

- Motion to approve by Emily, BJ seconded
- Reminder of December meeting
- Spring meeting dates proposal
 - Majority approved as feasible
- Common Concerns Analysis (Paige)
 - Social Barometer in TEAMs chat on areas of concern, 1min per member if needed
 - Exceptions Management
 - Valeria – happy that HRSM has working audit, fewer exceptions, repeat exceptions just lead to permanent exception
 - Heidi – many exceptions just changed to a permanent fix, DW automated email would be great when exceptions made
 - Rebecca – SVAD has flexible programs, exceptions made constantly based on student need, double major/dual degree issues
 - Ali – Honors is flexible, exceptions management gets complicated with blocks system, cascade effect if/when changes are made
 - BJ – will bring enhancement ideas to Tara/vendor, double major/dual degree issues have mostly been ironed out
 - Brittain – courses that can/can't count (topics courses), 70% of DMSB student double major, concern about how easy it is to overlook DW randomness in audit leading to mis-advisement; force completion for so many courses in study abroad; time/case overload
 - Training
 - Emily – no lack of training, most advisors are able to learn processes – issues were mainly oddities
 - Katy – more DW training would be helpful, specifically on exceptions
 - Brian – access to exceptions very easy to grant
 - Advisor/Personnel Resources
 - Brittain – caseloads are very high (500+ in some cases)
 - Lauren – curriculum issues handled by one Asst. Dean
 - Organizational Structure
 - More exceptions management permissions the better
 - Valeria – HRSM doesn't have any homegrown or paper files, so focus is on incorporating to existing DW/EAB workflows
 - Curriculum
 - Paige – not the committee's charge, acknowledges it's an issue!
 - DW Interface
 - Drag/drop desired heavily
 - Aesthetic changes (coming soon)TM
- Updates from Claire
 - Financial Aid update from Claire/BJ on CPOS, more info to come soon
- Updates from Brian
 - Spring tracking for face2face vs online
 - 2nd student service appears to be preferred; members will take back to units
- Survey Results to be discussed in January!

- 84 responses so far (over 10% response rate)
 - More reminders to go out
- Rebecca – Data Warehouse enhancement requires came through

Parking Lot Items:

- Curriculum