



# The Graduate School

## UNIVERSITY OF SOUTH CAROLINA

### GRADUATE COUNCIL MINUTES March 26, 2012

The Graduate Council met on Monday March 26, 2012 at 2:00 P.M. in room 311 of the Byrnes Building.

**Graduate Council members:** Dr. Cheryl Addy, Chair; Drs., Deborah Brosdahl, Subra Bulusu, Wayne Carver, David Damofal, Edward Gatzke, John Grego, Rhonda Jeffries, J. Daniel Jenkins, Kartik Kalaignanam, Lauren Sklaroff, Paul Solomon, Adela Vraciu, Nancy Zimmerman.

**Graduate Council member absent:** Michael Hodgson, Michelle Maher, and Srihari Nelakuditi

**Graduate School Representatives:** Drs. Lacy Ford, and Jessica Elfenbein: Soo-Jee Yi

**Graduate Student Representative:** Robynn Mackechnie

**Provost Office Representative:** Dr. Kristia Finnigan

**Guests:** Drs. James Catroppo, Michelle Hardee, Jed Lyons, Martin Roth, Paul Yazel; Sara Easler

**NOTE: These minutes will become final on April 30, 2012, if not challenged.**

1. **Approval of minutes** (Minutes of the February 27, 2012 meeting). The minutes were reviewed electronically and approved by the Council. [A copy of Minutes are on file at The Graduate School; also posted on The Graduate School website at <http://app.gradschool.sc.edu/gradcouncil/minutes.asp>]
2. **Report of the Chair** (Cheryl Addy)
  - Dr. Addy called the meeting to order at 2:03 P.M.
  - Dr. Addy asked the Council to encourage themselves and their departments to attend the Graduate Directors meeting, held next Wednesday April 4<sup>th</sup>, at 2 P.M., in the Russell House Theater. The two Policies and Practices items on the Graduate Directors meeting agenda are discussion items and a large number of updates. Dr. Addy believes this will be a very substantive meeting and would like as much input as possible into the discussion.

- Dr. Addy noted that Drs. Finnigan, Zimmerman, and she are on a committee developing an electronic forms approval process for all courses and curriculum. This will be a fairly easy transition for graduate courses and curriculum because of what we have been doing through the Graduate School for some time now. Please watch out for this and there will be opportunities for input into that process and training as we get further along.
  - Dr. Addy said one of the open ended areas right now is what is submitted as a bulletin change is somewhat ambiguous in terms of what level of approval is required. We are talking about having a mechanism in this electronic approval process for tracking so that these requests do get into the bulletin appropriately. Also in discussion are what changes should require governance approval even if they are not technically curriculum changes such as changes in admission criteria, and comprehensive assessment for master's programs. These are items that we want to go through the approval processes but are not curriculum per se. This is not to make major changes in the governance's approval process but to simply to streamline the process we have so that it is clearer what is going on.

### 3. **Report of the Dean of The Graduate School** (Lacy Ford)

- Dr. Ford noted Graduate Student Day will be held on Tuesday, March 27<sup>th</sup> at the Russell House. It is our annual celebration and recognition for our graduate students.
- Dr. Ford relayed that we are also working closely with the Graduate Student Association to recognize them during Graduate Student Week which is a week away.
- Dr. Grego directed a question to Dean Ford concerning personnel transitions at the Graduate School. In response, Dean Ford stated that the VP for Human Resources, Chris Byrd, confirmed that as long as you are in a faculty slot there is no loss of benefits if you rotate out of an administrative position. Dr. Ford stated that as faculty we are all 9 month employees at core unless there was some other understanding or contractual arrangement, so there is not an interstitial loss of benefits. Dr. Grego requested directions to locating this stated University policy, by way of e-mail, for future reference purposes. Dr. Ford responded that he would be happy to research which authority Human Resources was drawing upon.

### 4. **Report of the Associate Dean / Secretary of the Graduate Council** (Nancy Zimmerman)

- Dr. Zimmerman thanked Council for agreeing to be judges for Graduate Student Day.
- Dr. Zimmerman informed the Council that a call for nominations for Graduate Council was sent out to the departments last week. The deadline for nominations is Friday, April 6th. At that time, an electronic ballot will be sent to the faculty. The newly elected members will be contacted and the public announcement of election results will be made. For those of you who are in the first year of their term please consider volunteering for Chair Elect elect, which means you will be Chair Elect next academic year and then Chair of Graduate Council your third year. Dr. Addy added

that to serve on Graduate Council you must be a part of regular faculty member, clinical and research faculty are not eligible.

#### 5. **Report of the Graduate Student Association Representative** (Robyn Mackechnie)

- Ms. Mackechnie announced the Graduate Student Association(GSA) will be holding elections later this week
- Ms. Mackechnie invited the Council to attend the Proclamation Celebration, on Monday April 2<sup>nd</sup> at 2 P.M. with Dr. Ford, in honor of the National Graduate and Professional Student Appreciation Week. All events occurring next week are posted in the [GSA newsletter](#).

#### 6. **Report of the Academic Policy and Practices Committee** (Joseph Quattro)

- On behalf of Dr. Quattro, Dr. Addy asked the Council to encourage as many of their colleagues to complete the [Doctoral Degree Requirement survey](#) as the Committee would like to obtain as close as a census and possible to make sure we are capturing the information. The results from this survey will be a source for discussion at the next Graduate Director's meeting.
- Dr. Addy began speaking on the topic of graduate assistantship(GA). This body made a set of recommendations for this topic a year or so ago and with the various transitions in the Provost office changes never got processed. But we are going back and expanding upon this policy. Dr. Addy thanked Ms. MacKechnie from the GSA on providing graduate students' input. Dr. Addy stated that a graduate assistantship should have adequate basic description of their responsibilities, including time expectations, in writing. Then once these descriptions are established there needs to be a policy reprimand if the GA is not doing their job appropriately in the context of that job description but also a process if GA's feel like they have been reprimanded or terminated inappropriately. So we are developing a grievance process for GA's. It basically will parallel with what already exists for other grievances, academic and nonacademic grievances. Communication should start at the unit level. One thing we are very clear about is that the Graduate School does not want to be the enforcement on this. It really should be driven at the unit level. The Graduate School should only be involved in very limited circumstances. Due to the varying structures of departments Dr. Addy recommended changing the language to indicate that it is up to the program to define whether their students can have outside employment but that they must have a policy and they cannot terminate a student unless they have a policy that prohibits outside employment.
  - Dr. Ford shared that the Provost Office is very interested in a formal grievance procedure and creating some process for the Graduate School that settle these issues short of the grievance procedure by having some sort of advocate position and better policies will help.
  - Dr. Ford also mentioned that the Provost Office is supportive of establishing some sort of minimum stipend. If departments want to have a no outside employment policy then they have to reach this minimum stipend. Having said this the Graduate School not only doesn't want to be in the enforcement position but can't be in this position because with the exception of the

Presidential Fellowship we are not providing any of the money. The money is coming all down from the deans of the colleges, chairs and out from there. So we will have to move towards and enforcement of this in a working conversation of the deans.

7. **Report of the Committee on 500/600 Level Courses, Distance Education, and Special Courses** (Nancy Zimmerman)

**500-600 Level course approvals:**

[SLIS 529- DED](#)

8. **Fellowships and Scholarships Committee** (Wayne Carver)

- Graduate Student Day winners will be announced shortly after Graduate Student Day.
  - Winners have been posted(<http://app.gradschool.sc.edu/gsd/winners.asp>)

9. **Report of the Science, Math, and Related Professional Program Committee** (John Grego)

**SCHOOL OF MEDICINE**  
***Biomedical Sciences***

New Course Proposal:

**APPROVED**

[PATH 711 Introduction to General and Organ System Pathology \(3\)](#)

Basic principles of pathologic processes of disease in organs and tissues at the gross and microscopic level. A review of normal anatomy and histology essential to an understanding of processes and organs and tissues that were normal before the disease began.

[Effective Term: Spring 2013]

**COLLEGE OF ENGINEERING AND COMPUTING**

New Course Proposal:

**APPROVED**

[ENCP 789 Advanced Special Topics in Engineering and Computing \(0-3\)](#)

Special topics of an interdisciplinary nature for graduate students of engineering and computing. Course content varies and will be announced in the schedule of classes by suffix and title.

[Effective Term: Fall 2012]

**ARNOLD SCHOOL OF PUBLIC HEALTH**  
***Epidemiology & Biostatistics***

New Course Proposal:

**APPROVED**[EPID 770 Social Epidemiology \(3\)](#)

Influence of social factors and the distribution of those factors on patterns of health and disease. Including individual-level examinations of the role of social determinants in producing health, as well as more macro-level examinations of patterns of social disparities in health status.

Prerequisite: EPID 700 or EPID 701 or equivalent

[Effective Term: Fall 2012]

10. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Deborah Brosdahl)

**MOORE SCHOOL OF BUSINESS**  
***Management Science***

New Course Proposal:

**APPROVED**[MGSC 778 Revenue Management \(3\)](#)

Concepts of forecasting demand, segmenting customers and allocating capacity or customizing price offers to distinct customer segments to maximize profits.

[Effective Term: Summer I 2012]

***Economics***

New Course Proposal:

**APPROVED**[ECON 848 Environmental Economics \(3\)](#)

Fundamentals of environmental and resource economics. Including concepts of pollution, instrument choice, management of renewable and non-renewable resources, and valuation techniques for environmental public goods.

Restricted to: Economics Ph.D. students

[Effective Term: Fall 2013]

***International Business***

New Course Proposal/Distance Education Delivery Proposal:

**APPROVED**

[IBUS 709 International Intellectual Property Management \(3\)](#)

Equip managers with the tools to identify intellectual property assets, manage asset development and implementation, and to create intellectual property strategies tailored to business objectives.

[Effective Term: Fall 2012]

New Course Proposal:

**APPROVED**

[IBUS 710 Global Stakeholder Management \(3\)](#)

Survey of the managerial, political, economic, sociological and psychological foundations of global stakeholder management and engagement through extant theory and case study examples of successful and failed stakeholder management strategies in various industries and multiple countries.

[Effective Term: Fall 2012]

Course Change Proposal:

**APPROVED**

From: [IBUS 808 Specialized Study in Global Market Planning \(3\)](#)

Provides a conceptual framework for the integration of market planning into the broader global strategic planning process, focusing particularly on new concepts and analytical techniques

Prerequisites: DMSB 702 or IBUS 717

To: **DELETE**

[Effective Term: Fall 2012]

New Course Proposal:

**APPROVED**

[IBUS 808 Current Research in International Business \(3\)](#)

Addresses current research issues in international business research

Prerequisites: DMSB 702 or IBUS 717

[Effective Term: Fall 2012]

**COLLEGE OF ARTS AND SCIENCES**  
**Psychology**

Course Change Proposal:

**APPROVED**

From: [PSYC 824 Seminar in Quantitative Psychology \(3\)](#)

Theoretical and empirical issues in an area of current interest in quantitative methods and quantitative psychology. May be repeated with different topics.

To: PSYC 824 Special Topics in Quantitative Psychology (3)

Theoretical and empirical issues in an area of current interest in quantitative methods and quantitative psychology. May be repeated as content varies by title and suffix.

Prerequisite or Corequisite: PSYC 710

[Effective Term: Fall 2012]

**COLLEGE OF MASS COMMUNICATIONS AND INFORMATION STUDIES**  
**School of Library and Information Science**

Course Change Proposal:

**APPROVED**

[25 SLIS Courses: Prerequisite Changes](#)

\*Access summary of prerequisite change proposals [here](#).

[Effective Term: Fall 2012]

**School of Journalism and Mass Communications**

New Course Proposal:

**APPROVED**

[JOUR 775 Strategic Communication for Behavior & Social Change \(3\)](#)

Theories of persuasion, principles and best practices of strategic communication, as applied to health and cause communication campaigns. Recognize, and develop effective, persuasive communications for social and health topics.

Course Prerequisites: JOUR 715 or permission of instructor

[Effective Term: Fall 2012]

## THE GRADUATE SCHOOL

New Course Proposal:

**APPROVED**

[GRAD 701 Teaching Assistant Development \(0\)](#)

An introduction to skills and strategies for graduate teaching and instructional assistants at the University of South Carolina.  
(Pass/Fail grading)

[Effective Term: Fall 2012]

### 11. Report of the Petitions and Appeals Committee (Rhonda Jeffries)

No report

### 12. Other Committee Reports

No report

### 13. Old Business

No report

### 14. New Business

Dr. Elfenbein informed that the admission letter may change. Dr. Ford's name will appear as a the signature to the letter. I am happy to share the [draft of the new letter](#) and welcome feedback. Dr. Addy advised it to be helpful to look at this draft and compare it with the [current admission letter](#) to see what has been changed.

### 15. Good of the Order

None

### 16. Adjournment

The meeting adjourned at 3:22 P.M.

**Nancy Zimmerman, Secretary**

cc:

President Harris Pastides

Vice Provost & Dean of Graduate Studies Lacy Ford

Provost Michael Amiridis

Deans

Department Chairs

Graduate Directors

Aaron Marter, University Registrar  
Jodie Morris, Office of the Registrar  
Gail Stephens, Office of the Registrar  
Andrew Graves, Office of the Registrar  
Nancy Floyd, Office of Institutional Assessment and Compliance