



The Graduate School

UNIVERSITY OF SOUTH CAROLINA

GRADUATE COUNCIL MINUTES

May 26, 2015

The Graduate Council met on Tuesday, May 26, 2015 at 11:30 A.M. in room 311 of the Byrnes Building.

Graduate Council members present: Dr. Stacy Fritz, Chair; Drs. Jennifer Arns, Alexander Beecroft, Matt Brown, Nancy Brown, Erik Drasgow, Minuette Floyd, Julia Lopez-Robertson, DeAnne Messias, Caroline Nagel, Elena Osokina, David Tedeschi, Terrance Weik, Tracey Weldon-Stewart, Susan Yeargin; Danielle Schoffman, GSA Representative

Graduate Council members absent: Drs. Jerry Hilbish, Thomas Kramer and James Ritter

Graduate School Representatives: Dr. Jessica Elfenbein, Dr. Murray Mitchell, Dale Moore and Teresa Smith

Provost Office Representative: Dr. Kristia Finnigan

Guests: Swann Adams, Drucilla Barker, Heather Brandt, Joshua Thornhill, Scott White

NOTE: *These minutes will become final on June 26, 2015, if not challenged.*

1. **Call to Order and Approval of Agenda** (Stacy Fritz, Chair)

Dr. Fritz called the meeting to order at 11:30 A.M.

2. **Approval of Minutes for the meeting on [April 27, 2015](#).**

The minutes were reviewed electronically and approved by the Council. Minutes are on file at The Graduate School website at:

<http://app.gradschool.sc.edu/gradcouncil/minutes.asp>

Dr. Elfenbein pointed out that the minutes and agendas going forward should be addressed to the Interim Provost Helen Doerpinghaus rather than Provost Michael Amiridis who resigned in March 2015.

3. **Report of the Chair** (Stacy Fritz)

No report.

4. **Report of the Dean of The Graduate School** (Jessica Elfenbein for Lacy Ford)

Dr. Elfenbein reported that the Graduate School is hosting the first group of Graduate Civic Scholars. There are twelve students in the cohort. They have been meeting for the past two weeks and will continue to meet at the Graduate School.

5. Report of the Associate Dean / Secretary of the Graduate Council (Murray Mitchell)

Dr. Mitchell recognized new Graduate Council members and asked for introductions. Present were Dr. Swann Adams from the College of Nursing, Dr. Drucilla Barker from the Department of Anthropology, Dr. Heather Brandt from the Department of Health Promotion, Education and Behavior and Dr. Scott White from the Department of Earth and Ocean Sciences. Dr. Mitchell mentioned that Drs. Dirk den Ouden from the Department of Communication Sciences and Disorders and Lorne Hofseth from the College of Pharmacy will also be joining Graduate Council. Brittany Walter will be returning as the Graduate Student Association representative.

Dr. Mitchell stated that there were six Graduate Council openings and six candidates nominated, thus eliminating the need of a formal balloting process. However, a Council vote is needed to endorse the new candidates.

Dr. Fritz asked the Council for a vote, and the new members were unanimously approved.

6. Report of the Graduate Student Association Representative (Danielle Schoffman)

Danielle Schoffman mentioned that the [May GSA Newsletter](#) includes the Association's 2014-2015 Annual Report. The report gives detailed information regarding the growth and progress the GSA has made in areas important to graduate students. The organization experienced more visibility and recognition this year as more students joined and participated in GSA activities and events. Strides were made in educating graduate students on options for health insurance and the impact of the Affordable Care Act. The organization enhanced its relationship with the Graduate School and now has meeting space available when needed. The GSA was recognized by President Pastides, and for the first time ever, a GSA representative had an opportunity to meet with the Board of Trustees. The organization is collaborating with Dr. Deborah Beck, Director of Student Health Services, to discuss enhanced student health services going forward. A professional development series was initiated to include financial development, and the GSA can now put forth proposals to use student activity funds left over from previous academic years.

The GSA will continue to partner with the Graduate School to bring recognition to and fill gaps where graduate students have not been well represented or well serviced by departments in the past. The Association is pleased with the progress made this year. Danielle mentioned that three of the incoming Graduate Council members are former GSA members. She stated that they will be strong assets to Graduate Council in the new academic year. Danielle thanked Graduate Council for the opportunity to serve and stated that she has enjoyed her service as the GSA representative.

7. Report of the Academic Policy and Practices Committee (Julia Lopez-Robertson)

No Report.

8. Report of the Committee on 500/600 Level Courses, Distance Education and Special Courses (Murray Mitchell)

A listing of 500/600 Level and Distance Education Courses was presented to Council for informational purposes only.

500/600 Level Courses

[AFAM 515 / WGST 515 Race, Gender, and Graphic Novels](#) (Crosslisted courses)

This course is a scholarly study of comics that focuses on representations of race and gender with a special emphasis on the experiences of African Americans. Drawing on a wide range of source material from early newspaper comic strips to contemporary graphic novels as well as critical analysis in the field of comics studies, we will explore: 1) the role that comic books have played historically in supporting and challenging narratives of racism and sexism; 2) how comics use race to question the meaning and significance of heroism and other virtues in society; and 3) the ways in which the visual elements of the medium provide fresh, creative perspectives on racial and gendered cultural representation.

[EXSC 585 Women's Health and Physical Activity](#)

The goal of this course is to increase students' understanding of the sex differences in diseases, physiological function of sex hormones, hormonal changes in a woman's life, specific women's health issues, and role of physical activity and exercise in prevention and treatment of conditions and diseases specific to women or related to sex hormones. The course will begin with relevant physiology and expand into clinical research.
[Effective: Summer 2015]

[HPEB 511 Health Problems in a Changing Society](#)

Current and emerging health problems in society focusing on the causes, effects, and prevention.
[Effective: Summer 2015]

[MSCI / GEOL 509 MATLAB-based Data Analysis in Ocean Sciences](#) (Crosslisted courses)

MATLAB-based course in processing, analysis, and visualization of large oceanographic data sets. Includes scalar and vector time series measured at fixed locations as well as shipboard surveys of oceanographic characteristics varying both in 3-D and in time.
[Prerequisite: MATH 141 or consent of instructor]
[Effective: Fall 2016]

[GEOL 548 Environmental Geophysics](#)

Practical geophysical techniques for exploring the shallow subsurface. Seismic, resistivity, well log, gravity, magnetic methods. Includes lectures and field exercises to collect and analyze data.
[Effective: Fall 2016]

Distance Education Delivery

[JOUR 790 The Mass Media and American Politics](#) (3)

This course examines the role of mass communication in political systems. Because of the broad nature of this topic, readings and class discussion will be interdisciplinary, drawing on theories and research in political science, sociology, social psychology, and communications science.
[Effective: Summer 2015]

9. **Associate Graduate Faculty Nominations** (Murray Mitchell)

Name: None
Program:
Term:

10. **Fellowships and Scholarships Committee** (Caroline Nagel)

Dr. Nagel reported that three students have been awarded Southern Regional Education Board (SREB) Dissertation and Doctoral Fellowships and there are 23 incoming Presidential Fellows. Dr. Elfenbein commented that this is the second largest group of Presidential Fellows in the history of the program.

11. **Report of Science, Math, and Related Professional Programs Committee** (DeAnne Messias)

Public Health

APPROVED

Special Topics Course

[PUBH 791 Health in the Context of Development: Policy and Practice](#) (3)

Designed to prepare students to become more innovative and knowledgeable public health professionals and policy-makers through the study of public health and development in developing countries, combined with a contextual study abroad experience.

[Effective: Fall 2015]

Engineering and Computing

APPROVED

Course Change Proposal

[ENCP 703 Gateway to Technology for Teachers](#) (3)

Change course number, prerequisites, course description and delivery method to distance education.

Current: ENCP 703 Gateway to Technology for Teachers (3)

~~This course addresses the development of knowledge, skills, and understanding of modern technology. For teachers and graduate students in teacher education programs.~~

~~Prerequisites: College algebra with trigonometry~~

~~Note: Restricted to non-engineering majors only.~~

Proposed: ENCP 603 Gateway to Technology for Teachers (3)

Addresses the development of knowledge, skills, and understanding of modern technology. For pre-service and in-service teachers.

Prerequisites: Math 112 or MATH 115

Note: Excluded – College of Engineering and Computing majors.

[Effective: Fall 2016]

Course Change Proposal

APPROVED

[ENCP 705 Principles of Engineering for Teachers](#) (3)

Change course number, course description, and delivery method to distance education.

This course is one of the foundation courses in the Project Least the way high school engineering program. Principles of Engineering (POE) is a survey course of engineering that applies and concurrently develops secondary level knowledge and skills in mathematics, science, and technology.

Current: ENCP 705 Principles of Engineering for Teachers (3)

~~An Introduction to technological processes employed in engineering technology for K-12 teachers. For teachers and graduate students in teacher education programs.~~

Note: ~~Restricted to non-engineering majors only.~~

Proposed: ENCP 605 Principles of Engineering for Teachers (3)
Introduces technological processes employed in engineering and engineering technology for K-12 teachers. For pre-service and in-service teachers.

Note: Excluded – College of Engineering and Computing majors.

[Prerequisite: MATH 112 or MATH 115]

[Effective: Fall 2016]

Electronic Submissions

School of Medicine

PENDING (Re: BMSC 748 & 750 below)

Masters of Science in Physician Assistant Studies (89)

The Masters Degree Program for Physicians Assistants is a 27-month study (7 semesters) with 89 total credit hours (5 credit hours of electives in the final semester). PA students are full-time and this is an intense program, not unlike other PA programs throughout the nation in the number of credit hours or length of the program.

[Effective: Fall 2016]

BMSC 740: Human Anatomy for Health Sciences (6)

APPROVED

Instruction in normal human anatomy and embryology, as well as pathological variations during disease states, to include advanced anatomical imaging techniques such as radiography and ultrasonography.

[Effective: Fall 2016]

BMSC 741 Pathophysiology for Health Sciences (6)

APPROVED

Pathophysiologic mechanisms that underlie common diseases related to different organ systems.

[Effective: Fall 2016]

BMSC 742 Seminar for Physician Assistants (1)

APPROVED

Group exercises for enhancing verbal, written and oral presentation skills.

[Effective: Fall 2016]

BMSC 743 Clinical Immersion for PAs (2)

APPROVED

Introduction to the clinical setting to include HIPAA training, shadowing clinicians, and basic life support training.

[Effective: Fall 2016]

BMSC 744 Interprofessional Seminar for Health Professionals (1) **APPROVED**

Formal and informal codes of interprofessional conduct of the health science disciplines. Group discussion of implications for interprofessional research, clinical practice, and administration.

[Effective: Fall 2016]

BMSC 745 Clinical Medicine-Medical Interviewing (2)

APPROVED

Instruction in medical interviewing, medical documentation, patient assessment, and patient management.

[Effective: Fall 2016]

BMSC 746 Clinical Medicine-Physical Diagnosis (2)

APPROVED

Instruction in developing the techniques necessary to begin the evaluation of patients by ascertaining symptoms and evaluating physical signs of disease.

[Effective: Fall 2016]

BMSC 747 Clinical Medicine-Clinical Diagnosis (2) **APPROVED**
Instruction in applying results of medical history, physical diagnosis, laboratory tests, and literature investigations to differential diagnosis and designing effective patient treatment strategies.
[Effective: Fall 2016]

BMSC 748 Physician Assistant Practicum (5 or 10) **RETURNED TO DEPARTMENT**
Supervised clinical practicum for physician assistants in Pediatrics, Family Medicine, Psychiatry, OB/GYN, Surgery, and Internal Medicine or elective rotations in Radiology, Emergency Medicine, Neurosurgery, or Orthopedics.
ELECTIVES: up to 10 hours of electives in the final semester.
Physician Assistant Practicum BMSC 748 – 5 hours of practicum per elective clinical rotation in specialties such as: Radiology, Emergency Medicine, Neurosurgery, or Orthopedics.
[Effective: Fall 2016]

BMSC 749 Clinical Medicine-Across the Lifespan (2) **APPROVED**
Instruction in clinical skills and knowledge required in primary care practices, including patients of all ages.
[Effective: Fall 2016]

BMSC 750 Population Health and Health Policy (3) **PENDING LTR OF CONCURRENCE**
Instruction in patient-centered health care delivery systems to include patient safety, patient education, and preventive medicine with a focus on population health.
[Effective: Fall 2016]

BMSC 751 Behavioral Health (2) **APPROVED**
Instruction in clinical skills and knowledge to understand the presentation and mechanisms of mental health problems, emphasizing a psychopathology approach to the patient.
[Effective: Fall 2016]

BMSC 752 Medical Ethics (1) **APPROVED**
Instruction related to medical ethics.
[Effective: Fall 2016]

BMSC 753 Physician Assistant Professional Practice (1) **APPROVED**
Instruction related to PA professional issues.
[Effective: Fall 2016]

BMSC 754 Clinical Skills Lab (2) **APPROVED**
Hands-on instruction related to using technology in clinical practice, to include training in ultrasonography and the simulation lab.
[Effective: Fall 2016]

BMSC 755 Medical Genetics and Genomics (2) **APPROVED**
Instruction in fundamental genetics and the role of human genetic factors in clinical medicine.
[Effective: Fall 2016]

BMSC 756 Advancing Medical Practice through Research (3) **APPROVED**
Instruction in critical thinking skills and research methods to prepare students to search,

interpret and evaluate the medical literature and perform clinical research.
[Effective: Fall 2016]

BMSC 780 Biomedical Research (1-2) **APPROVED**
Research project conducted with mentor focused on advancing medical practice.
[Effective: Fall 2016]

12. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Matt Brown)

The Graduate School
New Course Proposal **APPROVED**
GRAD 721 Graduate Civic Scholars Seminar II (0)
Advanced principles, concepts, and approaches to community-engaged research and teaching, and civic scholarship. Restriction: Graduate students admitted to the Civic Scholars Program.
[Prerequisite: Application and admission to the Graduate Civic Scholars Program: GRAD 720]
[Effective: Fall 2015]

Darla Moore School of Business
Academic Program Actions/Bulletin Change **APPROVED**
Dual Degree Program - USC Master of International Business and Shanghai Jiao Tong University MIB (61 with 30 at USC)
Dual Degree Program between USC and Shanghai Jiao Tong University. Political Science teaches the MIB program at the USC campus.
Current: Graduate Dual Degree Programs
Master of International Business
Proposed addition: Graduate Dual Degree Programs
Master of International Business

- International Business/Shanghai Jiao Tong University Master of International Business, MIB/MIB

[Effective: Fall 2015]

Hospitality Retail and Sports Management
New Course Proposal **APPROVED**
RETL 740 Omni-Channel Workforce Management (3)
Advanced examination of workforce management for Omni-channel retailers.
[Effective: Fall 2015]

New Course Proposal/Distance Education Delivery **APPROVED**
RETL J700 Advanced Omni-Channel Retailing (3)
Advanced examination of Omni-channel retailing.
[Effective: Spring 2016]

New Course Proposal/Distance Education Delivery **APPROVED**
RETL J730 Retail Loss Prevention (3)
The analysis of current retail loss prevention issues from the perspective of the business and customer. Meets the needs of individuals in retail organizations from entry level sales floor personnel to senior management.
[Effective: Spring 2016]

College of Education

Academic Program Actions/Bulletin Change

APPROVED

Master of Arts in Teaching - Elementary Education (51)

Add EDRD 600 as a requirement I the Master of Arts in Teaching Program.

Current: Elementary Education, M.A.T. (2-6 Certifications)

Admission:

1. To be considered for admission, all application materials must be on file in the USC Graduate School by the September 15 (for spring or summer admission) deadline. ~~Admission requirements can be viewed at~~ http://www.ed.sc.edu/SA/programs2/early_elementary.asp#2.

Electives:

- ~~9 hours~~ of course work outside of elementary education are required.

Proposed:

Admission:

1. To be considered for admission, all application materials must be on file in the USC Graduate School by the September 15 (for spring or summer admission) deadline.

Teaching Area Courses:

EDRD 600 - Foundations or Reading Instruction

Electives:

- 6 hours of course work outside of elementary education are required.

[Effective: Fall 2016]

School of Music

New Course Proposal

APPROVED

MUSC 783 College Music Teaching (3)

Trends in higher education, responsibilities of college teachers, strategies for effective teaching, the academic job search, and tenure and promotion processes.

[Effective: Fall 2015]

Electronic Submissions

Department of Geography

New Course Proposal

APPROVED

GEOG 755 Remote Sensing Modeling and Analysis (3)

Satellite-based information extraction; programming skills for digital image processing; self-developed modeling approaches; quantitative analysis of remote sensing data.

[Prerequisites: GEOG 575 or equivalent]

[Effective: Spring 2016]

Darla Moore School of Business

Course Change Proposal

APPROVED

MGMT 786 Perspectives in Teaching Secretarial Skills (3)

Deleting Course. No longer applicable for Graduate level students.

[Effective: Fall 2016]

Course Change Proposal

APPROVED

MGMT 787 Perspectives in Teaching Bookkeeping/Accounting and Basic

Business (3)

Deleting Course. No longer applicable for Graduate level students.
[Effective: Fall 2016]

Course Change Proposal

APPROVED

MGMT 788 Contemporary Issues in Office Administration (3)

Deleting Course. No longer applicable for Graduate level students.
[Effective: Fall 2016]

Course Change Proposal

APPROVED

MGMT 789 Organization and Administration of Secretarial Internship Programs (3)

Deleting Course. No longer applicable for Graduate level students.
[Effective: Fall 2016]

13. Report of the Grievances, Appeals and Petitions Committee (Erik Drasgow)

No report

14. Other Committee Reports

No report

15. Old Business

Dr. Mitchell reminded Council members to notify faculty in their departments regarding the difference between Associate Graduate Faculty status versus Term Appointed Faculty. The Associate Graduate Faculty status grants faculty more rights than the Term Appointed status. Faculty should consider the Associate Graduate Faculty status because it grants the right to serve as Chair on theses and dissertation committees. It also grants the right to serve on Graduate Council. There have only been four faculty members approved since the program began, and it would be advantageous to get the word out in your departments about the benefits of Associate Graduate Faculty status.

Dr. Nagel asked Dr. Mitchell if he will be submitting a description of the new Associate Graduate Faculty program into the Graduate bulletin. Dr. Mitchell affirmed that he would. He stated that he will be meeting with Andy Graves in the Registrar's office next week to discuss the Associate Graduate Faculty description and other bulletin issues.

16. New Business

Dr. Elfenbein stated that a first time collaboration is forming between the Graduate School, the GSA & the CTE to create a professional development program for Graduate Students beginning in 2015-16. Once completed, it will be of great value to graduate students at the University.

The Graduate School is initiating a project for accurate data collection regarding graduate assistantships and the compensation they receive. Currently, the information received is anecdotal and compensation is so low that it exceeds the federal minimum wage by only \$1.32 per hour. This may be affecting your departments and colleges. Data collected will also include fellowships and scholarships and the criteria for receiving in-state tuition.

Regarding Graduate Council memberships for 2015-16, Dr. Mitchell mentioned Dr. Matt Brown has been nominated to serve another year. This nomination requires approval of Graduate Council. Dr. Fritz asked for a vote, and Graduate Council unanimously approved an additional year of service from Dr. Matt Brown to extend his service to 2017.

Dr. Mitchell stated that a vote is also necessary for the new Chair and Vice Chair for 2015-16. Dr. Julia Lopez-Robertson was nominated for Chair, and Dr. Matt Brown for Vice Chair. Dr. Mitchell asked for any other nominations. After a break for lunch, Graduate Council reconvened to vote for Chair and Vice Chair for 2015-16.

Danielle Schoffman asked Dr. Mitchell for clarification regarding how Dr. Matt Brown's additional year of service might affect the timing of service for future Chairs and Vice Chairs if he were approved for the Vice Chair position. Dr. Mitchell responded that Mr. Matt Brown's current appointment actually ends in 2016, thus having no effect on time in service.

With no additional questions, nominations or opposition regarding the nominees, Dr. Fritz asked Graduate Council for a vote, and approval was granted for Dr. Julia Lopez-Robertson as Chair and Mr. Matt Brown as Vice Chair of Graduate Council for the 2015-16 academic year.

Dr. Mitchell stated that new members are needed for 5 standing subcommittees: the Humanities, Social Sciences, Education and related Professional Programs, the Science, Math, Engineering, Health Sciences, and related Professional Programs, the Fellowships and Scholarships, the Policy and Practices, and the Grievances, Appeals and Petitions committees. If any faculty member has an interest to pursue Chair or committee membership, please contact Dr. Mitchell to express your interest. Dr. Messias stated that faculty outside of Graduate Council can serve as members of the subcommittees. Dr. Mitchell confirmed her statement and added that faculty can serve, but cannot Chair. He also added that subcommittees usually meet on the second Monday of each month while Graduate Council meets every fourth Monday.

17. Good of the Order

Dr. Fritz reminded all members and guests to sign the attendance form located outside the meeting room.

Dr. Mitchell thanked the Graduate Council members who completed service this year. Drs. Eric Drasgow, Minuette Floyd, Stacy Fritz, DeAnne Messias, Danielle Schoffman, Terrance Weik, and Tracey Weldon-Stewart were given University umbrellas as a token of appreciation for serving on Graduate Council.

Dr. Mitchell announced that the next Graduate Council Meeting will be on Monday, August 24, 2015 at 2:00 P. M. in the Byrnes building room 311.

18. Adjournment

The meeting adjourned at 1:46 P.M.

Murray Mitchell, Secretary

cc:

President Harris Pastides

Interim Provost Helen Doerpinghaus

Senior Vice Provost & Dean of Graduate Studies Lacy Ford

Deans

Department Chairs

Graduate Directors

Aaron Marterer, University Registrar

Jodie Morris, Office of the Registrar

Andrew Graves, Office of the Registrar

Nancy Floyd, Office of Institutional Assessment and Compliance