: Fall 2023

**These proposals were unanimously approved by Graduate Council.**

**15. Report of the Grievances, Appeals and Petitions Committee (Shana Harrington)**

No report.

**16. Other Committee Reports**

None.

**17. Old Business**

None.

**18. New Business**

None.

**19. Good of the Order**

None.

**20. Adjournment**

The meeting was adjourned at 2:40p.m.

Murray Mitchell, Secretary

CC: Michael Amiridis, President  
 Donna Arnett, Provost  
 Cheryl Addy, Interim Dean of the Graduate School  
 Deans  
 Department Chairs  
 Graduate Directors  
 Aaron Marterer, University Registrar  
 Elaine Belesky, Office of the Registrar  
 Malia Kiehl, Office of the Registrar  
 Tara Wright, Office of the Registrar