



UNIVERSITY OF SOUTH CAROLINA
GRADUATE COUNCIL MINUTES
January 25, 2010

The Graduate School

The Graduate Council met on Monday, January 25, 2010 at 2:00 p.m. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Andrew Shifflett, Chair; Drs. Cheryl Addy, Nancy Brown, Shirley Staples Carter, Xiaomin Deng, John Grego, Scott Huebner, Richard Hunt, Rhonda Jeffries, Michelle Maher, Murray Mitchell, Francisco Sanchez, Donna Shannon, Nic Ularu, George Voulgaris and Mike Wyatt; Andrea Adams

Graduate Council members absent: Drs. JoAnne Herman, Satish Jayachandran, and Srihari Nelakuditi

Graduate School Representatives: Dr. James Buggy, Interim Dean; Dr. Nancy Zimmerman; Mr. Dale Moore; Janice Byrd

Provost Office Representative: Dr. Kristia Finnigan

Guests: Drs. Kendra Albright, Matthew Brown, Maria Mabrey, and Sudha Xirasagar; Carol Davis, Simone Francis, Elizabeth Whit-hurst

NOTE: These minutes will become final on March 10, 2010, if not challenged.

1. **Chair's Remarks** (Andrew Shifflett)

Dr. Shifflett called the meeting to order at 2:10 p.m.

2. **Approval of minutes** (Minutes of the [November 23, 2009](#) meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://gradschool.sc.edu/gradcouncil/minutes/>]

3. Report of the Interim Dean of The Graduate School (James Buggy)

- Dr. Buggy reported on the last Graduate Directors meeting that was held on December 8, 2009 in the Russell House Theatre. There, the following was discussed:
 - Demonstration of the enhanced graduate admission [recommendation web interface](#)
 - Overview of the revised [policies and procedures](#) on academic programs by Dr. Kristia Finnigan, Associate Provost for Academic Programs.
 - Demonstration of the new web-based [Graduate Studies Bulletin](#) by Dr. Aaron Marterer, Associate Registrar

Dr. Buggy advised the Council that the [announcement](#) for the meeting included the action of Graduate Council to approve the Graduate Student Family Leave Policy at the meeting held on [November 23](#). Dr. Buggy stated that the announcement also provided information regarding the spring 2010 TA Workshop deadlines and directed them to view upcoming Fellowships and Awards deadlines at <http://www.gradschool.sc.edu/support/>.

- Dr. Buggy advised the Council that on January 7, the Advisory Group for Graduate Education met with Dr. Stephen Kresovich, Vice President of Research and Graduate Education, to begin prioritizing and aligning Graduate School activities with [Focus/Advance Carolina](#) initiatives. Dr. Buggy stated that the meeting was a follow-up to Dr. Kresovich's attending the October meeting where Dr. Kresovich asked the Council to generate a list of priorities to be addressed.
- Dr. Buggy informed the Council that on January 8, the [Provost's Spring Retreat](#) was held at the Metropolitan Convention Center attended by departmental chairs, center directors, and various deans and staff persons. Enhancing graduate education at USC was a focus of discussion in the Research Break Out session.
- Dr. Buggy reported to the Council that on December 29, an article from the S.C. Graduate Professional Alliance, "[Keeping our Best and Brightest in S.C.](#)", in *The State* newspaper introduced the importance of graduate education in S.C. to meet our economic stimulus goal and to better serve our state citizens. Dr. Buggy told the Council that as a follow-up to the article, there was a meeting held by Senator Hugh Letterman that Dr. Zimmerman attended and will report on later. Dr. Buggy stated that the S.C. Graduate Professional Alliance meets every few months and they will meet in February, but before that there will be a S.C. graduate dean's retreat in Clemson which is another state-wide coordination to review graduate education.
- Dr. Buggy commented on a recent meeting held with Julie Morris, Director of the Office of Undergraduate Research. Dr. Buggy stated that at this meeting a possible coordination between the undergraduate [Discovery Day](#) and Graduate Student Day was discussed.

Dr. Buggy stated that within this meeting it was suggested that the current Accelerated Bachelor's/Master's Program be re-evaluated. Dr. Buggy then advised that Dr. Zimmerman has charged the Policy and Practices

committee with this task. Dr. Buggy asks that the committee also review the following:

- increasing the number of credit hours an undergraduate student may take under this plan because currently it is nine hours. Clemson University currently allows twelve hours and at least twelve is acceptable to the Commission on Higher Education
 - changing the name of the program because the title Accelerated Bachelor's/Master's is misleading in that students may think that the credits obtained while in the program may only be used toward a Master's degree and not a Doctoral degree
 - evaluating ways to promote the program to undergraduate students; particularly Magellan Scholars and those within the undergraduate research programs
- Dr. Buggy introduced Simone Francis who was recently hired as a Program Manager within The Graduate School. Ms. Francis focus will be on fellowships, scholarships, graduate student professional development, and awards which include Graduate Student Day and Teaching Assistant (TA) workshops.

4. **Report of the Associate Dean / Secretary of the Graduate Council**
(Nancy Zimmerman)

- Dr. Zimmerman reminded the Council of the charge issued by Dr. Stephen Kresovich at the October 26 meeting. Dr. Kresovich asked the Council to set 2 or 3 priorities for him to work on this year that will strengthen graduate education at USC. Dr. Zimmerman advised the committee that since the last reminder at the November 23 meeting, she has not received much feedback and reiterated the importance of the charge. Council members are asked to email possible priorities to her at npz@sc.edu and she will compile them for discussion at the February 22 meeting.
- Dr. Zimmerman reported on a meeting hosted by Senator Hugh Letterman, Sr. who currently serves as chair of the Finance Committee. Dr. Zimmerman advised the Council that Senator Letterman is very concerned with keeping the best and brightest students in South Carolina upon graduating from college and asked to meet with Dr. Perry Halushka of MUSC, the author of the op-ed piece Dr. Buggy mentioned in his report that proposes a program to keep our brightest students in SC for graduate education, In addition to Dr. Zimmerman, who represented USC, Gail Morrison of the Commission on Higher Education attended the meeting with Dr. Halushka. During the meeting, Senator Letterman emphasized that state budget funds were low, but he would do that could be done to ensure that all recipients of the existing Palmetto Fellows, LIFE, and HOPE scholarships still receive funding. He encouraged the attendees to pursue the graduate initiative suggested by Dr. Halushka and to investigate ways to stretch the State's financial contributions to encourage students to remain in SC for graduate studies and settle here.
- Dr. Zimmerman charged the Policy and Practices committee with the task of reviewing the current policy on the submission of a Program of Study. Dr. Zimmerman advised the Council that many graduate students are not being adequately advised and often this lack of advisement leads to The Graduate School reviewing multiple exception requests during the clearance process.

- Dr. Zimmerman advised the Council that Dr. Tim Mousseau has been named the associate vice president for research and graduate education. He joins Dr. Pam Benicewicz who was named associate vice president for research and graduate education last fall.

5. **Report of the Graduate Student Association Representative** (Andrea Adams)

No Report

6. **Report of the Academic Policy and Practices Committee** (Francisco Sanchez)

No Report

7. **Other Committee Reports**

8. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

500-600 Level Courses:

Faculty Senate Committee on Curricula and Courses met on Friday, January 15, 2010 at 2:30 PM.

Approvals:

RETL 695 – new

FILM 566/ENGL 566 – title and description (Approved after revisions submitted by unit.)

The next meeting of the Committee on Curricula and Courses will be held on Friday, February 12, 2010 at 2:30 PM.

Distance Education Delivery Approvals

[SLIS 797](#)

Special Topics Course Approvals

Spring 2010:

BIOL 599 M

BIOL 599 N

ECON 589 C

EDUC R 632 C

ENHS 793 B

PSYC 888 R

RELG 594 K

SLIS 797 Q

SOCY 719 S

SOCY 739 G

SOCY 768 I

SOST 500 B

SOWK 768 S

May Session 2010:

CRJU 591 M

Summer II 2010:

CRJU 591 B

9. **Fellowships and Scholarships Committee** (Cheryl Addy)
- Dr. Addy advised the Council that the spring semester is a very busy semester for the Fellowships and Scholarships committee due to many upcoming deadlines which are outlined on The Graduate School website at <http://gradschool.sc.edu/support/>.
 - Dr. Addy informed the Council of processing and financial issues that surfaced when reviewing a recent pool of requests received for Travel Grants. Dr. Addy told the Council that approximately 100 requests were submitted from academic units requesting about 50,000 in funds from the Graduate School, but on average, only about \$10,000 is available for allocation per round each year (total of 3 rounds). Dr. Addy commented that clearly current funds will not allow support for all students. Dr. Addy stated that the current review process of evaluating Travel Grants is being evaluated to ensure that fair decisions are made. Dr. Addy advised the Council that Dr. Kresovich was consulted and stated that he would offer funds to increase the amount awarded to students yearly. Dr. Kresovich also suggested that the Fellowships and Scholarships committee do three things to improve the procedure:
 - maintain the rule that the department must offer matching funds in order for the student to be funded
 - the awardee must be a Ph.D. student and the lead author or presenter
 - The Graduate School continues to administer the program, but the award letters are sent from his office
 - the student request must be handled on demand
 The Fellowships and Scholarships committee will be working with Dr. Kresovich regarding these requests to generate a feasible procedure.
10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Murray Mitchell)

COLLEGE OF ARTS AND SCIENCES

Languages, Literatures, and Cultures

Bulletin Change:

APPROVED

[M.A. in Comparative Literature](#)

For M.A. students in Comparative Literature who are not proceeding to the concurrent Ph.D. in Comparative Literature; i.e. their M.A. in Comparative Literature is terminal in our department; there is an oral examination after passing the comprehensive exam. This was omitted from the former *Graduate Studies Bulletin*.

[Effective: Summer I 2010]

Bulletin Change:

APPROVED

[Ph.D. in Comparative Literature](#)

The new bulletin change addresses the fact that some students in the Ph.D. program in Comparative Literature, and whose first literature is not English, will not have to write an essay in the comprehensive examinations to prove that they are versed in that language. If they are natives of the language of their first literature, they will prove through coursework that they are able to write and orally discuss complex ideas in that language.

[Effective: Summer I 2010]

Bulletin Change:

APPROVED

[M.A. in French](#)

FREN 511 will no longer be a requirement within the M.A. in French degree because the content of this course will be covered in the new proposed course, FREN 700, Introduction to Graduate Studies in Languages, Literatures, and Cultures.

[Effective: Summer I 2010]

Bulletin Change:

APPROVED

[M.A. in Spanish \(non-thesis option\)](#)

Various *Graduate Studies Bulletin* changes to include changes to the list of required courses.

[Effective: Summer I 2010]

Bulletin Change:

APPROVED

[M.A. in Spanish \(thesis option\)](#)

Various *Graduate Studies Bulletin* changes to include changes to the list of required courses.

[Effective: Summer I 2010]

Course Change Proposal:

APPROVED

From: [CPLT 700 Proseminar in Comparative Literature \(3\)](#)

Introduction to the study of comparative literature at the graduate level, including training in style sheets, research methods and theories, and practice in writing about literature in diverse formats

Grading: Pass/Fail

To: **CPLT 700** Introduction to Graduate Studies in Languages, Literatures, and Cultures (3) {FREN 700, GERM 700, and SPAN 700}

An introduction to graduate studies that includes a survey of contemporary literary theory, an overview of the current state of the profession, and instruction in how to carry out research and write at the graduate level.

Grading: Standard

[Effective: Fall 2010]

Course Change Proposal:

APPROVED

From: [GERM 700 Proseminar \(3\)](#)

Introduction to literary methods in the field of Germanics, combined with practical instruction in bibliography and in the preparation of elementary research projects.

To: **GERM 700** Introduction to Graduate Studies in Languages, Literatures, and Cultures (3) {CPLT 700, FREN 700, and SPAN 700}

An introduction to graduate studies that includes a survey of contemporary literary theory, an overview of the current state of the profession, and instruction in how to carry out research and write at the graduate level.

[Effective: Fall 2010]

Course Change Proposal: **APPROVED**

From: [SPAN 711 Introduction to Literary Theory and Criticism \(3\)](#)

Overview of the main theories and methods in analyzing Spanish and Spanish-American literature.

Notes: Required of all M.A. and M.A.T. candidates in the first year of study

To: **SPAN 711** Introduction to Literary Theory and Criticism (3)

Overview of the main theories and methods in analyzing Spanish and Spanish-American literature.

Note: **DELETE the note only which states:**

Required of all M.A. and M.A.T. candidates in the first year of study

[Effective: Fall 2010]

New Course Proposal: **APPROVED**

[FREN 700 Introduction to Graduate Studies in Languages, Literatures, and Cultures \(3\) {CPLT 700, GERM 700, and SPAN 700}](#)

An introduction to graduate studies that includes a survey of contemporary literary theory, an overview of the current state of the profession, and instruction in how to carry out research and write at the graduate level.

[Effective: Fall 2010]

New Course Proposal: **APPROVED**

[SPAN 700 Introduction to Graduate Studies in Languages, Literatures, and Cultures \(3\) {CPLT 700, FREN 700, and GERM 700}](#)

An introduction to graduate studies that includes a survey of contemporary literary theory, an overview of the current state of the profession, and instruction in how to carry out research and write at the graduate level.

[Effective: Fall 2010]

Political ScienceBulletin Change: **TABLED UNTIL NEXT MEETING****[M.A. in International Studies](#)**The 2009-2010 *Graduate Studies Bulletin*

(http://bulletin.sc.edu/preview_program.php?catoid=4&poid=903&returnto=556) has an inaccurate description of the M.A. International Studies Program/Degree.

[Effective: Fall 2010]

COLLEGE OF EDUCATION***Educational Leadership and Policies***

Bulletin Change:

APPROVED**[M.Ed. in Higher Education Business Administration](#)**

The dynamic and increasingly global arena in which today's postsecondary education occurs creates a demand for innovative graduate educational experiences to prepare the next generation of higher education administrators.

Administrators of higher education entities contend with an ever-changing higher education marketplace where public and private support for higher education dwindles while the local, national, and global environments create increasing competition and complexity. Their success requires that they develop the skills, expertise, business acumen, and practical experience necessary to manage and lead the business of higher education. The College of Education and The Moore School of Business at the University of South Carolina (USC) propose to respond by collaborating to offer an innovative Master of Education in Business Administration degree that combines the critical components defining educational leadership within a business context.

Currently, USC offers a Master of Education in Higher Education and Student Affairs for those preparing to secure positions in student support services. The curricular content and course delivery methods of this degree are designed primarily for in residence, full-time students who have recently earned their baccalaureate degrees and who will seek entry level employment in campus student services or general administration.

In contrast, the new M.Ed. in Higher Education Business Administration will educate current professionals in postsecondary educational settings (from early career employees to seasoned executives) of higher education. The program will incorporate distance learning, multi-modal systems as well as some limited face-to-face instruction. Its curriculum will emphasize contemporary managerial techniques, strategy, planning, and analysis that create administrative and leadership excellence for the enterprise of higher education.

[Effective: Fall 2010]

Educational Studies

Course Change Proposal:

APPROVED**From:** [EDCE 711 Advanced Family Guidance \(3\)](#)

Advanced study of children within the context of family counseling theories.

Prereq: EDCE 503 or equivalent

To: **EDCE 711** Advanced Family Counseling (3)

Advanced study of children within the context of family counseling theories.

Prereq: EDCE 503 or equivalent

[Effective: Fall 2010]

Course Change Proposal: **TABLED UNTIL NEXT MEETING****From:** [EDCE 800 Special Problems in Counseling and Personnel Work \(1-3\)](#)

This course is designed to provide opportunities for the study of special topics in counseling and personnel work.

Prereq: Consent of the Instructor

To: **EDCE 800** Special Topics in Counseling (1-3)

Advanced study of children within the context of family counseling theories.

Prereq: EDCE 503 or equivalent

[Effective: Fall 2010]

COLLEGE OF HOSPITALITY, RETAIL, AND SPORT MANAGEMENT***Retailing***

Curriculum and Bulletin Change:

APPROVED[Master of Retailing](#)

The Department of Retailing is revising the master's curriculum to better prepare our students for careers in the retail industry (non-thesis option) or for further graduate study in retailing (thesis option). We are proposing two new courses, RETL 695 (Retailing Literature & Thought) and RETL 725 (Shoppers in the Retail Environment), in order to make our graduate core comprehensive.

[Effective: Fall 2010]

New Course Proposal: **APPROVED**
[RETL 725 Shoppers in the Retail Environment \(3\)](#)
 Study of in-store shopper processes, activities, wants and needs to aid retail strategy formulation.

[Effective: Summer I 2010]

COLLEGE OF MASS COMMUNICATIONS AND INFORMATION STUDIES
School of Library and Information Studies

New Course Proposal /Distance Education Delivery Proposal: **APPROVED**
[SLIS 795 Special Topics in International Information Issues \(1-3\)](#)

Discussion and critical examination of selected topics of current international debate regarding information and related technologies. Topics vary by suffix and title. May be repeated a maximum of 3 times.

[Effective: Summer I 2010]

11. **Report of Science, Math, and Related Professional Programs Committee**
 (Mike Wyatt)

COLLEGE OF ARTS AND SCIENCES

Statistics (*minutes corrected 4/28 to include the following approval – Janice Byrd*)

Course Change Proposal: **APPROVED**
From: [STAT 701 Applied Statistics II \(3\)](#)

Continuation of STAT 700. Simple linear regression, correlation, multiple regression, fixed and random effects analysis of variance, analysis of covariance, experimental design, some multivariate methods, various statistical packages. Not to be used for M.S. or Ph.D. credit in statistics or mathematics.

Prereq: STAT 700 or consent of department

To: **STAT 701 Applied Statistics II (3)**

Continuation of STAT 700. Simple linear regression, correlation, multiple regression, fixed and random effects analysis of variance, analysis of covariance, experimental design, some multivariate methods, various statistical packages. Not to be used for M.S. or Ph.D. credit in statistics or mathematics.

Prereq: STAT 700 or the equivalent

[Effective: Fall 2010]

COLLEGE OF ENGINEERING AND COMPUTING***Biomedical Engineering***

Course Change Proposal:

APPROVED**From:** [BMEN 798 Graduate Seminar in Biomedical Engineering \(1\)](#)

Seminar on current biomedical engineering topics and student presentations.

Notes: May be repeated for credit.

To: **BMEN 798** Graduate Seminar in Biomedical Engineering (1)

Graduate seminar on current topics in biomedical engineering. Instruction on critical analysis and communication in the discipline.

Notes: **DELETE**

[Effective: Fall 2010]

Curriculum and Bulletin Change:

APPROVED[M.S. in Biomedical Engineering](#)The Department of Biomedical Engineering requests several changes to their *Graduate Studies Bulletin* entry.

[Effective: Fall 2010]

Curriculum and Bulletin Change:

APPROVED[Ph.D. in Biomedical Engineering](#)The Department of Biomedical Engineering requests several changes to their *Graduate Studies Bulletin* entry.

[Effective: Fall 2010]

New Course Proposal:

APPROVED[BMEN 795 Biomedical Engineering Literature \(1\)](#)

Critical reading and literacy in the biomedical engineering discipline as it relates to students' research.

Prereq: Graduate Standing in the Biomedical Engineering Program

Grading: Pass/Fail

[Effective: Fall 2010]

New Course Proposal: **APPROVED**
[BMEN 797 Biomedical Engineering Doctoral Research \(1-12\)](#)
 Individual research to be arranged with the instructor.

Prereq: Graduate Standing in the Biomedical Engineering Program
 Grading: Pass/Fail

[Effective: Fall 2010]

New Course Proposal: **APPROVED**
[BMEN 799 Masters Thesis Preparation \(1-12\)](#)
 Thesis preparation for Masters Program.

Prereq: Graduate Standing in the Biomedical Engineering Program
 Grading: Pass/Fail

[Effective: Fall 2010]

New Course Proposal: **APPROVED**
[BMEN 898 Doctoral Seminar in Biomedical Engineering \(1\)](#)
 Seminar for doctoral students on current biomedical engineering topics and instruction in professional preparation in the discipline.

Prereq: Graduate Standing in the Biomedical Engineering Program
 Grading: Pass/Fail

[Effective: Fall 2010]

New Course Proposal: **APPROVED**
[BMEN 899 Biomedical Engineering Doctoral Dissertation Preparation \(1-12\)](#)
 Dissertation preparation for the Ph.D. Program.

Prereq: Graduate Standing in the Biomedical Engineering Program
 Grading: Pass/Fail

[Effective: Fall 2010]

COLLEGE OF NURSING

* Curriculum and Bulletin Change: **APPROVED**
[College of Nursing](#)

The College of Nursing requests several changes to courses and descriptions description to more accurately reflect the content that is being taught.

[Effective: Summer I 2010]

- * Course Change Proposal: **APPROVED**
- From: NURS 705** Primary Care Nursing of Adults (3)
Primary care of adults to assist them to maintain and improve their health relative to lifestyle, reproductive practices and minor self-limiting illness.
- Prereq: NURS 702 and NURS 704 Didactic and field study
- To: NURS 705** Acute Problems of Adults and Women's Health in Primary Care (3)
Management of acute health problems and women's health in primary health care settings. Didactic and field study.
- Prereq: NURS 702 and NURS 704

[Effective: Summer I 2010]

- * Course Change Proposal: **APPROVED**
- From: NURS 722** Therapeutic Primary Care Nursing: Advanced Practice Management Field Study in Chronic Disease Management (3)
Advanced Practice Nursing of individuals with chronic illnesses and disabilities across the health care continuum. Field study required.
- Prereq: NURS 704, 707, 702
- To: NURS 722** Chronic Health Problems in Primary Care (3)
Management of chronic health problems across the life span in primary health care settings. Didactic and field study.
- Prereq: NURS 704, 707, 702

[Effective: Summer I 2010]

- * *minutes corrected 6/07 to indicate that these two courses submitted on a curriculum bulletin change form are also approved as course change proposals so that the catalog may also be corrected in the Registrar's Office – Janice Byrd)*

ARNOLD SCHOOL OF PUBLIC HEALTH

New Course Proposal/Technology-Assisted Instruction Delivery
 Proposal: **APPROVED**

[HSPM 733 Health Care Management Accounting \(3\)](#)

Financial accounting and internal accounting for management
 decision-making, including cost determination, cost control,
 performance evaluation and financial planning

Special Permission: Department

[Effective: Fall 2010]

12. **Report of the Petitions and Appeals Committee** (Nic Ularu)

No Report

13. **Old Business**

14. **New Business**

15. **Good of the Order**

16. **Adjournment**

The meeting adjourned at 3:47 p.m.

Nancy Zimmerman, Secretary

cc:

President Harris Pastides

Provost Michael Amiridis

Vice President for Research and Graduate Education Stephen Kresovich

Deans

Department Chairs

Graduate Directors

Barbara Blaney, University Registrar

Jodie Morris, Office of the Registrar

Gail Stephens, Office of the Registrar

Aaron Marterer, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance