



The Graduate School

UNIVERSITY OF SOUTH CAROLINA

GRADUATE COUNCIL MINUTES

March 26, 2018

The Graduate Council met on Monday, March 26, 2018 at 2:00 P.M. in Room 311 of the Byrnes Building.

Graduate Council members present: Dr. Dirk den Ouden, Chair; Drs. Bobby Brame, Jr., Cathy Brant, Jean Ellis, Maryah Fram, Konstantin Pollok, Tom Regan, Sirivatch Shimpalee, Kellee White, Scott White, and Matthew Owens, GSA Representative.

Graduate Council members absent: Drs. Swann Adams, Drucilla Barker, Matt Childs, Maks Chruszcz, Rick Creswick, Douglas Pittman, and Collin Webster.

Graduate School Representatives: Dr. Cheryl Addy, Dr. Murray Mitchell (Secretary), Dr. Heather Brandt (Excused), Dale Moore (Excused), and Wanda Barr

Provost Office Representative: Dr. Tena Crews (Excused)

Guests: Dr. Jim Mensch (Athletic Training/Public Health) and Andy Graves (Office of the Registrar)

NOTE: These minutes will become final on April 23, 2018 if not challenged.

1. **Call to Order and Approval of Agenda** (Dirk den Ouden, Chair)
2. **Approval of the [Minutes from February 26, 2018](http://app.gradschool.sc.edu/gradcouncil/minutes.asp).** Approved actions by Graduate Council become effective 30 days after posting. A copy is available on the Graduate School website at: <http://app.gradschool.sc.edu/gradcouncil/minutes.asp>
3. **Report of the Chair** (Dirk den Ouden)
Dr. den Ouden reminded the members of the Graduate Council that next week is Graduate Student Appreciation Week.
4. **Report of the Dean of Graduate School** (Cheryl Addy)
Dr. Addy reported that the Graduate School Blueprint has been submitted as requested. Work is now under way on the Blueprint document for the Office of the Provost which is proving to be a bit of a challenge. Work on the College Blueprint documents begins this week and will take up a great deal of attention for the rest of this week.

Graduate Council has had ongoing discussion about graduate student access to campus health services--mental health services-- in particular. April Scott, Associate Director of Campus Mental Health Initiatives, will attend the April Graduate Council meeting to discuss what is available and answer any questions. Dr. Addy will try to have someone from HR to attend the meeting to field questions about the well-being of our graduate students and graduate assistants who work up to 20 hours per week.

On a more positive note, a proposal to increase the health insurance subsidy for our graduate assistants has been made. It has not yet been approved. We will keep you informed of progress and when it is appropriate to notify graduate students regarding this important support.

Please encourage your graduate students to come out for the Graduate Student Appreciation week next week. There will be some social events, some professional development activities, and more.

The Graduate School will be moving to the Close-Hipp Building (old College of Business building) around the end of April or the first of May. Pay close attention to the email that you receive about the Graduate Council meeting in April as it may not take place in the Byrnes Building. The space will be an improvement for the Graduate School, but the challenge is the short notice while trying to keep up with all demands.

5. Report of the Secretary of the Graduate Council (Murray Mitchell)

The Society for the Advancement of Material and Process Engineering (SAMPE) has awarded two university leadership experience awards to two UofSC students: Our GSA President Clint Sady and to Yeasin Bhuiyan (both students are from the Aerospace Program). These competitive awards are from a nationwide competition resulting in eleven awardees. The SAMPE conference will take place in May in Long Beach, CA.

The "End of Program" issues meeting that was talked about last month will take place on April 10th at 3:00 p.m. Some items to be discussed include:

- Z- Status/Special Enrollment Requirements
- Registration
- Early Clearance Criteria
- Incompletes
- Possible exceptions
- Differentiation between attending commencement and receiving a diploma
- Internships
- Timing of application to graduate
- Enrollment in semester of graduation (with possibilities for extenuating circumstances)

Responses have been received from 59 people (graduate directors, admins, and other decision makers) who are interested in coming. A venue will be announced as soon as possible, now that we have a sense of numbers. We tried to announce in advance what will be discussed so that this meeting will not be a waste of time for anyone.

There are a few policy-related things that are appearing to require some of our attention--one being

the issue surrounding registration in the semester of graduation.

Access to non-USC documents as a policy is an issue that we are working to be consistent across the University. The Registrar has one policy for what they will supply. The Graduate School needs to be in line institutionally with what would be an appropriate response to such requests. There are FERPA and Freedom of Information implications for developing any of those kinds of policies. The Graduate School needs to be attentive to what kinds of documents we are willing and able to supply.

The Graduate School is also dealing with a retention of official documents issue. There is an inquiry from a former student, last enrolled in 2003, to determine the program in which she received a degree. Verifying actual accomplishments has become more problematic as the university has transitioned to a new system of archiving student documents.

Another issue that the Graduate School is dealing with is signatory authority. Several pieces of paperwork are coming forward that are signed off on each line by only one person when the document should have been signed by at least three or four different people. Signature stamp issues have also cropped up. He asks that if someone uses your signature stamp, that you have them initial it; so, we know who to go back to with questions when there is a problem.

6. Report on Professional Development (Dr. Mitchell for Heather Brandt)

UPDATES: Please encourage your departments, colleagues, students, and staff to attend these events.

- Several professional development events left this semester (blue/white flyer attached)
- Virtual Career Fair on March 28, with the UofSC Career Center, all day, online (blue/white flyer attached) – open to graduate students, postdocs, and alumni
- Graduate Student Appreciation Week, April 2-6; please help spread the word (yellow flyer attached), organized with the Graduate Student Association
 - o ImaginePhD webinar on April 4 (black flyer attached)
 - o Dr. Fatimah Williams mentoring workshop on April 5 (flyer is attached)
 - o Mental health event on April 6 (no flyer attached)
- Bridge Humanities Corps applications due 5 p.m. on April 13 (Graduate School website has all details)

7. Report of the Graduate Student Association Representative (Matthew Owens)

For the past couple of weeks, GSA has been gearing up for graduate student elections that will take place this Thursday and Friday. Emails have gone out to advertise and to encourage students to vote, as well as, an email with a link to let students know when, where, and how to vote.

GSA has been working with April Scott, Associate Director of Campus Mental Health Initiatives, in trying to expand some of the services that the University offers in terms of health and mental health. They have been talking about ways to collaborate with local working professionals to come on-campus at least once or twice a month to treat students with chronic diseases. If they are successful, this collaboration will eliminate the need for students to be referred off-campus to seek treatment which increases the prices of co-pays. If the local professionals can't come on campus, at least treating these students at the same rates they would pay on campus at Student Health Services would be a big help.

They are working as a group to prepare an end of the year report for the budget for the social events that they have spent money on.

GSA has scheduled a Bowl and Mingle event for graduate students from across campus that will take place on Friday, April 6th at AMF Bowling, Park Lanes, in Cayce.

Some discussion followed where Council members expressed concerns with wait time and quality of support for emotional / mental health issues. A request was made for more information, perhaps in some sort of survey, to discover how significant are issues surrounding these services, from the perspective of graduate students.

8. **Report of the Academic Policy and Practices Committee** (Maryah Fram)

No report.

9. **Report of the 500/600 Level Courses, Distributed Learning and Special Topics Courses**

(Murray Mitchell)

This report is presented to Council for informational purposes only; no action is necessary.

500/600 Level Courses

ANTH 518 (3) Visual Cultures (Course Change Proposal: Fall 2019)

EDEX 643 (3) Social/Emotional Development and Guidance for Young Children with Developmental Delays (New Course Proposal: Spring 2018).

PEDU 575 (3) Physical Education for the Classroom Teacher (Course Change Proposal: Fall 2019).

PHYS 546 (3) Introduction to Astrophysics (New Course Proposal: Fall 2018)

Distributed Learning Proposals

EDEX 643 (3) Social/Emotional Development and Guidance for Young Children with Developmental Delays (New Course Proposal: Spring 2018).

Special Topics Courses

CSCE 790 (3) Learning in Robotics (Spring 2018)

CRJU 591 (3) Use of Force by and Against the Police (Spring 2018)

EDUC 634 (3) The Institute on Energy Economics and The Environment: A STEM Course (Summer 2018)

ENCP 789 (3) IGERT 713 – Solar Energy Devices (Spring 2018)

ENCP 789 (3) IGERT 723 – Strategies, Resources, and Methods to Commercialize the Technology (Spring 2018)

EXSC 555 (3) Australia: Sports Medicine, History and Culture (Summer 2018)

EXSC 555 (3) Sports Medicine, History and Culture in Ireland, Netherlands, and Germany (Summer 2018)

HRTM 590 (3) Wine, Beverage and Culture (Summer 2018)

HRTM 590 (3) Theme Park and Attractions Management (Summer 2018)

JOUR 790 (3) Corporate Social Responsibility (Fall 2018)

JOUR 790 (3) Mass Media and American Politics (Summer 2018)
JOUR 790 (3) Method Content Analysis Research (Spring 2017)
MUSC 726 (3) Music Since 1980 (Fall 2018)
SOWK 768 (3) Grant Writing (Summer 2018)
SOWK 768 (3) Professional Development – Bridge (Summer 2018)

10. Associate Graduate Faculty Nominations (Murray Mitchell)

Name: **Lindy Beaver** (DNP)
Department: Nursing
Term: Spring 2018 – Spring 2024

Name: **Katherine Collins Jones** (DNP)
Department: Nursing
Term: Spring 2018 – Spring 2024

Name: **Cheryl Mele** (DNP)
Department: Nursing
Term: Spring 2018 – Spring 2024

These nominations received unanimous support by the Graduate Council.

11. Fellowships and Scholarships Committee (Scott White)

The Fellowship and Scholarship Committee has wrapped up Presidential Fellowships nominations and reviews. They would like to have a cohort in of 10. Some of their offers have been declined and some offers have been accepted already. There is a long list of prioritized nominees. Some students are still on the waitlist in case your departments are inquiring.

The Committee has also just wrapped up Trustee Recruiting Fellowships. Wright Culpepper has those names, and he will get back to the departments of the students who were chosen.

12. Report of Science, Math, and Related Professional Programs Committee (Dr. Mitchell for Rick Creswick)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://www.sc.edu/programproposal/agenda/?id=44&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for “Committees”, then for the “Committee” called “Added to Grad Council agenda.”

- **COMD 502** (3) Neurocognitive Bases of Language Behavior, Public Health, CCP: Fall 2019

- **ENCP 734** (3) Prototype Design & Manufacturing, Engineering and Computing, NCP: Summer 2018
- **ENCP 736** (3) Innovation and New Venture Analysis, Engineering and Computing, NCP: Summer 2018
- **EPID 765** (3) Reproductive Epidemiology, Public Health, CCP: Fall 2019
- **EXSC**, Master of Science in Athletic Training, Public Health, New Program: Fall 2019
- **PHYS 746** (3) Principles of Astrophysics, Arts and Sciences, NCP: Summer 2018

These proposals were unanimously approved by Graduate Council.

13. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Cathy Brant)

Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

<https://www.sc.edu/programproposal/agenda/?id=44&code=GCO>

At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for “Committees”, then for the “Committee” called “Added to Grad Council agenda.”

- **ATEP 700** (2) Principles of Athletic Training, Public Health, NCP: Summer 2018
- **ATEP 711** (3) Clinical Experiences in Athletic Training I, Public Health, NCP: Summer 2018
- **ATEP 714** (3) Clinical Experiences in Athletic Training IV, Public Health, NCP: Summer 2018
- **ATEP 715** (5) Clinical Experiences in Athletic Training V, Public Health, NCP: Summer 2018
- **ATEP 732** (3) Emergency Management Practices in Athletic Training, Public Health, NCP: Summer 2018
- **ATEP 748** (4) Evaluation & Therapeutic Intervention of Lower Extremity Injuries, Public Health, NCP: Summer 2018
- **ATEP 749** (4) Evaluation & Therapeutic Intervention of Head, Neck, and Spine Injuries, Public Health, NCP: Summer 2018
- **ATEP 750** (4) Evaluation & Therapeutic Intervention of Upper Extremity Injuries, Public Health, NCP: Summer 2018
- **ATEP 796** (3) Athletic Training Administration, Public Health, NCP: Summer 2018
- **ATEP 797** (2) Clinical Pathology & Pharmacology in Athletic Training, Public Health, NCP: Summer 2018
- **EDEL 790** (12) MAT Internship in Elementary Education, Education, NCP: Summer 2018
- **EDTE 740** (3) Introduction to Project-based Learning, Education, NCP: Summer 2018
- **EDTE 741** (3) Applications of Project-based Learning, Education, NCP: Summer 2018
- **FINA 790 (3)** Special Topics in Finance, Business, NCP: Summer 2018

- **MGMT Major / Degree Program**, Master of Human Resources, Business, Change to Existing Program: Fall 2019
- **MGMT 801** (3) Human Resources and the Global Firm, Business, CCP: Fall 2019
- **MGMT 882** (3) Advanced Statistics for Business I, Business, NCP: Summer 2018
- **MGSC 872** (3) Project Management, Business, CCP: Fall 2019
- **PEDU 715** (3) Introduction to Adapted Physical Education, Activity, and Sport, Education, NCP: Summer 2018
- **PEDU 716** (3) Universal Design for Learning in General Physical Education, Education, NCP: Summer 2018
- **PEDU 717** (3) Practicum in Adapted Physical Education, Education, NCP: Summer 2018
- **PEDU 788** (3) Action Research Project in Adapted Physical Education, Education, NCP: Summer 2018
- **ZZBA Academic Certificate**, Cost Management Certificate, Business, Change to Existing Program: Fall 2019

These proposals were unanimously approved by Graduate Council.

14. Report of the Grievances, Appeals and Petitions Committee (Swann Adams)

No report.

15. Other Committee Reports

No other Committee reports.

16. Old Business

Dr. Mitchell indicated that membership on the Ad Hoc committee that will look at the number of times a single course can appear on different Programs of Study is still in progress. Once this group is assembled, a proposal will be forthcoming.

17. New Business

Dr. Mitchell raised the question regarding signatory authority on various forms. Discussion followed. There were two suggestions. (1) General consensus was that for forms requiring multiple signatures, no single person should be solely responsible for authorizing whatever action is being requested; and (2) Forms should be reviewed and revised where appropriate to ensure any and all signatures requested are actually warranted.

18. Good of the Order

19. **Adjournment**

The meeting was adjourned at 3:04p.m.

Murray Mitchell, Secretary

CC:

Harris Pastides, President

Joan Gabel, Provost

Cheryl Addy, Vice Provost & Dean of the Graduate School

Deans

Department Chairs

Graduate Directors

Aaron Marterer, University Registrar

Elaine Belesky, Office of the Registrar

Andrew Graves, Office of the Registrar

How to Get the Mentoring You Need as a Graduate Student

April 5, 2018

4:00-6:00 p.m.

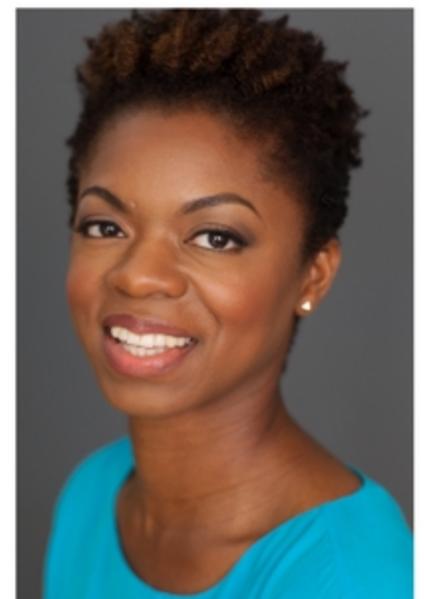
Harper College in the
Gressette Room

Register at: <http://tiny.cc/Mentoring18>

Presenter:

Fatimah Williams, PhD

 **BEYOND** *the* **TENURE TRACK**



A #GRADprofdev workshop of the Graduate School at the University of South Carolina. Organized with the Graduate Student Association during Graduate Student Appreciation Week.



PhD & MASTER'S Virtual Career Fair

TALENT WITH ADVANCED DEGREES

March 28, 2018

Put Your Degree to Work in a New Job.

Save Time & Meet Recruiters Live Online

Interact real-time via live chat sessions and meet top-notch employers seeking candidates with advanced degrees.

WHAT OTHERS ARE SAYING

"I wish being in contact with recruiters was always this easy."

"It's beneficial to chat with multiple employers at the same time without having to leave my desk!"

"It's a great opportunity to interface with employers, but doesn't require complicated logistics."

"Convenient, simple, fast... Good choice!"

connect.
engage.
explore.

Unique Online Recruiting Event Hosted by the Graduate Career Consortium

Register at CareerEco.com/events/GradTalent
Virtual Career Fair Date: March 28, 2018

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careerECO
virtual events
the new career ecosystem

WEBINAR:
**Getting Started with
ImaginePhD for
Career Exploration
and Planning**



April 4, 2018 | 12:00 p.m.-1:30 p.m.

One of the developers of ImaginePhD – Annie Maxfield of the University of California, Los Angeles – will open up the possibilities of ImaginePhD, a free and confidential online career exploration and planning tool for PhD students and postdoctoral scholars in the humanities and social sciences. Be sure to set up your account prior to the webinar. Access ImaginePhD at:
<https://www.imaginephd.com/>.

Register at
<http://tiny.cc/UofSCImaginePhD>.

This event is organized by the University of South Carolina Graduate School with the Graduate Student Association. All #GRADprofdev webinars are recorded. A limited number of live viewing spots are available. Questions? Email us at GRADprofdev@sc.edu.

Graduate Student Appreciation Week

April 2-6, 2018

Organized with the Graduate Student Association

Keep up to date with what's going on by following us at #GRADprofdev and GradSchoolAtUSC:



YouTube



MONDAY

2

Cake and Punch with Dean Addy

Time: 3:00-5:00 p.m. | Location: Byrnes 311

Join us to kick off Graduate Student Appreciation Week! This is a drop-in event, so plan to stop by and say hello – and spin the wheel for a prize!

TUESDAY

3

Freeze Frame! Head Shots for Graduate Students

Time: 10:00 a.m.-2:00 p.m. | Location: Byrnes 311

Graduate students will be able to get a free, professional head shot in digital format. Head shots are on a first-come, first-served basis.

Start Smart Workshop

Time: 5:00-7:00 p.m. | Location: Byrnes 311

Enhance your financial literacy and practice salary negotiation skills in this interactive workshop designed specifically for graduate students. [Registration required](#). *Organized with the Student Success Center

WEDNESDAY

4

Getting Started with Imagine PhD for Career Exploration and Planning

Time: 12:00-1:30 p.m. | Location: Webinar

Learn more about ImaginePhD, a free and confidential online career exploration and planning tool for PhD students and postdoctoral scholars in the humanities and social sciences. [Registration required](#).

THURSDAY

5

RELAXATION AWAITS! Chair Massages for Graduate Students

Time: 10:00 a.m.-2:30 p.m. | Location: Byrnes 311

Graduate students can enjoy 15-minute chair massages provided by the Southeastern Institute.

[Registration is recommended](#), but walk-ins welcome!

How to Get the Mentoring You Need as a Graduate Student with Dr. Fatimah Williams

Time: 4:00-6:00 p.m. | Location: Gressette Room in Harper College

Learn how to identify mentors from academic and non-academic sectors, how to effectively engage with mentors, and how to cultivate networks to define and achieve your goals. [Registration required](#).

FRIDAY

6

Your Mental Health Matters

Time: 2:00-4:00 p.m. | Location: Hamilton 124

April Scott, Associate Director of Campus Mental Health Initiatives, will lead this program on graduate student mental health. *Organized with the Provost's Advisory Committee on Women's Issues (PACWI) Subcommittee on Women Graduate Students

Bowl & Mingle

Time: 6:00-8:00 p.m. | Location: AMF Bowling, Park Lanes, 900 Axtell Drive in Cayce

Bowl and mingle with graduate students from across campus. [Registration required](#).

Register for events and get more info at gradschool.sc.edu/calendar.asp.
Questions? Email GRADprofdev@sc.edu.



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